

SINGLE-FAMILY BUILDING PERMIT REQUIREMENT CHECKLIST

The following items will be required and must be completed prior to making application for a building permit for new single family, alterations, or repairs.

- Digital set of plans/blueprints that include a site-plan with setbacks clearly noted on all four sides
- A site plan must show the following:
 - Property address
 - Actual lot dimensions
 - Size and location of all existing and proposed structures
 - Location of driveways and parking facilities
 - Side yards, front and rear setbacks (distance from foundation to property lines)
 - Abutting streets
 - North arrow
 - Scale
- Assessor's parcel number
- Name, business address, and contractors DOPL Utah State license number for the following:
 - General Contractor
 - Electrical Contractor
 - Plumbing Contractor
 - Mechanical Contractor
- (IF APPLICABLE) Written verification of the sewer connection from the respective sewer district or approval from the Davis County Health Department for a septic tank.
- (IF APPLICABLE) Written verification of the water connection from the respective water district or approval from the Davis County Health Department for a well.
- Other:
 - Improvement Agreement (if applicable)
 - Release Waiver and Assumption of Risk (if applicable)
 - Permanent Power Agreement (For New Construction)
 - Owner/Builder Certification Form (if no contractors are to be used and the owner will complete all or a portion of the work)

*All work done in the County right-of-way requires a permit from the Public Works Department, 650 North 1500 East, Fruit Heights. 801.444.2230