



CLASS SPECIFICATION

Class Title: Groundskeeper, Events Center
Department: Legacy Events Center
FLSA: Non-Exempt

Class Code: 2225
Eff. Date: 04/16/2020
Grade: 4

GENERAL PURPOSE

Under general supervision of the Events Center Director, performs semi-skilled work in maintaining grounds and equipment.

EXAMPLE OF DUTIES

Assists with installing irrigation water lines; threads, cuts, and connects pipes; assists with maintenance and repair on automatic sprinkling systems.

Trims overgrown/obstructive branches and promptly removes and properly disposes all cuttings.

Mows on a daily basis or as assigned; adheres to mowing procedures and instructions for the respective area (i.e., mowing direction, frequency); watches for and repairs damaged areas on grass; identifies and hand waters dry spots.

Greases mower and other maintenance equipment on a weekly basis or as assigned; washes mower after each use or as directed. Informs Legacy Center Director of problems with equipment, and promptly reports equipment issues that need attention.

Checks for and immediately removes garbage and debris from the grass, sidewalks and the parking lots.

Assists with event setup, operations and clean up as assigned. Assists with the operation of the Davis County Fair.

Provides excellent customer service when interacting with customers or the general public.

Assists with other projects as assigned. Performs other related duties as assigned.

Operates a motor vehicle in a safe manner and in compliance with all Utah laws and regulations.

MINIMUM QUALIFICATIONS

1. Education and Experience:

This is an entry level position. Related work experience is preferred but not required.

2. Special Qualifications:

Must be at least sixteen (16) years old.



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Employees driving a personal or a County vehicle for job related travel must possess a valid driver license and must operate a motor vehicle in a safe manner; new employees with an out-of-state license must obtain a valid Utah Driver License within sixty (60) days of hire date (exceptions for military personnel and their dependents).

Employees driving a personal vehicle while on county business must maintain the minimum vehicle liability insurance as specified in the Utah Code.

3. Necessary Knowledge, Skills and Abilities:

Basic knowledge of: turf maintenance; proper care of grounds maintenance tools and equipment including large gas-powered mowers, tractors, and other maintenance vehicles; safety procedures and practices.

Skill in: safely using hand tools, gas-powered tools and equipment commonly used in grounds and turf maintenance; operating gas-powered riding mowers and tractors.

This position may require the driving of a motor vehicle; skill in operating a motor vehicle in a safe manner; ability to insure motor vehicle is operating in a safe manner; knowledge of Utah motor vehicle rules and regulations.

Ability to: read and understand instructions on the use of chemicals and fertilizers; prepare mixtures and operate spray equipment; operate grounds maintenance equipment and other vehicles, including riding mowers; follow written and oral instructions; communicate effectively orally and in writing; establish and maintain effective working relationships with supervisors, other employees, customers, and the general public.

WORKING CONDITIONS

Work evenings, weekends and holidays as assigned. Work with chemicals and fertilizers. Lift, carry, and otherwise move objects weighting up to 50 lbs.; work in inclement weather conditions (including heat and cold); perform duties that require frequent walking, bending, squatting, lifting, stooping, kneeling; work in conditions that include excessive noise and vibration.

The above statements are intended to describe the general nature and level of work being performed by persons assigned to this job. They are not intended to be an exhaustive list of all duties, responsibilities and skills required of personnel so classified. ***All requirement are subject to possible modification to reasonably accommodate individuals with disabilities.***

Approval Information

Date: 04/13/2020
Department Approval: David B. Hansen



CLASS SPECIFICATION

HR Generalist Approval:
Classification Approval:

Hollie Holly
Jana Bake