



CLASS SPECIFICATION

Class Title: Crewleader
Department: Public Works
FLSA: Non-exempt

Class Code: 2205
Grade: 18
Eff. Date: 01/25/1990
Revised: 02/01/2000

GENERAL PURPOSE

Under general supervision from the Operations Manager, performs supervisory and skilled heavy equipment operation and construction work for the Davis County Public Works Department.

EXAMPLE OF DUTIES

Supervises and directs flood control work crew in cleaning and maintaining flood channels, debris basins, drainage ditches, and other flood control projects; coordinates with other county workers in accomplishing flood control assignments.

Guides and assists the heavy equipment operator in the repair and maintenance of county roads, providing personnel and equipment when needed; schedules work details and assigns crews to projects on a daily basis.

Coordinates with the Operations Manager on construction and maintenance assignments; may assume additional supervisory responsibilities in the absence of the Operations Manager.

Operates a variety of heavy equipment in the performance of construction and maintenance projects including an excavator, loader, grader, backhoe, paver, roller, truck etc.; checks and services assigned County equipment; schedules maintenance of County equipment and reports mechanical problems for shop repairs.

Uses a variety of tools and equipment in performing manual labor such as loading and unloading trucks, trimming trees and bushes, cleaning storm drains, repairing fences and installing traffic regulation and warnings signs in accordance with the Manual on Uniform Traffic Control Devices (MUTCD).

Operates a motor vehicle in a safe manner and in compliance with all Utah laws and regulations.

Performs related duties as assigned.

MINIMUM QUALIFICATIONS

1. Education and Experience:

Graduation from high school or a GED, plus four (4) years experience with heavy equipment, including one (1) year of leadworker duties; or an acceptable combination of education and experience.

2. Special Qualifications:

Must possess a valid Class A Utah Commercial Driver License with a tanker endorsement and medical card.

Employees driving a personal or a County vehicle for job related travel must possess a valid driver license, maintain the minimum vehicle liability insurance as specified in the Utah Code, and must operate a motor vehicle in a safe manner; new employees with an out-of-state license must obtain a valid Utah Driver License within sixty (60) days of hire date (exceptions for military personnel and their dependents).

3. Necessary Knowledge, Skills and Abilities:

Knowledge of: heavy equipment operation practices and procedures; standard practices, methods, tools and equipment used in highway/flood control construction, maintenance, repair and snow removal work. Working knowledge of: inspecting and maintaining equipment; MUTCD; County and departmental policies and procedures.

Skill in the operation of heavy equipment common to the work.

This position requires the driving of a motor vehicle; skill in operating a motor vehicle in a safe manner; ability to insure motor vehicle is operating in a safe manner; knowledge of Utah motor vehicle rules and regulations.

Ability to: assign and supervise the work of others; train new employees; install traffic control signs in accordance with MUTCD; read, understand and follow blue prints; perform heavy manual labor; use a two-way communication radio; establish and maintain effective working relationships with supervisors, employees, other agencies, and the general public; follow oral and written instructions.

The above statements are intended to describe the general nature and level of work being performed by persons assigned to this job. They are not intended to be an exhaustive list of all duties, responsibilities and skills required of personnel so classified. **All requirements are subject to possible modifications to reasonably accommodate individuals with disabilities.**