

COMMISSION MEETING MINUTES
April 11, 2017

The Board of Davis County Commissioners met on April 11, 2017 at 10 am in room 303 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah. Members present were Commission Chair James E. Smith, Commissioner P. Bret Millburn, Commissioner Randy B. Elliott, Clerk/Auditor Curtis Koch, Chief Deputy-Civil Division/County Attorney Neal Geddes and Deputy Clerk/Auditor Shauna Brady.

Agenda as posted

PUBLIC NOTICE is hereby given that the Board of Davis County Commissioners, Farmington, Utah, will hold a Commission Meeting at the Davis County Administration Building, 61 South Main Street, Room 303, Farmington, Utah, commencing at **10:00 a.m. on April 11, 2017.**

OPENING

Pledge of Allegiance – By Invitation

RECOGNITIONS, PRESENTATIONS AND INFORMATIONAL ITEMS

- “Child Abuse Prevention Month” - Davis County Children’s Justice Center Annual Bike & Yard Sale
- Animal Care and Control Appreciation Week in Davis County – second week of April
- Davis County Historic Memorial Courthouse Public Open House and Planning Charrette – April 25, 2017
- Notice of Public Hearing to consider additional budget appropriation requests - April 18, 2017

BUSINESS/ACTION

Mack McDonald, Davis County Facilities Director, presenting:

Notice of Award to Automated Controls & Electrical Service – Administration Building Controls Upgrade (payable)

Mark Langston, Davis County Information Systems Director, presenting:

Amendment with CenturyLink – AppX software license for Cisco ISR 4330 Series and Davis County Area PSAPs Cisco Router License Update (payable)
Agreement with Accelerated Learning – onsite training for programmers (payable)

Adam Wright, Davis County Public Works Director, presenting:

Agreement with Bowen, Collins & Associates – professional engineering & project management services for the Mill Creek Sedimentation Basin Project at I-15/500 South interchange in West Bountiful (payable)

Chief Deputy Kevin Fielding, Davis County Sheriff’s Office, presenting:

Grant award with Utah Division of Emergency Management – FY2017 Hazardous Materials Emergency Preparedness (HMEP) (payable/receivable)

Brian McKenzie, Davis County Elections Manager, presenting:

Resolution approving the interlocal cooperation agreements between Davis County and the following cities located within Davis County for election services: 1) Bountiful; 2) Centerville; 3) Clearfield; 4) Clinton; 5) Farmington; 6) Fruit Heights; 7) Kaysville; 8) Layton; 9) North Salt Lake; 10) South Weber; 11) Sunset; 12) Syracuse; 13) West Bountiful; 14) West Point; 15) Woods Cross
Interlocal agreement with Bountiful City – elections services for the 2017 Primary and General Elections (receivable)
Interlocal agreement with Centerville City – elections services for the 2017 Primary and General Elections (receivable)
Interlocal agreement with Clearfield City – elections services for the 2017 Primary and General Elections (receivable)
Interlocal agreement with Clinton City – elections services for the 2017 Primary and General Elections (receivable)
Interlocal agreement with Farmington City – elections services for the 2017 Primary and General Elections (receivable)
Interlocal agreement with Fruit Heights City – elections services for the 2017 Primary and General Elections (receivable)
Interlocal agreement with Kaysville City – elections services for the 2017 Primary and General Elections (receivable)
Interlocal agreement with Layton City – elections services for the 2017 Primary and General Elections (receivable)
Interlocal agreement with North Salt Lake City – elections services for the 2017 Primary and General Elections (receivable)
Interlocal agreement with South Weber City – elections services for the 2017 Primary and General Elections (receivable)
Interlocal agreement with Sunset City – elections services for the 2017 Primary and General Elections (receivable)
Interlocal agreement with Syracuse City – elections services for the 2017 Primary and General Elections (receivable)
Interlocal agreement with West Bountiful City – elections services for the 2017 Primary and General Elections (receivable)
Interlocal agreement with West Point City – elections services for the 2017 Primary and General Elections (receivable)
Interlocal agreement with Woods Cross City – elections services for the 2017 Primary and General Elections (receivable)

BOARD OF EQUALIZATION

Request approval of the Property Tax Register

CONSENT ITEMS

Personnel Register
Meeting Minutes – March 21, 2017
Check Registers

COMMISSIONER COMMENTS

PUBLIC COMMENTS (3 Minutes per Person)

Pledge of Allegiance

Rhonda Perkes, representing the office of Congressman Chris Stewart, led the Pledge of Allegiance. All in attendance were invited to stand and join in.

Child Abuse Prevention

Susan Burton, Davis County Children’s Justice Center (CJC) Coordinator, explained over 1,000

Month people are served at the CJC every year. Over 400 children are interviewed regarding sexual abuse and over 100 physical examinations are performed by nurses on staff from Primary Children's Medical Center. Susan shared the following statistics: Utah is #9 in the nation for reported sex abuse and it is estimated that only one third of sex abuse is reported because it is such an easy crime to hide. Twenty-seven (27) percent of crimes against children are sex abuse cases. One in five children will be solicited for sex via internet before their 18th birthday. Ninety-five (95) percent of the perpetrators are known by victims. Funds for the CJC to care for the children are received through grants or fund raisers. April is "Child Abuse Prevention Month" and Susan invited all to participate in the 2017 Davis County Children's Justice Center Annual Bike & Yard Sale fundraiser. It will be held on April 29 from 7 am to noon at 198 South Main in Kaysville. In addition, the Annual Friends of the Davis County Children's Justice Center Golf Tournament will be held on June 9 at Schneiter's Bluff Golf Course in West Point City.

Animal Care & Control Appreciation Week

Clint Thacker, Davis County Animal Care and Control Director, recognized this week is Animal Care and Control Appreciation Week, so proclaimed last year by Davis County in an effort to increase awareness within the community of services provided by our dedicated Animal Care and Control professionals and express appreciation to them. Clint invited two employees to represent Davis County's Animal Care and Control. He introduced Jamie Stell, Animal Control officer for 10 years, and commented that her group of officers took 11,969 calls in 2016. He also introduced Fallon Hietala, an animal shelter worker for 3 years, and recognized her team for caring for 4,336 animals in 2016. Clint said the legislature is today proclaiming the second week of April as "Utah Animal Care and Control Appreciation Week."

Memorial Courthouse Public Open House & Planning Charrette

Mack McDonald, Davis County Facilities Director, invited all to attend the Davis County Historic Memorial Courthouse Public Open House and Planning Charrette on Tuesday, April 25 at 7 pm inside the Courthouse at 28 East State Street in Farmington. Over the next few years, the County will be making a major investment as it focuses on historic preservation and potential uses for the Memorial Courthouse and its surrounding property. This is an opportunity for the community to give input on what they feel should be done with the property.

Notice of Public Hearing to consider additional budget appropriation requests

Notice of Public Hearing was given by the commissioners to consider additional budget appropriation requests. The hearing will be held on April 18, 2017 at 10 am in Room 303 of the Davis County Administrative Building, 61 South Main in Farmington.

Notice of award #2017-121 to Automated Controls & Electrical Service for HVAC system controls upgrade

Mack McDonald, Davis County Facilities Director, presented notice of award #2017-121 to Automated Controls & Electrical Service for HVAC system controls upgrade to the Administration Building. The payable contract amount is \$28,107.00. The contract period is April 2017 through April 2018.

Commissioner Millburn made a motion to approve. Commissioner Elliott seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Mark Langston, Davis County Information Systems Director, presented the following:

Amendment #2016-111B with CenturyLink for software license

Amendment #2016-111B with CenturyLink for AppX software license for Cisco ISR 4330 Series and Davis County Area PSAPs Cisco Router License Update. The one-time payable contract amount is \$742.00.

Commissioner Millburn made a motion to approve. Commissioner Elliott seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement #2017-122 with Accelerated Learning for onsite training for programmers

Agreement #2017-122 with Accelerated Learning for onsite training for programmers. The payable contract amount is \$14,494.00. The contract period is June 5 – 9, 2017.

Commissioner Elliott made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk.

Agreement #2017-123 with Bowen, Collins & Associates for professional engineering & project mgmt. services for Mill Creek Sedimentation Basin Project

Adam Wright, Davis County Public Works Director, presented agreement #2017-123 with Bowen, Collins & Associates for professional engineering & project management services for the Mill Creek Sedimentation Basin Project at I-15/500 South interchange in West Bountiful. The payable contract amount is \$43,770.00. The contract period is one year.

On a side note, Adam assured the commissioners he is keeping a close eye on the flood tables with the snow pack and we are in good shape.

Commissioner Elliott made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk.

Grant award #2016-491A from Utah Division of Emergency Mgmt for FY2017 HMEP

Chief Deputy Kevin Fielding, Davis County Sheriff's Office, presented grant award #2016-491A from the Utah Division of Emergency Management for FY2017 Hazardous Materials Emergency Preparedness (HMEP). The funds will be used for the Local Emergency Planning Committee (LEPC). The receivable/payable grant amount is \$3,000.00 with a local match amount of \$750.00 in-kind. Chief Deputy Fielding referred to the grant amount as being \$3,500.00, which is the amount listed in the grant award as the "maximum award cap . . . per application." The contract period is October 1, 2016 through July 31, 2017.

Commissioner Millburn made a motion to approve. Commissioner Elliott seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk.

Brian McKenzie, Davis County Chief Deputy Clerk/Auditor, presented the following:

Resolution #2017-124 approving interlocal cooperation agreements between Davis County and all 15 cities for election services

Resolution #2017-124 approving the interlocal cooperation agreements between Davis County and the following cities located within Davis County for election services: 1) Bountiful; 2) Centerville; 3) Clearfield; 4) Clinton; 5) Farmington; 6) Fruit Heights; 7) Kaysville; 8) Layton; 9) North Salt Lake; 10) South Weber; 11) Sunset; 12) Syracuse; 13) West Bountiful; 14) West Point; 15) Woods Cross.

Brian explained these are receivable contracts with amounts determined by whether or not the city has primary and/or general elections and each city's choices from the approved itemized menu listed within the agreements. He also was pleased to confirm all cities will be using Vote by Mail this year.

Commissioner Smith read the balance of the resolution as follows:

***WHEREAS**, the Utah Interlocal Cooperation Act, codified at Utah Code Ann. §§ 11-13-101, et seq., as amended (the "Act"), permits local governmental units to make the most efficient use of their powers by enabling them to cooperate with other public agencies on the basis of mutual advantage and thereby to provide services and facilities in a manner that will accord best with geographic, economic, population and other factors influencing the needs and development of local communities; and*

***WHEREAS**, in accordance with the terms and conditions of the Act, Davis County and the following cities located within Davis County, Utah, Bountiful, Centerville, Clearfield, Clinton, Farmington, Fruit Heights, Kaysville, Layton, North Salt Lake, South Weber, Sunset, Syracuse, West Bountiful, West Point and Woods Cross (the "Cities"), entered into agreements for election services, as set forth in each of the Agreements attached as Exhibit A hereto (the "Agreements").*

***NOW, THEREFORE, BE IT RESOLVED**, by the legislative body of Davis County, Utah, as follows:*

- 1. The Agreements are approved by the legislative body of Davis County, Utah; and*
- 2. The effective date of the Agreements shall be on the soonest date that all of the provisions of the Act have been satisfied in order to trigger the effective date of the Agreements; and*
- 3. This Resolution shall become effective immediately upon its adoption.*

Commissioner Millburn made a motion to approve. Commissioner Elliott seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

The following agreements are to provide election services for the 2017 Primary and General

Elections:

Agreement #2017-125 with Bountiful City	Agreement #2017-133 with North Salt Lake City
Agreement #2017-126 with Centerville City	Agreement #2017-134 with South Weber City
Agreement #2017-127 with Clearfield City	Agreement #2017-135 with Sunset City
Agreement #2017-128 with Clinton City	Agreement #2017-136 with Syracuse City
Agreement #2017-129 with Farmington City	Agreement #2017-137 with West Bountiful City
Agreement #2017-130 with Fruit Heights City	Agreement #2017-138 with West Point City
Agreement #2017-131 with Kaysville City	Agreement #2017-139 with Woods Cross City
Agreement #2017-132 with Layton City	

Commissioner Millburn made a motion to approve interlocal cooperation agreements with Bountiful City, Centerville City, Clearfield City, Clinton City, Farmington City, Fruit Heights City, Kaysville City, Layton City, North Salt Lake City, South Weber City, Sunset City, Syracuse City, West Bountiful City, West Point City and Woods Cross City. Commissioner Elliott seconded the motion. All voted aye. The documents are on file in the office of the Davis County Clerk/Auditor.

Curtis recognized Brian for the work he has done over the past two years to accomplish these agreements and for the faith and confidence he has established within the cities regarding election services. Commissioner Smith commented that Brian is recognized statewide for his expertise, professionalism and leadership. Brian attributed much of the success to his great team.

Convene BOE

Commissioner Millburn made a motion to convene as the Board of Equalization. Commissioner Elliott seconded the motion. All voted aye.

Approve Property Tax Register

Curtis Koch presented the Property Tax Register which reflected under Auditor adjustments 4 veteran abatement exemptions.

Commissioner Millburn made a motion to approve. Commissioner Elliott seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Reconvene Commission Meeting

Commissioner Millburn made a motion to reconvene Commission Meeting. Commissioner Elliott seconded the motion. All voted aye.

Approve Personnel Register

Commissioner Elliott made a motion to approve the Personnel Register. Commissioner Millburn seconded the motion. All voted aye.

Approve Com mtg minutes of 3 21 17

Commissioner Elliott made a motion to approve the Commission Meeting Minutes of March 21, 2017. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Approve check registers

Check registers as prepared by the Davis County Clerk/Auditor's Office were approved with a motion by Commissioner Elliott. Commissioner Millburn seconded the motion. All voted aye. The documents are on file in the office of the Davis County Clerk/Auditor.

Commissioners comments

Commission Millburn said he had the opportunity last week to be a presenter on a panel at the Utah League of Cities and Towns Conference in St. George. It was a good not only from the perspective of being a presenter and speaking on active transportation and the role it plays within our community, but also to interact with our colleagues. At the end of the day, we all serve the same folks.

Commissioner Elliott commented on this morning's legislative update with the Davis County Chamber of Commerce. The Davis Conference Center "pulled off a miraculous breakfast like going to Hawaii." The legislators did a great job in session this year. He also expressed appreciation for Congressman Chris Stewart's recent symposium. It was a great opportunity to listen to the speakers.

Public Comment

Public comment:

Rhonda Perkes, representing Congressman Chris Stewart, expressed appreciation for the

commissioners' support of his "America's Role in the World" conference in Salt Lake City recently. This came about from a "vision" he had several years ago to bring global awareness home to his District.

Commissioner Smith said it was an "exceptional" day.

Meeting adjourned.

Clerk/Auditor

Chair