

COMMISSION MEETING MINUTES

May 29, 2018

The Board of Davis County Commissioners met for their regularly scheduled meeting on May 29, 2018 at 10:00 a.m. in room 303 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah. Notice of this meeting was given in accordance with the requirements of UCA 52-4-202.

Present on the dais were: Commissioner James E. Smith – Chair; Commissioner P. Bret Millburn – Vice-Chair; Commissioner Randy B. Elliott; Curtis Koch, Davis County Clerk/Auditor; and Neal Geddes, Chief Civil Deputy County Attorney.

All documents in this meeting are on file in the office of the Davis County (DC) Clerk/Auditor.

OPENING The meeting convened at 10:00 a.m. and Chris Sanford was invited to lead the Pledge of Allegiance.

**Recognitions,
Presentations
& Informational
Items**

Employee Commendations – Presented by Davis County Attorney Troy Rawlings

Three Davis County attorneys were recognized for their outstanding work for the County: Michael Kendall, Cristina Ortega, and Susan Hunt. Troy spoke about each attorney, highlighting the great work they do for the County in their respective roles.

Michael Kendall works in the Civil Division. Troy emphasized the value that Mike adds to the County and pointed out that despite his very heavy work load he is able to provide quick turn around to people. Troy described Mike as being tenacious and having a high legal IQ. Both Troy and Neal Geddes, Chief Deputy Civil Attorney and Mike's direct supervisor, highlighted some of the good work that Mike has provided to the County. The Commissioners commented that they are quite familiar with Mike's work and each of them took a moment to share their admiration and thank him.

Troy called Cristina Ortega and Susan Hunt up to receive their commendations as a team. He stated that this is not because they aren't every bit as valued individually but because they work as a team. Troy explained that it is difficult to highlight all the work these two have done because of the sensitivity around the types of cases they handle. These two handle the vast majority of the County's domestic violence cases and child abuse cases. Cases like these are very difficult and require management of the facts, the law, and the emotions. Troy stated that he often gets kudos on both Cristina and Susan from victims, victim advocates, and law enforcement. They do a wonderful job at dealing with abhorrent behavior and Troy said that he trusts their work and is confident in what they do. The Commissioners commented that they admire the work of these two and the value they add to the County.

**BUSINESS/
ACTION**

Agreement
#2018-226 with
Prenda, Inc.

Agreement #2018-226 with Prenda, Inc. – Presented by Josh Johnson, Davis County Library Chief Deputy

The library receives requests for technology training classes. The information for learning how to code is becoming less and less prevalent in printed materials and much more easily updated online. Prenda allows people to learn these skills via modules, either at the library or at home. This payable contract is in the amount of \$4,000. The contract period is from June, 1, 2018 to May 31, 2019.

Motion to Approve: Com. Elliott
Seconded: Com. Millburn
Vote: All aye

Summary List #2018-227, of donations made to the Library

Summary List #2018-227, of donations made to the library – Presented by Chris Sanford, Davis County Library Director

This is the first summary list of library materials that were donated. This summary list brings the library in compliance with the recently approved county-wide ordinance regarding reporting of donations. Chris mentioned that they have received other donations but that they are under the \$50 threshold so they are not included here. The total estimated value of library materials is \$1,273. The date range of these donations was Feb. 20, 2018 to April 26, 2018.

Motion to Approve: Com. Elliott
Seconded: Com. Millburn
Vote: All aye

Agreement #2018-228, Deseret Digital Media

Agreement #2018-228 with Deseret Digital Media – Presented by Stephanie Davis, Davis County Event Coordinator-Legacy Events Center

This agreement is with KSL Digital Media to provide online news advertising for the 2018 Davis County Fair. This payable contract is in the amount of \$3,000. The contract period is May 21, 2018 to Aug. 20, 2018.

Motion to Approve: Com. Millburn
Seconded: Com. Elliott
Vote: All aye

Agreement #2018-229, Highland Golf Cars, Inc.

Agreement #2018-229 with Highland Golf Cars, Inc. – Presented by Stephanie Davis, Davis County Event Coordinator-Legacy Events Center

This agreement is for rental of golf cars for use at the 2018 Davis County Fair. The carts will allow for more handicap accessibility for attendees. This payable contract is in the amount of \$2,250. The contract period is Aug. 10, 2018 to Aug. 20, 2018.

Motion to Approve: Com. Elliott
Seconded: Com. Millburn
Vote: All aye

Agreement #2018-230, Utah Sports Car Club of America

Agreement #2018-230 with Utah Sports Car Club of America – Presented by Mike Moake, Davis County Marketing Coordinator-Legacy Events Center

This agreement is for the fall use of the parking lot at Legacy Events Center. The receivable contract amount is \$5,500. The contract period is for seven dates [Sept. 2, 9, 30, 2018 and Oct. 14, 20, 21, 28

Motion to Approve: Com. Millburn
Seconded: Com. Elliott
Vote: All aye

Summary List #2018-231, Legacy Events Center

Summary List #2018-231, Legacy Events Center – Presented by Dave Hansen, Davis County Legacy Events Center Director

This is a summary list of low-dollar, low-risk contracts for rental space at the Legacy Events Center. This list primarily contains RV rental space for dog shows. The total receivable amount of the 18 contracts is \$1,500. The date range of the contracts are April 27, 2018 to June 16, 2018.

Motion to Approve: Com. Millburn
Seconded: Com. Elliott
Vote: All aye

Agreement #2018-232, Bit Link Solutions, LLC

Agreement #2018-232 with Bit Link Solutions, LLC – Presented by Mark Langston, Davis County Information Systems Director

This agreement is to provide maintainance and support between JustWare and the Utah Administrative Office of the Courts (AOC) for criminal filings. Davis County has a contract with JustWare. Embedded in that software is an application that moves the e-filing from Davis County to the AOC. JustWare included this software in their contract for the first year and then stipulated that Davis County contract for those services for the remainder of the contract for JustWare. The payable contract is for \$1,500. The contract period is from May 15, 2018 to May 15, 2023.

Motion to Approve: Com. Millburn
Seconded: Com. Elliott
Vote: All aye

Memo of Understanding #2018-233, Utah Dept. of Health to outline roles and responsibilities

Memorandum of Understanding #2018-233 with The Utah Department of Health – Presented by Brian Hatch, Davis County Health Director

This memorandum is to outline the roles and responsibilities to implement statewide and local level nutrition and physical activities interventions that support healthy nutrition, safe and accessible physical activity and breastfeeding. This is a new process, required by the CDC [Centers for Disease Control and Prevention], where they require some memorandums of understanding be submitted between the State and local health departments as applications for the new 5 year funding cycle. This Memorandum of Understanding is neither payable nor receivable. This Memorandum of Understanding will be in effect upon the date of signature to Sept. 30, 2023.

Motion to Approve: Com. Millburn
Seconded: Com. Elliott
Vote: All aye

Agreement #2018-234, with University of Illinois Springfield

Agreement #2018-234 with The University of Illinois Springfield – Presented by Brian Hatch, Davis County Health Director

This agreement is with The University of Illinois Springfield to supervise and provide instructions to students who are enrolled in their MPH [Masters of Public Health] who will be working as interns at the Davis County Department of Health. This agreement is neither payable nor receivable. The agreement period is from May 29, 2018 to May 29, 2021.

Motion to Approve: Com. Elliott
Seconded: Com. Millburn
Vote: All aye

Resolution #2018-235 setting the term and rotation of the Chair and Vice-Chair of the Davis County Commission

Resolution #2018-235 setting the term and rotation of the Chair and Vice-Chair of the Davis County Commission – Presented by Davis County Commissioner Smith

This resolution will replace the previous Resolution and establish a new chair for the remainder of the 2018 calendar year and for the upcoming 2019 year. Effective June 1, 2018 and for the remainder of the calendar year, the Board of County Commissioners of Davis County hereby selects Commissioner Randy B. Elliott to serve as Chair. Commissioner Elliott shall also serve as Chair for the 2019 calendar year. Commissioner P. Bret Millburn will continue to serve as Vice Chair through the 2018 calendar year. In December 2018, the Board of County Commissioners shall designate a Vice Chair for the 2019 calendar year. Thereafter, the 2019 Vice Chair shall automatically assume the Chairmanship for the year following his or her service as the Vice Chair and a new Vice Chair shall be selected each December.

Motion to Approve: Com. Millburn
Seconded: Com. Smith
Vote: All aye

APPROVED

Commissioner Millburn moved to recess to Board of Equalization. Commissioner Elliott seconded the motion. All voted aye.

BOARD OF EQUALIZATION

Board of Equalization matters were presented by Curtis Koch, Davis County Clerk/Auditor as follows:

Under Auditor adjustments, various recommendations for tax exemptions for Saint Mary Coptic Orthodox Church. Under the Assessors adjustments there corrections that were initiated by his office.

Motion to Approve: Com. Elliott
Seconded: Com. Millburn
Vote: All aye

Commissioner Elliott moved to reconvene Commission meeting. Commissioner Millburn seconded the motion. All voted aye.

CONSENT ITEMS

Check Registers

Check Registers

Check Registers were approved.

Motion to Approve: Com. Elliott
Seconded: Com. Millburn
Vote: All aye

Indigent
Abatement
Register

Indigent Abatement Register

Indigent Abatement for Michale Hunsaker.

Motion to Approve: Com. Elliott
Seconded: Com. Millburn
Vote: All Aye

Indigent Abatement for Dorothy Smith.

Motion to Approve: Com. Elliott
Seconded: Com. Millburn
Vote: All Aye

Commission
Meeting
Minutes

Meeting Minutes

Commission Meeting minutes for May 1, 8, 15, 2018 were presented for approval.

Motion to Approve: Com. Elliott
Seconded: Com. Millburn
Vote: All aye

Special Commission Meeting Minutes for May 4 and 10, 2018 were presented for approval.

Motion to Approve: Com. Millburn
Seconded: Com. Elliott
Vote: All aye

APPROVED

COMMISSION COMMENTS

Com. Smith
Commissioner Smith spoke about the National Utah Association of Counties (UAC) conference, specifically for the Western Interstate Region, which he attended. He highlighted a few of the items discussed at the conference including; the issue with affordable housing, the use of drones for disaster relief, property tax assessments, to provide cell service after disaster, etc. and the opioid crises. Commissioner Smith stated that attending the conference was a very good use of his time and he appreciated the opportunity to be there.

Com. Millburn
Commissioner Millburn spoke to the complexity and wide array issues that come before the Commission and all the things done in the County. He applauded those candidates that are able to attend the Commission meetings in order to become familiar with all that goes on in the County. He then stated that he recognizes that there are other candidates that would like to be in attendance and the difficulty in balancing all of their responsibilities.

Com. Elliott
Commissioner Elliott agreed with Commissioner Millburn's statements about the complexity of the work done in the County and stated that he takes the position of Commission Chair with some trepidation but that he looks forward to moving forward. He also mentioned that his baby will arrive on Friday.

Commissioner Smith invited other comments from the dais.

PUBLIC COMMENTS

No Public Comments.

MEETING ADJOURNED

Open meeting was adjourned at 10:59 a.m.

All publicly distributed materials associated with this meeting are noted as follows:

Minutes prepared by:
Rebecca Abbott
Deputy Clerk/Auditor

Minutes approved on: June 19, 2018

Curtis Koch
Davis County Clerk/Auditor

Randy B. Elliott
Commission Chair