

COMMISSION MEETING MINUTES

February 9, 2016

The Board of Davis County Commissioners met in room 303 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah on February 9, 2016 at 10 am. Members present were Commissioner John Petroff - Chair, Commissioner Jim Smith, Chief Deputy Clerk/Auditor Heidi Voordeckers, Chief Deputy Civil County Attorney Neal Geddes and Deputy Clerk/Auditor Shauna Brady.

Meeting Agenda as posted:

Meeting
Agenda as
posted

PUBLIC NOTICE is hereby given that the Board of Davis County Commissioners, Farmington, Utah, will hold a Commission Meeting at the Davis

County Administration Building, 61 South Main Street, Room 303, Farmington, Utah, commencing at **10 a.m. on February 9, 2016.**

OPENING

Pledge of Allegiance – by invitation

RECOGNITIONS, PRESENTATIONS AND INFORMATIONAL ITEMS

RFP Opening – Davis County Elevator Inspections and Maintenance Services

Public Notice – Davis County Commission Meeting will be cancelled on February 23, 2016

BUSINESS/ACTION

Adam Wright, Davis County Public Works Director, presenting:

Project Contract Document, General Conditions Document, Performance Bond, Payment Bond & Notice to Proceed with ACME Construction – road & culvert project at 1100 West 500 South in Farmington (payable)

Jerry Meyer, Davis County Library Manager, presenting:

Agreement with Robin Johnson – photography program at Davis County Headquarters Library (payable)

Brooks Burr, Davis County Fair Coordinator, presenting:

Agreement with Murphy's Guitar – 2016 Davis County Fair sponsor (receivable)

Mike Moake, Davis County Legacy Events Center Marketing, presenting:

Agreement with Rose Ranch, Inc. – rented space for Hunter Jumper Horse Show (receivable)

Agreement with Sports Car Club of America – rented space for 13 motorized sporting events (receivable)

Brian Hatch, Davis County Health Department Interim-Director, presenting:

Amendment with Utah Department of Health – 2015-2016 funding for surveillance of meningococcal disease and Varicella cases (receivable)

Amendment with Utah Department of Health – 2016 funding for HIV program (receivable)

Agreement with Utah Department of Health – Utah Immunization Services program funding (receivable)

Clint Thacker, Davis County Animal Care & Control Director, presenting:

Summary list of January animal adoptions (59) receivable

Chief Deputy Kevin Fielding, Davis County Sheriff's Office, presenting:

Grant award from Utah Division of Emergency Management – FY 2016 Hazardous Materials Emergency Preparedness (HMEP) Grant (receivable)

Commissioner Petroff presenting:

Request reappointment of Gary Keddington to Bountiful Irrigation District Board of Trustees

BOARD OF EQUALIZATION

Request approval of the Property Tax Register

CONSENT ITEMS

Check Registers

COMMISSIONER COMMENTS

PUBLIC COMMENTS (3 Minutes per Person)

Heidi Voordeckers, Davis County Chief Deputy Clerk/Auditor, led the Pledge of Allegiance. All in attendance were invited to stand and join in.

Commissioner Bret Millburn and Davis County Clerk/Auditor Curtis Koch were excused from the meeting.

RFP Opening
for Davis
County
Elevator
Inspections and
Maintenance
Services

Mack McDonald, Davis County Facilities Director, presented the RFP opening for Davis County elevator inspections and maintenance services. Mack said elevator inspections are required each year for all elevators in County buildings. This contract also includes routine preventative maintenance and safety. Mack has gone through this process to insure that we are in conformance with the rules and regulations of the State.

Mack opened and read the following bids:

Project: Davis County Elevator Inspection and Maintenance RFP
February 9, 2016

	BIDDER	AMOUNT
1.	Schindler	\$14,940.00 annual
2.	Kone	\$ cost per building
3.	Thyssenkrupp	\$1,100.00 monthly

A selection and Notice of Award will follow evaluations of the bids.

Public Notice to cancel meeting

Public Notice was given of the cancellation of the February 23, 2016 Davis County Commission Meeting. Commissioners Smith and Millburn will be out of town. A vote on this will be taken next week.

Notice to Proceed #2016-47 and project documents for the road & culvert project on 1100 West in Farmington

Adam Wright, Davis County Public Works Director, presented Notice to Proceed #2016-47 with ACME Construction and includes the Project Contract document, General Conditions document, Performance Bond and Payment Bond for the road and culvert project at 1100 West 500 South in Farmington. This project is located at a crossing on Farmington Creek and will improve access to a nearby elementary school currently under construction and a future high school. It is a three-way partnership between Davis County, Davis School District (DSD) and Farmington City. Adam said they have already been out doing some work, such as utility locating. This will make it official on our end as the owner. Documents will be forwarded for signatures from Farmington City and the DSD. The payable contract amount for Davis County is \$95,823.92 with a local match amount totaling \$191,647.83 from Farmington City and the DSD. The contract period is until complete.

Commissioner Smith made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. The documents are on file in the office of the Davis County Clerk/Auditor.

Agreement #2016-53 with Robin Johnson for photography program at library

Jerry Meyer, Davis County Library Manager, presented agreement #2016-53 with Robin Johnson for a photography workshop to be presented at the Davis County Headquarters Library in Farmington. The payable contracted amount is \$200.00. The contract period is March 5, 2016.

Commissioner Smith made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement #2016-54 with Murphy's Guitar as a 2016 Davis County Fair sponsor

Brooks Burr, Davis County Fair Coordinator, presented agreement #2016-54 with Murphy's Guitar as a sponsor for the 2016 Davis County Fair. Brooks said Murphy's Guitar provides 3 hours of entertainment on August 19 featuring several local artists. The receivable contracted amount is \$600.00. The contract period is August 17-20, 2016.

Commissioner Smith made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement #2016-55 with Rose Ranch, Inc. for space rental at LEC for Hunter Jumper Horse Show

Mike Moake, Davis County Legacy Events Center Marketing, presented the following:

Agreement #2016-55 with Rose Ranch, Inc. for rented space at the Legacy Events Center to be used for a Hunter Jumper Horse Show. The receivable contract amount is \$2,145.00. The contract period is April 30 – May 1, 2016.

Commissioner Smith made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement #2016-56 with Sports Car Club of America for sporting event

Agreement #2016-56 with Sports Car Club of America for rented space at the Legacy Events Center for motorized sporting events. The receivable contract amount is \$9,100.00. The contract dates in 2016 are February 21, March 20, April 10, April 24, May 14-15, June 25-26, September 4-5 & 25, October 9 & 23.

Commissioner Smith made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Brian Hatch, Davis County Health Department Interim-Director, presented the following:

Amendment #2015-141A with Utah Dept. of Health for funding of surveillance of meningococcal and Varicella cases

Amendment #2015-141A with the Utah Department of Health for funding of surveillance of meningococcal disease and Varicella (chicken pox) cases. The receivable contract amount is increased from \$1,300.00 to \$1,815.00. The contract period is for 2015-2016.

Commissioner Smith made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Amendment #2015-140A with Utah Dept. of Health for HIV program funding

Amendment #2015-140A with the Utah Department of Health for funding of the HIV program. The receivable contract amount is increased from \$7,000.00 to \$14,000.00. The contract period is January 1 through December 30, 2016.

Commissioner Smith made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement #2016-57 with Utah Dept. of Health for Immunization program funding

Agreement #2016-57 with the Utah Department of Health for funding of the Utah Immunization Services program. This funding helps deliver the immunization program and provide funds for perinatal hepatitis B to protect newborns at the time of delivery. The receivable contract amount is \$99,371.00. The contract period is January 1, 2016 through December 31, 2017.

Commissioner Smith made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Zika virus information

Commissioner Petroff asked Brian if he has any information on the newly emerging Zika virus. Brian said it is spreading much like the West Nile virus of 1999. We are a little too far north for the mosquito that carries the Zika virus. However, we are concerned about travelers that go to countries to the south, become infected and return home. There is evidence that pregnant women who are infected have the threat of a baby with birth defects. There is also a case in Texas where an infected person has no known exposure to the virus other than through sexual transmission. The Health Department has been approved to use some of its Ebola funding to restrict the Zika virus. Brian said people should use repellants and wear long sleeve shirts and long pants to protect themselves. Commissioner Petroff noted that the Zika virus will be spread when people are bitten by a mosquito in another country, return home and are bitten by a mosquito here. That mosquito is then infected and passes the virus along to its next victim. He said one nice thing about Davis County is we are dedicated to good mosquito abatement. Gary Hatch (Davis County Mosquito Abatement District Director) is known around the country as one of the best directors around. We all need to be diligent in avoiding the virus.

Summary list #2016-58 of animal adoptions in January

Clint Thacker, Davis County Animal Care and Control Director, presented summary list #2016-58 of animal adoptions (59) in January.

Commissioner Smith made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Grant award #2015-600A from Utah Div. of Emergency Management

Chief Deputy Kevin Fielding, Davis County Sheriff's Office, presented grant award #2015-600A from the Utah Division of Emergency Management for Hazardous Materials Emergency Preparedness (HMEP). Funds will be used for Local Emergency Planning Committees. The receivable grant amount is \$2,765.21 and requires a local in-kind match of \$691.31. The contract period is through June 30, 2016.

Commissioner Smith made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Reappointment of Gary

Commissioner Petroff presented a request to reappoint Gary Keddington to the Bountiful Irrigation

Keddington to
Bountiful
Irrigation
District Board

District Board of Trustees. His term will be through April 1, 2020.

Commissioner Petroff made a motion to approve. Commissioner Smith seconded the motion. All voted aye.

Convene as
BOE

Commissioner Smith made a motion to convene as the Board of Equalization. Commissioner Petroff seconded the motion. All voted aye.

Property Tax
Registers
approved

Heidi Voordeckers presented for approval 1 exempt property and a handful of appeals (4 approved, 7 denied) and corrections (5 + 1 small dollar write-off) for the month of January.

Commissioner Smith made a motion to approve. Commissioner Petroff seconded the motion. All voted aye.

Reconvene
Commission
Meeting

Commissioner Smith made a motion to reconvene Commission Meeting. Commissioner Petroff seconded the motion. All voted aye.

Check
Registers
approved

Check registers as prepared by the Davis County Clerk/Auditor's Office were approved with a motion by Commissioner Smith. Commissioner Petroff seconded the motion. All voted aye. The documents are on file in the Davis County Clerk/Auditor's Office.

Commissioner
Comments

Heidi Voordeckers expressed appreciation for everyone who has worked hard to roll out the new finance system on February 1. She said the finance officers are working to provide feedback and they are getting some updates that will hit tomorrow. It has been a really good process.

Commissioner Petroff said it has been quite a process and those involved have done a great job. Information Systems, and probably all other departments, have worked hard to make this happen.

Public
Comments

No public comments.

Meeting Adjourned.

Clerk/Auditor

Chair