

COMMISSION MEETING MINUTES  
April 26, 2016

The Board of Davis County Commissioners met on April 26, 2016 at 10 am in room 303 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah. Members present were: Commissioner John Petroff, Jr. - Chair, Commissioner Jim Smith, Commissioner P. Bret Millburn, Chief Deputy Clerk/Auditor Heidi Voordeckers, Chief Deputy Civil County Attorney Neal Geddes, and Deputy Clerk/Auditor Janet Hanson.

Agenda as posted

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PUBLIC NOTICE is hereby given that the Board of Davis County Commissioners, Farmington, Utah, will hold a Commission Meeting at the Davis County Administration Building, 61 South Main Street, Room 303, Farmington, Utah, commencing at **10:00 a.m. on April 26, 2016.**

**OPENING**

Pledge of Allegiance – By Invitation

**RECOGNITIONS, PRESENTATIONS AND INFORMATIONAL ITEMS**

- Opening of sealed bids received for purchase of Surplus Tax Sale Property located at 1651 E. 525 N. Layton (Tax ID 11-002-0078)
- Opening of sealed bids for street rebuild project located at approximately 4000 S 900 W, Bountiful
- Public notice of Special Commission Meeting in connection with Clearfield City Council on April 26, 2016, 6:30 PM (work session) and 7 PM (City Council)
- “Safe & Secure Counties” in recognition of National County Government Month  
- Davis County Sheriff Todd Richardson
- Recognition of deputies and K-9 responding to smoking car which lead to discovery of drugs and explosives
- 2016 Davis County Fair theme announcement – Brooks Burr, Davis County Fair Coordinator

**BUSINESS/ACTION**

***Brooks Burr, Davis County Fair Coordinator, presenting:***

Agreement with GoDavis.Biz – website advertising of the 2016 Davis County Fair in-trade for sponsorship

***Commissioner Smith presenting:***

Request to appoint Mel Miles to the Davis County Library Board of Directors

***Jerry Meyer, Davis County Assistant Library Director, presenting:***

Agreement with Evolutionary Martial Arts – presentations during Summer Reading Program (payable)

Agreement with Highland Peaks Dance Studio – presentations during Summer Reading Program (payable)

Agreement with Legio XIII Gemini Laitorum – Roman Living Historical Society – presentations during Summer Reading Program (n/a)

Agreement with Creative Arts Academy – presentations during Summer Reading Program (payable)

***Tony Thompson, Davis County Property Manager, presenting:***

Request assignment of sealed by #8-2016 to Cristina S. Numbers for surplus tax sale property located at 1805 South Bountiful Boulevard in Bountiful (Tax ID 04-126-0115)

***Debbie Alexander, Davis County Human Resources Director, presenting:***

Notice of award for the Salary and Benefits Survey to First West HR Solutions

***Chief Deputy Kevin Fielding, Davis County Sheriff's Office, presenting:***

Notice of Contract Termination Jail Phone System – Securus Technologies

***Commissioner Petroff presenting:***

Ordinance repealing South Davis Metro Fire Impact Fees as codified at Title 15, Chapter 35 (correction Chapter 36), Article A of the Davis County Code Entitled South Davis Metro Fire Agency Impact Fee

Contract summary list – Internet connection users for access to Recorder's Office information on REDI WEB (receivable)

**BOARD OF EQUALIZATION**

Request approval of the Property Tax Register

**CONSENT ITEMS**

Meeting Minutes: April 5 & 12, 2016

Check Registers

**COMMISSIONER COMMENTS**

**PUBLIC COMMENTS** (3 Minutes per Person)

**CLOSED SESSION: UCA 52-4-205(1)(c)** strategy session to discuss pending or reasonably imminent litigation.

Action Taken Regarding Matters Discussed in Closed Session

Adjourn

Undersheriff Brent Peters led the Pledge of Allegiance. All in attendance were invited to stand and join in.

Curtis Koch  
excused

Clerk/Auditor Curtis Koch is under the weather and was excused from the meeting. Heidi Voordeckers, Chief Deputy Clerk/Auditor is representing the department.

Bid opening for  
surplus property  
Tax ID  
11-002-0078  
in 1651 E 525 N,  
Layton

Heidi Voordeckers opened one sealed bid No. 09-2016 for surplus property located at 1651 E 525 N, Layton Tax ID 11-002-0078:

**Surplus Tax Sale Property located at 1651 E 525 N, Layton  
Tax ID 11-002-0078  
April 26, 2016**

	BIDDER	AMOUNT
1.	Gibbs Smith	\$1,000.00

Tony Thompson, Davis County Property Manager, will review the bid and return to the Commission with a recommendation at a future meeting.

Bid opening for  
street rebuild @  
4000 S 900 W  
Bountiful

Adam Wright, Davis County Public Works Director, and Heidi Voordeckers opened the following sealed bids for the 4000 South 900 West, Bountiful, street rebuild project. :

**Project: 4000 South 900 West, Bountiful, Street Rebuild  
April 26, 2016**

	BIDDER	AMOUNT
1.	Jordan Valley Construction, Inc.	\$258,740.00
2.	Bowen Construction Co.	\$268,959.00
3.	Wolff Excavating	\$368,180.00
4.	Consolidated Paving & Concrete, Inc.	\$358,492.92

The bids will be reviewed for completeness and for the best value to Davis County. Adam will return to the Commission with a recommendation at a future meeting.

Commissioners  
attending  
Clearfield City  
Council Meeting

Public notice was given that the Commissioners will be attending the Clearfield City Council Meeting this evening. This is in an effort to make themselves available to the city council and citizens.

Sheriff's Office  
presentation  
"Safe & Secure  
Counties" for  
National County  
Government  
Month

In recognition of the theme "Safe & Secure Counties" initiative for National County Government Month Sheriff Todd Richardson presented a PowerPoint presentation which highlighted various divisions within the Davis County Sheriff's Office:

- 911 – handles 50% of all emergency calls in Davis County
- Justice Services Division
  - Courts
    - weapon screening/security desk,
    - assist citizens in volatile situations, and
    - provide bailiff services
  - CSI (Crime Scene Investigation)
- Detectives
  - Fugitive apprehension and criminal investigations
- Internet Crimes Against Children (ICAC)
  - apprehended a male who was manufacturing child pornography and the confiscation thereof (over 1 million images)
- Crime Lab
- Bomb Squad
- Metro Narcotics Task Force
- Patrol Division (Deputy/Paramedic Services)
  - County-wide K-9 service
    - Over \$130,000 cash and \$900,000+ street value of drugs confiscated

- 90 DUI arrests
- 811 arrests on 1733 offenses
- Corrections Division
  - Jail personnel are responsible for the daily operation of the Jail keeping the facility a safe and secure environment for both inmates (700±) and staff. Strive to reduce recidivism and repetition of criminal behavior.
    - Inmate work labor savings: 102 - 680 man hours @ \$7.25 - \$744,430.00
    - Programming – educational, religious, life skills & substance abuse programing

Recognition of Deputy Larsen and K-9 Rino

Sheriff Richardson introduced Officer Josh McEwen and K-9 Rino (Reno). He explained that another officer, Chris Pope, was on patrol and came upon a vehicle with smoke coming from it. He went to the adjacent house and knocked. When the door was opened there was an essence of illegal activity going on inside the house. After securing all of the occupants and obtaining a search warrant, Rino and his handler, Officer Pope, was called in which lead to the discovery of drugs and explosives in an apartment. The Sheriff feels that having the K-9s is a good deterrent and crime fighting prevention tool for the Sheriff's Office. The Commissioners presented Officer Pope with a Davis County coin in appreciation of his service. The Commissioners took pictures with Deputy Pope and Rino.

New Standard Examiner reporter in attendance

Commissioner Smith introduced and recognized Doug Gibson, Standard Examiner's new representative, in the audience. He explained to Doug that National Association of Counties has declared April as "Safe and Secure Counties" month.

2016 Davis County Fair theme announcement: "Pirates of the FAIRibbean"

Brooks Burr, Davis County Fair Coordinator, announced that the theme for the 2016 Davis County Fair will be "Pirates of the FAIRibbean" which coordinates with the main attraction of the "Pirates of the Sky," an outdoor pirate themed circus and stunt show. Brooks presented a PowerPoint presentation of other highlights of the fair being held August 17-20, 2016, which will include:

- Gator Boys Traveling Show
- Elephant Encounter
- Pony Rides and Petting Zoo
- Madilyn Paige in concert
- Main Stage entertainment through the fair (pie eating contest, hypnotist, baby derby, etc.)
- Demolition Derby, August 17 @ 8 PM
- American Flag Retirement Ceremony presented by the American Legion, August 18
- Rocky Mountain Professional Rodeo (RMPRA), August 19 & 20
- Kim's Cold Blooded Creatures

Brooks indicated that whenever anyone arrives at the Fair, there will be one show or another going on. He presented a pirate's eye patch to all those on the dais. The Commissioners commended Brooks on all of his efforts to produce the annual fair.

Agreement #2016-149 GoDavis.Biz Website advertising of the 2016 Fair and sponsorship

Brooks presented agreement #2016-149 with GoDavis.Biz for website advertising of the 2016 Davis County Fair. In-trade for advertising services, GoDavis.Biz will receive a fair booth, 10 demolition derby tickets, and sponsorship banners to be placed year-round. Period of contract is May through August 2016.

Commissioner Smith made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Appointment of Mel Miles to Library Board of Directors

Commissioner Smith requested appointment of Mel Miles, former Davis County Personnel Director, to the Davis County Library Board of Directors. He would finish the term of Ann Summerhays who had to resign in her 2<sup>nd</sup> term to care for her family. The term will be through September 2016. Currently, Mel is a member of the South Davis Recreation District Board and the Centerville Museum Board.

Commissioner Smith made a motion to approve the appointment. Commissioner Millburn seconded the motion. All voted aye.

2016 Summer Reading Program

Jerry Meyer, Davis County Assistant Library Director, presented the following presentations for the

“On Your Mark, Get Set, Read!” and associated presentation agreements:

2016 Summer Reading Program (8 weeks at all 7 library locations) in relation to this year’s Olympics has the theme of “On Your Mark, Get Set, Read!”:

Agreement #2016-150 with Evolutionary Martial Arts. Period of contract is June 15-20, 2016.

Agreement #2016-150 Evolutionary Martial Arts

Payable amount is \$100.00.

Commissioner Smith made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor’s Office.

Agreement #2016-151 Highland Peaks Dance Studio

Agreement #2016-151 with Highland Peaks Dance Studio. Period of contract is June 28 through July 14, 2016. Payable amount is \$200.

Commissioner Smith made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor’s Office.

Agreement #2016-152 Legio XIII Gemini Laitorum-Roman Living Historical Society

Agreement #2016-152 with Legio XIII Gemini Laitorum - Roman Living Historical Society for Roman living historical presentations. Period of contract is June 13-30, 2016. There is no cost.

Commissioner Smith made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor’s Office.

Agreement #2106-153 Creative Arts Academy

Agreement #2016-153 with Creative Arts Academy for creative dance presentations. Period of contract is June 22-28, 2016. Payable amount is \$150.00.

Commissioner Smith made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor’s Office.

Chris Sanford out for recovery

Commissioner Petroff indicated that Chris Sanford, Davis County Library Director, is out having knee surgery. The Commissioners wished her well in her recovery.

Assignment #2016-154 for surplus tax sale property 1805 S Bountiful Blvd, Bountiful Tax ID 04-126-0115

Tony Thompson, Davis County Property Manager, requested assignment #2016-154 of sealed bid No. 8-2016, opened April 19, 2016, in the amount of \$5,662.00 by Cristina S. Numbers for surplus tax sale property located at 1805 South Bountiful Boulevard in Bountiful (Tax ID 04-126-0115). Tony recommended the acceptance of the bid.

Commissioner Millburn made a motion to approve. Commissioner Smith seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Notice of Award #2016-166 for salary and benefits survey to First West HR Solutions

Debbie Alexander, Davis County Human Resources Director, recommended Notice of Award #2016-166 for the salary and benefits survey (RFP opening March 22, 2016) to FirstWestBenefit Solutions, LLC dba First West HR Solutions. She explained there was a panel of 5 of evaluators who reviewed the 7 bids received using 17 criteria. The bids ranged from a low of \$16,237.00 to a high of \$99,600.00. FirstWest offered 2 components of which the panel agreed to go with the \$49,400.00 choice. The companies that came in second and third had comparable bids of approximately \$50,000.00. The panel all agreed that FirstWestBenefits was their number one choice.

Commissioner Millburn made a motion to approve. Commissioner Smith seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Contract termination notice #2002-306D to Securus Technologies of the jail phone system

Chief Deputy Kevin Fielding presented a notice of contract termination #2002-306D of the jail phone system with Securus Technologies. Securus will continue to provide video visitation system.

Commissioner Smith made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Ordinance #1-2016 repealing South Davis Metro Fire’s Impact Fees

Commissioner Petroff presented the following:

Ordinance #1-2016 – Commissioner Petroff read, “An ordinance repealing the South Davis Metro Fire impact fees as codified in Title 15, Chapter 36, Article A of the Davis County Code.” As he understood

it, it is because they formed their own district, they now have to collect their own impact fee. Commissioner Millburn confirmed that subsequent to South Davis Metro Fire Agency going through the process and going to its own taxing district, those fees that had been collected by Davis County will now be collected directly by the fire district.

Commissioner Millburn made a motion to approve. Commissioner Smith seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor

Contract  
summary list  
#2016-156  
internet  
connection users  
for REDI Web

Contract summary list #2016-156 for internet connect users (12) access to the Davis County Recorder's Office information on REDI WEB. They are receivables.

Commissioner Millburn made a motion to approve. Commissioner Smith seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

BOE

Commissioner Millburn made a motion to convene as the Board of Equalization. Commissioner Smith seconded the motion. All voted aye.

Property Tax  
Register  
approved

Heidi Voordeckers presented the Property Tax Register which reflected 5 corrections.

Commissioner Millburn made a motion to approve. Commissioner Smith seconded the motion. All voted aye.

Reconvene

Commissioner Millburn made a motion to reconvene Commission Meeting. Commissioner Smith seconded the motion. All voted aye.

Commission  
Meeting Minutes  
approved

Commissioner Millburn made a motion to approve the Commission Meeting minutes for April 5 and 12, 2016. Commissioner Smith seconded the motion. All voted aye. The documents are on file in the office of the Davis County Clerk/Auditor.

Check register  
approved

Check register as prepared by the Davis County Clerk/Auditor's Office were approved with a motion by Commissioner Smith. Commissioner Millburn seconded the motion. All voted aye. The documents are on file in the office of the Davis County Clerk/Auditor.

Commissioner  
comments

Commissioner comments:

Commissioner Millburn, in regards to the "Safe and Secure Counties," appreciated the presentations by the Health Department (at a previous meeting) and by the Sheriff's Office (today), noting that they are the higher profile departments. He said that when you get down to it, almost every department within the County has some sort of role in making our county safe or secure in some form or fashion, i.e. Public Works, the libraries providing a safe location to gather, etc. He expressed his appreciation to all facets of our county and the functions they perform.

No public comments

Closed session

Commissioner Millburn made a motion to move to closed session per UCA 52-4-205(1)(c) strategy session to discuss pending or reasonably imminent litigation. Commissioner Smith seconded the motion. All voted aye.

Reconvene

Commissioner Millburn made a motion to reconvene Commission Meeting. Commissioner Smith seconded the motion. All voted aye.

Approval of item  
discussed in  
closed session

Commissioner Millburn made a motion to approve the item as discussed in closed session in regards to pending or reasonably imminent litigation. Commissioner Smith seconded the motion. All voted aye. The document will be on file in the office of the Davis County Clerk/Auditor marked as "confidential."

Adjourned

Meeting adjourned

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Clerk/Auditor

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Chair