

COMMISSION TELEPHONIC MEETING MINUTES  
March 22, 2016

The Board of Davis County Commissioners met in room 303 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah on March 22, 2016 at 10 am. Members present were Commissioner John Petroff - Chair, Commissioner Jim Smith, Commissioner Bret Millburn, Clerk/Auditor Curtis Koch, Chief Deputy Civil County Attorney Neal Geddes and Deputy Clerk/Auditor Shauna Brady.

Meeting Agenda as posted:

Meeting  
Agenda as  
posted

PUBLIC NOTICE is hereby given that the Board of Davis County Commissioners, Farmington, Utah, will hold a Commission Meeting at the Davis County Administration Building, 61 South Main Street, Room 303, Farmington, Utah, commencing at 10 am on March 22, 2016.

**OPENING**

Pledge of Allegiance – by invitation

**RECOGNITIONS, PRESENTATIONS AND INFORMATIONAL ITEMS**

Opening of RFP: Salary and Benefits Survey 2016

Opening of sealed bids received for Surplus Tax Sale Property located at 580 West 2350 North, Layton (Tax ID 09-346-0513)

**BUSINESS/ACTION**

**Tony Thompson, Davis County Property Manager, presenting:**

Possible action for request and authorization regarding surplus property located at 580 West 2350 North, Layton (Tax ID 09-346-0513) - 1) establish a base bid price, and 2) assign property to notice on the Davis County website for bid (n/a)

**Richard Maughan, Davis County Recorder, presenting:**

Agreement with First American Data Tree LLC – Tax Parcel/Ownership Plats for Davis County CD set (receivable)

**Barry Burton, Davis County Community & Economic Development Director, presenting:**

Agreement with Davis County Council of Governments Inc. – 2016 operating agreement (receivable)

**Neka Roundy, Davis County Economic Development Specialist, presenting:**

Donation agreement from Rocky Mountain Power – 2016 Great Salt Lake Bird Festival (receivable)

**Randy Cook, Davis County Tourism Manager, presenting:**

Agreement with Bandwango – 2016 Davis County Golf Passport program (receivable)

**Chris Sanford, Davis County Library Director, presenting:**

Agreement with State of Utah Library Division – Community Library Enhancements Funds (CLEF) (receivable)

**Mike Moake, Davis County Legacy Events Center Marketing, presenting:**

Agreement with Edge Success LLC – LEC space rental for doTERRA Convention (receivable)

Agreement with Porsche Club of America – LEC space rental for motorized sporting event (receivable)

**Brooks Burr, Davis County Fair Coordinator, presenting:**

Agreement with Ogden Publishing Co. dba Standard Examiner – advertising for 2016 Davis County Fair (payable)

Agreement with Scales, Tails and Teeth LLC – reptile show at 2016 Davis County Fair (payable)

Agreement with Ogden Clinic – sponsor of 2016 Davis County Fair (receivable)

**Chief Deputy Kevin Fielding, Davis County Sheriff's Office, presenting:**

Agreement with Qwest Communications, LLC dba CenturyLink LLC – networking for E911 phone system (payable)

**BOARD OF EQUALIZATION**

Request for Approval of the Property Tax Register

**CONSENT ITEMS**

Check Registers

**COMMISSIONER COMMENTS**

**PUBLIC COMMENTS** (3 Minutes per Person)

Randy Cook, Davis County Tourism Manager, led the Pledge of Allegiance. All in attendance were invited to stand and join in.

Curtis Koch prefaced today's bid opening by reminding us that it was announced last year during the 2016 budget process that we would be doing a salary survey. Jana Bake, Davis County Human Resources Manager, and Mel Miles, former Davis County Human Resources Director, put the RFP together for the Salary and Benefits Survey.

Curtis opened the following bids:

Project: Salary and Benefits Survey RFP  
March 22, 2016

	BIDDER	AMOUNT
1.	Evergreen Solutions LLC (Florida)	\$55,000.00
2.	First West (Orem)	\$69,400.00
3.	Personnel Systems & Services (SLC)	\$16,237.00
4.	JJ Fitzgerald Business Consultants (Maryland)	\$31,875.00
5.	Global Governance Advisors LLC (Florida)	\$99,600.00

Opening of  
RFP: Salary &  
Benefits  
Survey 2016

6.	McGrath Consulting Group Inc. (Illinois)	\$37,379.00
7.	Management Advisory Group – (Virginia)	\$49,000.00

Curtis recognized we received a wide range of bids and pointed out that the best value is not always the lowest dollar amount. The Personnel Department will review the bids to determine the best value to the County.

Caucus meetings tonight

Commissioner Petroff encouraged everyone to attend their local caucus meetings tonight and explained how the location of each precinct’s caucus can be found on the Davis County website as shown on the Chamber monitors.

Tony Thompson, Davis County Property Manager, presented the following:

Opening of sealed bid #04-2016

Tony said letters were sent out on March 1, 2016 to abutting property owners notifying them that bids will be accepted for surplus tax property (Tax ID 09-346-0513) located at 580 West 2350 North in Layton. This is sealed bid #4-2016. No bids were received.

Assignment of sealed bid #04-2016

Assignment of sealed bid #04-2016 for surplus tax property (Tax ID 09-346-0513) located at 580 West 2350 North in Layton. This property was struck to the County in 2011 for delinquent taxes and penalty in the amount of \$444.29. The County’s Assessor assemblage value for this property is \$2,962.00 and is 0.072 acre. With no bids received from abutting property owners, open negotiations with any and all interested parties would be appropriate. Tony recommended a base price of \$2,100.00 be established for the property and assign the property to be noticed on the County Website as “Available tax sale properties for bid.”

Commissioner Smith made a motion to approve. Commissioner Millburn seconded the motion. All voted aye.

Commissioner Millburn referred to the property diagram and asked if any of the abutting properties are encroaching on the property. Tony confirmed they are not and the property is referred to on the plat as “open space” with easements running through for sewer lines. He said the property owners could put a gate in their fences to access and utilize the property. Commissioner Millburn asked if the property could be split into sections and were the property owners presented with an offer to purchase only the section abutting their own property. Tony said they were not. It would take a change in the legal description. Commissioner Millburn pointed out that the property owners might prefer it. If that is not an option, he suggested perhaps a group of property owners may want to purchase the property for a community garden area. Tony said one property owner a little further down the street did inquire about using the land for a garden area.

Commissioner Petroff said that it appears there is a definite elevation change on property #553 and wonders if that could be an issue with the property owners. Tony said it does have a bit of a depression in the property. Commissioner Millburn asked if there is a time restriction. Tony said it is open until someone bids.

Agreement #2016-101 with First American Data Tree LLC for Tax Parcel/Ownership Plats on CDs

Richard Maughan, Davis County Recorder, presented agreement #2016-101 with First American Data Tree LLC for purchase of a CD set of Tax Parcel/Ownership Plats for Davis County. Richard explained this company is a data provider on the internet for title associations/title businesses. They purchase from the County a license to use our ownership plats on their internet site. They then turn around and market them to their subscribers. Commissioner Smith asked Richard to clarify if the contract is a renewal or a new agreement. Richard said we write a new agreement every year so there are no questions as to terms of the contract and the fee structure is set by the commissioners (via ordinance for fees in Davis County Code). We use one other local provider. The receivable contract amount is \$2,000. The contract period is one year.

Commissioner Millburn made a motion to approve. Commissioner Smith seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement #2016-102 with COG for 2016 operating agreement

Barry Burton, Davis County Community & Economic Development Director, presented agreement #2016-102 with the Davis County Council of Governments Inc. (COG) for its 2016 operating agreement. These funds are used to provide staff services such as operating the Business Development Loan Fund (BDF). The receivable contract amount is \$45,000.00. The contract period is January 1 through December 31, 2016.

Commissioner Millburn made a motion to approve. Commissioner Smith seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement #2016-103 to accept donation from Rocky Mtn Power for 2016 Great Salt Lake Bird Festival

Neka Roundy, Davis County Economic Development Specialist, presented agreement #2016-103 to accept a donation from Rocky Mountain Power for the 2016 Great Salt Lake Bird Festival. Neka said the committee is delighted to have Rocky Mountain Power come on board as a partner this year. They (Rocky Mountain Power) have had a volunteer committee member help with projects in the past. The receivable donation amount is \$3,000.00. The contract period is 2016.

Commissioner Smith made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement #2016-104 with Bandwango for a Golf Passport program

Randy Cook, Davis County Tourism Manager, presented agreement #2016-104 with Bandwango for the Davis County Golf Passport program. Randy explained his office has been working on a golf passport program with Bandwango to promote County and public golf courses. The campaign to be launched was displayed on the Chamber monitors and will go viral this week. This contract provides for participation from Davis Park and Valley View County golf courses. Public golf courses include Eaglewood (North Salt Lake), Lakeside (West Bountiful), Schneider's Bluff (West Point), Glen Eagle (Syracuse), Sun Hills (Layton), Crane Field (Clinton) and Bountiful Ridge (Bountiful). Bandwango will provide the technology behind offering this to the public, payment processing, and providing each purchaser a personal dashboard to review what they've used and have left. All of the purchases will be received by Bandwango, who will then divide the funds equally and issue a check each month to each of the nine participating golf courses. The County itself does not receive any funds.

Commissioner Petroff said one of the good parts of this is that we do not want to have our County courses in competition with our public courses. It is not really fair competition. By working together, we can lift each other – like the “tide comes in and all boats rise” theory. He said Randy has come up with a great way to advertise and strengthen golf in Davis County without singling out any one course.

Randy said the advertising emphasis will be in the Salt Lake, Weber and Utah County markets. This program is designed to introduce new golfers to Davis County. Additionally, the efforts by everyone involved have led to another program - the Junior League of Golf, which will be presented at another time

Commissioner Millburn said he is excited for the enhanced opportunities to promote Davis County's theme to “Eat, Work, and Play in Davis County.” Technology allows anyone who carries a SmartPhone to have this Golf Passport available to them.

Commissioner Millburn made a motion to approve and requested feedback on how this rolls out. Commissioner Smith seconded the motion in honor of Commissioner Petroff (our avid golfer). All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Commissioner Millburn asked Randy if we have been able to put together any other packages with Bandwango. Randy said this is the first one, but within ten days there will be three family fun packages in the works including Lagoon, Cherry Hill and Boondocks, and one that is a mixture of County amenities and assets. This will be an ongoing process for more fun packages.

Agreement #2016-105 with State of Utah Library

Chris Sanford, Davis County Library Director, presented agreement #2016-105 with the State of Utah Library Division for receipt of the Community Library Enhancement Funds (CLEF) for the development of

Division for  
CLEF Grant

local public library services. Chris said the annual amount of funds received is determined by our population of the service area and is required to be used by June 30, 2016. The funds must also be earmarked for collection development, technology or community outreach. The receivable contract amount is \$38,300.00. The contract period is July 1, 2015 through June 30, 2016.

Commissioner Smith made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Mike Moake, Davis County Legacy Events Center Marketing, presented the following:

Agreement  
#2016-106 with  
Edge Success  
LLC for LEC  
space for  
doTERRA  
Convention

Agreement #2016-106 with Edge Success LLC. Mike explained Edge Success LLC was looking for an event space with stadium seating that will hold 1,800 people from all over the United States for a doTERRA essential oils convention. Legacy Events Center is happy to accommodate them. The receivable contract amount is \$4,400.00. The contract period is September 9 and 12 - 14, 2016.

Commissioner Millburn made a motion to approve. Commissioner Smith seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement  
#2016-107 with  
Porsche Club  
of America for  
LEC space for  
motorized  
sporting event

Agreement #2016-107 with Porsche Club of America for use of the Legacy Events Center parking lot for a course driving event. The receivable contract amount is \$2,000.00. The contract period is April 17 and September 11, 2016.

Commissioner Millburn made a motion to approve. Commissioner Smith seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Brooks Burr, Davis County Fair Coordinator, presented the following:

Agreement  
#2016-108 with  
the Ogden  
Publishing Co.  
for 2016 Davis  
County Fair  
advertising

Agreement #2016-108 with the Ogden Publishing Company dba Standard Examiner for advertising the 2016 Davis County Fair. Brooks explained with a minimum purchase price of \$3,500.00 for fair advertising, the Standard Examiner agrees to provide an additional \$5,445.00 in advertising credit in exchange for sponsorship opportunities. The payable contracted amount is \$3,500.00. The contract period is March through August 2016.

Commissioner Smith made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement  
#2016-109 with  
Scales, Tails &  
Teeth LLC as  
an attraction at  
the 2016 Davis  
County Fair

Agreement #2016-109 with Scales, Tails and Teeth LLC as an attraction at the 2016 Davis County Fair. This is a traveling reptile show that highlights alligators, a variety of reptiles and personnel from the popular television show, "Gator Boys." The crew will be available for autographs and photos after each performance. Brooks feels they will be an excellent draw to the fair. The payable contract amount is \$11,000.00. The contract period is August 15-21, 2016.

Commissioner Millburn made a motion to approve. Commissioner Smith seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement  
#2016-110 with  
Ogden Clinic to  
be sponsor at  
the 2016 Davis  
County Fair

Agreement #2016-110 with the Ogden Clinic to become a sponsor of the 2016 Davis County Fair. Brooks said the Ogden Clinic has three offices now in Davis County and is working on its fourth office. They were a sponsor at last year's fair and are excited to be a sponsor this year. The receivable amount is \$3,800.00. The contract period is March through December 2016.

Commissioner Smith made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement  
#2016-111 with  
Qwest for E911  
phone system  
networking

Chief Deputy Kevin Fielding, Davis County Sheriff's Office, presented agreement #2016-111 with Qwest Communications LLC dba CenturyLink LLC for networking of the new E911 phone system. This networking is mandatory for the new phone system. Chief Deputy Fielding said it is anticipated the new

system will be installed this summer. If, however, the existing maintenance agreement is due to lapse prior to the installation, Qwest will insure it overlaps to the new system. The payable contract amount is \$2,611.00 monthly and a one-time payment of \$11,900.06. The contract period is until terminated.

Commissioner Smith made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The documents are on file in the office of the Davis County Clerk/Auditor.

Convene as  
BOE

Commissioner Millburn made a motion to convene as the Board of Equalization. Commissioner Smith seconded the motion. All voted aye.

Property Tax  
Registers  
approved

Curtis Koch presented for approval 1 late appeal and 6 corrections.

Commissioner Millburn made a motion to approve. Commissioner Smith seconded the motion. All voted aye.

Reconvene  
Commission  
Meeting

Commissioner Millburn made a motion to reconvene Commission Meeting. Commissioner Smith seconded the motion. All voted aye.

Check  
Registers  
approved

Check registers as prepared by the Davis County Clerk/Auditor's Office were approved with a motion by Commissioner Millburn. Commissioner Smith seconded the motion. All voted aye. The documents are on file in the Davis County Clerk/Auditor's Office.

Commissioner  
Comments

Commissioner Millburn reminded us to get out and participate in the elections process by attending our caucus meetings tonight. It is a great opportunity to exercise the rights and freedoms that we enjoy in this country. He said the new E911 phone system reminds him of some recent conversations he has had regarding E911 dispatch. He said, "It makes me step back and realize how in depth and complicated some of these services are that we all take for granted. We think we can just call 911 and law enforcement personnel shows up on your doorstep. But, there is a lot of work that goes between the phone call and having that help arrive. I appreciate all the technologies and agreements and everyone working together. It's kind of mind boggling if you stop and think about it."

Commissioner Smith said the caucus is a big deal. He and his wife, Carolyn, are in charge of their precinct's caucus this evening. He said you don't realize how much work goes into it and everything he sees shows it is "very fair and every voice is heard. You may not win, but your voice will be heard. That is our system and I think it is a great one." He's looking forward to visiting with his neighbors tonight "about things that are important."

Public  
Comments

No public comments.

Meeting Adjourned.

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Clerk/Auditor

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Chair