

COMMISSION MEETING MINUTES
August 16, 2016

The Board of Davis County Commissioners met on August 16, 2016 at 10 am in room 303 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah. Members present were: Commissioner John Petroff, Jr. - Chair, Commissioner Jim Smith, Commissioner P. Bret Millburn, Chief Deputy Clerk/Auditor Heidi Voordeckers, Chief Deputy County Attorney Neal Geddes and Deputy Clerk/Auditor Janet Hanson.

Agenda as posted

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PUBLIC NOTICE is hereby given that the Board of Davis County Commissioners, Farmington, Utah, will hold a Commission Meeting at the Davis County Administration Building, 61 South Main Street, Room 303, Farmington, Utah, commencing at **10:00 a.m. on Tuesday, August 16, 2016.**

OPENING

Pledge of Allegiance – By Invitation

RECOGNITIONS, PRESENTATIONS AND INFORMATIONAL ITEMS

- RFP Opening - Environmental Assessment and Remediation Consultant
- Recognition of State Champion Horse Bowl Team / Justen Smith, USU Extension Services Director
- Miss Davis County Outstanding Teen Madeline Pettit - report on national pageant

BUSINESS/ACTION

Brooks Burr, Davis County Fair Coordinator, presenting:

Agreement with SeaQuest Aquarium – sponsor of the 2016 Davis County Fair (receivable)

Barry Burton, Davis County Community & Economic Development Director, presenting:

Agreement with KHI Mechanical – replace HVAC at Davis Conference Center's kitchen (payable)

Chris Sanford, Davis County Library Director, presenting:

Agreement with Oasis Stage Werks, Inc. – replacement of stage curtains at the Central Branch Library (payable)

Chief Deputy Kevin Fielding, Davis County Sheriff's Office, presenting:

Grant award and Memorandum of Understanding from Utah Attorney General's Office – ICAC (Internet Crimes Against Children) funds to be used for overtime, training, equipment and office supplies (receivable)

Grant award from Utah Division of Emergency Management – FY16 EMPG (Emergency Management Performance Grant) funds to be used for salary, benefits, supplies, travel, etc. (receivable)

Brian Hatch, Davis County Health Department Director, presenting:

Request appointment of Troy Wood, Lakeview Hospital CEO, to the Davis County Board of Health

Agreement with Utah Medicaid – New Choices Waiver Medicaid re-enrollment to bill for services rendered (n/a)

Commissioner Smith presenting:

Request for reappointment of Anita McHale to the Board of Commissioners of the Davis Community Housing Authority

Heidi Voordeckers, Davis County Chief Deputy Clerk/Auditor, presenting:

Amendment with J.P. Morgan – change in County issued credit card fees (payable)

PUBLIC HEARING

Heidi Voordeckers, Davis County Chief Deputy Clerk/Auditor, presenting:

Consideration of approval by resolution for additional budget appropriation requests for the General Fund. Other Fund appropriations will also be considered. The 2016 Davis County budget increases will be funded by additional revenues that were not anticipated at the time original budgets were adopted and/or by monies unspent in the prior year.

BOARD OF EQUALIZATION

Request approval of the Property Tax Register

COMMISSIONER COMMENTS

PUBLIC COMMENTS (3 Minutes per Person)

CONSENT ITEMS

Meeting Minutes: July 26, 2016 and August 2, 2016

Check Registers

Pledge of
Allegiance

Justen Smith, USU Extension Services Director, was invited to lead the Pledge of Allegiance. All in attendance were invited to stand and join in.

Opening of RFP
for Facilities
Environmental
Assessment &
Remediation
Consultant

Mack McDonald, Davis County Facilities Director, and Heidi Voordeckers, Chief Deputy Clerk/Auditor, opened the following RFP's (Request for Proposals) for a Facilities Environmental Assessment and Remediation Consultant. It was explained that the consultant will provide an inspection and environmental site assessment of all Davis County facilities in an effort to determine if the facility has any environmental hazards. Once existing conditions are known they will provide consultation as needed during

construction, maintenance or remodeling projects. The following RFP's were opened:

Project: Environmental Assessment & Remediation Consultant RFP

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	BIDDER	AMOUNT
1.	R & R Environmental, Inc.	\$83,320.00
2.	Terracon Consulting Engineers & Scientists	\$140,000.00
3.	Rowland Consulting, Inc.	\$66,637.20
4.	Amec Foster Wheeler Environmental & Infrastructure	\$210,065.00
5.	Hill West Environmental	\$49,800.00

After analyzing the proposals, Mack will bring a recommendation before the Commission at a future meeting.

Recognition of
the State
Champion Horse
Bowl Team

Justen Smith, USU Extension Services Director, presented and introduced the 2016 Utah State Champion Horse Bowl Team from Davis County: May Page, Morgan Thurgood, Mikayla Bastian, Madison Moench and their coach Carson Anderson. They will represent Utah at the National Bowl Competition in Denver. The Horse Bowl is a Jeopardy style competition and the questions come from college level text books. As an example, each team member asked a question to the Commissioners and audience. Coach Anderson was given credit for his role in preparing the team for the competition. The commissioners presented the team with a Davis County coin and had their picture taken.

Report by
Madeline Pettit,
Miss Utah
Outstanding Teen

Miss Utah Outstanding Teen Madeline Pettit (former Davis County Outstanding Teen) recently returned from competing in the Miss American Outstanding Teen Pageant in Orlando, Florida. Her new platform is helping veterans. She is proud to represent Davis County and Utah at many events locally and nationally. She expressed her appreciation for the scholarship that was awarded in the Davis County pageant. She has learned how to come up with projects, i.e. she teamed up with Congressman Stewart by having students from her school write letters to veterans which she then read to them at the Veterans Administration. With all of the responsibilities that come with her title, she has had to reallocate her priorities such as dance, swimming, and 4-H. She again thanked the Commissioners, the Miss Davis County Pageant Board, especially Desiree Werrett, Pageant Director in the audience, who attended the National event in Orlando to support her. Her future plans are to go to college utilizing her scholarships. She plans to study psychology as her interest is with veterans and the effects of their PTSD. She has been offered a scholarship to Auburn which she is considering.

Commissioner Petroff found it interesting to hear about the things that Madeline had to give up. He indicated that Olympian Simone Biles expressed similar sentiments. He said, "When you're really trying to accomplish a goal you have to figure out what it will take. That will carry you a long way. When faced with difficult tasks it will give you confidence to accomplish them." Commissioner Smith indicated that this type of role provides the opportunity to step into public service. He advised Madeline to keep that attitude throughout her life. Commissioner Millburn echoed the previous comments. He said that she may have had to give some things up but he felt Madeline gained more than what she gave up. She's had opportunities that others have not. He said that the 4-H students and Madeline are our future leaders. The Commissioners have appreciated and enjoyed their association with Madeline and the support and activities she participated in on behalf of Davis County. They wished her continued success.

TABLED
SeaQuest
Aquarium

Commissioner Millburn made a motion to table the agreement with SeaQuest Aquarium. Commissioner Smith seconded the motion. All voted aye.

Commissioner Millburn said that SeaQuest is a great addition coming to Davis County and will be open soon at the Layton City mall.

Agreement
#2016-341 KHI
Mechanical,
HVAC replaced
at DCC

Barry Burton, Davis County Community & Economic Development director, presented agreement #2016-341 with KHI Mechanical to replace the HVAC in the kitchen at the Davis Conference Center. Working conditions and food preparation are being affected by the underperforming rooftop unit. Payable contract amount is \$71,437.00. Period of contract is 30 days from signage.

Commissioner Millburn made a motion to approve. Commissioner Smith seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor's Office.

Agreement
#2016-342 Oasis
Stage Werks,
stage curtain
replaced at
Central Branch
Library

Chris Sanford, Davis County Library Director, presented agreement #2016-342 with Oasis Stage Werks, Inc. for the replacement of stage curtains at the Central Branch Library in Layton. Payable amount is \$2,795.00. Period of contract is August 16, 2016 through November 30, 2016.

Commissioner Smith made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Chief Deputy Kevin Fielding, Davis County Sheriff's Office presented the following:

Grant award &
MOU
#2016-222A
UT Atty
General's Office
for ICAC

Grant award and Memorandum of Understanding #2016-222A from the Utah Attorney General's Office for ICAC (Internet Crimes Against Children) funds to be used for investigations of missing and exploited children. Receivable amount is \$8,000.00. Period of contract is July 1, 2016 through June 30, 2017.

Commissioner Millburn made a motion to approve. Commissioner Smith seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor's Office.

Grant award
#2016-146A for
FY2016 EMPG

Grant award #2016-146A from Utah Division of Emergency Management for FY2016 EMPG (Emergency Management Performance Grant) funds to be used to help fund the salaries and benefits of the Emergency Management personnel (Sgt. Ellis Bruch), supplies, travel and other items noted in the EMPG Guidance Book. Receivable amount is \$55,000.00. Period of contract January 1, 2016 through December 31, 2016.

Commissioner Millburn made a motion to approve. Commissioner Smith seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor's Office.

Sgt. Ellis Bruch's
retirement notice

Commissioner Millburn indicated Emergency Management Coordinator Sgt. Ellis Bruch had just provided notice that he will be retiring. He will stay to properly train his replacement, saying, "Sgt. Bruch has done a tremendous job in this role and I wish him the very best in his new adventures."

Brian Hatch, Davis County Health Department Director, presented the following:

Appointment of
Troy Wood,
Lakeview
Hospital CEO to
the Board of
Health

The Davis County Board of Health met last week and voted to make the recommendation to the Commission to appoint Troy Wood, Lakeview Hospital CEO, to their Board. He will be replacing board member Ben Tanner, who has served for the past 12 years. By ordinance, the requirement is to have a hospital administrator as a board member.

Commissioner Smith heartily endorsed Troy Wood and made a motion to approve his appointment. Commissioner Millburn seconded the motion. All voted aye.

Agreement
#2016-343 UT
Medicaid
re-enrollment in
New Choices
Waiver Medicaid

Agreement #2016-343 with Utah Medicaid for re-enrollment in the New Choices Waiver Medicaid in order to bill for services rendered. Receivable amount is reimbursement per billed. Contract period is 3-5 years dependent upon Medicaid's decision.

Commissioner Smith made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

National
Association of
Local Boards of
Health
Conference

Commissioner Millburn noted that both Commissioner Smith and Brian Hatch were in attendance at the National Association of Local Boards of Health (NALBOH) in St. Louis last week. He met Utah County's Deputy Director of Health who gave very high kudos to Brian and Davis County Health Department. They

are being watched as leaders in their field. Commissioner Smith said it was interesting to watch Brian's interaction with conference attendees from across the country. He feels that we have the right guy in the right position. He expressed his appreciation to Brian. Brian indicated that we have a great team here in Davis County.

Reappointment
of Anita McHale
to Bd of
Commissioners
to the Davis
Community
Housing
Authority

Commissioner Smith presented a request and recommendation by Board of Commissioners of the Davis Community Housing Authority to reappoint Anita McHale to their Board. Ms. McHale has served since 2008.

Commissioner Smith made a motion to approve the reappointment. Commissioner Millburn seconded the motion. All voted aye.

TABLED
J.P. Morgan
amendment

Heidi Voordeckers, Davis County Chief Deputy Clerk/Auditor, requested that the amendment with J.P. Morgan be tabled for further review.

Commissioner Smith made a motion to table the amendment. Commissioner Millburn seconded the motion. All voted aye.

Public Hearing

Commissioner Petroff read the following public notice:

Pursuant to section 17-36-26 U.C.A. 1953 as amended, notice is hereby given by the Board of Davis County Commissioner, Farmington, Utah that a public hearing will be held on Tuesday, August 16, 2016 at 10:00 AM in Room 303 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah to consider additional budget appropriation requests. Budget increases will be funded by new revenues and/or monies unspent in the prior year.

The public hearing was opened.

Budget Opening

Heidi Voordeckers, Davis County Chief Deputy Clerk/Auditor, presented and explained that the changes in the Fund 10-General Fund and in Fund 18-Tourism do not require the public hearing but they do require approval through resolution. It is movement of monies in the same fund between departments. She presented the following:

- Fund 10: Community & Economic Development and the Planning Departments have been consolidated. Some of their personnel costs have been changed from Planning to Community & Economic Development. There is no change in expenditures. The monies are being moved to where they are being spent due to the consolidation.
- Fund 18: Davis Conference Center generally runs through the Tourism Department; it was proposed to break out the different types of projects and make the Conference Center its own department to recognize those different types of expenditures. This will allow for better tracking going forward.
- Fund 22: Request to participate in the Midtown Trolley in Layton City. This is the first year of the agreement. Proposition 1 (Prop 1) Transportation Fund monies will be utilized for this project calling it Interlocal Contributions.
- Fund 25: Special Services Area for changes for building inspections in unincorporated portions of the County. Regarding revenues for building permits, there was a big project for improvements at the Chevron Refinery. Revenues for the permitting process were collected in years 2014-2015. The inspections are now being performed on those projects. The contract services expenditures need to be paid out of the related revenues collected previously.

Commissioner Millburn commented on the Prop 1 funds to be utilized for the new transportation service in Layton saying that the service was brought about by the passage of Prop 1 last year. The change is needed for a proposed interlocal agreement between Davis County, UTA and Layton City on how this service

will be funded. This would be Davis County's portion. The idea is to have a free fare zone through the hospitality area from Layton and Clearfield Frontrunner Stations. Hopefully this will gain some great ridership and vitality to this area.

August 16, 2016 Resolution & Budget Opening Items						
Fund/Dept	Rev/Exp	Account #	Account Name	Increase	Decrease	Reason
FUND 10 GENERAL FUND						
Planning	E	10-4180-110	Payroll	\$ 190,852		Move funding from planning to CED to combine departments mid-year
CED	E	10-4180-110	Payroll		\$ 190,852	Move funding from planning to CED to combine departments mid-year
Planning	E	10-4180-111	Travel Pay	\$ 2,932		Move funding from planning to CED to combine departments mid-year
CED	E	10-4180-111	Travel Pay		\$ 2,932	Move funding from planning to CED to combine departments mid-year
Planning	E	10-4192-130	Benefits	\$ 92,360		Move funding from planning to CED to combine departments mid-year
CED	E	10-4192-130	Benefits		\$ 92,360	Move funding from planning to CED to combine departments mid-year
Net Increase of Expenses \$				-		
Net Increase of Revenue \$				-		
FUND 18 TOURISM						
Tourism	E	18-4192-485	DCC FFE Expense		\$ 1,307,000	Move Davis Conference Center budget expenditures to it's own department
Conf Center	E	18-4650-260	Building and Grounds	\$ 63,000		Move Davis Conference Center budget expenditures to it's own department
Conf Center	E	18-4650-288	Conference Center Operations	\$ 3,000		Move Davis Conference Center budget expenditures to it's own department
Conf Center	E	18-4650-485	DCC FF&E Expense	\$ 453,000		Move Davis Conference Center budget expenditures to it's own department
Conf Center	E	18-4650-690	Equipment	\$ 28,000		Move Davis Conference Center budget expenditures to it's own department
Conf Center	E	18-4650-720	Bldg Improvements	\$ 632,000		Move Davis Conference Center budget expenditures to it's own department
Conf Center	E	18-4650-740	Equipment	\$ 128,000		Move Davis Conference Center budget expenditures to it's own department
Net Increase of Expenses \$				-		
Net Increase of Revenue \$				-		
FUND 22 PROP 1 TRANSPORTATION						
	E	22-4435-274	Contributions-Interlocal	\$ 18,516		2016 Midtown Trolley Free Fare Zone contribution
Net Increase of Expenses \$				18,516		
Net Increase of Revenue \$				-		
FUND 25 SPECIAL SERVICES AREA						
Bldg Inspectors	E	25-3424-521	Contract Services	\$ 40,000		Increase expenditures for inspections projects that have crossed budget years.
Bldg Inspectors	R	25-3424-000	Building Permits		\$ 114,000	Reduce revenue projections for permits received in late 2015 instead of early 2016.
Net Increase of Expenses \$				40,000		
Net Increase of Revenue \$				(114,000)		
NET (USE OF) / CONTRIBUTION TO FUND BALANCE						
Total Increase of Expenses \$				58,516	\$ (18,516)	Prop 1
Total Increase of Revenue \$				(114,000)	\$ (154,000)	Special Service Area
Net Effect on Total Fund Bal.				\$ 172,516	\$ (172,516)	

No public comment

Commissioner Petroff asked if there was anyone in attendance who would like to make public comment in regards to the budget opening. There was no public comment.

Resolution #2016-344 approving the budget changes

Commissioner Millburn made a motion to approve the budget changes as presented by resolution #2016-344. Commissioner Smith seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

BOE

Commissioner Millburn made a motion to convene as the Board of Equalization. Commissioner Smith seconded the motion. All voted aye.

Property Tax Register approved

Heidi Voordeckers, Davis County Chief Deputy Clerk/Auditor, presented the Property Tax Register. She indicated that the appeal season has begun. The valuation notices were mailed out July 22, 2016. The first round of appeals are beginning to come through. There have been 36 appeals received for the period of August 8-12, 2016. There are proposed adjustments of \$202,000.00 in land values and \$769,000.00 in building values (accumulative of the 36 parcels). There are also 3 veteran abatement corrections for 2015.

Commissioner Smith made a motion to approve. Commissioner Millburn seconded the motion. All voted aye.

Reconvene Commission Meeting

Commissioner Millburn made a motion to reconvene Commission Meeting. Commissioner Smith seconded the motion. All voted aye.

Commission Meeting minutes approved

Commissioner Smith made a motion to approve the Commission Meeting minutes for July 26 and August 2, 2016. Commissioner Millburn seconded the motion. All voted aye. The documents are on file in the office of the Davis County Clerk/Auditor.

Check register approved

Check registers as prepared by the Davis County Clerk/Auditor were approved with a motion by Commissioner Smith. Commissioner Millburn seconded the motion. All voted aye. The documents are on file in the office of the Davis County Clerk/Auditor.

Commissioner comments

Commissioner comments:

Commissioner Millburn wished his daughter a very sweet and happy golden birthday, turning 16 the year of 2016. He warned the Sheriff, in the audience, that there is a new driver out there.

Commissioner Smith, as mentioned earlier, attended the NALBOH (National Association of Local Board of Health) conference, saying it was very interesting and that Brian Hatch was a key player. We are very happy to have him on our team. It was a good use of his time. There were things to learn that he has not known. He thought people just assume that Board of Health stuff just gets taken care of, which it does because the Board of Health does what they're supposed to do. There are some very interesting issues across the country that we need to be prepared for here. It was a great opportunity to associate with Brian and other board members.

Neal Geddes indicated that he knows the new Board of Health appointee, Troy Wood and his sister. Troy and his family live down the street from him. He felt that Troy was a good choice.

No public
comments

No public comments.

Meeting
adjourned

Meeting adjourned.

Clerk/Auditor

Chair