

COMMISSION MEETING MINUTES  
November 24, 2015

The Board of Davis County Commissioners met on November 24, 2015 at 10 a.m. in room 303 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah. Members present were: Commissioner P. Bret Millburn - Chair, Commissioner John Petroff, Jr., Commissioner Jim Smith, Clerk/Auditor Curtis Koch, Chief Deputy Civil County Attorney Neal Geddes, and Deputy Clerk/Auditor Janet Hanson.

Agenda as posted

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PUBLIC NOTICE is hereby given that the Board of Davis County Commissioners, Farmington, Utah, will hold a Commission Meeting at the Davis County Administration Building, 61 South Main Street, Room 303, Farmington, Utah, commencing at **10:00 a.m. on November 24, 2015.**

**OPENING**

Pledge of Allegiance – By Invitation

**RECOGNITIONS, PRESENTATIONS AND INFORMATIONAL ITEMS**

- Opening of RFPs for custodial services
- Announcement of Soccer Tournament
- Davis County Health Department Awarded National Accreditation
- Notice of Public Hearing, December 8, 2015 at 6 PM, related to the adoption of the proposed 2016 Budget

**BUSINESS/ACTION**

***Commissioner Smith presenting:***

Request approval of the Davis County Board of Health's Selection of the Interim Health Director

***Mike Moake, Davis County Legacy Events Center Marketing, presenting:***

Agreement with Viewmont High School Wrestling – High School Wrestling Tournament (receivable)

***Tanya Perkins, Davis County Children's Justice Center Director, presenting:***

Amendment with Utah Attorney General's Office – FY14/15 roll-over funds to current fiscal year (receivable)

***Mack McDonald, Davis County Facilities Director, presenting:***

Notice of Award of the North Branch Library HVAC Boiler Replacement to Schoonmaker Electro Mechanical Inc.  
Agreement with Valley Glass – glass wall for Animal Care and Control funded by Best Friends Animal Society (n/a)

***Chief Deputy Kevin Fielding, Davis County Sheriff's Office, presenting:***

Memo of Understanding with Dennis J. Wyman, M.D. – FY2016 medical advisement for paramedic services & medical dispatch calls (payable)  
Agreement with TJ Bingham Construction dba Vividus Coatings – install a new bathroom floor in the Work Center and maintenance and seal protection of additional floors (payable)  
Agreement with Van Boerum & Frank Associates, Inc. – evaluation of two heating pumps, engineering to remove and replace pumps at an accessible location in the boiler room (payable)  
Agreement with Qwest Communications dba CenturyLink – provide subscriber list & unlisted information for the purpose of delivering Emergency Services notifications (payable)

***Adam Wright, Davis County Public Works Director, presenting:***

Agreement with Castle Creek Homes, LLC – cost sharing for Farmington Creek, 650 W & Clark Lane box culvert project (receivable)

**BOARD OF EQUALIZATION**

Request approval of the Property Tax Register

**CONSENT ITEMS**

Meeting Minutes (11/10/15)  
Personnel Register  
Check Registers

**COMMISSIONER COMMENTS**

**PUBLIC COMMENTS** (3 Minutes per Person)

Curtis Koch, Davis County Clerk/Auditor, led the Pledge of Allegiance. All in attendance were invited to stand and join in.

Opening of RFPs for custodial services

Mack McDonald, Davis County Facilities Director, explained a request for proposals were sought for potentially outsourcing custodial services throughout the County. Curtis Koch opened and read 4 bids as

received and listed:

	BIDDER	AMOUNT
1.	Whayne Enterprises	\$359,902.08 annually
2.	Apple Janitorial Services	\$237,877.25 annually
3.	Five Stars Cleaners of Utah LLC	\$354,552.00 annually
4.	Vanguard Cleaning	\$24,522.00 monthly

Curtis indicated the RFP's will be reviewed to verify they meet specifications, determine the most responsive bidder and for the best value to the County. Mack McDonald will report back to the Commission as to which company provides the best value for the County. Commissioner Millburn expressed appreciation to the vendors who have taken the time to submit a bid, recognizing that it takes time and effort.

Announcement that soccer field construction is complete

Mike Moake, Davis County Legacy Events Center Marketing, announced that the construction of the soccer fields is complete and will open in the spring of 2016. The first contract for the use of the soccer fields is with the Wasatch Soccer Club over Labor Day 2016 weekend. It is a state and regional event.

Health Dept awarded National Accreditation

Commissioner Smith introduced Lewis Garrett, Davis County Health Department Director, and Brian Hatch, Davis County Health Department Chief Deputy. Commissioner Smith indicated the Davis County Health Department recently went through a "grueling" microscopic inspection of their practices, policies and procedures, everything about our Health Department. It is very nice to have officially recognized, something that we already knew, and that is our Health Department is absolutely one of the best that there is in the country. Now we have proof, as they have been awarded the National Accreditation which is something very difficult to accomplish.

Lewis said that they started the accreditation process over 3 years ago at the direction of their Board of Health. He said there are several members of the Board that work in the health care industry including CEOs of some of the major hospitals, particularly Huntsman Cancer Hospital in Salt Lake City, and talked about the advantages of being accredited. At the beginning, he was a little reluctant to engage, but as they looked into it they decided it was a good idea. There were 3 years of fairly intensive effort to get all of the documentation ready to submit to the Public Health Accreditation Board (PHAB). In October of this year PHAB sent 3 auditors/inspectors and a staff person to visit the Health Department. They spent several days meeting with staff, community partners and Board members. They did an in-depth review of the information that was submitted as documentation to verify what they said was correct. On November 10<sup>th</sup>, the PHAB met and the Health Department was awarded full accreditation. What Lewis is most proud of is that there are numerous measures and standards that had to be met and Davis County met every one, joining the ranks of the top 5% of health departments in the country that have accomplished this. He is very proud of it. He gives full credit to Brian, who led this effort having done a yeoman's job of this for several years. Without him it would not have happened. Lewis joked saying Brian actually enjoyed the process.

Brian said this was a department effort. There are 12 domains and 96 individual measures that have hundreds of documents. The interesting part to this is most of it is done electronically. That workload was buried in papers, numbers, tens-of-thousands of pages that were put together to show that they met the standards. He echoed the hard work that was put in but gave credit to the Department for collecting all of the information and showing what they already knew, that they are a great health department.

Lewis said that one of the reasons they did this was not just to get a piece of paper on the wall or a plaque. This positions the Health Department to be very competitive in the grant world. This should open a lot of doors as they move forward for additional funding for the Health Department and ultimately the citizens of the County.

On behalf of the County Commission, Commissioner Smith, expressed heartfelt appreciation and congratulations. This was a job well done. For him, it has been a joy to be a member of the Board of Health. He likes what they are involved in. They are meaningful and under Lewis' leadership, have done wonderful things.

Commissioner Millburn, as a prior Board of Health member for 8 years, was aware of Lewis' hesitation in pursuing accreditation knowing it would be a big challenge. With the encouragement from the Board and the rest of the department, they plowed forward. Kudos to them for a job well done.

Lewis Garrett to retire

Approval of Interim Health Director Brian Hatch

Moving to the business and action items, Commissioner Smith said Davis County has had the blessing of having Lewis Garrett as the head of the Health Department. For some reason, Lewis thinks he wants to retire and leave the fun that he has been doing. Commissioner Millburn said that with the accreditation Lewis had just reached pinnacle. Commissioner Smith said that was a great parting shot, with a wonderful success in this accreditation process. We thank you from the bottom of our hearts.

The Board of Health has made a selection and has recommended to the Davis County Commission that they approve the selection of Brian Hatch to serve as the Interim Health Director in our Davis County Health Department. Commissioner Smith is in support of this recommendation. Brian, as you have just heard, brings a wealth of knowledge and energy to this job. He is a wonderful leader and looks forward to the opportunity of working with him and seeing where the Health Department goes now.

Commissioner Smith made a motion to approve the recommendation of the Davis County Board of Health selection as Brian Hatch as Interim Health Director. Commissioner Petroff seconded the motion. He commented that Lewis has not only done a tremendous job for our Health Department, he has been recognized around the State as one of the leading specialists in this field and in the fields that so many are served by in our Health Department. That will leave a big hole in the State as well. He is glad Lewis has this opportunity to retire and to move on. This will be a great time for him. Thank you for all you have done not just for us in Davis County, but for the whole state. Commissioner Smith said that one of the smartest things Lewis did was to get someone really well prepared to step into his shoes. With a motion and a second, all voted aye to appoint Brian Hatch as the Interim Health Department Director.

Fifteen of the twenty years that Brian has worked for Davis County has been with Lewis. They have seen exponential growth in the Health Department under Lewis' leadership. He has been a recipient of all of Lewis' knowledge, leadership, as well as management and staff. They are going to miss him. He has big shoes to fill. In saying that, we as a team in the Health Department have been well trained and they will move forward and upward on that ladder. Brian joked, saying that he may need to make some trips to Mesquite for the County to get counsel from Lewis. He is honored and is very grateful for the support shown him by the Board of Health and the Commissioners.

Curtis Koch indicated the 2016 Tentative Budget was adopted on October 27, 2015 having met the statutory requirements of having a tentative budget adopted prior to November 1<sup>st</sup>. At the time, he said that budget would be updated and provided prior to the 10 business days that they are required to put it out to the public. He has made available the updated version which he refers to as Tentative2 (squared).

Curtis gave notice of a Public Hearing, December 8, 2015 at 6 PM, related to the adoption of the proposed 2016 Budget. The public can come and comment on the budget that is before the Commission.

Agreement #2015-564 Viewmont High School Wrestling

Mike Moake, Davis County Legacy Events Center Marketing, presented agreement #2015-564 with Viewmont High School Wrestling for a high school wrestling tournament, the "Viewmont Invitational." Commissioner Petroff said there will be teams coming not only from throughout the entire state, but also Idaho and Wyoming. Period of contract is December 16-19, 2015. Receivable amount is \$3,550.00.

Commissioner Petroff made a motion to approve. Commissioner Smith seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Amendment  
#2015-330A  
UT Atty General  
roll-over funds

Tanya Perkins, Davis County Children Justice Center Director, presented amendment #2015-330A with the Utah Attorney General's Office to add roll-over funds from the FY14/15 to the current fiscal year FY15/16. Period of contract is November 1, 2015 through June 30, 2016. Roll-over amount is \$6,662.00. Commissioner Millburn confirmed that these were unspent funds not additional funds.

Commissioner Smith made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Notice of Award  
#2015-565  
North Branch  
Library HVAC  
Boiler  
Replacement to  
Schoonmaker  
Electro  
Mechanical Inc

Mack McDonald, Davis County Facilities Director, presented the following:

Notice of Award #2015-565 of the North Branch Library HVAC Boiler Replacement to Schoonmaker Electro Mechanical Inc. based upon the proposal for a contract amount of \$127,841.00. Upon approval the agreement will be submitted.

Commissioner Smith made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement  
#2015-566  
Valley Glass for  
glass wall at  
AC&C

Agreement #2015-566 with Valley Glass, Inc. for a glass wall at the Animal Care and Control shelter to view the animals at the entry. This will be funded by Best Friends Animal Society. Period of contract is one year. Contract amount is \$3,143.00 to be paid by the Best Friends Animal Society directly to Valley Glass, Inc.

Commissioner Petroff made a motion to approve. Commissioner Smith seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Chief Deputy Kevin Fielding, Davis County Sheriff's Office, presented the following:

MOU #2015-567  
Dennis J.  
Wyman, MD  
FY16 medical  
advisement

Memorandum of Understanding and contract for services #2015-567 with Dennis J. Wyman, M.D. for FY2016 medical advisement for paramedic services and medical dispatch calls to meet statutory requirements. Period of contract is January 1, 2016 through December 31, 2016. Payable amount is \$57,057.00.

Commissioner Smith made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement  
#2015-568  
TJ Bingham dba  
Vividus Coating,  
flooring  
improvements at  
Work Center

Agreement #2015-568 with TJ Bingham Construction LLC, dba Vividus Coatings to remove and install a new bathroom floor in the Work Center. They will also grind any floor that has residual glue and they will use a polyaspartic top coat to help seal and protect the floor. Period of contract is until the job is complete. Payable amount is \$7,680.00.

Commissioner Smith made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement  
#2015-569 Van  
Boerum & Frank  
Assoc to  
evaluate,  
engineer & move  
2 heating pumps

Agreement #2015-569 with Van Boerum & Frank Associates, Inc. to evaluate the two heating pumps in the overall system, provide engineering to remove the two pumps and replace with two new pumps at an accessible location in the boiler room at the Justice Center. This will help re-equalize the system. Period of contract is until the job is complete. Payable amount is \$8,910.00.

Commissioner Smith made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor's Office.

Agreement  
#2015-570 Qwest  
Communications  
dba CenturyLink  
for subscriber list  
for reverse 911  
system

Agreement #2015-570 Qwest Communications dba Century Link to provide a subscriber list and unlisted information for the purpose of delivering Emergency Services notifications to be utilized for the reverse 911 system. Period of contract is twice yearly until terminated by either party. Payable contract is \$650.00 semiannually.

Commissioner Smith made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor Office.

Agreement  
#2015-571 Castle  
Creek Homes  
cost-sharing for  
Farmington  
Creek box culvert  
project

Adam Wright, Davis County Public Works Director, presented agreement #2015-571 with Castle Creek Homes, LLC for cost-sharing of the Farmington Creek box culvert project at 650 West and State Street (Clark Lake). It is a 60/40 split. Commissioner Petroff explained this is an area where we have the opportunity to not only take some area out of the flood plain, but keep area from going into it. The new FEMA maps are showing higher rates of flow that they want through there or you will be in the flood plain. By making this change now we will eliminate that problem. There has been flooding around the Justice Center, which will be resolved with these new culverts. He indicated that Adam has re-engineered the designs and it can be accomplished without as much size as originally designed, which will save approximately \$200,000.00. It is a four-way project with Farmington City, CenterCal, Castle Creek Homes and Davis County. It is a good private/public partnership. It is a receivable of \$200,000.00.

Commissioner Petroff made a motion to approve. Commissioner Smith seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Commissioner Millburn commended Adam for getting all the players together, to get them to step-up and have them participate in the project that will benefit everyone.

BOE

Commissioner Smith made a motion to convene as the Board of Equalization. Commissioner Petroff seconded the motion. All voted aye.

Property Tax  
Register  
approved

Curtis Koch presented the Property Tax Register which reflected 3 denials for tax exemption status requests and 6 corrections with abatements. Commissioner Smith indicated he spoke with Cheri Mayer, Tax Administration, regarding the 3 requests and was appreciative of the communication that was provided to the entities.

Commissioner Smith made a motion to approve. Commissioner Petroff seconded the motion. All voted aye.

Reconvene  
Commission  
Meeting

Commissioner Petroff made a motion to reconvene Commission Meeting. Commissioner Smith seconded the motion. All voted aye.

Commission  
Meeting minutes  
approved

Commissioner Petroff made a motion to approve the Commission Meeting minutes from November 10, 2015. Commissioner Smith seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Personnel  
Register  
approved

Commissioner Petroff made a motion to approve the Personnel Register. Commissioner Smith seconded the motion. All voted aye.

Check registers  
approved

Check Registers as prepared by the Davis County Clerk/Auditor's Office were approved with a motion by Commissioner Smith. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Commissioner  
Comments

Commissioner comments:

In remembrance of Thanksgiving week, Commissioner Petroff felt we may have more to be thankful for than we realize. He suggested sharing that thought with our families and to remind them of the great place we live and the sacrifices of so many to keep it that way.

Having gone through the budget process recently, Commissioner Smith feared that some of the changes being made might send the wrong message if people don't understand and feel like we are not appreciative of what takes place in our County. He very much appreciates the staff and the team that provides the services that are so important to our citizens. Speaking to the staff he said, "Thank you very much! You

are one of the things I'm grateful for."

Commissioner Millburn echoed both Commissioners comments, saying we do truly have a lot to be thankful for; to live in this country, this state, this county and our individual communities. All you have to do is turn on the news, pick up a newspaper or glance at the internet and know that many throughout the world are not as blessed as we are. He agreed with Commissioner Smith's comments saying it is an honor and privilege and is grateful to serve in this capacity, to serve the citizens of Davis County and to work side-by-side with our great employees. He is grateful we can focus on this once a year. It is his hope that we can keep that more forward in our minds and that we are thankful every day for these things.

Curtis Koch wished everyone a happy Thanksgiving.

Neal Geddes wished everyone a happy Thanksgiving and to enjoy it with families.

No public  
comments

No public comments

Adjourned

Meeting adjourned.

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Clerk/Auditor

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Chair