

COMMISSION MEETING MINUTES

October 17, 2017

The Board of Davis County Commissioners met on October 17, 2017 at 10:00 AM in room 303 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah. Members present were: Commissioner James E. Smith - Chair, Commissioner P. Bret Millburn, Clerk/Auditor Curtis Koch, Chief Civil Deputy County Attorney Neal Geddes and Deputy Clerk/Auditor Janet Hanson. Commissioner Randy B. Elliott was excused.

Agenda as posted

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PUBLIC NOTICE is hereby given that the Board of Davis County Commissioners, Farmington, Utah, will hold a Commission Meeting at the Davis County Administration Building, 61 South Main Street, Suite 303, Farmington, Utah, commencing at **10:00 AM on Tuesday, October 17, 2017.**

OPENING:

Pledge of Allegiance – By Invitation

RECOGNITIONS, PRESENTATIONS AND INFORMATIONAL ITEMS:

- Introduction of 2018 Miss Davis County

BUSINESS/ACTION:

Deb Alexander, Davis County Human Resources Director, presenting:

Request approval of proposed revisions to the Davis County Policies and Procedures:
Preventing Discrimination and Harassment #300

Chief Deputy Kevin Fielding, Davis County Sheriff's Office, presenting:

Agreement with Chapman Plumbing – plumbing inspection & training; Jeff Krause – Apprenticeship (payable)

Brian Hatch, Davis County Health Department Director, presenting:

Memo of Understanding with RSVP (Retired Senior Volunteer Program) – provide volunteers to help with services at Layton Elementary School (n/a)

Mike Moake, Davis County Legacy Events Center Marketing, presenting:

Agreement with Utah Avalanche – space rental for indoor winter soccer training (receivable)

Max Elliott, Davis County Surveyor, presenting:

Agreement with Centerline Development, LLC – replace Davis County monuments (payable)

Shawn Beus, Davis County Community & Economic Development Manager, presenting:

Agreement with Davis Council of Governments, Inc. – manage Davis Fund for Economic Development (receivable)

Commissioner Smith presenting:

Agreement with Utah Dept. of Human Service (DHS), Div. of Child & Family Services – provide mental health services to persons referred by DHS using pre-authorization limits as defined (receivable) (pass-through to DBH)

BOARD OF EQUALIZATION:

Property Tax Register

COMMISSIONER COMMENTS

PUBLIC COMMENTS (3 Minutes per Person)

CONSENT ITEMS:

- Check Registers

CLOSED SESSION: UCA 52-4-205(1)(e) strategy session to discuss the sale of real property, including any form of a water right or water share.

Pledge of Allegiance

Chief Deputy Kevin Fielding, Davis County Sheriff's Office, led the Pledge of Allegiance. All in attendance were invited to stand and join in.

Commissioner Elliott excused

Commissioner Elliott was excused. He is out of town attending an Animal Care & Control Conference.

2018 Miss Davis County Royalty introduced

Neka Roundy, Davis County Community & Economic Development Specialist, introduced Desiree Werrett, Executive Director of the Miss Davis County Scholarship Pageant and Assistant Director Kellie Buckalew. Neka indicated that Davis County is a sponsor of the Miss Davis County program. Desiree indicated that the 2018 pageant was held last Saturday, October 14th.

(There was a power outage and the audio recording of the meeting was lost up until this point.)

The 2018 Miss Davis County Royalty introduced themselves, what their platforms are and what their talents are:

- Sasha Sloan, Miss Davis County, is from North Salt Lake. Her platform is “Girls Empowered” and her talent is singing.
- Aimee Hoster, 1st Attendant, is from Farmington and Layton. Her platform is “AIM4U” (Acts of Kindness for Inner Motivation) and her talent is dancing (Sterling Scholar Award).
- Isabelle Reece, 2nd Attendant, is from Farmington. Her platform is “Adopt, Don't Shop” and her talent is the aerial hammock.

The Miss Davis County Royalty expressed their appreciation of Davis County's support of the program. The Commissioners expressed their appreciation of the Miss Davis County Royalty being good role models for young women and for their time and commitment in representing Davis County in many different venues throughout the year. Commemorative photos were taken.

#2017-438
Davis County
Policy &
Procedures:
Preventing
Discrimination and
Harassment #300
revised

Deb Alexander, Davis County Human Resources Director, presented a request for approval of proposed revisions to the Davis County Policies and Procedures Harassment #300 (#2017-438). She proposed that the policy be renamed "Preventing Discrimination and Harassment". She outlined the revisions and provided updated language suggestions since the last draft, which had been provided to the Administrative Officers for review. For the record the suggested changes to the language are:

- Page 3 (middle): "Conduct constituting sexual harassment", striking the word "to";
- Page 3, 5th bullet point, "Displaying or circulating in the workplace", adding the words "materials" and "similar". It will now read: "Displaying or circulating in the workplace materials or emails of a sexually oriented display, publication, pictures, posters, cartoons, calendars, graffiti, objects, jokes, stories or other similar material."
- Page 4, following the sentence which currently read, "Failure to participate or cooperate in an investigation" will have added language "interference in an investigation". It will now read: "Failure or refusal to cooperate in an investigation of a complaint of discrimination and/or harassment, or interference in an investigation, is also a violation of this policy."

Commissioner Smith commented that these changes "cement what we believe what our culture is and should be as a county. There is never a right time to discriminate or harass. Never!" He felt that this policy and planned training establishes that all of our employees know how serious we are about preventing discrimination and harassment.

Commissioner Millburn made a motion to approve the revisions, including additional edits as noted. Commissioner Smith seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement
#2017-439
Chapman
Plumbing –
inspections of
apprentice work

Chief Deputy Kevin Fielding, Davis County Sheriff's Office, presented agreement #2017-439 with Chapman Plumbing to provide plumbing inspection of work performed by employee Jeff Krause as he completes his apprenticeship as a commercial journeyman as required by the State of Utah. The contract period is September 1, 2017 through August 30, 2018. The payable amount is \$1,500.00.

Commissioner Millburn made a motion to approve. Commissioner Smith seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Memo of
Understanding
#2017-440
RSVP volunteers
at Layton
Elementary

Brian Hatch, Davis County Health Department Director, presented memo of understanding #2017-440 with the Retired Senior Volunteer Program (RSVP) to provide volunteers at Layton Elementary School. The contract period is October 1, 2017 through September 30, 2020. There are no monies involved.

Commissioner Millburn made a motion to approve. Commissioner Smith seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement
#2017-441
Utah Avalanche
for indoor winter
soccer training

Mike Moake, Davis County Legacy Events Center, presented agreement #2017-441 with Utah Avalanche for space rental for indoor winter soccer training. The contract period is November 6, 2017 through March 1, 2018. The receivable amount is \$11,339.00.

Commissioner Millburn made a motion to approve. Commissioner Smith seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement
#2017-442
Centerline
Development
LLC to replace
monuments

Max Elliott, Davis County Surveyor, presented agreement #2017-442 with Centerline Development LLC to replace Davis County monuments (21) that have been destroyed by roadwork. The contract period is October 11, 2017 through December 31, 2017. The payable contract amount is \$6,985.00.

Commissioner Millburn made a motion to approve. Commissioner Smith seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement
#2017-443 with
Davis Council of
Governments
(COG) Inc. to
manage Davis
Fund for Economic
Development

Shawn Beus, Davis County Community & Economic Development Manager, presented agreement #2017-443 with Davis Council of Governments (COG), Inc. to manage their Davis Fund for Economic Development. The Davis Fund supports entrepreneurship. The period of the contract is January 1, 2017 through December 31, 2018. The receivable amount is \$45,000.00 annually.

Commissioner Millburn made a motion to approve. Commissioner Smith seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement
#2017-444
UT Dept of
Human Services
DHS/DCFS to
provide mental
health services
to referrals

Commissioner Smith presented agreement #2017-444 with Utah Dept. of Human Services, Division of Child and Family Services (DHS/DCFS) to support children, youth and families by allowing Local Mental Health Authorities to provide mental health services to persons referred by DHS using pre-authorization limits. The period of the contract is October 1, 2017 through September 30, 2022. The receivable amount is services rate based passed through to Davis Behavioral Health.

Commissioner Smith made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

BOE Commissioner Millburn made a motion to convene as the Board of Equalization. Commissioner Smith seconded the motion. All voted aye.

Property Tax Register: 2 items tabled. Other items approved

Curtis Koch presented the Property Tax Register which included: Auditor adjustments: 2 tax exempt property recommending denial: 1) The Nature Conservancy; and 2) Challenger School Foundation; and 1 tax exempt property, B.C.C.U., Inc. Clearfield dba Rocky Mountain Care-Clearfield for approval; various appeal and abatements; Corrections: 3 veteran exemption abatements for 2016; 3 tax exemption granted for 2016; and 1 abated privilege tax for the group/individual that was not at the location in 2017.

Commissioner Millburn made a motion to table the 2 tax exempt properties recommended for denial for further review. Commissioner Smith seconded the motion. All voted aye.

Commissioner Millburn moved approval of the B.C.C.U., Inc. Clearfield dba Rocky Mountain Care-Clearfield and the other items as presented. Commissioner Smith seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Reconvened Commissioner Millburn made a motion to reconvene Commission Meeting. Commissioner Smith seconded the motion. All voted aye.

Check registers as prepared by the Davis County Clerk/Auditor were approved with a motion by Commissioner Millburn. Commissioner Smith seconded the motion. All voted aye. The documents are on file in the office of the Davis County Clerk/Auditor.

Commissioner comments

Commissioner comments:

Commissioner Smith

Commissioner Smith indicated that they spent last week going through the budget process. He indicated that it is a really important time of year and is one of their primary responsibilities as commissioners to make sure they are maximizing the efficiency of the County and making sure tax payer dollars are spent wisely. He felt that under Curtis's leadership the discussions have become more pointed and robust becoming more effective every year. The Commissioners attended Layton City Council meeting last week which was a great opportunity to receive feedback from their council. He didn't think the public understands the relationships between counties and cities. In Davis County, he feels that we have very good relationships with the cities. He enjoys interacting with the city councils, not just the mayors.

Commissioner Millburn

Commissioner Millburn didn't agree with Commissioner Smith's assessment of last week's budget meetings. He expressed to Curtis that it was cruel and unusual punishment to be locked up for 5 days straight. He joked that he may file a Workers Comp claim because he thinks he may have sciatica from being in a chair that long. Being serious, he said it was important work and that it is the major part of what they as commissioners are responsible for, "to be good stewards of tax payer dollars. It is a great opportunity to spend in-depth time with each department and elected officials to understand what they are trying to accomplish in serving the people. Now, the real work begins in trying to come up with a balanced budget."

Curtis Koch Curtis indicated that it is budget season but it is also election season and ballots have gone out. A couple of concerns addressed in his office; 1) ballots went out too early. They are required to be sent out by a particular date. In today's mail, 6,000 ballots were received. 2) Some candidates did not submit a bio for the website. He encouraged people to go to davisvotes.com to research the candidates and issues and to make their voice heard by casting their ballot.

Closed Session Commissioner Millburn made a motion to move to closed session per UCA 52-4-205(1)(e) strategy session to discuss the sale of real property, including any form of a water right or water share. Commissioner Smith seconded the motion. All voted aye.

Reconvened Reconvened.

Adjourned Meeting adjourned.

Clerk/Auditor

Chair