



CLASS SPECIFICATION

Class Title:	Community Health Worker	Class Code:	I - 5565	Grade:	10
Department:	Health Administration		II- 5566		12
FLSA:	Non-Exempt	Eff. Date:	05/18/2021		

GENERAL PURPOSE

Under general guidance and supervision of the Deputy Director, serves as a frontline public health worker in Davis County, advocating for underserved and underrepresented community members. Must share a connection with local communities and understand the culture and language where they live and work.

EXAMPLE OF DUTIES

Provides community outreach, education, and support to the community being served in a culturally supportive manner.

Facilitates access to public services, offers social support; helps community members receive the care they need; offers translation services to community members as needed.

Relays reliable health information to communities and helps mitigate myths and misinformation.

Identifies gaps and barriers affecting the health of the community.

Participates in the development of community health education and disease prevention strategies.

Participates in local health equity initiatives and works to address the inequities.

Tracks and evaluates community outreach efforts including reporting activities and documenting successes and outcomes.

Participates in public health programs designed to build healthy communities.

Operates a motor vehicle in a safe manner and in compliance with all Utah laws and regulations.

Performs related duties as assigned.

MINIMUM QUALIFICATIONS

1. **Education and Experience:**

Community Health Worker Level I: High School graduation or GED.

Community Health Worker Level II: High School graduation or GED plus two (2) years of full time work experience as a Community Health Worker; **OR** an equivalent of health related education (Health Promotion, Health Education, Community Health, Public Health, or Social Work) or an acceptable combination of health related education and experience.

Preference for:

- Work experience as a Community Health Worker or related work experience in a public health agency.

- Coursework in a health related field; must provide transcripts.
- Community Health Worker Certification.
- Fluency in more than one language. Note: Fluency defined as the ability to verbally interpret and translate written documents from English to another language and from another language to English.

2. **Other Requirements:**

Must pass a criminal history background investigation as required by the position.

Must possess a valid driver license; new employees with an out-of-state license must obtain a valid Utah Driver License within sixty (60) days of hire date (exceptions for military personnel and their dependents).

Employees driving a personal vehicle while on county business must maintain the minimum vehicle liability insurance as specified in the Utah Code.

3. **Necessary Knowledge, Skills, and Abilities:**

Working knowledge of: Available State, County, and local resources.

Skill in:

This position requires the driving of a motor vehicle; skill in operating a motor vehicle in a safe manner; ability to insure motor vehicle is operating in a safe manner; knowledge of Utah motor vehicle rules and regulations.

Ability to: Interact and communicate effectively and respectfully with persons of all ages, abilities, socioeconomic status, education, race, ethnicity, sexual orientation, and lifestyles; contribute to a professional work environment where continuous quality improvement is practiced; establish and maintain effective working relationships with supervisors, other employees, health care providers, community members, and the general public; work in and communicate effectively with department teams; maintain cultural sensitivity; follow written and verbal instructions; exercise sound independent judgment; work with minimal supervision; prepare clear, concise and accurate reports.

The above statements are intended to describe the general nature and level of work being performed by persons assigned to this job. They are not intended to be an exhaustive list of all duties, responsibilities and skills required of personnel so classified. **All requirements are subject to possible modifications to reasonably accommodate individuals with disabilities.**

Approval Information

Date:	5/18/2021
Department Approval:	Brian Hatch
HR Generalist Approval:	Hollie Holley
Classification Approval:	Marina Brito