

COMMISSIONERS' MINUTES – DAVIS COUNTY

COMMISSION MEETING MINUTES

October 23, 2018

The Board of Davis County Commissioners met for their regularly scheduled meeting on Oct. 23, 2018 at 10 a.m. in room 303 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah. Appropriate legal notice of this meeting was given.

Present on the dais were: Commissioner Randy B. Elliott, Chair; Commissioner P. Bret Millburn, Vice-Chair; Commissioner James E. Smith; Curtis Koch, Davis County Clerk/Auditor; and Neal Geddes, Chief Civil Deputy County Attorney.

All documents from this meeting are on file in the Davis County Clerk/Auditor’s Office.

OPENING

The meeting convened at 10 a.m. and Patty Fox, Davis County’s new Pretrial Services Coordinator, was invited to lead the Pledge of Allegiance.

Recognitions, Presentations & Informational Items

**Notice of Intent to Engage in Contract Negotiations with R&O Construction for the Davis County Syracuse Library Remodel and Expansion Project** — *Presented by Dax Teuscher, Davis County Purchasing Manager*

A Notice of Intent to Engage in Contract Negotiations with R & O Construction for the Syracuse Library remodel and expansion project was presented. It was recognized as an exciting moment for the County and noted that R&O Construction is a local company.

BUSINESS/ ACTION

Agreement #2018-501 with Utah Avalanche

**Agreement #2018-501 with Utah Avalanche** — *Presented by Mike Moake, Davis County Legacy Events Center Marketing Coordinator*

A contract with the Utah Avalanche Soccer Club for space rental at the Legacy Events Center was approved. The soccer club will use Building 2 for winter training. The contract period is 11/05/2018 to 02/28/2019. The receivable amount is \$8,316.

Motion to Approve: Com. Smith  
Seconded: Com. Millburn  
All voted Aye

Amendment #2018-324-A with Utah Dept. of Health for Health and Healthcare Preparedness FY19 updates

**Amendment #2018-324-A with the Utah Department of Health for Public Health and Healthcare Preparedness FY19 updates** — *Presented by Brian Hatch, Davis County Health Department Director*

An amendment was approved to a recently-signed contract with the Utah Department of Health. The amendment updates the award number, which was incorrect, for the Public Health and Healthcare Preparedness Grant FY19. There is no change, financially, to the contract. The contract period is 07/01/2018 to 06/30/2019. The receivable amount is \$338,780.

Motion to Approve: Com. Smith  
Seconded: Com. Millburn  
All voted Aye

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Amendment #2013-602-A with UHIN to clarify obligations under HIPAA

**Amendment #2013-602-A with the Utah Health Information Network (UHIN) to clarify their obligations as a Business Associate with a covered entity under HIPAA regulations** — *Presented by Brian Hatch, Davis County Health Department Director*

An amendment was presented to the County’s business associate agreement with the Utah Health Information Network (UHIN) to transfer information back and forth under the HIPAA requirements. The amendment clarifies UHIN’s obligations as a business associate with a covered entity under HIPAA regulations. The contract begins 10/30/2018, and renewal is perpetual. There is no dollar amount associated with this amendment.

Motion to Approve: Com. Smith  
 Seconded: Com. Millburn  
 All voted Aye

Improvement Agreement and Grant of Lien #2018-502 for Neil Christensen Subdivision Lot 1

**Improvement agreement and Grant of Lien #2018-502 with Neil Christensen and Peggy D. Christensen for Neil Christensen Subdivision Lot 1** — *Presented by Tony Thompson, Davis County Property Manager*

Improvement agreements and Grants of Liens for the Neil Christensen two-lot subdivision were presented as separate contracts for each of the lots. Tony reminded Commissioners that they approved the two-lot subdivision in their last meeting and said signatures are being gathered to move the subdivision forward and get it recorded. The improvement agreements and Grants of Liens will be recorded after the plat is recorded on the property.

A motion was made to approve the improvement agreement regarding future curb, gutter, and sidewalk on Lot 1 and a Grant of Lien to Neil and Peggy Christensen. The lot is in the area of 2404 North 4500 West in Hooper.

Motion to Approve: Com. Millburn  
 Seconded: Com. Smith  
 All voted Aye

Improvement Agreement and Grant of Lien #2018-503 for Neil Christensen Subdivision Lot 2

**Improvement agreement and Grant of Lien #2018-503 with Neil Christensen and Peggy D. Christensen for Neil Christensen Subdivision Lot 2** — *Presented by Tony Thompson, Davis County Property Manager*

A motion was made to approve the improvement agreement regarding future curb, gutter, and sidewalk on Lot 2 and a Grant of Lien to Neil and Peggy Christensen. This lot is in the area of 2404 North 4500 West in Hooper.

Motion to Approve: Com. Millburn  
 Seconded: Com. Smith  
 All voted Aye

Ratification of Agreement #2018-504 with Chevron Products Co. for specialized law enforcement services

**Ratification of Agreement #2018-504 with Chevron Products Company to provide specialized law enforcement services** — *Presented by Chief Deputy Ty Berger, Davis County Sheriff's Office*

A contract with Chevron Products Company was presented for ratification. The Chevron Oil Refinery, in the south end of Davis County, asked the Sheriff’s Office to perform traffic control for them during peak hours of rush hour traffic so they can get their vehicles onto and off of Redwood Road and back into the Chevron Refinery area. The service is needed because the area is under construction and it has become problematic for the refinery to get equipment on and off of Redwood Road during those peak hours. The traffic control service is to be performed from 5:30 a.m. to 7:30 a.m., and from 5 p.m. to 7 p.m., Monday through Friday. The contract amount is based on the service of two deputies during that time frame at \$85 per hour. The contract period is 10/17/2018 to 11/15/2018. The receivable amount is \$680 per day.

Motion to Approve: Com. Smith  
 Seconded: Com. Millburn  
 All voted Aye

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Agreement #2018-505 with Nathan Dabb for animal adoption of K9 "Hasko"

**Agreement #2018-505 with Nathan Dabb for animal adoption of K9 "Hasko" — Presented by Chief Deputy Ty Berger, Davis County Sheriff's Office**

K9 Hasko has lived through his period of serviceability and needs to retire. The dog is very old and has been ailing for several months – the handler has to physically pick the dog up to help him get into and out of the vehicle. The K9 did not pass this last certification. The handler gave notification in April that options for the K9 needed to be explored. The handler is probably the only one equipped with the skill set to take care of that dog and he wants to adopt him. Commissioners recognized that handlers get really attached to K9s and appreciate that this handler is willing to take full responsibility for the dog with no further obligation or encumbrance for the County. The contract begins 10/17/2018. This contract is neither payable nor receivable.

Following the vote on this contract, Commissioners questioned the future plan for the County's K9 program. Chief Deputy Berger said he has asked Capt. [Susan] Poulsen to give him a couple of courses of action. One option is to continue the program with the current assets (four remaining dogs), and another course of action would be to replace the K9 that is retiring. Commissioners were informed that there's also a handler who has asked to be reassigned because he's exhausted his tenure. Working with a K9 is a huge commitment, 24-7, that also impacts a handler's family. The Sheriff's Office is in the process of taking letters of interest from other people who would like to become handlers.

Motion to Approve: Com. Millburn  
 Seconded: Com. Smith  
 All voted Aye

Agreement #2018-506 with Ebsco for a license to My Heritage family history database

**Agreement #2018-506 with Ebsco for a license to My Heritage, Family History Database — Presented by Josh Johnson, Davis County Library Deputy Director**

A contract with Ebsco was presented for My Heritage, a family history database which is used in conjunction with another family history database. Since January of this year, there have been 1,726 uses of the My Heritage database. My Heritage provides all sorts of opportunities for patrons to find ancestors, including census data, family trees from other people who have created them in the database, photos, and yearbooks dating back before the early 1900s. The contract period is 11/01/2018 to 10/31/2019. The payable amount is \$5,495.

Motion to Approve: Com. Smith  
 Seconded: Com. Millburn  
 All voted Aye

Agreement #2018-507 with Administrative Office of the Courts for Utah Courts Information Xchange subscription

**Agreement #2018-507 with the Administrative Office of the Courts for Utah Courts Information Xchange subscription — Presented by Patty Fox, Human Resources Pretrial Service Coordinator**

An agreement between the County and the Administrative Office of the Courts to access court records for pretrial assessments and supervision was presented. This is a contract requiring a fee waiver. A letter has been written to waive the fee and the language of the contract does not include a fee. This contract will be in place until the County terminates it. The contract effective date is upon execution by both parties [approximately 10/30/2018] and expiration is upon a material breach or one day after written notice of termination. The contract is neither payable nor receivable.

Motion to Approve: Com. Millburn  
 Seconded: Com. Smith  
 All voted Aye

Appointment #2018-508 of poll workers for the 2018 General Election

**Appointment #2018-508 of poll workers for the 2018 General Election and authorization for possible replacements — Presented by Davis County Clerk/Auditor Curtis Koch, in place of Brian McKenzie, Davis County Chief Deputy Clerk**

Commissioners were asked to approve the appointment of poll workers for the 2018 General Election and authorization for possible replacements, if there is a need of those individuals. Commissioners asked how

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many names were on the list and were given an estimate of around 150 – an amount considerably smaller than before the County adopted Vote By Mail, when lists had in excess of 900. Commissioners expressed gratitude for citizens who are willing to volunteer.

Motion to Approve: Com. Smith  
Seconded: Com. Millburn  
All voted Aye

Resolution #2018-509 requesting 4-year recertification of the Davis County Justice Court

**Resolution #2018-509 requesting the 4-year recertification of the Davis County Justice Court — Presented by Commissioner Elliott**

Commissioner Elliott presented a Resolution of Davis County requesting a 4-year recertification of the Davis County Justice Court. Commissioner Millburn noted that recertification is done every four years, and there are a certain number of things that have to be reviewed to ensure the Court is performing at a certain level. Appreciation was expressed for the Judge [J. C. Ynchausti] and his team for performing well enough to be recertified. The term is 02/01/2019 to 02/01/2022.

Motion to Approve: Com. Smith  
Seconded: Com. Millburn  
All voted Aye

Amendment #2017-373-A with Hunter and Company Communications, LLC extending contract

**Amendment #2017-373-A with Hunter and Company Communications, LLC extending contract for an additional year for consulting/strategic services - Presented by Commissioner Elliott**

An amendment to Contract 2017-373 with Hunter and Company Communications LL was presented, extending the contract for an additional year for consulting and strategic services. The contract period is 11/01/2018 to 10/31/2019. The payable amount is \$49,000 annually.

Motion to Approve: Com. Millburn  
Seconded: Com. Smith  
All voted Aye

Appointment #2018-510 for Stan Goodell to the Bountiful Irrigation District Board of Trustees for additional term

**Appointment #2018-510 of Stan Goodell to the Bountiful Irrigation District Board of Trustees for an additional 4-year term — Presented by Presented by Commissioner Randy Elliott**

A request was considered to reappoint Stan Goodell to the Bountiful Irrigation District Board of Trustees for an additional 4-year term. The additional term will expire on 12/31/2022.

Motion to Approve: Com. Smith  
Seconded: Com. Millburn  
All voted Aye

Commissioner Millburn moved to recess to Board of Equalization. Commissioner Smith seconded the motion. All voted Aye.

**BOARD OF EQUALIZATION**

Property Tax Register

Property Tax Register matters were presented by Curtis Koch, Davis County Clerk/Auditor, as follows:

Under Auditor Adjustments there were various approved appeals, various no-change-in-value appeals, and various change-in-value appeals with hearings being held. There were two large-value appeals to be noted for the record: Storage World LLC, with an original value of \$4,775,001 and a requested change of value to \$2,690,000; United States of America, with an original value of \$21,115,000 and a requested change in value of \$1,963,000. There were various abatements listed for late abatements and one correction.

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Commissioners asked for more information about the large-value changes and were told that those appeals would have come to the Clerk/Auditor’s office through the Assessor’s Office. Davis County Assessor Dale Peterson was invited into the meeting to answer questions. When asked if the United States of America large-value change was related to MIDA (Military Installation Development Authority), he said yes. He then said he was unprepared to discuss either of those items.

A motion was made to approve all that Curtis presented with the exception of Storage World LLC (Tax ID 10-308-001) and United States of America (Tax ID 55-005-0005) and to table those two items.

Motion to Approve: Com. Millburn  
Seconded: Com. Smith  
All voted Aye

Commissioner Smith moved to reconvene Commission Meeting. Commissioner Millburn seconded the motion. All voted Aye.

**CONSENT  
ITEMS**

Check Registers

**Check Registers**

Check Registers were approved.

Motion to Approve: Com. Smith  
Seconded: Com. Millburn  
All voted Aye

Commission Meeting Minutes

**Meeting Minutes**

Meeting Minutes for September 18, 2018 and September 25, 2018 were presented for approval, as were Special Meeting Minutes for December 7, 2017, which inadvertently missed final approval.

Motion to Approve: Com. Millburn  
Seconded: Com. Smith  
All voted Aye

Personnel Register

**Personnel Register**

Agreement #2018-511 with Alexander Asay

Basic Training Reimbursement Agreement #2018-511 with Alexander Asay, a correctional officer, was presented for approval. The contract period is 09/27/2018 to 09/27/2020. The receivable contract amount is \$11,970.12.

Motion to Approve: Com. Smith  
Seconded: Com. Millburn  
All voted Aye

Agreement #2018-512 with Jacob Robinson

Basic Training Reimbursement Agreement #2018-512 with Jacob Robinson, a correctional officer, was presented for approval. The contract period is 09/21/2018 to 09/21/2020. The receivable contract amount is \$11,970.12.

Motion to Approve: Com. Smith  
Seconded: Com. Millburn  
All voted Aye

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COMMISSION  
COMMENTS

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There were no comments from Commissioners.

PUBLIC  
COMMENTS

Public comment was invited; however, there were no comments offered by members of the public.

MEETING  
ADJOURNED

Commission meeting was adjourned at 10:24 a.m.

All publicly distributed materials associated with this meeting are noted as follows:

A1-A2.      Agenda

Minutes prepared by:  
Becky R. Wright  
Deputy Clerk/Auditor

Minutes approved on: Nov. 13, 2018

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Curtis Koch  
Clerk/Auditor

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Randy B. Elliott  
Commission Chair