



## CLASS SPECIFICATION

**Class Title:** Assistant Golf Course Superintendent I  
**Department:** Golf Course  
**FLSA:** Non-Exempt

**Class Code:** 2230  
**Grade:** 17  
**Eff. Date:** 01/01/1982  
**Revised:** 02/23/2017

### GENERAL PURPOSE

Under general supervision of the Golf Course Superintendent, performs supervisory and skilled work in maintaining golf course facilities including turf, grounds and equipment.

### EXAMPLE OF DUTIES

May act in the absence of the Golf Course Superintendent. Works rotating weekends and holidays on a regular basis.

Assists with supervision of seasonal employees in performing turf and grounds maintenance, and maintenance and repairs on golf course equipment. Assigns and monitors work to ensure completion.

Performs skilled work in maintaining golf course irrigation system (including pipes, boxes, water lines, valves, drains and sprinklers); installs fountains, culinary waterlines; threads, cuts, and fabricates pipes; designs and installs automatic hydraulic sprinkling systems. Cuts, aerates and maintains the fairways, tees and greens; ensures proper and adequate watering golf course; fertilizes golf course; applies, fungicides, insecticides and herbicides. Applies seeds and sods; prunes trees and shrubs; maintains water hazards and sand traps.

Maintains and repairs water pumps, spray equipment, water equipment, and other equipment used on the golf course.

Assists with maintaining golf course buildings and grounds including fences, clubhouse, maintenance buildings, restrooms, parking lots, cart paths, signs, benches, tools, etc. May supervise seasonal employees in maintaining grounds, watering and fertilizing grounds, spraying chemicals, cleaning facilities, operating grounds, and maintaining equipment.

Performs skilled mechanical work in the repair, adjustment, and maintenance (including tune-ups and preventive maintenance) of golf course vehicles, small gasoline and diesel engines and light motor and non-motor machinery and equipment (including mowers, chain saws, tillers, snow blowers, edgers and other similar equipment and tools).

May be assigned to perform mechanical duties that include the following: dismantle equipment and component parts; clean, inspect, adjust and replaces parts in golf course equipment; diagnose problems and selects parts needed for repairs; adjust carburetors; use diagnostic testing and calibrating equipment; perform overhauls and make electrical repairs; perform tune-ups and preventive maintenance work such as checking oil and other fluid levels of all equipment.

Removes snow from parking lot; performs garbage pickup on the course; cleans shop area.

Performs related duties as assigned.

**MINIMUM QUALIFICATIONS**

**1. Education and Experience:**

High school graduation (or equivalent) plus at least three (3) years of full-time experience in golf course maintenance including turf, grounds, equipment, and repairing and installing irrigation systems; an acceptable combination of education and experience may be considered. Preference for supervisory/lead experience and/or post high school coursework in turf management, plant science, horticulture, agronomy or botany.

**2. Special Qualifications:**

Preference for non-commercial Pesticide Applicator Certificate.

Requires possession of a valid driver license; new employees with an out-of-state license must obtain a valid Utah Driver License within sixty (60) days of hire date (exceptions for military personnel and their dependents).

Employees driving a personal vehicle while on county business must maintain the minimum vehicle liability insurance as specified in the Utah Code.

**3. Necessary Knowledge, Skills and Abilities:**

**Knowledge of:** maintenance procedures necessary to preserve golf course playability; golf course rules, regulations and etiquette; irrigation systems and the golf course layout and landscape; techniques and practices for proper turf maintenance; planting and maintaining golf course greens; water schedules and fertilizer mixtures; maintenance and repair of gas and diesel engines.

**Skill in:** operating and repairing golf course vehicles, equipment and tools.

This position requires the driving of a motor vehicle; skill in operating a motor vehicle in a safe manner; ability to insure motor vehicle is operating in a safe manner; knowledge of Utah motor vehicle rules and regulations.

**Ability to:** assign work and supervise the work of others; read and understand irrigation schematics; work extended seasonal hours, weekends, and holidays; read, understand, and follow instructions on the use of chemicals and fertilizers; properly prepare mixtures and operate spray equipment; operate a variety of grounds maintenance equipment; diagnose and repair defects in a wide variety of golf course equipment/tools; work with minimal supervision; lift, carry, and otherwise move objects weighing up to 50 pounds.; communicate effectively (orally and in writing); follow written and oral instructions; establish and maintain effective working relationships with supervisors, other employees, golfers, vendors, and the general public.

The above statements are intended to describe the general nature and level of work being performed by persons assigned to this job. They are not intended to be an exhaustive list of all duties, responsibilities and skills required of personnel so classified. **All requirements are subject to possible modifications to reasonably accommodate individuals with disabilities.**