

COMMISSION MEETING MINUTES
February 21, 2017

The Board of Davis County Commissioners met on February 21, 2017, at 10:00 AM in room 303 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah. Members present were: Commissioner James E. Smith - Chair, Commissioner P. Bret Millburn, Commissioner Randy B. Elliott, Clerk/Auditor Curtis Koch, Chief Civil Deputy County Attorney Neal Geddes and Deputy Clerk/Auditor Janet Hanson.

Agenda as posted

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PUBLIC NOTICE is hereby given that the Board of Davis County Commissioners, Farmington, Utah, will hold a Commission Meeting at the Davis County Administration Building, 61 South Main Street, Room 303, Farmington, Utah, commencing at **10 AM on Tuesday, February 21, 2017**.

OPENING

Pledge of Allegiance – By Invitation

RECOGNITIONS, PRESENTATIONS AND INFORMATIONAL ITEMS

- Recognition of Eagle Scout project performed by Joshua Trammel
- Notice of Cancellation of the February 28, 2017, Davis County Commission Meeting
- Public Notice of Special Meeting – Davis County Commissioners will attend the Sunset City Council Meeting March 7, 2017, at 6:30 PM

BUSINESS/ACTION

Mike Moake, Davis County Legacy Events Center Marketing, presenting:

Agreement with Bonneville Basin Kennel Association – space rental for yearly all-breed dog show (receivable)

Clint Thacker, Davis County Animal Care & Control Director, presenting:

Summary of adoption agreements (99) for January 2017

Neka Roundy, Davis County Community & Economic Development Specialist, presenting:

Agreement with Majestic Grill – Dutch oven dinner caterer for the Great Salt Lake Bird Festival (payable)

Summary list of payable agreements (5) for 2016

Summary list of receivable agreements (20) for 2016

Chief Deputy Kevin Fielding, Davis County Sheriff's Office, presenting:

Notice of Award to Alpha Counseling & Treatment, Inc. for "Life Skills", "ROPES" and "Thinking for a Change" courses for inmates at the Davis County Jail

Brian Hatch, Davis County Health Department Director, presenting:

Agreement with Lighthouse Research and Development, Inc. – recruit/conduct focus groups for breastfeeding studies (payable)

Commissioner Smith presenting:

Amendment with Utah Division of Substance Abuse & Mental Health – amending FY2017 Substance Abuse match for Local Authority (receivable)

Commissioner Elliott presenting:

Amendment with Municipal Code Corporation – new annual administrative support fee (payable)

Dale Peterson, Davis County Assessor, presenting:

Application made to the Davis County Legislative Body, under UCA 59-2-1347, to abate taxes on property located in Davis County and assessed by the Davis County Assessor

BOARD OF EQUALIZATION

Request approval of the Property Tax Register

CONSENT ITEMS

Check Registers

Meeting Minutes: February 7, 2017

COMMISSIONER COMMENTS

PUBLIC COMMENTS (3 Minutes per Person)

CLOSED SESSION: UCA 52-4-205(1)(a) for discussion of the character, professional competence or physical or mental health of an individual.

Action taken regarding matters in Closed Session

Pledge of
Allegiance

Clint Thacker, Davis County Animal Care & Control Director, led the Pledge of Allegiance. All in attendance were invited to stand and join in.

Recognition of
Eagle Scout
project by
Joshua Trammel

Kristy Cottrell, Davis County Health Department Deputy Director, and Viki Bowman, Retired Senior Volunteer Program (RSVP) Coordinator, recognized Joshua Trammel for his Eagle Scout project, "Operation Gratitude". Josh partnered with RSVP to ask seniors to write letters of appreciation to military service members currently serving. Josh indicated he found the project on "JustServe.org" and worked with RSVP, his church, family and school friends to participate. Vickie explained she collected the letters that are sent to a distribution point in California to include with care packages.

The commissioners commended Josh for his project, presenting him with a Davis County coin and having a commemorative picture taken. Commissioner Millburn gave acknowledgment to Josh's mother in the audience, knowing that her support and guidance contributes to Josh's success.

Cancellation of
2/28/17
Commission
Meeting

Public Notice was given of the cancellation of the February 28, 2017, Commission Meeting. Commissioners Millburn and Elliott will be in Washington DC attending the National Association of Counties (NACo) Legislative Conference, therefore, there will not be a quorum to conduct business.

Sunset City
Council Meeting
March 7, 2017
6:30 PM

Public Notice was given that the Commissioners will be attending the Sunset City Council Meeting on March 7, 2017, at 6:30 PM to receive information from citizens and to provide a questions and answer forum for Davis County matters. The meeting will take place at the Sunset City offices located at 200 W 1300 N, Sunset, Utah 84015.

Agreement
#2017-68
Bonneville Basin
Kennel
Association @
LEC

Mike Moake, Davis County Legacy Events Center Marketing, presented agreement #2017-68 with Bonneville Basin Kennel Association for their annual all-breed dog show. Period of contract is September 13-17, 2017. Receivable amount is \$3,605.00.

Commissioner Elliott made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Summary list
#2017-69
January 2017
Animal adoptions

Clint Thacker, Davis County Animal Care & Control Director, presented a summary list #2017-69 of animal adoption agreements (99) for January 2017. They are receivables.

Commissioner Elliott made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The documents are on file in the office of the Davis County Clerk/Auditor.

Neka Roundy, Davis County Community & Economic Development Specialist, presented the following:

Agreement
#2017-70
Majestic Grill
Dutch oven
dinner for
GSLBF

Agreement #2017-70 with Majestic Grill to cater a Dutch oven dinner for the Great Salt Lake Bird Festival. Period of the contract is May 20, 2017. Payable amount is \$15/dinner with a maximum of 150 guests for a maximum total of \$2,250.00.

Commissioner Millburn made a motion to approve. Commissioner Elliott seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Summary list
#2017-71
payables for CED
events

Summary list #2017-71 of payable agreements (5) under \$2,500.00 each for the Great Salt Lake Bird Festival and/or the Antelope by Moonlight Bike Ride events.

Commissioner Millburn made a motion to approve. Commissioner Elliott seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Summary list
#2017-72
Receivable for
CED events

Summary list #2017-72 of receivable agreements (20) under \$2,500.00 each for the Great Salt Lake Bird Festival and/or the Antelope by Moonlight Bike Ride events.

Commissioner Millburn made a motion to approve. Commissioner Elliott seconded the motion. All

voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Notice of Award
#2017-73
Alpha
Counseling &
Treatment, Inc.
Courses at the
Jail

Chief Deputy Kevin Fielding, Davis County Sheriff's Office, presented a Notice of Award #2017-73 to Alpha Counseling & Treatment, Inc. for "Life Skills", "ROPES" and "Thinking for a Change" courses for inmates at the jail. Prior to teaching the training courses, the individual will be required to pass a background check. Payable will be service dependent and will be addressed in the future agreement.

Chief Deputy Fielding also explained that with a transient population, with an average stay of fewer than 30 days, most inmates do not have the opportunity to go through an entire course. ICSolutions, the phone system carrier, has offered participation in a pilot program to provide tablets to some of the inmates with the courses downloaded to enable them to continue their education.

Commissioner Elliott made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement
#2017-74
Lighthouse
Research &
Development,
Inc.
Breastfeeding
studies

Brian Hatch, Davis County Health Department Director, presented agreement #2017-74 with Lighthouse Research and Development, Inc. (previously tabled 1/17/17) to recruit and conduct focus groups' breastfeeding studies. Funding will come from WIC monies. Bids were obtained for this project working in conjunction with the Clerk/Auditor's Office. Period of the contract is from the date signed through September 30, 2017. Payable amount is dependent upon the number of focus groups used: \$9,485.00 for two groups or \$12,890.00 for three groups.

Commissioner Millburn made a motion to approve. Commissioner Elliott seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Amendment
#2015-327F
UT Div of
SAMH

Commissioner Smith presented an amendment #2015-327F with Utah Division of Substance Abuse and Mental Health reducing the local authority's FY2017 Substance Abuse match. It is a pass-through to Davis Behavioral Health (DBH). Period of the contract is July 1, 2016, through June 30, 2017. Payable match amount for FY2017 is \$0.00.

Commissioner Millburn made a motion to approve. Commissioner Elliott seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Amendment
#2010-345A
Municipal Code
Admin support
fee

Commissioner Elliott presented amendment #2010-345A with Municipal Code Corporation for a new annual administrative support fee of \$500.00 not to increase for the next 3 years. They provide codification of our ordinances into our Davis County Code. Period of the contract is June 2017 through May 2020. Payable amount is \$500.00 annually.

Commissioner Millburn made a motion to approve. Commissioner Elliott seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Application to
abate taxes

Dale Peterson, Davis County Assessor, presented application by Scott Holt, Trustee for the Holt Family Partnership, made to the Davis County Legislative Body, under UCA 59-2-1347, to abate taxes on property (Tax ID 12-080-0089) located in Davis County and assessed by the Davis County Assessor. He explained that the Assessor made a mistake in 2012 and the value correction was not made to abate and recalculate at \$300,000.00. The intervening 4 years has been correct and tax payments have been made. The correction is necessary so that it is not subject to the annual tax sale.

Commissioner Elliott made a motion to approve. Commissioner Millburn seconded the motion. All voted aye.

BOE

Commissioner Millburn made a motion to convene as the Board of Equalization. Commissioner Elliott seconded the motion. All voted aye.

Property Tax
Register
approved

Curtis Koch presented the Property Tax Register which reflected the following:

- 10 abatements because the parcels do not exist
 - 2 parcels that do not exist have been taxed for 5 years
- 2 delinquent tax sale fees that need to be waived on the 2 parcels that do not exist
- 4 veteran exemptions
- 4 appeals approved after hearings
- 3 appeals denied after hearings

Commissioner Elliott made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Reconvened Commissioner Millburn made a motion to reconvene Commissioner Meeting. Commissioner Elliott seconded the motion. All voted aye.

Check registers approved Check registers as prepared by the Davis County Clerk/Auditor’s Office were approved with a motion by Commissioner Millburn. Commissioner Elliott seconded the motion. All voted aye.

Meeting minutes approved Commissioner Elliott made a motion to approve the Commission Meeting minutes for February 7, 2017. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Commissioner comments Commissioner comments:

Commissioner Millburn explained that he was absent last week with his assignment on the National Association of Regional Council (NARC) Board attending their conference in Washington DC. He said it is a fascinating time in DC saying it has a different vibe as you walk the halls - a lot of energy and a lot of people trying to figure out what is going on. He had the opportunity to attend the House of Judiciary Committee hearing for a few minutes, and said, “All I can say is that it is as partisan as you can get.” Between that and our own Capitol Hill, there is a lot going on and there is never a dull moment.”

Commissioner Smith said that we hear a lot on the news about our folks in Washington DC, let’s not forget that our own state legislators are meeting right now. It is horrendously difficult and time-consuming. There is so much coming at them. It is a challenging year. We support and appreciate their willingness to serve.

No public comments No public comments.

Closed Session Commissioner Millburn made a motion to move to a Closed Session per UCA 52-4-205(1)(a) for discussion of the character, professional competence or physical or mental health of an individual. Commissioner Elliott seconded the motion. All voted aye.

Reconvened Meeting reconvened.
No action was taken regarding matters in the Closed Session.

Adjourned Meeting adjourned @ 11:44 AM.

Clerk/Auditor

Chair