

COMMISSION MEETING MINUTES
May 12, 2015

The Board of Davis County Commissioners met in room 303 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah on May 12, 2015 at 10:00 am. Members present were Commissioner P. Bret Millburn - Chair, Commissioner John Petroff, Jr., Commissioner Jim Smith, Clerk/Auditor Curtis Koch, Chief Deputy Civil County Attorney Neal Geddes and Deputy Clerk/Auditor Shauna Brady.

Amended Meeting Agenda as posted:

PUBLIC NOTICE is hereby given that the Board of Davis County Commissioners, Farmington, Utah, will hold a Commission Meeting at the Davis County Administration Building, 61 South Main Street, Room 303, Farmington, Utah, commencing at 10 a.m. on May 12, 2015.

OPENING

Pledge of Allegiance – Mark Altom, Davis County Treasurer

RECOGNITIONS, PRESENTATIONS AND INFORMATIONAL ITEMS

RFP Opening – Design Services for Davis Conference Center
Public Notice of Special Commission Meeting this evening in connection with Syracuse City Council Meeting
Public Notice of Special Commission Meeting May 19 in connection with West Bountiful City Council Meeting
“The County Seat” update – Chad Booth, Executive Producer
2015 Davis County Fair theme announcement – Brooks Burr, Davis County Fair Coordinator

BUSINESS/ACTION

Brooks Burr, Davis County Fair Coordinator, presenting:

Agreement with Cumulus Media Inc. dba K-Bull 93 FM – radio advertising for 2015 Davis County Fair (payable)
Agreement with iHeartMedia + Entertainment Inc. – radio advertising for 2015 Davis County Fair sponsor (payable)

Cheri Mayer, Davis County Tax Administration, presenting:

Request approval of 2014 Delinquent Property Tax Sale traditional bidding process and for parcels to be sold as a whole (not broken down into smaller pieces) – May 14th at 10 am at 61 South Main Street, Room 131, Farmington

Mark Altom, Davis County Treasurer, presenting:

Agreement with Forte Payment Systems – correct form and purchase credit card terminals/mobile device (payable)

Tony Thompson, Davis County Property Manager, presenting:

Amendment with James Henley – finalize sale of surplus tax property from assignment of sealed bid #1-2015
Tax ID 09-111-0087 (receivable)

Adam Wright, Davis County Public Works Interim-Director, presenting:

Notice of Award to Acme Construction – 825 West & 3900 South Street Rebuild (payable)

Lewis Garrett, Davis County Health Director, presenting:

Memorandum of Understanding with Brigham Young University – provide internships to students (n/a)

Chief Deputy Kevin Fielding, Davis County Sheriff's Office, presenting:

Grant award from Utah Commission on Criminal and Juvenile Justice (UCCJJ) – Utah State FY2015 Beer Tax Funds Plan (receivable)
Grant application with Utah 911 Committee & Communications Authority (UCA) – to be used by DC Dispatch for new phone system (receivable)
Amendment with Trinity Services I, LLC – Payment Processing Addendum (payable)

Brian McKenzie, Davis County Elections Manager, presenting:

Agreement with West Bountiful City – elections services for the 2015 Primary and General Elections (receivable)

BOARD OF EQUALIZATION

Request approval of the Property Tax Register

PUBLIC HEARING

Curtis Koch, Davis County Clerk/Auditor, presenting:

Consideration of approval for additional budget appropriation requests for the General Fund. Other fund appropriations will be considered. The 2015 County budget increases will be funded by additional revenues that were not anticipated as the budgets were originally adopted and /or by monies unspent in the prior year.

CONSENT ITEMS

Personnel Register
Meeting Minutes - April 28
Check Registers

COMMISSIONER COMMENTS

PUBLIC COMMENTS (3 Minutes per Person)

Pursuant to the Americans with Disabilities Act, individuals needing special accommodations during this meeting should notify the Davis County Commission Office, at 801-451-3200 prior to the meeting.

Mark Altom, Davis County Treasurer, led the Pledge of Allegiance. All in attendance were invited to stand and join in.

RFP Opening
for DCC
upgrades

Curtis Koch, Davis County Clerk/Auditor, received 1 bid for design services and upgrades at the Davis County Conference Center. He explained funding for the project was approved for just under \$1,000,000.00 under last year's budget. The bid will be reviewed and a determination made. The following bid from Linc Hospitality was opened and read by Curtis:

Project: **Davis Conference Center Update**

	BIDDER	AMOUNT
1.	Linc Hospitality	Client Fee \$436,950.75 + Client Lighting \$159,541.20 = \$596,491.95 TOTAL

Commissioners
attendance at
Syracuse City
Council

Public Notice was given of the Davis County Commissioner's scheduled attendance at the May 12th Syracuse City Council work session and Council Meeting to receive information from citizens and to provide a question and answer forum for Davis County issues. The work session will be held at 6 pm and the Council Meeting is scheduled to begin at 7 pm, both at the Syracuse City Offices located at 1979 West 1900 South.

Commissioners
attendance at
West Bountiful
City Council

Public Notice was given of the Davis County Commissioner's scheduled attendance at the May 19th West Bountiful City Council meeting to receive information from citizens and to provide a question and answer forum for Davis County issues. The Council meeting is scheduled to begin at 7:30 pm at the West Bountiful City offices located at 550 North 800 West.

Great Salt Lake
Bird Festival
May 14-18

The Great Salt Lake Bird Festival begins this Thursday, May 14th and runs through Saturday, May 18th. There will be a lot of great activities at Antelope Island and at the Legacy Events Center.

The County
Seat update

Chad Booth, Executive Producer of The County Seat and At Your Leisure television programs, updated the Commission on The County Seat. Chad reported program ratings have increased by 2.7% this year, resulting in over 72,000 weekly viewers. He invited the Commissioners to suggest topics for the program. Topics suggested were transportation, air quality, duties of specific county offices, the relationships between counties, cities and the legislature, the Board of Equalization and the May property tax sale. Commissioner Smith suggested a program highlighting the Tour of Utah bike race to be held August 5 and will include riding to Antelope Island and ending in Bountiful – an event that will put Davis County on the world stage. Chad said the program has recently covered the Urban Wildland Interface and the projected wildfire season, jurisdictional issues involving the Sheriff's offices, and the Mental Health court system. He pointed out the program has scored 2 Telly Awards this year, making a total of 5. The County Seat airs Sunday mornings at 8:30 on Channel 4 and is available through a variety of rebroadcast options, including YouTube. Chad said he hopes everyone is aware that what goes on in Washington is not as important as what is happening locally. He said County-level government is where life happens and affects us daily. He challenged the audience to access the Commissioners, as well as Orrin Hatch, Mike Lee or anyone in Washington. He thanked the Commissioners for the County sponsorship.

Brooks Burr, Davis County Fair Coordinator, presented the following:

2015 Davis
County Fair
theme is
"Welcome to
the Jungle"

The theme of the 2015 Davis County Fair is "Welcome to the Jungle." Video and power point presentations by Brooks featured the following:

- The "Eyes of the Tiger Show" will feature Bengal and White tiger performances for entertainment and education;
- The elephant show is returning for its third year with increased performances;

- Meet & greets with the “Princesses” will be held each day;
- The rodeo will be held August 14 & 15;
- The petting zoo, free pony rides and the Creature Encounter Reptile Room will all be back this year;
- Fairgoers will receive \$2 off parking when they donate a canned food item to the Utah Food Bank.

Brooks said they are still booking bands and other performers. He gave all seated at the dais a personalized tiger-stripe bandana to promote this year’s “Welcome to the Jungle” theme.

Agreement #2015-214 with Cumulus Media Inc. dba K-Bull 93 for radio advertising for the fair

Agreement #2015-214 with Cumulus Media Inc. dba K-Bull 93 FM for radio advertising of the 2015 Davis County Fair including remote broadcasts from the fairgrounds. The payable contract amount is \$3,400.00. The contract period is May through August 2015.

Commissioner Petroff made a motion to approve. Commissioner Smith seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement #2015-215 with iHeartMedia + Entertainment for radio advertising for the fair

Agreement #2015-215 with iHeartMedia + Entertainment Inc. for radio advertising for the 2015 Davis County Fair. The payable contract amount is \$2,499.50. The contract period is May through August 2015.

Commissioner Petroff made a motion to approve. Commissioner Smith seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

2014 Delinquent Property Tax Sale

Cheri Mayer, Davis County Tax Administration, presented request for approval of the 2014 Delinquent Property Tax Sale traditional bidding process and for parcels to be sold as a whole (not broken down into smaller pieces). The sale will be held May 14th at 10 am at 61 South Main Street, room 131 in Farmington. Cheri reported they started out with 46 homes, 47 parcels of land and 9 commercial properties listed for sale. However, as of today, there are only 2 homes - both of which have homeowners that have called to say they will come in to pay the taxes, 12 parcels of land and no commercial properties. Curtis thanked Cheri and Diane for all of their hard work and the substantial efforts of the Tax Administration, Treasurer’s, Recorder’s, Assessor’s and Attorney’s offices to do everything possible not to sell people’s homes. Commissioner Millburn echoed Curtis’ remarks and is hopeful taxes will be paid, leaving nothing to sell tomorrow. Commissioner Petroff complimented and thanked Cheri and those who “got it done” this year and every year.

Commissioner Petroff made a motion to approve. Commissioner Smith seconded the motion. All voted aye.

Amendment #2012-330B with Forte Payment Systems

Mark Altom, Davis County Treasurer, presented amendment #2012-330B with Forte Payment Systems to correct a form from the contract approved during the April 7th Commission Meeting. The correction expands the amendment so that each time any of our departments want to use the Forte credit card terminals/mobile devices, they have the option of passing on the user fees rather than having the County absorb the fees. The maximum payable contract amount is \$8,394.00. The contract period is until cancelled.

Commissioner Smith made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Quit Claim #2015-119A with James Henley to finalize sale of surplus tax property

Tony Thompson, Davis County Property Manager, presented Quit Claim #2015-119A to James Henley to finalize the sale of surplus tax property from assignment of sealed bid #1-2015 Tax ID 09-111-0087. The County received this property in 2011, at which time the taxes and penalties were \$2,272.54. The bid was received from James Henley, 243 West Meadow Brook Court in Layton. Tony has secured Mr. Henley’s check in the amount of \$2,000.00.

Commissioner Smith made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor

Notice of award #2015-217 to Acme Construction for street rebuild

Adam Wright, Davis County Public Works Interim-Director, presented notice of award #2015-217 to Acme Construction for the street rebuild at 825 West 3900 South in the Val Verda area between Bountiful and North Salt Lake. Acme's bid was for \$113,000.00.

Commissioner Petroff made a motion to approve. Commissioner Smith seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor

Agreement #2015-218 with Brigham Young University for student internships

Lewis Garrett, Davis County Health Director, presented agreement #2015-218 with Brigham Young University-Department of Exercise Science to provide internships to students. There are no monies exchanged. The contract period is May 1, 2015 until terminated.

Commissioner Smith made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Chief Deputy Kevin Fielding presented the following:

Utah State FY2015 Beer Tax Funds Plan #2015-219 to UCCJJ

Utah State FY2015 Beer Tax Funds Plan #2015-219 to the Utah Commission on Criminal and Juvenile Justice (UCCJJ). Chief Deputy Fielding explained a portion of these funds comes to the Sheriff's office for programs inside the facility, a portion goes to the County Attorney's office, and the Sheriff has asked for \$12,000.00 to be used toward the purchase of a new K-9 dog to replace a dog that has been injured. Commissioner Millburn asked how much funding the County receives on average per year through beer tax revenues? Curtis said the budget shows the Corrections portion is \$147,200.00 and additional funds of \$20,000.00 are received, totaling an average of \$170,000. Commissioner Millburn asked how many dogs are throughout the County and if they are all trained to perform the same duties. Chief Deputy Fielding confirmed all 5 County-owned K-9s are used as drug detection and police service dogs and of the 10 dogs owned by our cities, all have been trained for drug detection and have already been or will be trained on the next certification level to become full police service dogs. Commissioner Smith commented about the possibility of having retired police service dogs still be used as drug detection dogs in the cities. The receivable contract amount will be determined by total beer tax revenues. The reporting period is July 1, 2015 through June 30, 2016.

Commissioner Smith made a motion to approve. Commissioner Petroff seconded the motion. Before the vote, Commissioner Millburn acknowledged there are standards or recommendations used to determine how many police officers are required per capita. He asked if there are similar standards or recommendations for police dogs. Chief Deputy Fielding said there are probably standards determined by per capita or calls for service; however, he has not seen them. Commissioner Millburn asked if there are a proper number of dogs our agency should be operating with, as well as throughout the County. Chief Deputy Fielding said most agencies only have 1 dog. Commissioner Millburn explained part of the reason he is asking, particularly as it pertains to the Beer Funds, is not to discount the dogs as valuable tools. However, if there are other resources in that sector, he wondered if these funds would be better utilized for substance abuse treatment and/or preventative programs. This is something to look at in the future. Chief Deputy Fielding said the dogs have been used in the past as equipment for alcohol parties in the foothills and sees them as valuable. Commissioner Millburn pointed out we currently do not have anything outlined for the year for the prevention of alcohol and substance abuse. He called for a vote. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Grant application #2015-220 with Utah 911 UCA

Grant application #2015-220 with the Utah 911 Committee & Communications Authority (UCA) for a new phone system to be used by Davis County Dispatch. The receivable grant amount is \$158,262.75 with a local match amount required of \$31,652.55. The grant period is until the estimated project completion date of November 2015.

Commissioner Petroff made a motion to approve. Commissioner Smith seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Amendment #2010-48G with Trinity Services I, LLC for payment processing addendum

Amendment #2010-48G with Trinity Services I, LLC, for a payment processing addendum. Chief Deputy Fielding explained a few years ago, Canteen Food Services changed its name to that of its parent company, Trinity Services I. They recently purchased Swanson Food Services and with this agreement, will now use Swanson's collections model for payment processing. There are no monies exchanged. The contract period is from date signed through December 31, 2015.

Commissioner Smith made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement #2015-221 with West Bountiful City for election services

Brian McKenzie, Davis County Elections Manager, presented agreement #2015-221 with West Bountiful City for election services for the 2015 Primary and General Elections. Curtis said 8 cities will use Vote By Mail and 7 cities, including West Bountiful City, will use traditional election services. The receivable amount is per the fee schedule. The contract period is through the 2015 Primary and General elections.

Commissioner Petroff made a motion to approve. Commissioner Smith seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Commissioner Petroff made a motion to convene as the Board of Equalization. Commissioner Smith seconded the motion. All voted aye.

Property Tax Registers approved

Cheri Mayer, Davis County Tax Administration, presented the Property Tax Register which reflected 6 items requested for approval. Commissioner Smith made a motion to approve. Commissioner Petroff seconded the motion. All voted aye.

Commissioner Petroff made a motion to reconvene Commission Meeting. Commissioner Smith seconded the motion. All voted aye.

Explanation of public hearing for budget changes

Curtis Koch, Davis County Clerk/Auditor, explained that historically, the only fund or budget opening that required a public hearing was Fund 10. Effective May 13, 2014, the Modified Uniform Fiscal Procedures Act for Counties now requires all budget changes, regardless of fund, be presented in a public hearing to allow for public comment and Commission action. Curtis said it is different in actual administration, as well. In the past, budget changes were run throughout the year and a public hearing was held at the end of the year. In this instance, the State Auditor's Office is indicating they would like to have all budget changes run at public hearings throughout the year. That explains why we are going through this process today with a large stack of budget changes.

Commissioner Smith made a motion to move to Public Hearing. Commissioner Petroff seconded the motion. All voted aye.

Public hearing for additional budget appropriation requests

Curtis Koch, Davis County Clerk/Auditor, presented consideration of approval for the following additional budget appropriation requests for the General Fund and consideration of other fund appropriations. The 2015 County budget increases will be funded by additional revenues that were not anticipated as the budgets were originally adopted and/or by monies unspent in the prior year.

May 12, 2015 Budget Opening Items

M/E	Rev/Exp	Account #	Account Name	Increase	Decrease	Reason
BUDGET HEARING ITEMS FOR ALL FUNDS OTHER THAN ENTERPRISE FUNDS						
FUND 10			GENERAL FUND			
	R	10-3690-156	Sheriff Sundry	\$ 14,000.00		Payment of recurtiyz service for the Fair
	R	10-3690-156	Sheriff Sundry	\$ 20,000.00		Payment of Tour of Utah Road Closure
FUND 11			AGING SERVICES			
	R	11-3340-400	Health Insurance Counseling	\$ 1,450.73		Increase grant funding for 3 programs
	R	11-3340-600	Senior Medicare Patrol	\$ 8,400.00		2014-269B
	R	11-3340-200	In Home Alternatives	\$ 16,000.00		
	E	11-4980-610	Misc Supplier	\$ 9,850.73		
	E	11-4980-620	Misc Services	\$ 16,000.00		
	R	11-3690-000	Sundry Revenue	\$ 1,000.00		Meal on Wheels America, Share the Love
	E	11-4980-620	Misc Services	\$ 1,000.00		Campaign funding to address senior isolation and hunger in the community.
FUND 15			HEALTH FUND			
	R	15-3340-022	Prev. Black Grant	\$ 73,000.00		Health Promotion
	E	15-4315-110	Payroll	\$ 37,568.00		One Time Funding
	E	15-4315-130	Benefit	\$ 23,428.00		2014-425
	E	15-4315-231	Mileage/Local Travel	\$ 2,040.00		
	E	15-4315-240	Office Supplier	\$ 350.00		
	E	15-4315-250	Operating Supplier	\$ 8,000.00		
	E	15-4315-280	Telephone	\$ 24.00		
	E	15-4315-250	Operating Supplier	\$ 1,590.00		
	R	15-3340-072	DEQ	\$ 1,780.74		Ure-dail program add'l funding
	E	15-4313-610	Misc Supplier	\$ 1,780.74		2015-23
	R	15-3317-012	NACCHO	\$ 3,500.00		Medical Reserve Corps building capacity grant
	E	15-4315-610	Misc Supplier	\$ 3,500.00		2015-22
	R	15-3340-052	STD/HIV/AIDS/ITB	\$ 3,032.00		Disease intervention service and STD
	E	15-4317-610	Misc Supplier	\$ 3,032.00		testing. Program funding was greater than what was budgeted. 2015-35
	R	15-3340-036	EPICC 1422 Funds	\$ 62,500.00		Environmental Policy and Improved Clinical
	E	15-4315-110	Payroll	\$ 35,500.00		Care funding to improve the health of the
	E	15-4315-130	Benefit	\$ 22,900.00		residents of Davis County.
	E	15-4315-231	Mileage/Local Travel	\$ 850.00		2015-104
	E	15-4315-240	Office Supplier	\$ 325.00		
	E	15-4315-250	Operating Supplier	\$ 200.00		
	E	15-4315-280	Telephone	\$ 225.00		
	E	15-4315-643	Computer Equip	\$ 2,500.00		
	R	15-3315-040	Bioterrorism Grant	\$ 3,217.00		Funding for active monitoring and direct active
	E	15-4315-610	Misc Supplier	\$ 3,217.00		monitoring plan for travelers that may have been
						exposed to Ebola.
						2014-245
	R	15-3317-042	H Flu Grant	\$ 1,300.00		Meningococcal Disease and invasive Haemophilus
	E	15-4317-610	Misc Supplier	\$ 1,300.00		influenza disease investigation funding.
						2015-141
	R	15-3340-056	immunization	\$ 20,000.00		Immunization Media Campaign add'l funding
	E	15-4314-610	Misc Supplier	\$ 20,000.00		
	R	15-3320-200	Utah Gaining Ground Grant	\$ 3,750.00		Utah Gaining Ground grant funding
	E	15-4313-610	Misc Supplier	\$ 3,750.00		2014-345
	R	15-3315-040	Bioterrorism Grant	\$ 100,000.00		EBOLA funding
	E	15-4315-110	Payroll	\$ 20,000.00		Contract pending
	E	15-4315-130	Benefit	\$ 10,000.00		
	E	15-4315-610	Misc Supplier	\$ 10,000.00		
	E	15-4311-746	Unknown Grant Expense	\$ 60,000.00		
	R	15-3340-746	Unknown Grant Revenue	\$ 30,000.00		Unanticipated grant revenue and expenditure
	E	15-4311-746	Unknown Grant Expense	\$ 30,000.00		
FUND 18			ECONOMIC DEVELOPMENT			
	R	18-3870-192	Contributions-Private	\$ 70,000.00		Tour of Utah--additional partnerships
	E	18-4192-540	Donations	\$ 75,000.00		Tour of Utah--additional expenditure
	E	18-4192-540	Donations	\$ 20,000.00		Payment of Tour of Utah Road Closure
	E	18-4192-540	Donations	\$ 10,000.00		Payment of Tour of Utah Road Closure
	E	18-4620-310	Professional & Technical	\$ 14,000.00		Pmt to Sheriff re-curtiyz service for the Fair
FUND 23			LIBRARY			
	R	23-3870-000	Private Contributions	\$ 50,000.00		Donation for Kayville Library from Alan and
	E	23-4580-612	Books and Materials	\$ 50,000.00		Kay Blood Endowment Fund.
	E	23-4580-612	Books and Materials	\$ 38,246.00		CLEF Grant funding. Revenue budgeted for
						but expenditure was not.
FUND 24			PUBLIC WORKS			
	R	24-3640-000	Sundry Revenue	\$ 10,000.00		Payment of Tour of Utah Road Closure
Fund 27			TAX INCENTIVE INCREMENT PASS-THROUGH			
	R	27-3114-000	C/RDA Tax Increment	\$ 1,938,793.00		2014 Tax increment received from RDA/CDA
	E	27-4432-201	RDA Funding	\$ 1,841,782.00		2014 General Gov portion of tax increment
	E	27-4433-201	RDA Funding	\$ 306,951.00		2014 Library portion of tax increment

Commissioner Millburn invited comments from the public. There were no comments.

Commissioner Petroff made a motion to close the public hearing. Commissioner Smith seconded the

motion. All voted aye.

Commissioner Petroff made a motion to approve and commented that RDA funds are not accounted for as revenues because they are pass-through funds. Commissioner Smith seconded the motion with the recommendation the dollar amount of \$50,000.00 be entered where it is missing from the Fund 23 expense line. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Personnel Register approved

Commissioner Smith made a motion to approve the Personnel Register. Commissioner Petroff seconded the motion. All voted aye.

Commission mtg minutes approved

Commissioner Smith made a motion to approve the Commission Meeting minutes of April 28, 2015. Commissioner Petroff seconded the motion. All voted aye.

Check Registers approved

Check registers as prepared by the Davis County Clerk/Auditor's Office were approved with a motion by Commissioner Petroff. Commissioner Smith seconded the motion. All voted aye. The documents are on file in the Davis County Clerk/Auditor's Office.

Commissioner Comments

Commissioner Comments:

Commissioner Smith said he spent time with the Health Department today and continues to be impressed by the teams we have in Davis County. He said the more he learns, the more he appreciates what happens behind the scenes and how well this group takes care of tax dollars.

Neal Geddes, Davis County Chief Deputy Civil Attorney expressed appreciation to Cheri (Mayer) and those who have prepared the County for tomorrow's tax sale. He said, "A lot of work goes into this and Cheri and Diane (Law) take the lead on that and they get a lot of help from various departments, so job well done, thank you."

Curtis said today is Legislative Enactment Day. With that in mind, he said there were changes made by Senate Bill 297 in accordance with how clerks administer marriage. Through the legislation, Curtis now has the ability to name designees to perform marriages. If there are individuals who are interested in performing marriages, Curtis will be happy to talk with them.

Meeting Adjourned

Clerk/Auditor

Chair