

COMMISSION MEETING MINUTES
January 17, 2017

The Board of Davis County Commissioners met on January 17, 2017 at 10 am in room 303 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah. Members present were Commission Chair James E. Smith, Commissioner P. Bret Millburn, Commissioner Randy B. Elliott, Clerk/Auditor Curtis Koch, Chief Deputy Civil County Attorney Neal Geddes and Deputy Clerk/Auditor Shauna Brady.

Agenda as posted

PUBLIC NOTICE is hereby given that the Board of Davis County Commissioners, Farmington, Utah, will hold a Commission Meeting at the Davis County Administration Building, 61 South Main Street, Room 303, Farmington, Utah, commencing at **10:00 a.m. on January 17, 2017.**

OPENING

Pledge of Allegiance – By Invitation

RECOGNITIONS, PRESENTATIONS AND INFORMATIONAL ITEMS

- Presentation of 2016 Investigative Leads of Internet Crimes Against Children (ICAC) Award to Davis County Agent Brent Baggs and team
- Certificate of Achievement for Excellence in Financial Reporting - Fiscal Year Ended Dec. 31, 2015

BUSINESS/ACTION

Chris Sanford, Davis County Library Director, presenting:

Request to appoint Mary Lynne Morgan to the Davis County Library Board of Directors (n/a)

Dave Hansen, Davis County Legacy Events Center Director, presenting:

Summary List – small dollar contracts for facility rentals at the Legacy Events Center (receivable)

Brooks Burr, Davis County Fair Coordinator, presenting:

Agreement with Regtix LLC – provide online ticketing services for 2017 Davis County Fair (payable)

Dustin Volk, Davis County Valley View Golf Course Golf Professional, presenting:

Ratified agreement with Vantiv – credit card processing (payable)

Mark Altom, Davis County Treasurer, presenting:

Amendment with Loomis – armored car services for Davis County Health Department (payable)

Barry Burton, Davis County Community & Economic Development Director, presenting:

Request appointment of Debra Alexander, Davis County Human Resources Director, to the Davis County Arts Advisory Committee (n/a)

Chief Deputy Kevin Fielding, Davis County Sheriff's Office (DCSO), presenting:

Agreement with State of Utah, Department of Public Safety – DCSO will provide dispatch services for Utah Highway Patrol (receivable)

Brian Hatch, Davis County Health Department Director, presenting:

Agreement with Lighthouse Research and Development, Inc. – recruit/conduct focus groups for breastfeeding study (payable)

Amendment with Utah Department of Health – establish WIC funding for FFY2017 and reduce incentive funding (receivable)

Commissioner Smith presenting:

Request appointments of Commissioner Smith and Commissioner Millburn to the Utah Association of Counties Board of Directors (n/a)

BOARD OF EQUALIZATION

Request approval of the Property Tax Register

CONSENT ITEMS

Meeting Minutes – December 20, 2016
Check Registers

COMMISSIONER COMMENTS

PUBLIC COMMENTS (3 Minutes per Person)

Pledge of
Allegiance

Chris Sanford, Davis County Library Director, led the Pledge of Allegiance. All in attendance were invited to stand and join in.

Troy Rawlings
recognized DC
Agent Brent
Baggs for ICAC
award

Troy Rawlings, Davis County Attorney, recognized Davis County Agent Brent Baggs for receiving an award for producing the “Most Investigative Leads of Internet Crimes Against Children (ICAC) in 2016.” Troy prefaced his remarks by thanking the commissioners for approving funds two years ago to hire an investigator (Agent Baggs) for an ICAC position to protect vulnerable citizens, especially children. He reported the investment has “paid off big time.” Agent Baggs also received the award in 2015, at which time Troy was told that not only was Agent Baggs the top lead-generating agent in the state, his leads that led to actionable information against perpetrators exceeded the leads of all the ICAC investigators in the state

combined. Troy recognized this is a team effort including Investigations Bureau Chief Craig Webb, Investigators John Herndon, Jay Berger and Julie Curtis, and Chief Deputy-Criminal Division David Cole. Appreciation was expressed by each of the commissioners and by way of applause from the audience.

Clerk/Auditor
office received
GFOA award

Curtis recognized the Clerk/Auditor's Office staff for being awarded the Government Finance Officers Association's (GFOA) Certificate of Achievement for Excellence in Financial Reporting for Fiscal Year Ended December 31, 2015. This is the 23rd consecutive year they have been presented with this Certificate. Doug Stone, Davis County Lead External Reporting Auditor, thanked the audit team and noted that this year they received only one comment which was to consider including sub-totals in one of the footnotes. The Certificate is "*presented to those government units whose annual financial reports are judged to adhere to program standards and represents the highest award in government financial reporting.*" Curtis recognized Clerk/Auditor staff members in attendance Kimberley Sedgwick, Tawnya Corbridge, Tony Zambrana and those unable to attend LynnAnn Winterton and Heidi Voordeckers.

Request to
re-appoint Mary
Lynne Morgan to
DC Library
Board of
Directors

Chris Sanford, Davis County Library Director, presented a request to re-appoint Mary Lynne Morgan to the Davis County Library Board of Directors. She will serve on the board from February 1, 2017 through January 31, 2021.

Commissioner Millburn made a motion to approve. Commissioner Elliott seconded the motion. All voted aye.

Summary List
#2017-22 of
small dollar
events at LEC

Dave Hansen, Davis County Legacy Events Center Director, presented summary list #2017-22 of small dollar contracts (14) for rented space at the Legacy Events Center.

Commissioner Millburn made a motion to approve. Commissioner Elliott seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Amendment
#2016-195A with
Regtix LLC to
provide online
vendor
registration for
DC Fair

Brooks Burr, Davis County Fair Coordinator, presented amendment #2016-195A with Regtix LLC to provide online vendor registration for the Davis County Fair. The payable contract amount is a \$.99 convenience fee plus 2.5% for each vendor registered. For each ticket sold, the payable is also 2.5%. The contract period is June 2016 through August 2018.

Commissioner Elliott made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Ratified
agreement
#2017-23 for
ratification with
Vantiv for credit
card processing

Dustin Volk, Davis County Valley View Golf Course Golf Professional, presented agreement #2017-23 for ratification with Vantiv for credit card processing to be used with the new ForeUP golf course managing software. The payable contract amount is \$based on sales. The contract period is until terminated.

Commissioner Millburn made a motion to approve. Commissioner Elliott seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Amendment
#2013-545A with
Loomis for
armored car
services for DC
Health
Department

Mark Altom, Davis County Treasurer, presented amendment #2013-545A with Loomis for armored car services for the personal safety of the Davis County Health Department. The payable contract amount is \$2,275.20. The contract period is until canceled.

Commissioner Millburn made a motion to approve. Commissioner Elliott seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Appointment of
Debra Alexander,
DC Human
Resources
Director to DC
Arts Advisory
Committee

Barry Burton, Davis County Community & Economic Development Director, presented a request for appointment of Debra Alexander, Davis County Human Resources Director, to the Davis County Arts Advisory Committee for a term of three years ending December 31, 2019.

Commissioner Millburn made a motion to approve. Commissioner Elliott seconded the motion. All voted aye.

Agreement #2017-24 with Utah Department of Public Safety for dispatch services to UHP

Chief Deputy Kevin Fielding, Davis County Sheriff's Office, presented Agreement #2017-24 with the State of Utah Department of Public Safety to provide dispatch services for the Utah Highway Patrol. The receivable contract amount is \$149,459.00. The contract period is July 1, 2016 through June 30, 2018.

Commissioner Millburn made a motion to approve. Commissioner Elliott seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Brian Hatch, Davis County Health Department Director, presented the following:

Brian requested an agreement with Lighthouse Research and Development, Inc. to be tabled.

TABLED agreement with Lighthouse Research & Development Inc.

Commissioner Millburn made a motion to table. Commissioner Elliott seconded the motion. All voted aye.

Amendment #2014-355C with Utah Department of Health for WIC funding for FFY2017

Amendment #2014-355C with the Utah Department of Health establishing WIC funding for federal fiscal year 2017 and reduce incentive funding by \$1,916,068.22. The contract period is October 1, 2016 through September 30, 2017.

Commissioner Elliott made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Appointments of Commissioners Smith and Millburn to UAC Board of Directors

Commissioner Smith requested the appointment of himself and Commissioner Millburn to the Utah Association of Counties Board of Directors.

Commissioner Elliott made a motion to approve. Commissioner Millburn seconded the motion. All voted aye.

Convene BOE

Commissioner Millburn made a motion to convene as the Board of Equalization. Commissioner Elliott seconded the motion. All voted aye.

Approve Property Tax Register

Curtis Koch, Davis County Clerk/Auditor, presented the Property Tax Register which reflected 9 hearings – 5 were approved for change of value, 4 were denied after hearing; 6 VA exempt corrections; 1 correction due to purchase of property by a tax exempt entity.

Commissioner Millburn made a motion to approve. Commissioner Elliott seconded the motion. All voted aye. The documents are on file in the office of the Davis County Clerk/Auditor.

Reconvene Commission Meeting

Commissioner Millburn made a motion to reconvene Commission Meeting. Commissioner Elliott seconded the motion. All voted aye.

Approve minutes

Commissioner Millburn made a motion to approve the Commission Meeting minutes of December 20, 2016. Commissioner Elliott seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Approve check registers

Check registers as prepared by the Davis County Clerk/Auditor's Office were approved with a motion by Commissioner Millburn. Commissioner Elliott seconded the motion. All voted aye. The documents are on file in the office of the Davis County Clerk/Auditor.

Commission comments

Commissioner comments:

Commissioner Smith commented that he loves working in Davis County.

Public Comments

No public comments.

Meeting adjourned.

Clerk/Auditor

Chair

