

COMMISSION MEETING MINUTES  
August 23, 2016

The Board of Davis County Commissioners met on August 23, 2016 at 10 a.m. in room 303 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah. Members present were Commissioner John Petroff, Jr. - Chair, Commissioner Jim Smith, Clerk/Auditor Curtis Koch, Chief Deputy Civil County Attorney Neal Geddes and Deputy Clerk/Auditor Shauna Brady.

Agenda as posted

PUBLIC NOTICE is hereby given that the Board of Davis County Commissioners, Farmington, Utah, will hold a Commission Meeting at the Davis County Administration Building, 61 South Main Street, Room 303, Farmington, Utah, commencing at 10 am on August 23, 2016.

**OPENING**

Pledge of Allegiance – by invitation

**RECOGNITIONS, PRESENTATIONS AND INFORMATIONAL ITEMS**

**BUSINESS/ACTION**

***Todd Utzinger, Davis County Legal Defender Coordinator, presenting:***

Agreement with Laina Behrends Arras – Indigent Defense Legal Services (payable)

***Chris Sanford, Davis County Library Director, presenting:***

Agreement with Gale Division of Cengage Learning, Inc. – license & access to Testing/Education Reference Center database (payable)

***Tony Zambrana, Davis County Grants Coordinator, presenting:***

Amendment with U S Dept. of Housing & Urban Development (HUD) – CDBG 2016-2017 Overall Benefit section amended to specify program period dates (n/a)

***Clint Thacker, Davis County Animal Care & Control Director, presenting:***

Summary list – animal adoptions (112) for the month of June 2016 (receivable)

Summary list – animal adoptions (84) for the month of July 2016 (receivable)

***Randy Cook, Davis County Tourism & Events Coordinator, presenting:***

Agreement with Layton City – cost sharing for free fare trolley service in mid-town Layton area (payable)

***Brian Hatch, Davis County Health Director, presenting:***

Agreement with Safe Kids Coalition – participation in Safe Kids Buckle Up program (n/a)

***Chief Deputy Kevin Fielding, Davis County Sheriff's Office, presenting:***

Agreement with Physio-Control, Inc. – Lifepak maintenance including 11 ea Lifepak 1000 service 3-year on-site preventative maintenance & 2 ea Lifepak 15-year on-site comprehensive coverage (payable)

Agreement with Board of Education of Davis School District – placement & services of school resource officer at West Point Junior High School

***Mack McDonald, Davis County Facilities Director, presenting:***

Agreement with Sticks & Stones Cabinet & Granite - cabinet & counter replacement at Golden Years Senior Center (payable)

Notice of Award to IBI Group – Davis County Memorial Courthouse Reuse Plan (payable)

***Commissioner Jim Smith, presenting:***

Amendment with Department of Human Services, Division of Substance Abuse & Mental Health – approval of FY2017 Area Plan for Mental Health Services (receivable pass-through to DBH/match payable)

Amendment with Department of Human Services, Division of Substance Abuse & Mental Health – approval of FY2017 Area Plan for Substance Abuse Services (receivable pass-through to DBH/match payable)

**BOARD OF EQUALIZATION**

Request for Approval of the Property Tax Register

**CONSENT ITEMS**

Personnel Register

Meeting Minutes – August 9, 2016

Check Registers

**COMMISSIONER COMMENTS**

**PUBLIC COMMENTS** (3 Minutes per Person)

Brian McKenzie, Davis County Chief Deputy Clerk/Auditor, led the Pledge of Allegiance. All in attendance were invited to stand and join in.

Commissioner Bret Millburn was excused. He is out of town.

Debra Alexander, Davis County Human Resources Director, presented agreement #2016-345 with Laina Behrends Arras to serve as counsel for Indigent Defense Legal Services. Debra explained a new agreement is needed because one of our existing providers has elected to discontinue practicing as a result of health issues. Ms. Arras was a guardian ad litem in Salt Lake County for 4 years before joining the Salt Lake

Agreement  
#2016-345 with  
Laina Behrends  
Arras for indigent  
defense legal  
services

District Attorney's Office. In that capacity, she prosecuted cases in both district and juvenile court before relocating to Washington County where she served as Deputy County Attorney. She desires to move back to her hometown of Bountiful. Having practiced in both the adult and juvenile court systems, she is most passionate about practicing in juvenile court. Debra said Ms. Arras will be an excellent addition to the legal defenders' team. The payable contract amount is \$74,000.00 annually (pro-rated through 2016). The contract period is September 1, 2016 through December 31, 2018.

Commissioner Smith made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement #2016-346 with Gale Division of Cengage Learning Inc. to allow access to database

Jerry Myer, Davis County Library Assistant Director, presented agreement #2016-346 with Gale Division of Cengage Learning, Inc. to allow patrons access to the Testing and Education Reference Center database. It provides library patrons to take all kinds of practice tests and perform searches for things such as colleges and college scholarships. The payable contract amount is \$3,661.07. The contract period is October 21, 2016 through October 20, 2017.

Commissioner Smith made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Amendment #2016-280A with HUD specifying program period dates in the CDBG application

Tony Zambrana, Davis County Grants Coordinator, presented amendment #2016-280A with the U S Department of Housing and Urban Development (HUD) specifying the program period dates in the Overall Benefit section of the 2016-2017 Community Development Block Grant (CDBG) application. The receivable contract amount is \$819,678.00. The contract period is July 1, 2016 through June 30, 2017.

Commissioner Smith made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Clint Thacker, Davis County Animal Care & Control Director, presented the following:

Summary list #2016-347 of animal adoptions for June 2016

Summary list #2016-347 of animal adoptions (112) for the month of June 2016.

Commissioner Smith made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. The documents are on file in the office of the Davis County Clerk/Auditor.

Summary list #2016-348 of animal adoptions for July 2016

Summary list #2016-347 of animal adoptions (84) for the month of July 2016.

Commissioner Smith made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. The documents are on file in the office of the Davis County Clerk/Auditor.

Agreement #2016-349 with Layton City for free trolley cost sharing in the mid-town Layton area

Randy Cook, Davis County Tourism & Events Coordinator, presented agreement #2016-349 with Layton City for cost sharing of a free fare trolley service in the mid-town Layton area. Randy explained this service is up and running. Davis County is cost sharing equally with Layton City. Also sharing in the cost are those that have a vested interest in the trolley service and will also share in the costs such as the Davis Conference Center, Layton Hills Mall, Davis Hospital, Tanner Clinic and 7 hotels. Randy explained there are 2 buses that pass each other as one leaves from the Clearfield station and the other leaves from the Layton station. The buses sync with Frontrunner and can complete the route within 30 minutes. Commissioner Petroff asked if there are any plans to extend the route up to Weber State University. Randy said Layton City and UTA have discussed it, but there are no plans as yet. The payable contract amount is a total of \$118,176.00 paid in 3 increments: 2016/\$18,176.00; 2017/\$50,000.00; 2018/\$50,000.00. Randy indicated this is good use of Proposition 1 funds. It was featured on KSL's Doug Wright Show last week. The contract period is August 2016 through December 31, 2018.

Commissioner Smith made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement #2016-350 with Safe Kids Coalition for the Buckle Up program

Brian Hatch, Davis County Health Director, presented agreement #2016-350 with Safe Kids Coalition for participation in the Safe Kids Buckle Up program. Brian explained there are certified inspectors that inspect and educate people on the proper installation and use of children's car seats. There are no monies involved. The contract period is July 1, 2016 through June 30, 2017.

Commissioner Petroff commented more men might benefit from this program – at least he would. Apparently, the new children's car seats are a little difficult for men to figure out. He usually gives up and has his granddaughters buckle in the kids. He suggested it may be a gender gap issue. Curtis suggested it might be a generation gap. Commissioner Petroff took credit for being the leading edge when it comes to seat belts. He installed his version of seat belts in his 1954 Ford, was in a bad accident and was not hurt. The police were very surprised and impressed.

Commissioner Smith made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Chief Deputy Kevin Fielding, Davis County Sheriff's Office, presented the following:

Agreement #2016-351 with Physio-Control Inc. for LIFEPAK maintenance service

Agreement #2016-351 with Physio-Control, Inc. for LIFEPAK maintenance service including 11 each LIFEPAK 1000 service with 3-year onsite preventative maintenance and 2 each LIFEPAK 15 service with 3-year onsite comprehensive coverage. These are the cardiac monitors the paramedics carry. The LIFEPAKs need to be checked and calibrated annually. Commissioner Smith asked about the lease program. Kevin confirmed we moved to a lease program 2 years ago for the older existing equipment. The newer equipment was not part of the lease. Curtis said he would love to have total maintenance for all of the LIFEPAKS on a \$6,000.00 per year lease. The payable contract amount is \$20,009.28 in 3 payment increments. The contract period is January 1, 2016 through November 27, 2018.

Commissioner Smith made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Inter-local agreement #2016-352 with Brd of Education DSD for SRO at West Point Jr High

Inter-local agreement #2016-352 with the Board of Education of the Davis School District for the placement and services of a School Resource Officer (SRO) at West Point Junior High School. The receivable contract amount is \$33,900.00 annually. The contract period is 5 years.

Commissioner Petroff asked if the contract amount is sufficient or are there additional costs. Kevin said he thinks will be sufficient. However, it is hard to measure the intangible benefits/value of the SRO to the students and their parents.

Commissioner Smith made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Mack McDonald, Davis County Facilities Director, presented the following:

Agreement #2016-353 with Sticks & Stones Cabinet and Granite to replace cabinet/counter at Golden Years Senior Center

Agreement #2016-353 with Sticks & Stones Cabinet and Granite to replace the cabinet and counter at the Golden Years Senior Center in Bountiful. Mack acknowledged and expressed appreciation to the Bountiful Lions Club for paying the labor portion (\$1,010.00) of Sticks & Stones' invoice. The County's payable contract amount is \$13,196.00. The contract period is 3 months.

Commissioner Smith made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Notice of award #2016-354 to IBI Group for reuse plan of DC Memorial Courthouse

Notice of award #2016-354 to IBI Group to develop a reuse plan for the Davis County Memorial Courthouse. Mack commented that of the 7 firms that bid for this project, IBI Group was the "most well-rounded as far as economic development, reuse study experience, transportation, walkability and communities that we are looking for in the re-use plan." The proposed payable contract amount is \$73,900.00.

Commissioner Smith made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Commissioner Jim Smith presented the following:

Amendment #2015-326C with Utah Dept of Health DSAMH for FY2017 Mental Health Area Plan

Amendment #2015-326C with the Utah Department of Health, Division of Substance Abuse & Mental Health (DSAMH) for approval of the Mental Health Area Plan and award of funding allocation for State FY2017. The receivable contract amount is \$3,758,572.00 and is a pass-through to Davis Behavioral Health and a local match of \$701,444.00. The contract period is July 1, 2016 through June 30, 2017.

Commissioner Smith made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Amendment #2015-327D with Utah Dept of Health DSAMH for FY2017 Substance Abuse Area Plan

Amendment #2015-327D with the Utah Department of Health, Division of Substance Abuse & Mental Health (DSAMH) for approval of the Substance Abuse Area Plan and award of funding allocation for State FY2017. The receivable contract amount is \$12,500.00 for a total of \$3,257,802.00. It is a pass-through to Davis Behavioral Health and has a local match of \$268,320.00. The contract period is July 1, 2016 through June 30, 2017.

Commissioner Smith made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

BOE

Commissioner Smith made a motion to convene as the Board of Equalization. Commissioner Petroff seconded the motion. All voted aye.

Property Tax Register approved

Curtis Koch, Davis County Clerk/Auditor, presented the Property Tax Register which reflected 3 veteran abatements.

Commissioner Smith made a motion to approve. Commissioner Petroff seconded the motion. All voted aye.

Reconvene

Commissioner Smith made a motion to reconvene Commission Meeting. Commissioner Petroff seconded the motion. All voted aye.

Personnel Register approved

Commissioner Smith made a motion to approve the Personnel Register. Commissioner Petroff seconded the motion. All voted aye.

Meeting minutes approved

Commissioner Smith made a motion to approve the Commission Meeting minutes for August 9, 2016. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Check registers approved.

Check registers as prepared by the Davis County Clerk/Auditor's Office were approved with a motion by Commissioner Smith. Commissioner Petroff seconded the motion. All voted aye. The documents are on file in the office of the Davis County Clerk/Auditor.

Commissioner comments

Commissioner Smith said the County Fair was held last week and the piece that he attended looked very successful. "There was a lot of energy and a lot of fun. That crew [Brooks Burr, Davis County Fair Coordinator and Dave Hansen, Davis County Legacy Events Center Director] does a wonderful job. This is probably the first time in 9 months that we haven't seen one of them in this meeting. It takes a long time to prepare. Commissioner Petroff and I tagged-teamed calling the Bingo at the seniors' event. I'm better with numbers and he's better with letters. So, we made a really good team."

Commissioner Petroff said "We didn't get very many laughs though. It was an uphill battle. They are not out there to listen to jokes. They are out there to win something!"

Curtis Koch responded to Commissioner Petroff's inquiry of a conference he and Chief Deputy

Clerk/Auditor Brian McKenzie attended last week at the National Elections Center. He said, “We had the opportunity to meet with folks from across the country, compare our processes and look into ways to improve them. If you would like a full report, I’m always happy to talk elections. There are some national trends that are disconcerting with candidates calling elections into question, when I think the general sense is that they don’t understand the process. I have the highest degree of confidence in Davis County’s processes, in the other clerks of the state of Utah, their processes, the professionals we met with and the integrity of the system. I would hope the discussion would be tempered with some logic at some point.”

No public comments.

Meeting adjourned.

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Clerk/Auditor

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Chair