

COMMISSION MEETING MINUTES  
May 9, 2017

The Board of Davis County Commissioners met on May 9, 2017 at 10 am in room 303 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah. Members present were Commission Chair James E. Smith, Commissioner Randy B. Elliott, Chief Deputy Clerk/Auditor Brian McKenzie, Chief Deputy-Civil Division/County Attorney Neal Geddes and Deputy Clerk/Auditor Shauna Brady.

Agenda as posted

PUBLIC NOTICE is hereby given that the Board of Davis County Commissioners, Farmington, Utah, will hold a Commission Meeting at the Davis County Administration Building, 61 South Main Street, Suite 303 (Commission Chambers), Farmington, Utah, commencing at **10:00 AM on Tuesday, May 9, 2017.**

**OPENING:**

Pledge of Allegiance – By Invitation

**RECOGNITIONS, PRESENTATIONS AND INFORMATIONAL ITEMS:**

- Davis County Sheriff's Office – Law Enforcement Memorial, May 11 at 11:00 AM, Justice Complex Courtyard
- USU's Baby Animal Days – May 12 & 13 at Botanical Center, 875 S 50 W, Kaysville
- Great Salt Lake Bird Festival – May 18-22

**BUSINESS/ACTION:**

***Tanya Perkins, Davis County Children's Justice Center Director, presenting:***

Linkage agreement with Toni Hughes, L.C.S.W., P.C. – mental health professional referral program (n/a)  
Linkage agreement with Grandview Family Counseling – mental health professional referral program (n/a)  
Grant application to National Children's Alliance –Program Support/Chapter Sub-Awardee (receivable)

***Chris Sanford, Davis County Library Director, presenting:***

Payable contract summary – low-dollar payables (6) for the Summer Reading Program (payable)

***Brian Hatch, Davis County Health Director, presenting:***

Agreement with Utah Transit Authority – purchase of vehicles and the provision of operating costs (receivable)

***Mike Moake, Davis County Legacy Events Center Marketing, presenting:***

Agreement with New Life Consignment – facility rental for children's consignment sale (receivable)

***Brooks Burr, Davis County Fair Coordinator, presenting:***

Agreement with Greenlight Booking – hypnotist entertainment during the 2017 Davis County Fair (payable)  
Agreement with Ogden Publishing dba Standard Examiner –advertising for sponsorship of the 2017 Davis County Fair (in-trade)

***Neka Roundy, Davis County Community & Economic Development Specialist, presenting:***

Agreement with Legacy Events Center – facility rental for the Great Salt Lake Bird Festival (payable)  
Receivable contract summary (2) – low- dollar receivable agreements (29) for various events (receivable)  
Payable contract summary – low-dollar payable agreements (11) for various events (payable)

**BOARD OF EQUALIZATION:**

Request approval of the Property Tax Register

**CONSENT ITEMS:**

Abatement Register  
Check Registers  
Meeting Minutes: April 11 & 18, 2017

**COMMISSIONER COMMENTS**

**PUBLIC COMMENTS** (3 Minutes per Person)

**CLOSED SESSION:** UCA 52-4-205(1)(k) as relates to a county legislative body, discussing commercial information as defined in Section 59-1-404.

**Action Taken Regarding Matters Discussed in Closed Session**

Pledge of Allegiance

Janet Rigby, Davis County Library, led the Pledge of Allegiance. All in attendance were invited to stand and join in.

Excused

Commissioner P. Bret Millburn and Clerk/Auditor Curtis Koch were excused from the meeting.

DCSO Law Enforcement Memorial

The Davis County Sheriff's Office will host its annual Law Enforcement Memorial Day on May 11, 2017 at 11 am at the Davis Justice Complex Courtyard. Keynote speaker will be Robert Kirby, former police officer, American writer and columnist for the Salt Lake Tribune. Everyone is invited to attend.

USU Baby Animal Days

Utah State University (USU) will host its annual Baby Animal Days on May 12 from 3-8 pm and May 13 from 10 am-6 pm at the USU Botanical Center and Gardens, 875 South 50 West in Kaysville. Tickets

are available online.

Great Salt Lake  
Bird Festival

The 2017 Great Salt Lake Bird Festival will be held May 18-22 at the Legacy Events Center and Antelope Island. Keynote speaker will be Noah Strycker. There will be guided field trips and workshops.

Tanya Perkins, Davis County Children's Justice Center Director, presented the following:

Linkage  
agreement  
#2017-164 with  
Toni Hughes,  
LCSW, PC for  
mental health  
professional  
referral program

Linkage agreement #2017-164 with Toni Hughes, L.C.S.W., P.C., to participate in a mental health professional referral program. Children that come through the CJC will have the opportunity to be referred to Toni Hughes. There are no monies exchanged. Insurance companies will be billed by Toni. If there is no insurance coverage, funds from Friends of the CJC may be available. The contract period is May 1, 2017 through April 30, 2022.

Commissioner Elliott made a motion to approve. Commissioner Smith seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Linkage  
agreement  
#2017-165 with  
Grandview  
Family  
Counseling for  
mental health  
professional  
referral program

Linkage agreement #2017-165 with Grandview Family Counseling to participate in a mental health professional referral program. Children that come through the CJC will have the opportunity to be referred to Grandview Family Counseling. There are no monies exchanged. Insurance companies will be billed by Grandview Family Counseling. If there is no insurance coverage, funds from Friends of the CJC may be available. There are no monies exchanged. The contract period is May 1, 2017 through April 30, 2022.

Commissioner Elliott made a motion to approve. Commissioner Smith seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Grant application  
#2017-166 to  
National  
Children's  
Alliance

Grant application #2017-166 to National Children's Alliance (NCA) for abused children's program support. The NCA accesses their funds from the Victims of Crime Act (VOCA). The receivable amount applied for is \$7,000.00. The contract period is January 1 – December 31, 2017.

Commissioner Elliott made a motion to approve. Commissioner Smith seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Payable contract  
summary list  
#2017-167 for  
low dollar  
payables for  
Summer Reading  
Program

Chris Sanford, Davis County Library Director, presented payable contract summary list #2017-167 for low dollar payables (6) for the 2017 Summer Reading Program.

Commissioner Elliott made a motion to approve. Commissioner Smith seconded the motion. All voted aye. The documents are on file in the office of the Davis County Clerk/Auditor.

Brian Hatch  
unavailable

Brian Hatch, Davis County Health Director, was slotted on the agenda, but had not yet arrived at the meeting.

Agreement  
#2017-168 with  
New Life  
Consignment for  
children's  
consignment sale  
at LEC

Mike Moake, Davis County Legacy Events Center Marketing Coordinator, presented agreement #2017-168 with New Life Consignment for facility rental for a children's consignment sale. The receivable contract amount is \$5,360.00. The contract period is September 5-9, 2017.

Commissioner Elliott made a motion to approve. Commissioner Smith seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Brooks Burr, Davis County Fair Coordinator, presented the following:

Agreement  
#2017-169 with  
Greenlight  
Booking for  
hypnotist  
entertainment at  
County Fair

Agreement #2017-169 with Greenlight Booking to provide 2 hypnotists for entertainment at the 2017 Davis County Fair. The payable contract amount is \$1,600.00. The contract period is August 16-19, 2017.

Commissioner Elliott made a motion to approve. Commissioner Smith seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement  
#2017-170 with  
Ogden  
Publishing dba  
Standard

Agreement #2017-170 with Ogden Publishing dba Standard Examiner for a 2017 Davis County Fair sponsorship trade. The Standard Examiner will provide \$8,500.00 in advertising credit in trade for

Examiner to trade advertising for Fair sponsorship

sponsorship opportunities of the Fair. The contract period is May 5 through August 31, 2017.

Commissioner Elliott made a motion to approve. Commissioner Smith seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement #2017-171 with Utah Transit Authority to purchase a vehicle

Brian Hatch, Davis County Health Director, presented grant #2017-171 with the Utah Transit Authority to purchase a vehicle meeting FTA guidelines and to fund associated operating costs. Brian explained the total contract amount is \$99,992.00 and is calculated as follows:

The receivable federal cost of the vehicle is \$52,000.00 with a payable local match of \$13,000.00, making the total capital costs \$65,000.00.

The receivable federal cost for the vehicle operator is \$17,496.00.00 with a payable local match of \$17,496.00, making the total operating cost \$34,992.00.

The contract period is from date of signing until project is completed in compliance with Federal regulations and scope of work.

Commissioner Elliott made a motion to approve. Commissioner Smith seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Neka Roundy, Davis County Community & Economic Development Specialist, presented the following:

Agreement #2017-172 with Legacy Events Center for the Great Salt Lake Bird Festival

Agreement #2017-172 with the Legacy Events Center to rent facilities for the Great Salt Lake Bird Festival. The payable contract amount is \$2,805.00. The contract period is May 18-22, 2017.

Commissioner Elliott made a motion to approve. Commissioner Smith seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

CED receivable contract summary list #2017-173 Parts 1 and 2 for various receivables

Receivable contract summary list #2017-173 Parts 1 and 2 of small dollar agreements (29) for various events.

Commissioner Elliott made a motion to approve. Commissioner Smith seconded the motion. All voted aye. The documents are on file in the office of the Davis County Clerk/Auditor.

CED payable contract summary list #2017-174 for various expenses

Payable contract summary list #2017-174 of small dollar payable agreements (11) for various event expenses.

Commissioner Elliott made a motion to approve. Commissioner Smith seconded the motion. All voted aye. The documents are on file in the office of the Davis County Clerk/Auditor.

Convene as BOE

Commissioner Elliott made a motion to convene as the Board of Equalization. Commissioner Smith seconded the motion. All voted aye.

Approve Property Tax Register

Diane Law, Davis County Tax Administration Lead, presented the Property Tax Register which reflected 2 veteran abatement corrections and 1 small dollar write-off for April from the Treasurer's Office.

Commissioner Elliott made a motion to approve. Commissioner Smith seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Reconvene Commission Meeting

Commissioner Elliott made a motion to reconvene Commission Meeting. Commissioner Smith seconded the motion. All voted aye.

Approve Abatement Register

Commissioner Elliott made a motion to approve the Abatement Register. Commissioner Smith seconded the motion. All voted aye. The documents are on file in the office of the Davis County Clerk/Auditor.

Approve check registers

Check registers as prepared by the Davis County Clerk/Auditor's Office were approved with a motion by Commissioner Elliott. Commissioner Smith seconded the motion. All voted aye. The documents are on

file in the office of the Davis County Clerk/Auditor.

Approve  
Commission mtg  
minutes for  
April 11 & 18  
2017

Minutes were approved for the April 11 & 18, 2017 Commission Meetings with a motion by Commissioner Elliott. Commissioner Smith seconded the motion. All voted aye. The documents are on file in the offices of the Davis County Clerk/Auditor.

Commission  
comments

Commissioner Elliott said he is enjoying the beautiful weather and is pleased there are no flooding issues.

Commissioner Smith met with the Board of Health this morning. He appreciates the staff and their great work. The fact that we never have health issues in the headlines is a testament to how good of job they do. It is a privilege for him to be a part of that group.

Public Comment

No public comment.

Closed Session

Commissioner Elliott made a motion to move to Closed Session per UCA 52-4-205 (1) (k) as it relates to a county legislative body, discussing commercial information as defined in Section 59-1-404. Commissioner Smith seconded the motion.

Meeting adjourned.

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Clerk/Auditor

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Chair