

COMMISSIONERS' MINUTES – DAVIS COUNTY

COMMISSION MEETING MINUTES August 18, 2020

The Board of Davis County Commissioners met for their regularly scheduled meeting at 4:00 p.m. on August 18, 2020, in room 303 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah. Required legal notice of this meeting was given.

Present on the dais were: Commissioner Lorene Miner Kamalu, Chair; Commissioner Bob J Stevenson, Vice-Chair; and Commissioner Randy B. Elliott. Also in attendance: Curtis Koch, Davis County Clerk/Auditor; and Neal Geddes, Chief Civil Deputy County Attorney.

All documents from this meeting are on file in the Davis County Clerk/Auditor's Office. The agenda for this meeting is incorporated into the minutes as item headers.

OPENING

Due to the ongoing coronavirus pandemic, special meeting circumstances apply.

In consideration of the COVID-19 pandemic, attendance will be limited to no more than 20 individuals, including Commission and staff. Masks are recommended and all those in attendance will be required to participate in a socially distant manner. Because of the room occupancy limitation, those wishing to watch the meeting are encouraged to do so by viewing the meeting online. Meeting proceedings may be viewed remotely through YouTube live streaming at: <https://www.daviscountyutah.gov/commission/meetings>. Those wishing to direct comments to the Commission regarding a public hearing or to make public comment can do so in-person or email comments to commissioners@daviscountyutah.gov by 3:00 p.m. the day of the meeting.

The meeting began at 4:03 p.m.

Commissioner Kamalu gave a reminder that, because of the pandemic, attendance is still limited to no more than 20. Meetings are viewable online live and are recorded for viewing after the fact. Commissioners continue to take comments regarding public hearings or other agenda items in person or via email by 3 p.m. on the day of the meeting. No comments pertinent to this meeting's agenda were received.

Jeff Oyler, Planning Manager, led the Pledge of Allegiance.

PUBLIC COMMENTS

Public comments were invited; none were made.

Recognitions, Presentations & Informational Items

RFP Register - Time and Attendance — *Presented by Commissioner Kamalu*

Clerk/Auditor Curtis Koch was invited to speak and announced that nine different companies submitted proposals in response to the County's request for a time keeping management system:

- Kronos Incorporated
- Ceridian HMC
- Andrews Technology HMS, Inc.
- Timeclock Plus
- Aspire HR, Inc.
- Data Management, Inc.
- IntelliTime Systems Corporation
- Care Systems, Inc.
- BuzzClan LLC

The proposals will go through the review process of a selection panel and a recommendation will be given to the Commission. It was noted that Davis is a moderate-size county consisting of roughly 1,000 employees including full-time, part-time, and seasonal. The County does have a Sheriff's Office that requires unique, but not difficult, pay configurations.

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Notice of Intent #2020-440 to engage in contract negotiations with SWCA, Inc.

Notice of Intent #2020-440 to engage in contract negotiations with SWCA, Inc. dba SWCA Environmental Consultants — Presented by Commissioner Kamalu

Clerk/Auditor Curtis Koch gave notice of the County’s intent to engage in contract negotiations with SWCA Incorporated, doing business as SWCA Environmental Consultants. This notice comes after an RFP in which two companies submitted proposals to the County for a water quality conditions study in northwest Davis County. SWCA was selected and the County is excited to see what flows out of this study.

Commissioner Elliott made a motion to move into a Public Hearing. Commissioner Stevenson seconded the motion. All voted Aye.

PUBLIC HEARING

Approval #2020-441 of Agriculture Protection Application for 1,132 acres in Hooper

PUBLIC HEARING to consider recommendations from the Davis County Agriculture Advisory Committee and the Davis County Planning Commission regarding Approval #2020-441 of an Agriculture Protection Application for 1,132 acres in Hooper — Presented by Commissioner Kamalu

Jeff Oyler, Planning Manager for Davis County’s Community & Economic Development Department, was invited to share information about the Agriculture Protection Application.

The County is required to hold a number of public hearings regarding agriculture protection applications. This application is for 1,132 acres in the northwest corner of the County. The application has already gone through the Conservation District, which is a Davis County Board that is not part of Davis County Government but was put together by the County. The Board sent a positive recommendation to the Commission for approval. It also went to the Davis County Planning Commission, which held a public hearing that nobody attended, and they sent a positive recommendation to the Commission for approval.

State law allows landowners to enter into agriculture protection areas. The primary purpose is to protect farmers from nuisance lawsuits related to agricultural activities and conditions, such as livestock smells or baling hay at night, as subdivisions and other developments grow around them. It also prevents highways from going through one of these protection areas unless other options have been considered and deemed not workable. The Utah Department of Transportation (UDOT) had to look at alternative options for the West Davis Corridor before they could consider taking the highway through properties in this designation. Landowners may build one house but cannot develop the property while under this designation. The designation continues in perpetuity unless the landowners ask the County to move their land out of agriculture protection in the future, which would require another meeting. There are currently about 10 agriculture protection areas in the County. It was clarified that this Agriculture Protection Application does not impact the alignment of the West Davis Corridor.

No public comment was made during the hearing.

A motion was made to close the public hearing and approve the Agriculture Protection Application for 1,132 acres.

Motion: Com. Stevenson
Second: Com. Elliott
All voted Aye

BUSINESS/ ACTION

Agreement #2020-442 with Michael Ipson to ensure future sidewalk improvements will be paid by the landowner

Agreement #2020-442 with Michael Ipson to ensure future sidewalk improvements will be paid by the landowner — Presented by Commissioner Kamalu

An improvement agreement and grant of lien with Michael Ipson was presented. The agreement ensures that future sidewalk improvements will be paid by the landowner, and it is recorded against the property and runs with the land. This individual is building a new home on 1050 North in Kaysville. The contract period begins 08/18/2020, and there is no ending date. There is no receivable amount stated in the paperwork as the improvements will be made in the future, if they are ever made.

Interlocal Agreement #2020-443 with

Interlocal Agreement #2020-443 with Kaysville City for receipt of 50% of Tranche 1 CARES Act Funds to help fund Davis CARES Business Grant Program — Presented by Commissioner Kamalu

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Kaysville City
for receipt of
50% of
Tranche 1
CARES Act
Funds

An inter-local agreement with Kaysville City was introduced. The agreement is for receipt of 50 percent of their Tranche 1 Coronavirus Aid, Relief, and Economic Security (CARES) Act funds to help fund the Davis CARES Business Grant Program. The contract period is 08/18/2020 to 11/30/2020. The receivable amount is \$475,117.

Interlocal
Agreement
#2020-444 with
North Salt Lake
City for receipt
of 50% of
Tranche 1
CARES Act
Funds

Interlocal Agreement #2020-444 with North Salt Lake City for receipt of 50% of Tranche 1 CARES Act Funds to help fund Davis CARES Business Grant Program — Presented by Commissioner Kamalu

An inter-local agreement with North Salt Lake City was introduced. The agreement is for the receipt of 50 percent of Tranche 1 CARES Act funds to help fund the Davis CARES Business Grant Program. The contract period is 08/18/2020 to 11/30/2020. The receivable amount is \$308,654.

Interlocal
Agreement
#2020-445 with
West Point City
for receipt of
50% of
Tranche 1
CARES Act
Funds

Interlocal Agreement #2020-445 with West Point City for receipt of 50% if Tranche 1 CARES Act Funds to help fund the Davis CARES Business Grant Program — Presented by Commissioner Kamalu

An Inter-local agreement with West Point City, for the receipt of 50 percent of Tranche 1 CARES Act funds to help fund the Davis CARES Business Grant Program, was introduced. Funding from this and the two previously described city partnerships will go to qualifying businesses within the County. The contract period is 08/18/2020 to 11/30/2020. The receivable amount is \$159,181.

Grant
#2020-446 with
Utah State
Library Division
for lending
grant

Grant #2020-446 with Utah State Library Division for lending grant based on number of materials loaned to other libraries through out of system inter-library loan process — Presented by Commissioner Kamalu

A grant with the Utah State Library Division was presented. It is a library lending grant based on the number of materials loaned to other libraries throughout the system interlibrary loan process. The contract period is 07/01/2020 to 06/30/2021. The receivable amount is \$11,665.15.

Agreement
#2020-447 with
USU Extension
for the use of
barns and
Building #1 for
a 4-H Fair

Agreement #2020-447 with Utah State University Extension allows for the use of barns and Building #1 for a 4-H Fair including a livestock show and sale, and living arts competition — Presented by Commissioner Kamalu

An agreement with Utah State University Extension was presented. It allowed Utah State University Extension 4-H the use of the barns and Building 1 to hold a 4-H fair, including a livestock show and sale, and a living arts competition. Since the traditional Davis County Fair was canceled this year, having an agreement in place defines the relationship between Utah State University 4-H, their participants, and Davis County. Commissioners noted that the sale went well. Appreciation was expressed for the partnership with Utah State University and the Extension. The contract period was 08/10/2020 to 08/15/2020. Fees are an in-kind trade between USU Extension and Davis County, as shown in agreement #2019-026-B.

Summary List
#2020-448 of
agreements for
rental space at
Legacy Events
Center

Summary List #2020-448 of agreements (20) for rental space at Legacy Events Center as of August 12, 2020 — Presented by Commissioner Kamalu

A Summary list of 20 agreements for rental space at the Legacy Events Center, as of Aug. 12, 2020, was presented. The contract period is 09/08/2020 to 09/14/2020. The receivable amount totals \$3,601.96.

Grant Award
Notification
#2020-18-A
from Utah
Dept. of Health
for EMS Per
Capita grant
funds and
Federal grant
funds for PPE

Grant Award Notification #2020-18-A from the Utah Department of Health for Emergency Medical Services (EMS) Per Capita grant funds and Federal grant funds for Personal Protective Equipment (PPE) FY2021 — Presented by Commissioner Kamalu

The grant from the Utah Department of Health, to the Sheriff's Office, is for Emergency Medical Services (EMS) per capita grant funds and Federal grant funds for Personal Protective Equipment (PPE) for the Fiscal Year 2021. The contract period is 07/01/2020 to 05/15/2021. The receivable amount is \$6,218.

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Agreement #2020-449 with State of Utah, Dept. of Public Safety for dispatch services to Utah Highway Patrol

Agreement #2020-449 with the State of Utah, Department of Public Safety to provide certain public safety dispatch services to Utah Highway Patrol (UHP) — Presented by Commissioner Kamalu

An agreement with the State of Utah Department of Public Safety, to provide certain public safety dispatch services to the Utah Highway Patrol (UHP), was presented. The contract period is 07/01/2020 to 06/30/2022. The receivable amount is \$435,705.66.

Training Reimbursement Agreement #2020-450 with Eran Timothy Fielder Basilico

Training Reimbursement Agreement #2020-450 with Eran Timothy Fielder Basilico for Special Functions and Law Enforcement Officer training, wages and benefits — Presented by Commissioner Kamalu

An agreement with Eran Timothy Fielder Basilico was introduced. It is a training reimbursement agreement for Special Functions and Law Enforcement Officer training, wages and benefits. The contract period is 08/25/2020 to 08/25/2022. The receivable amount is \$13,830.

Agreement #2020-451 with Leon Poulsen Construction to remove and replace curb and gutter at 1180 Boynton Road

Agreement #2020-451 with Leon Poulsen Construction to remove and replace curb and gutter at 1180 Boynton Road in Kaysville — Presented by Commissioner Kamalu

An agreement with Leon Poulsen Construction, for the removal and replacement of curb and gutter along 1180 Boynton Road in Kaysville, was introduced. The contract period is 08/14/2020 to 10/02/2020. The payable amount is \$19,182.50.

Agreement #2020-452 with the Utah Department of Health for funding for a COVID Community Partnership Project

Agreement #2020-452 with the Utah Department of Health for funding for COVID Community Partnership Project — Presented by Commissioner Kamalu

An agreement with the Utah Department of Health was presented. The agreement, from Davis County Health Administration’s Community Health division, is for a COVID Community Partnership Project to integrate community health workers into COVID-19 responses to help mitigate the spread and the effects on underserved and underrepresented communities in Utah. The contract period is 08/01/2020 to 12/31/2020. The receivable amount is \$50,000.

Request #2020-453 to reappoint Anita McHale as a member of the Board of Commissioners for the Davis Community Housing Authority

Request #2020-453 to reappoint Anita McHale as a member of the Board of Commissioners for the Davis Community Housing Authority — Presented by Commissioner Kamalu

A request was made to reappoint Anita McHale as a member of the Board of Commissioners for the Davis Community Housing Authority. The term is from 10/01/2020 to 09/30/2024. There was no financial information with this request.

Motion to Approve Items: Com. Elliott
Seconded: Com. Stevenson
All voted Aye

Commissioner Stevenson moved to recess to the Board of Equalization. Commissioner Elliott seconded the motion. All voted Aye.

BOARD OF EQUALIZATION

Property Tax Register

Property Tax Register matters were presented by Curtis Koch, Davis County Clerk/Auditor, as follows:

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Auditor's Adjustments

- An Approved Report for various Land & Building Value Changes totaling \$680,467
- A report for Dismissed Value Changes; because they've been dismissed there will be no value change (\$0)

Auditor's Adjustments, Corrections

- Four Veteran Tax Exempt exemption abatements for the year 2019

Assessor's Adjustments

- Assessor-initiated corrections for various land parcels and buildings totaling \$2,011,780

Motion to Approve: Com. Elliott
Seconded: Com. Stevenson
All voted Aye

Commissioner Stevenson moved to reconvene the Commission Meeting. Commissioner Elliott seconded the motion. All voted Aye.

CONSENT ITEMS

Check Registers

Check Registers

Check Registers were approved.

Motion to Approve: Com. Stevenson
Seconded: Com. Elliott
All voted Aye

Indigent
Hardship
Abatement
Register

Indigent Hardship Register

The Indigent Hardship Register was presented for five applicants.

A motion was made to deny Applicant 1, hold a hearing for Applicant 2, approve Applicant 3, hold a hearing for Applicant 4, and hold a hearing for Applicant 5.

Motion to Approve: Com. Elliott
Seconded: Com. Stevenson
All voted Aye

Commission
Meeting
Minutes

Meeting Minutes

Meeting Minutes for August 4, 2020, were presented for approval.

Motion to Approve: Com. Stevenson
Seconded: Com. Elliott
All voted Aye

COMMISSION COMMENTS

Commissioner Kamalu said that things are going pretty well. She is really grateful that the business of the County continues to move forward, thanks to everyone.

COMMISSIONERS' MINUTES – DAVIS COUNTY

Minutes prepared by:

Becky R. Wright

Deputy Clerk/Auditor

Minutes approved on:

Curtis Koch

Clerk/Auditor

Lorene Miner Kamalu

Commission Chair