



# SLFRF APPLICATION

MAY 24, 2022

**AMENDED JULY 27, 2022**

*Davis County Health Department  
Clinic Capacity*

Requested: \$300,000

## ARPA SCOPE OF WORK WORKSHEET

### 1. Overview

Federal Award Grant Name	Coronavirus State and Local Fiscal Recovery Funds (SLFRF)
Federal Assistance Listing Number	21.027
Subrecipient Name	Davis County Health Department
Subrecipient's UEI or EIN	87-6000297
Subaward Start Date	July 2021
Subaward End Date	February 2022
1. Amount of Federal Funds Obligated in this SOW	\$300,000
2. Total Amount of ALL Federal Funds Obligated to Subrecipient from Davis County (including this SOW)	\$3,403,516
Federal Award Agency	US Department of Treasury
Pass-through Entity	Davis County, Utah
Awarding Official	<b>Name:</b> Curtis Koch <b>Title:</b> Davis County Clerk Auditor <b>Address:</b> Davis County Admin Building 61 South Main Street Farmington, Utah 84025 <b>Phone:</b> (801) 451-3491 <b>Email:</b> Ckoch@co.davis.ut.us
After Approval by Davis County Commissioners	
Primary Contact	<b>Name:</b> Diana Reich <b>Title:</b> Division Director, Health Admin Services <b>Address:</b> 22 State St 2 <sup>nd</sup> floor, Clearfield, Utah 84015 <b>Phone:</b> (801) 525-5166 <b>Email:</b> dianar@co.davis.ut.us

## 2. Expenditure Categories

<b>Eligible Category</b>	1. Public Health
<b>Expenditure Category Number</b>	1.1
<b>Expenditure Category Name</b>	1.1. COVID-19 Vaccination
<b>COVID Impact Statement</b>	
<p>The Davis County Health Department (DCHD) building did not have the capacity and could not carry on the responsibilities and directives demanded with the COVID response. The Health Department had no room to see COVID patients. Bringing clients into the current space put others at risk. To accomplish the goals established by the CDC, we needed to remodel to increase capacity with bigger, specific rooms.</p> <p>Space was determined for modification on two floors.</p> <p>Floor 1 had 1150 square foot. It consisted of a records storage room, a work room, an office, and a breakroom.</p> <p>Floor 2 had 322 square foot to be remodeled which consisted of two room: a work room and a storage room.</p>	

### 3. Staffing

*Provide list of staff and time commitments to be allocated to each activity in the statement of work.*

<b>Key Staff</b>	<b>Name/Title</b>
Brian Hatch	Director of Health
Dave Spence	Deputy Director, Health Department
Sarah Willardson	Division Director, Communicable Disease/Epidemiology

*Any changes in the key personnel assigned or their general responsibilities under this project are subject to the prior approval of Davis County.*

## 4. Performance Monitoring

Davis County will monitor the performance of the Subrecipient against goals and performance standards as stated above. Substandard performance as determined by Davis County will constitute noncompliance with this Agreement. If action to correct such substandard performance is not taken by the Subrecipient within a reasonable period of time after being notified by Davis County, contract suspension or termination procedures will be initiated.

### Statement of Work

The Davis County Health Department (DCHD) building did not have the capacity and could not carry on the responsibilities and directives demanded by the COVID response. The Health Department had no room to see COVID patients and bringing clients into the current space puts others at risk. To accomplish the goals established by the CDC, we needed to remodel to increase capacity with bigger, specific rooms.

Space was determined for modification on two floors. Floor 1 had 1150 square feet and consisted of a records storage room, a workroom, an office, and a breakroom. Floor 2 had 322 square feet to be remodeled, which consisted of two rooms: a workroom and a storage room

### Description of population to receive assistance

- \*All residents in Davis County have access to the COVID response services.
- \*The county has 18,631 residents that are considered below the poverty level with 35,726 county residents below the 150% of poverty level ratio.
- \*Having the newly remodeled space for covid operations has provided the opportunity for targeted outreaches. These outreach efforts will include returning to long-term care facilities, rehabilitation facilities, and disabled-adult centers. The estimated % of low-income served would be about 20%.

### Description of process to ensure disadvantaged households are provided access to project

- \*Davis County Health Department participated in developing the Utah COVID-19 Vaccine Health Equity Plan and supports Utah's efforts to ensure vaccine health equity.
- \*The Davis County public health professionals worked with community partners to ensure disadvantaged households had access to services.
- \*Demographic characteristics of vaccine clients were compared to the overall aspects of the county to identify whether any demographic groups were underrepresented.
- \*Training was provided to staff to address hesitancy, myths, misconceptions, and barriers to vaccination in diverse communities.
- \*There was targeted outreach in zip codes and census tracts that were most severely affected by COVID and had social or economic factors that put people at higher risk.
- \*Multiple registration options were offered.
- \*Multicultural staff helped those who speak other languages.
- \*Used multiple data sources to determine those who were most at-risk.
- \*There were no monetary charges or insurance billings; the clinic was free.
- \*Used the Davis County Health Department 'Public Health Media Campaign & Strategy'

- \*We were able to engage with sensitive medical information in residents’ most comfortable language and provide culturally and linguistically sensitive vaccination education.
- \*We created a Spanish web page dedicated to COVID-19 information.
- \*We created a Spanish version of our appointment scheduler so that those who primarily speak Spanish could schedule appointments online.
- \*We created a designated Spanish hotline as part of our COVID-19 Information Line (call center). Launched March 11, 2021; 675+ calls as of May 2021.
- \*Community Health Workers (CHW), who spoke Spanish, translated our appointment form into Spanish and created resources in Spanish to help educate about COVID-19 vaccinations.
- \*DCHD staff provided interpretation services to those receiving vaccinations when materials were not available or yet updated in Spanish.

<b>Physical location where assistance will be provided</b>	Davis County Health Department 22 South State Street Clearfield UT 84015
<b>Geographic Service Area(s)</b>	Davis County, Utah

**Project Outline**

- \*Funding to increase capacity to house additional staff for COVID vaccination services and contact tracing efforts. \*Space was determined for modification on two floors.
- \*The first floor has 1150 square feet. Its current space was used for FH clients and consisted of 1 records storage room, 1 workroom, 1 office, and 1 breakroom. It was remodeled into 6 exam rooms, 1 manager's office, a negative pressure room, and 1 workroom/freezer area. The uses of the areas are for storing vaccines, testing, and vaccinations. Storage of the vaccines requires stringent protocols, depending upon the vaccine purchased. A negative pressure room was created to house clients to prevent the spreading of infection while on premises.
- \*The second-floor remodel encompassed two rooms. The second floor has 322 square feet and was initially two rooms. Room 2031 was a storage area that became office space for five cubicles to house staff. Room 2142 was a workroom that was transitioned to office space for five cubicles to house staff.
- \*Davis County Facilities Department was in charge of removing existing shelving, furniture, and equipment and the remodel, construction, painting, and all oversight of work done.
- \*Any sub-contractors used in the construction were hired through DC Facilities Dept.
- \*The Davis County IT department was in charge of the wiring and re-wiring of needed electrical and data outlets and purchasing equipment.
- \*Health Administration’s Office Manager was involved in the furnishing and purchasing needs for the office space, such as furniture, chairs, and office equipment.
- \*Health Administration’s Business Office paid invoices submitted by the Facilities Department through the County Financial System.

**Project Outcome**

- \*The project increases capacity to serve clients for COVID testing, tracing, and vaccinating activities that could not previously be thoroughly undertaken.
- \*The renovation will allow the immunization clinic to host covid clients.
- \*The additional rooms will allow for a nurse dedicated to covid vaccinations to be stationed in the Clearfield office while the Bountiful location operates.
- \*A rough estimate of covid shots administered from the remodel location is about 50 covid clients per day, Monday through Friday.
- \*The remodel has allowed us to host mobile/outreach clinics with our newly purchased mobile clinic vehicle. \*With the mobile clinic as a resource, we can serve more isolated populations within the county.
- \*Accommodates efforts to house additional staff in specific areas for contact testing, tracing, and vaccination support responsibilities.
- \*Provides the ability to offer services that could not be previously undertaken.
- \*Provides additional safety to staff and clients
- \*Remodeling and rearranging existing space makes services more accessible.
- \*Office equipment, workstations, tables, and chairs were purchased to furnish the new rooms and offices where needed. \*Contact Tracers on-site provides a better working environment where work can be discussed and actions are taken consistently.
- \*Contact Tracers offices allowed staff to be employed that couldn't work from home due to not having the right equipment and resources.

**5. Schedule/Timeline**

*Timeline reflect the time from the start to end of subaward date.*

*Budget calculations should match figures in budget table.*

	1Q 2022
Activities	Opening new COVID Response
Budget Expenditures (SOW funding source only)	\$300,000

List all obligated funding sources individually and funding amounts for this project.

<b>Funding Sources</b>	<b>Amount</b>
ARPA	\$300,000



## 6. Budget Non-Construction

	ARPA	Other Federal Grants	State Funding	Local Funding, Grants, Donations	Other
Personnel					
Fringe Benefits					
Travel					
Supplies					
Contractual					
Construction					
Other (specify)					
Indirect Charges					
Program Income					

## 7. Budget Construction

	ARPA	Other Federal Grants	State Funding	Local Funding, Grants, Donations	Other
Administration and legal expenses					
Land, structures, rights-of-way, appraisals, etc.					
Relocation expenses and payments					
Architectural and engineering fees					
Project inspection fees					
Site work	\$80,607.00				
Demolition and removal	\$831.00				
Construction	\$110,770.00				
Equipment	\$107,792.00				
Miscellaneous					
Contingencies					
Project (program) income					