

COMMISSION MEETING MINUTES

November 21, 2017

The Board of Davis County Commissioners met at 10 AM on November 21, 2017 in room 303 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah. Members present were: Commissioner Jim Smith - Chair, Commissioner Bret Millburn, Commissioner Randy Elliott, Clerk/Auditor Curtis Koch, Chief Deputy Civil County Attorney Neal Geddes and Deputy Clerk/Auditor Shauna Brady.

PUBLIC NOTICE is hereby given that the Board of Davis County Commissioners, Farmington, Utah, will hold a Commission Meeting at the Davis County Administration Building, 61 South Main Street, Suite 303, Farmington, Utah, commencing at **10:00 AM on Tuesday, November 21, 2017.**

OPENING:

Pledge of Allegiance – By Invitation

RECOGNITIONS, PRESENTATIONS AND INFORMATIONAL ITEMS:

RFP Opening – Bonneville Shoreline Trail NEPA Analysis

Davis County Financial Update 2017 Third Quarter – Curtis Koch, Davis County Clerk/Auditor

MUNICIPAL BUILDING AUTHORITY

Curtis Koch, Davis County Clerk/Auditor, presenting:

Notice of termination of the Master Lease Agreement with Davis County, Waiver and Release of Lien arising from, in connection with, and/or relating to the Master Lease Agreement; and Waiver and Release of Lien arising from, in connection with, and/or relating to the Notice of Master Lease Agreement (n/a)

Quitclaim Deed –Municipal Building Authority of Davis County to Wasatch Front Regional Council for property located at 295 North Jimmy Doolittle Road, Salt Lake City, Utah 84116 (n/a)

BUSINESS/ACTION:

Curtis Koch, Davis County Clerk/Auditor, presenting:

Amendment with Wasatch Front Regional Council – Notice of Termination of the Sublease Agreement, Waiver and Release of Lien arising from, in connection with, and/or relating to the Sublease Agreement; and Waiver and Release of Lien arising from, in connection with, and/or relating to the Notice of Sublease Agreement (n/a)

Neka Roundy, Davis County Tourism Specialist, presenting:

Resolution supporting the extension of the Great Salt Lake Legacy Parkway Scenic Byway north to include the West Davis Corridor and Antelope Drive west from the West Davis Corridor across the causeway to Antelope Island and further supports renaming the Great Salt Lake Legacy Parkway Scenic Byway to the Great Salt Lake Scenic Byway (n/a)

Chief Deputy Kevin Fielding, Davis County Sheriff's Office, presenting:

Agreement with Michael Cole Thon – FBI National Vehicle Lease Agreement for Non-FBI Task Officer (n/a)

Agreement with Southern Folger – Two-day on-site training for seven employees on Southern Steel security hardware and operators (payable)

Brian Hatch, Davis County Health Director, presenting:

Amendment with Utah Department of Health – change termination date, increase contract amount and replace Attachment B to the Epidemiology and Laboratory Capacity – Healthcare Associated Infection (ELC HAI) Grant for LHD-Davis (receivable)

Amendment with Utah Department of Health – provide funding for 2018 for continued support of activities relating to tuberculosis prevention and control (receivable)

Amendment with Utah Department of Human Services/Division of Aging & Adult Services – increase funds for Nutrition Services; Disease Prevention & Health Promotion Services; and NFCSP (Caregiver) program (receivable)

Agreement with Public Employees Medical Group – continued participation in PEHP networks for medical immunization services provided to qualified/covered individuals (receivable)

Commissioner Elliott, presenting:

Amendment with Justin Manning, DVM – extend the existing contract termination date for veterinary services (payable)

Commissioner Smith presenting:

Amendment with Saint Mary Coptic Orthodox Church – addendum to application to Davis County Legislative Body under UCA 59-2-1347 for consideration of adjustment or deferral of property taxes (n/a)

BOARD OF EQUALIZATION:

Property Tax Register

CONSENT ITEMS:

Check Registers

Indigent Hardship Abatement Register

Meeting Minutes: October 31, 2017

COMMISSIONER COMMENTS

PUBLIC COMMENTS (3 Minutes per Person)

CLOSED SESSION: Pursuant to UCA 52-4-205(1)(c) for a strategy session for pending or reasonably imminent litigation.

Action Taken Regarding Matters Discussed in Closed Session

Brian McKenzie, Chief Deputy Davis County Clerk/Auditor, led the Pledge of Allegiance. All in attendance were invited to stand and join in.

RFP Opening
Bonneville
Shoreline Trail
NEPA Analysis

Jeff Oyler, Davis County Planning Manager, explained the Bonneville Shoreline Trail will be a 55 mile trail system along the east foothills of Davis County. It will connect into Weber, Salt Lake and Utah Counties, essentially running from Brigham City to Payson. "We are going to realign and rebuild sections of the trail through Davis County." He explained the business chosen from this RFP will provide a NEPA (National Environmental Policy Act) analysis and environmental assessment of endangered plant and animal species is required whenever forest land is involved.

Curtis Koch, Davis County Clerk/Auditor, clarified the new process when opening the bids eliminates reading the dollar amount bid. He explained that if we find ourselves in a position where we need to suspend or terminate a RFP, it would give an unfair advantage if we need to reissue the RFP. The opened bids will be given to the Purchasing Department and the Planning Department for review. He then opened and read the names of those who provided bids as follows:

Project: Bonneville Shoreline Trail NEPA Analysis RFP	
November 21, 2017	
BIDDER	
1.	EPG
2.	Bowen Collins & Associates
3.	Stanley Consultants Inc,
4.	North Wind
5.	SWCA Environmental Consultants
6.	Logan Simpson
7.	SE Group
8.	Bio-West, Inc.
9.	EA Engineering, Science and Technology, Inc.
10.	Tetra Tech
11.	Southwest Research Institute
12.	ERO

TABLED
DC Financial
Update 2017

Curtis Koch requested the Davis County Financial Update for Third Quarter 2017 be tabled until next week.

Recess to MBA

Commissioner Millburn made a motion to recess to the Municipal Building Authority. Commissioner Elliott seconded the motion. All voted aye.

Notice of
Termination of
Master Lease
Agreement
#2001-260A
with WFRC

Curtis Koch, Davis County Clerk/Auditor, presented the following:

Notice #2001-260A of termination of the Master Lease Agreement between Wasatch Front Regional Council (WFRC) and Davis County, Waiver and Release of Lien arising from, in connection with, and/or relating to the Master Lease Agreement; and Waiver and Release of Lien arising from, in connection with, and/or relating to the Notice of Master Lease Agreement. Curtis explained in 2001, Davis County assisted Wasatch Front Regional Council in purchasing a building located in Salt Lake City. WFRC has paid off the bonds. They are now selling the building and moving to a new location in Salt Lake City. The effective date is November 21, 2017.

Commissioner Millburn made a motion to approve. Commissioner Elliott seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Quitclaim Deed
#2001-260B to
WFRC for
property

Quitclaim Deed #2001-260B from the Municipal Building Authority of Davis County to Wasatch Front Regional Council for property located at 295 North Jimmy Doolittle Road in Salt Lake City, Utah. The contract amount is \$10.00. The effective date is November 21, 2017.

Commissioner Millburn made a motion to approve. Commissioner Elliott seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Reconvene
Commission
Meeting

Commissioner Elliott made a motion to reconvene Commission Meeting. Commissioner Millburn seconded the motion. All voted aye.

Amendment
#2001-261A
with WFRC –

Curtis Koch presented amendment #2001-261A with the Wasatch Front Regional Council for the notice of termination of the sublease agreement, waiver and release of lien arising from, in connection with, and/or relating to the sub-lease agreement; and Waiver and Release of Lien arising from, in connection with,

Notice of Termination of Sublease Agreement

and/or relating to the Notice of Sublease Agreement. The contract date is November 21, 2017.

Commissioner Millburn made a motion to approve. Commissioner Elliott seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Resolution #2017-489 supporting extension of the Great Salt Lake Legacy Parkway Scenic Byway

Neka Roundy, Davis County Tourism Specialist, presented Resolution #2017-489 supporting the extension of the Great Salt Lake Legacy Parkway Scenic Byway north to include the West Davis Corridor and Antelope Drive west from the West Davis Corridor across the causeway to Antelope Island and further supports renaming the Great Salt Lake Legacy Parkway Scenic Byway to the Great Salt Lake Scenic Byway. The effective contract date is November 21, 2017.

Commissioner Millburn made a motion to approve. Commissioner Elliott seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

TABLED Agreement with Michael Cole Thon

Chief Deputy Kevin Fielding, Davis County Sheriff's Office, presented the following:

Commissioner Millburn made a motion to table an agreement with Michael Cole Thon regarding an FBI National Vehicle Lease Agreement for a non-FBI Task Officer (Mr. Thon). Commissioner Elliott seconded the motion. All voted aye.

Agreement #2017-490 with Southern Folger for security hardware trng

Agreement #2017-490 with Southern Folger for a two-day on-site training for seven employees on Southern Steel security hardware (jail locks) and operators. The payable contract amount is \$5,180.00. The contract period is November 21, 2017 through February 28, 2018.

Commissioner Elliott made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Brian Hatch, Davis County Health Director, presented the following:

Amendment #2014-315C with Utah Dept of Health re: ELC HAI Grant for LHD-Davis

Amendment #2014-315C with the Utah Department of Health to change the termination date, increase the contract amount and replace Attachment B to the Epidemiology and Laboratory Capacity (ELC) – Healthcare Associated Infection (HAI) Grant for the Davis County local health department (LHD). ELC-HAI funds allow the health department to work with Utah's hospitals, long-term care facilities and other healthcare settings to be responsible for responding to local and multi-jurisdictional outbreaks of healthcare associated infections. The receivable contract amount is a \$10,413.00 increase, making the new total funding \$38,177.00. The contract period is August 1, 2017 through July 31, 2018.

Commissioner Elliott made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Amendment #2015-34C with Utah Dept of Health re: 2018 funding for tuberculosis prevention

Amendment #2015-34C with the Utah Department of Health to provide funding for 2018 for continued support of activities relating to tuberculosis prevention and control. The receivable contract amount is a \$3,945.75 increase, making the new total funding \$28,344.75. The contract period is January 1 through December 31, 2018.

Commissioner Elliott made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Amendment #2015-365G with Utah DHS/DAAS to increase funds

Amendment #2015-365G with the Utah Department of Human Services/Division of Aging & Adult Services to increase funds for Nutrition Services by \$713.00, Disease Prevention & Health Promotion Services by \$607.00 and the NFCSP (Caregiver) program by \$7,589.05. The receivable contract amount is an \$8,909.05 increase, making the new total funding \$1,640,905.05.

Commissioner Elliott made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement #2017-491 with Public Employees Medical Group for PEHP immunization services

Agreement #2017-491 with the Public Employees Medical Group for continued participation in the PEHP networks for medical immunization services provided to qualified/covered individuals. The receivable contract amount is dependent upon services rendered. The contract period is perpetual and starts November 21, 2017.

Commissioner Millburn made a motion to approve. Commissioner Elliott seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Amendment #2014-368A with Justin Manning DVM for veterinary services

Commissioner Elliott presented amendment #2014-368A with Justin Manning, DVM, to extend the existing contract termination date for Davis County Animal Care & Control veterinary services through June 30, 2018. The payable contract is \$55.00/hour.

Commissioner Elliott made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Amendment #2017-487A

Commissioner Smith presented amendment #2017-487A with Saint Mary Coptic Orthodox Church providing an addendum to their application to the Davis County Legislative Body under UCA 59-2-1347 for

with Saint
Mary Coptic
Orthodox
Church re:
property taxes

consideration of adjustment or deferral of property taxes for 2017 on property Tax IDs #12-004-0172, #12-018-0007 and #12-018-0005 located in Clearfield, Utah. The property taxes due are as follows:

- Parcel #12-004-0172 – value \$100,392.00, taxes due \$740.36
- Parcel #12-018-0007 – value \$66,250.00, taxes due \$488.58
- Parcel #12-018-0005 – value \$64,270.00, taxes due \$473.98

Commissioner Millburn explained when the original agreement was approved last week, it was not clear that there were more than 1 property parcels. They were added in this amendment. He made a motion to approve the amendment with an adjustment of taxes due of \$1.00. Commissioner Elliott seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

BOE

Commissioner Elliott made a motion to recess to Board of Equalization. Commissioner Millburn seconded the motion. All voted aye.

Property Tax
Register
Approved

Curtis Koch presented the Property Tax Register which reflected:

Auditor: various attached appeals, various abatements filed after September 1, 2017,
8 corrections

Assessor: various Assessor-initiated corrections

Commissioner Elliott made a motion to approve. Commissioner Millburn seconded the motion. All voted aye.

Reconvene

Commissioner Elliott made a motion to reconvene Commission Meeting. Commissioner Millburn seconded the motion. All voted aye.

Check registers
approved

Check registers as prepared by the Davis County Clerk/Auditor were approved with a motion by Commissioner Millburn. Commissioner Elliott seconded the motion. All voted aye. The documents are on file in the office of the Davis County Clerk/Auditor.

Indigent
Abatement
Register

Commissioner Elliott made separate motions to approve indigent hardship abatements for:

- Mark & Dalane England
- Julieta C. Garner
- Linda Dayton

Commissioner Millburn seconded the motions. All voted aye.

Commissioner Elliott made a motion to deny the indigent hardship abatement for:

- Randy Jones

Commissioner Millburn seconded the motion. All voted aye.

Meeting
minutes
approved

Commissioner Elliott made a motion to approve the Commission Meeting minutes for October 31, 2017. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Commissioner
Comments

Commissioner Millburn said last week the commissioners attended the Annual Utah Association of Counties (UAC) Convention in St. George in anticipation for the upcoming 2018 legislative session. He commented there is a lot going on and it will not be a dull session.

Curtis Koch wished everyone a Happy Thanksgiving. Commissioner Millburn seconded that. Neal Geddes “third that.”

Public
Comments

No public comments.

Closed Session

Commissioner Millburn made a motion to recess to closed session per UCA 52-4-205(1)(c) for a strategy session for pending or reasonably imminent litigation. Commissioner Elliott seconded the motion. All voted aye.

Reconvened

Commission Meeting reconvened.

Meeting
Adjourned

Meeting adjourned.

Clerk/Auditor

Chair