



# SLFRF APPLICATION

MAY 24, 2022

AMENDED JULY 27, 2022

*Davis County  
Pretrial Services*

Requested: \$568,000

## ARPA SCOPE OF WORK WORKSHEET

### 1. Overview

Federal Award Grant Name	Coronavirus State and Local Fiscal Recovery Funds (SLFRF)
Federal Assistance Listing Number	21.027
Subrecipient Name	Pretrial Services
Subaward Start Date	1/14/2022
Subaward End Date	1/14/2025
1. Amount of Federal Funds Obligated in this SOW	\$568,000
2. Total Amount of ALL Federal Funds Obligated to Subrecipient from Davis County (including this SOW)	\$568,000
Federal Award Agency	US Department of Treasury
Pass-through Entity	Davis County, Utah
Awarding Official  After Approval by Davis County Commissioners	<b>Name:</b> Curtis Koch <b>Title:</b> Davis County Clerk Auditor <b>Address:</b> Davis County Admin Building 61 South Main Street Farmington, Utah 84025 <b>Phone:</b> (801) 451-3491 <b>Email:</b> Ckoch@co.davis.ut.us
Primary Contact	<b>Name:</b> Patty Fox <b>Title:</b> Pretrial Services Coordinator <b>Contact Address:</b> 425 Wasatch Drive, Suite 200 <b>Phone:</b> (801) 451-3474 <b>Email:</b> pfox@co.davis.ut.us

## 2. Expenditure Categories

<b>Eligible Category</b>	Costs for Public Health, Safety, and Other Public Sector Staff Responding to COVID-19
<b>Expenditure Category Number</b>	3.1
<b>Expenditure Category Name</b>	Public Sector Workforce: Payroll and Benefits for Public Health, Public Safety, or Human Services Workers
<p><b>COVID Impact Statement</b></p> <p>The Covid pandemic has caused a significant backlog in the criminal justice system which impacts Pretrial Services as follows: 1) While defendants continue to be released from jail under pretrial supervision, the delay in court hearings has been up to 18 months or longer. This results in significantly longer supervision periods and provision of case management services than prior to the pandemic, 2) case processing at other agencies such as police departments and prosecutor's offices has created a backlog of unfiled cases that judges are ordering to Pretrial. This number, while previously low, has risen into the hundreds creating additional workload, and 3) clients referred on unfiled cases may eventually end up back with Pretrial after a summons or bench warrant. Current staffing levels are not sufficient to manage this influx of cases.</p>	
<p><b>Description of population to receive assistance</b></p> <p>The population receiving services are adult Davis County citizens who have been court-ordered to Pretrial supervision. The majority are incarcerated in the county jail when the Judge issues the court order for release from jail to supervision in the community. Others are out-of-custody at the time of the court order for Pretrial supervision. All are at the pretrial stage of their case and are not convicted of a crime.</p> <p>Approximately 95% are determined to be indigent by the court and qualify for the assistance of a public defender. Nearly all struggle to support themselves or their family. Many have housing issues, may live out of their vehicles or are homeless, work low-paying jobs or struggle to find work, and increasing numbers have mental health and substance use issues.</p>	

<b>Physical location where assistance will be provided</b>	425 Wasatch Drive, #200 Layton Utah 84041
<b>Geographic Service Area(s)</b>	Davis County, Utah

### **Project Outline**

In August of 2019, Davis County launched a new Pretrial Services program. Prior to this program, Judges had no option for pretrial release other than monetary bond or own recognizance release. Within six months of the Pretrial Services implementation, a global pandemic quickly changed the expected trajectory of the program. System stakeholders (the courts, jail, and law enforcement) were taking drastic steps to mitigate the effects of the Covid-19 pandemic. Law enforcement took action to reduce jail booking by using citations or the Receiving Center; the Sheriff's office asked for a review of all pretrial detainees to determine if release to Pretrial Services would now be appropriate; and the courts closed to all public hearings and significantly postponed case processing.

For several months, these efforts slowed the growth of the Pretrial program; however, by August of 2021, the backlog in the court system began to rise sharply and the Pretrial number spiked. The Pretrial caseload grew from 30-40 clients to over 400. While the program was staffed for the expected program growth in its first year, Covid changed the landscape completely.

The case management staff of three (3) could not effectively manage a caseload of 400 plus clients. The SLFRF grant request is for two (2) full-time Case Managers to help with the system backlog directly related to Covid. It is anticipated that it will take three (3) years to work through the backlog in order to return to pre-pandemic workload levels.

As the justice system in Davis County continues to realize the benefit of not housing pretrial detainees in jail during the pandemic, the need for Pretrial release and supervision is vitally important. The new staff will provide case management and supervision to a client population appropriate for safe release to the community at the pretrial stage of their case. Case management consists of several duties, 1) court reminder notifications for all future court dates, 2) conducting pretrial risk assessments, 3) monitoring based on risk level, 4) needs assessment to determine any barriers to pretrial success which may include homelessness, mental health or substance use issues, employment, 5) providing risk assessment information at Initial Appearance court hearings to assist the Judge in making a release decision, 6) reporting violations of pretrial release conditions in a timely manner to system stakeholders.

The pandemic has contributed to more challenging situations for the population served by Pretrial. Job loss, family stress, domestic violence, housing, transportation, food insecurity, etc. A typical supervision period for Pretrial is close to 90 days; however, the Covid backlog is pushing the supervision period to 18 - 24 months. Providing supportive services for this extended period of time is also exhausting current resources; The dramatic extension of supervision length combined with the alarming spike in Covid backlog cases has results in a emergency situation requiring funding in order to provide effective services.

**Project Outcome**

The ultimate outcome of the project is the successful supervision of an unprecedented influx of clients related to the Covid pandemic. It is estimated that approximately 2500 clients will be served with two case manager positions over the three year grant.

Pretrial program success is measured by; 1) the number of individual who attended all court dates and, 2) the number of clients who have no new criminal activity during supervision. This data will be measured and reported.

However, there are many factors that contribute to overall pretrial success such as, 1) the support and accountability provided by pretrial staff, 2) referrals to appropriate services where substance use and mental health needs can be addressed, 3) linking clients with housing, employment and other social services, 4) closely monitoring enhanced supervision such as drug testing and electronic monitoring- to name a few. Data will be collected to demonstrate the supportive services provided and the impact on overall Pretrial success.

**3. Staffing**

*Provide list of staff and time commitments to be allocated to each activity in the statement of work.*

<b>Key Staff Name</b>	<b>Title</b>
Carrie Stone	Pretrial Case Manager
Tresa Kosec	Pretrial Case Manager

*Any changes in the key personnel assigned or their general responsibilities under this project are subject to the prior approval of Davis County.*

#### 4. Performance Monitoring

Davis County will monitor the performance of the Subrecipient against goals and performance standards as stated above. Substandard performance as determined by Davis County will constitute noncompliance with this Agreement. If action to correct such substandard performance is not taken by the Subrecipient within a reasonable period of time after being notified by Davis County, contract suspension or termination procedures will be initiated.

##### Statement of Work

The Covid pandemic has caused a significant backlog in the criminal justice system, which impacts Pretrial Services as follows:

- 1) While defendants continue to be released from jail under pretrial supervision, the delay in court hearings has been up to 18 months or longer. This results in significantly longer supervision periods and provision of case management services than before the pandemic,
- 2) case processing at other agencies such as police departments and prosecutor's offices has created a backlog of unfiled cases that judges are ordering to Pretrial. This number, while previously low, has risen into the hundreds creating additional workload, and
- 3) clients referred on unfiled cases may eventually end up back with Pretrial after a summons or bench warrant.

Current staffing levels are not sufficient to manage this influx of cases

In addition, due to the current strain on resources, creating an interface between the jail management system and the Pretrial case management system will resolve several time-consuming issues through system integration. This will eliminate:

- 1) Pretrial data entry of demographic and charge information,
- 2) provide automatic release notice on referred defendants and,
- 3) provide additional information about defendants which are helpful for supervision

##### Description of population to receive assistance

Davis County citizens who have been released from jail prior to conviction under supervision by Pretrial Services

<b>Physical location where assistance will be provided</b>	425 Wasatch Drive, #200, Layton, Utah 84041
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<b>Geographic Service Area(s)</b>	Davis County, Utah
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##### Project Outline

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determine if release to Pretrial Services would now be appropriate; and the courts closed to all public hearings and significantly postponed case processing.

For several months, these efforts slowed the growth of the Pretrial program; however, by August of 2021, the backlog in the court system began to rise sharply and the Pretrial number spiked. The Pretrial caseload grew from 30-40 clients to over 400. While the program was staffed for the expected program growth in its first year, Covid changed the landscape completely.

The SLFRF grant request is for two (2) full-time Case Managers to help with the system backlog directly related to Covid. The case management staff of three (3) could not effectively manage a caseload of 400 plus clients. It is anticipated that it will take three (3) years to work through the backlog to return to pre-pandemic workload levels.

As the justice system in Davis County continues to realize the benefit of not housing pretrial detainees in jail during the pandemic, the need for Pretrial release and supervision is vitally important. The new staff will provide case management and supervision to a client population appropriate for safe release to the community at the pretrial stage of their case. Case management consists of several duties,

- 1) court reminder notifications for all future court dates,
- 2) conducting pretrial risk assessments,
- 3) monitoring based on risk level,
- 4) needs assessment to determine any barriers to pretrial success which may include homelessness, mental health or substance use issues, employment,
- 5) providing risk assessment information at Initial Appearance court hearings to assist the Judge in making a release decision,
- 6) reporting violations of pretrial release conditions promptly to system stakeholders.

The pandemic has contributed to more challenging situations for the population served by Pretrial. Job loss, family stress, domestic violence, housing, transportation, food insecurity, etc. A typical supervision period for Pretrial is close to 90 days; however, the Covid backlog is pushing the supervision period to 18 - 24 months. Providing supportive services for this extended period of time is also exhausting current resources; The dramatic extension of supervision length combined with the alarming spike in Covid backlog cases has resulted in an emergency requiring funding to provide adequate services

#### **Project Outcome**

The project's outcome is the successful supervision of an unprecedented influx of clients related to the Covid pandemic. It is estimated that 2500 clients will be served by two case manager positions over the three-year grant.

Pretrial program success is measured by;

- 1) the number of individuals who attended all court dates and,

2) the number of clients who have no new criminal activity during supervision. This data will be measured and reported.

However, many factors contribute to overall pretrial success such as,

- 1) the support and accountability provided by pretrial staff,
- 2) referrals to appropriate services where substance use and mental health needs can be addressed,
- 3) linking clients with housing, employment, and other social services,
- 4) closely monitoring enhanced supervision such as drug testing and electronic monitoring- to name a few. Data will be collected to demonstrate the supportive services provided and the impact on overall Pretrial success.

### 5. Schedule/Timeline

*Timeline reflect the time from the start to end of subaward date.*

*Budget calculations should match figures in budget table.*

	4Q 2021	1Q 2022	2Q 2022	3Q 2022
Activities	Computers	Case management	Case management	Case management
Budget Expenditures (SOW funding source only)	\$4,000	\$47,000	\$47,000	\$47,000

	4Q 2022	CY 2023	CY 2024
Activities	Case management	Case management	Case management
Budget Expenditures (SOW funding source only)	\$47,000	\$188,000	\$188,000

List all obligated funding sources individually and funding amounts for this project.

Funding Sources	Amount	Notes
ARPA	\$568,000	

## 6. Budget Non-Construction

	ARPA	Other Federal Grants	State Funding	Local Funding, Grants, Donations	Other
Personnel	\$420,000.00				
Fringe Benefits	\$144,000.00				
Travel					
Supplies	\$4,000.00				
Contractual					
Construction					
Other (specify)					
Indirect Charges					
Program Income					

## 7. Budget Construction

	ARPA	Other Federal Grants	State Funding	Local Funding, Grants, Donations	Other
Administration and legal expenses					
Land, structures, rights-of-way, appraisals, etc.					
Relocation expenses and payments					
Architectural and engineering fees					
Project inspection fees					
Site work					
Demolition and removal					
Construction					
Equipment					
Miscellaneous					
Contingencies					
Project (program) income					