

APPROVED

COMMISSION MEETING MINUTES

June 19, 2018

The Board of Davis County Commissioners met for their regularly scheduled meeting at 10:00 a.m. on June 19, 2018, in room 303 of the Davis County Administration Building, 61 S. Main Street, in Farmington, Utah. Notice of this meeting was given in accordance with the requirements of UCA 52-4-202.

Present on the dais were: Commissioner Randy B. Elliott, Chair; Commissioner P. Bret Millburn, Vice-Chair; Curtis Koch, Davis County Clerk/Auditor; and Troy Rawlings, Davis County Attorney.

Excused: Commissioner James E. Smith

All documents from this meeting are on file in the office of the Davis County (DC) Clerk/Auditor.

OPENING

The meeting convened at 10 a.m. and Chief Deputy Arnold Butcher of the Davis County Sheriff's Office was invited to lead the Pledge of Allegiance.

Commissioner Elliott excused Commissioner Smith from the meeting and recognized County Attorney Troy Rawlings on the dais in place of Davis County Chief Civil Deputy Attorney Neal Geddes.

Recognitions, Presentations & Informational Items

Notice of Intent to Engage in Contract Negotiations with Lawn Butler for Davis County Landscaping Services – *Presented by Dax Teuscher, Davis County Purchasing Manager*

The County's previous contract for landscape services ended last month because the company was no longer able to provide service. It is the recommendation of the selection committee to proceed with negotiations for a new contract with Lawn Butler.

BUSINESS/ ACTION

Public Hearing and Comment Period for CDBG five-year plans

Public Hearing and Comment Period regarding Davis County's Community Development Block Grant (CDBG) Five-Year Consolidated Plan and Citizen Participation Plan – *Presented by Tony Zambrana, Davis County Grants Auditor*

The County is required by Housing and Urban Development (HUD) to open certain documents for public comment, among which are the Davis County Community Development Block Grant Five-Year Consolidated Plan and Citizen Participation Plan. A notice published in a local newspaper announced those documents would be available to the public for 30 days. During that time, no comments or suggestions were received. A public hearing and comment period were set for today's Commission Meeting.

Commissioner Millburn moved to open to public hearing. Commissioner Elliott seconded the motion. All voted aye.

No members of the public offered comment.

Commissioner Millburn moved to close public hearing. Commissioner Elliott seconded the motion. All voted aye.

Commissioners noted state code requires giving notice of public hearings and comment periods in newspapers, but suggested more be done by the County to disseminate information to citizens and ensure that public documents and information are available on the County website.

Agreement #2018-251 with Mosquito Squad for fair sponsorship

Agreement #2018-251 with Mosquito Squad for sponsorship of the 2018 Davis County Fair – *Presented by Stephanie Davis, Davis County Legacy Events Center's Events Coordinator*

Mosquito Squad will be a fair sponsor with the ability to advertise in a vendor space by the kids activity area and place banners up around the fair. The contract period is July 1, 2018 to Aug. 20, 2018. The receivable contract amount is \$800.

Motion to Approve: Com. Millburn
Seconded: Com. Elliott
Vote: All aye

Summary List
#2018-252, May
2018 animal
adoption
agreements

Summary List #2018-252 of May 2018 animal adoption agreements – Presented by Rhett Nicks, Davis County Animal Care & Control Director

There were 58 animal adoptions in May of 2018, including one bird, 25 dogs, one ferret, and three rabbits. No total receivable amount was stated for the contracts.

Motion to Approve: Com. Millburn
Seconded: Com. Elliott
Vote: All aye

Grant Award
#2018-253 from
Wasatch Front
Regional
Council for
South Davis BRT
corridor land
use plan

Grant Award #2018-253 from Wasatch Front Regional Council (WFRC); ratification of letter of concurrence and match agreement for land use plan for the South Davis Bus Rapid Transit (BRT) corridor – Presented by Barry Burton, Davis County Community & Economic Development Director

Davis County and Bountiful City were co-applicants, in 2016, for a land use connection grant from the Wasatch Front Regional Council. The grant allows local jurisdictions to do studies on how transportation systems will impact surrounding land uses and to get recommendations for best land use to obtain maximum benefit from transportation infrastructure. In this case, the study will focus on the impact of Bus Rapid Transit coming to South Davis. The total for the grant is \$75,000 with a match amount of \$5,000 each from Davis County and Bountiful City. The contract period is July 1, 2018 to July 1, 2019. The proposal is to ratify the application and approve the letter of concurrence and match agreement for \$5,000 payable from Davis County.

Motion to Approve: Com. Millburn
Seconded: Com. Elliott
Vote: All aye

Commissioners noted this presentation was timely, as an agreement with UTA is expected soon for the South Davis BRT. The County was previously able to secure \$1.2 million from the State Legislature for the next phase of the project, which will be an environmental look at some of the early engineering.

Agreement
#2018-254 with
Chevron
Products Co. for
Tour of Utah
sponsorship

Agreement #2018-254 with Chevron Products Co. for 2018 Tour of Utah sponsorship – Presented by Randy Cook, Davis County Tourism Manager

This agreement is for Chevron to be a sponsor of the 2018 Tour of Utah. The contract period is July 1, 2018 to Aug. 31, 2018. The receivable contract amount is \$7,000.

Motion to Approve: Com. Millburn
Seconded: Com. Elliott
Vote: All aye

Agreement
#2018-255 with
PEHP to
administer
Cafeteria Plan

Agreement #2018-255 with Public Employees Health Plan (PEHP) to administer a Cafeteria Plan – Presented by Robin Kruger, Davis County Human Resources Benefits Coordinator

The County has contracted with two new vendors for the open enrollment period: Public Employees Health Plan for 125 Cafeteria Flexible spending benefits and Sun Life Financial for disability and life insurance. This agreement is with PEHP to administer the Cafeteria Plan. The contract starts July 1, 2018 with an automatic renewal. The contract is neither payable nor receivable as each employee contributes \$2.50 per month as use-or-lose contributions.

Motion to Approve: Com. Millburn
Seconded: Com. Elliott
Vote: All aye

Agreement #2018-256 with PEHP for insurance premium payment plan

Agreement #2018-256 with Public Employees Health Plan (PEHP) for an insurance premium payment plan – Presented by Robin Kruger, Davis County Human Resources Benefits Coordinator

Agreement #2018-256 with PEHP is for the insurance premium payment plan and designates eligible premium payments as 125 Cafeteria payments. The contract starts July 1, 2018 with an automatic renewal. [This contract is neither payable nor receivable.]

Motion to Approve: Com. Millburn
Seconded: Com. Elliott
Vote: All aye

Agreement #2018-257 with PEHP for 125 Cafeteria Plan and fees

Agreement #2018-257 with Public Employees Health Plan (PEHP) for the 125 Cafeteria Plan and fees – Presented by Robin Kruger, Davis County Human Resources Benefits Coordinator

This contract outlines the 125 Cafeteria plan and associated fees. The contract starts July 1, 2018 with an automatic renewal. [The payable contract amount is \$2.50 per month per enrollee.]

Motion to Approve: Com. Millburn
Seconded: Com. Elliott
Vote: All aye

Agreement #2018-258 with PEHP for 125 Cafeteria Plan-Limited Flex Spending Account Plan

Agreement #2018-258 with Public Employees Health Plan (PEHP) for the 125 Cafeteria Plan-Limited Flexible Spending Account Plan – Presented by Robin Kruger, Davis County Human Resources Benefits Coordinator

This contract with PEHP is for the 125 Cafeteria Plan - Limited Flexible Spending Account Plan. The contract starts July 1, 2018 with an automatic renewal. [The payable contract amount is \$2.50 per month per enrollee.]

Motion to Approve: Com. Millburn
Seconded: Com. Elliott
Vote: All aye

Application #2018-259 to Sun Life Financial for group insurance

Application #2018-259 to Sun Life Financial for group insurance – Presented by Robin Kruger, Davis County Human Resources Benefits Coordinator

The County is contracting with Sun Life Financial for voluntary, basic and disability life insurance, and disability benefits. This contract is the group insurance application. The contract starts July 1, 2018 [with an automatic renewal]. The payable contract amount is .0461 percent of each \$100 salary, and basic life is 50 percent of premium.

Motion to Approve: Com. Millburn
Seconded: Com. Elliott
Vote: All aye

Employer Information Form #2018-260 to Sun Life Financial

Employer Information Form #2018-260 to Sun Life Financial – Presented by Robin Kruger, Davis County Human Resources Benefits Coordinator

Contract #2018-260, with Sun Life Financial, is the Employer Information Form. The contract starts July 1, 2018 [with an automatic renewal]. The payable contract amount is .0461 percent per \$100 salary, and basic life is 50 percent of premium.

Motion to Approve: Com. Millburn
Seconded: Com. Elliott
Vote: All aye

Agreement #2018-261 with Sun Life for W-2 Tax Reporting

Agreement #2018-261 with Sun Life Financial for W-2 Tax Reporting – Presented by Robin Kruger, Davis County Human Resources Benefits Coordinator

This contract with Sun Life Financial is an agreement for W-2 Tax Reporting Service. The contract starts July 1, 2018; no expiration date was stated. The contract is neither payable nor receivable.

Motion to Approve: Com. Millburn
Seconded: Com. Elliott
Vote: All aye

Commissioners thanked Robin for her many years of service at the County taking care of benefits and payroll.

Resolution #2018-262 to approve interlocal agreement with Clinton City for dispatch services

Resolution #2018-262 to approve the interlocal agreement with Clinton City for dispatch services – Presented by Chief Deputy Arnold Butcher, Davis County Sheriff’s Office

Resolution #2018-262 is for approval of an interlocal agreement with Clinton City for dispatch services.

Motion to Approve: Com. Millburn
Seconded: Com. Elliott
Vote: All aye

Interlocal Agreement #2018-262 with Clinton City for dispatch services

Interlocal Agreement #2018-262 with Clinton City to provide fire and police dispatch services – Presented by Chief Deputy Arnold Butcher, Davis County Sheriff’s Office

The interlocal agreement with Clinton City is to provide fire and police dispatch services. The contract period is July 1, 2018 to [June] 30, 2019. The annual receivable contract amount is \$33,037.52 for fire dispatch and \$38,862 for police dispatch.

Motion to Approve: Com. Millburn
Seconded: Com. Elliott
Vote: All aye

Resolution #2018-263 to approve interlocal agreement with Kaysville City for dispatch services

Resolution #2018-263 to approve the interlocal agreement with Kaysville City for dispatch services – Presented by Chief Deputy Arnold Butcher, Davis County Sheriff’s Office

Resolution #2018-263 is for approval of an interlocal agreement with Kaysville City for dispatch services.

Motion to Approve: Com. Millburn
Seconded: Com. Elliott
Vote: All aye

Interlocal Agreement #2018-263 with Kaysville City for dispatch services

Interlocal Agreement #2018-263 with Kaysville City to provide fire and police dispatch services – Presented by Chief Deputy Arnold Butcher, Davis County Sheriff’s Office

The interlocal agreement with Kaysville City is to provide fire and police dispatch services. The contract period is July 1, 2018 to [June] 30, 2019. The annual receivable contract amount is \$45,991.08 for fire dispatch and \$61,722 for police dispatch.

Motion to Approve: Com. Millburn
Seconded: Com. Elliott
Vote: All aye

Resolution #2018-264 adopting the 2018 Certified Tax Rates for Davis County

Resolution #2018-264 adopting the 2018 Certified Tax Rates for Davis County – Presented by Curtis Koch, Davis County Clerk/Auditor

Property tax rates and revenues for the governing body of Davis County were presented as follows:

- For General Operations a tax rate of .001209, which will generate \$26,749,641; of that amount, there's roughly \$980,000 in new growth over the 2017 tax year.
- The Interest and Sinking Fund/Bond, which covers the jail expansion, has a rate of .000062 generating \$1,376,000.
- For Flood Control the tax rate will be .000217, generating revenues of \$4,801,218.
- For the Health Fund the tax rate will be .000226, generating revenues of \$5,000,347.
- For Paramedic the tax rate will be .000130, generating revenues of \$2,876,306.

The total tax rate for Davis County for Tax year 2018 will be .001844, generating \$40,803,512.

The 2018 Tax Rates, as levied by Davis County, were presented. A change was made this year breaking out Flood Control, Health and Paramedic. This is not a tax increase. Breaking these items out is allowed in state statute and provides greater transparency and gives those departments a better opportunity for long-term planning. Flood Control and Health are being broken out at the budgeted amount and presented as a transfer in the 2018 budget. Paramedic did have a rate levy in 1983, which was rolled into General Operations in the 1990s. The current rate for Paramedic reflects a change made in 2005 to share funding with a growth factor with South Davis Metro Fire and Layton City as they also provide paramedic service (50 percent to the County and 25 percent each to the other two entities). There is a growth factor for Flood Control and Health.

A question was raised about whether breaking out these services could set a precedence for other departments, impacting efficiency in budgeting. Commissioners were informed it's unlikely because these are the only significant operational areas where it's known to be allowed by state statute. Commissioners recommended steps be taken to educate citizens, who will see more lines on their property valuations and tax notices, that they aren't being charged for additional services. Curtis said staff will accept questions from taxpayers as an opportunity to educate. He also said the State Tax Commission was complimentary of this change as a step toward greater transparency.

Motion to Approve Davis County Tax Rates: Com. Millburn
Seconded: Com. Elliott
Vote: All aye

The rates for the Multicounty Assessing and Collecting Levy and the County Assessing and Collecting Levy are generated by the State. They are provided to the County and are used for offsetting the collection and administration of taxes.

The tax rate for the governing body of Multicounty Assessing and Collecting Levy for Tax Year 2018 is .000009, generating a revenue of \$208,655.

It was noted by the Commission that the County has no control of this rate and the revenue does not cover the cost to perform that service.

Motion to Approve MultiCounty Assessing and Collecting Tax Rates: Com. Millburn
Seconded: Com. Elliott
Vote: All aye

The tax rate for the governing body of County Assessing and Collecting Levy for Tax Year 2018 is set at .000193, generating a revenue of \$4,497,787.

It was noted by the Commission that the County does not adjust this rate, either. Any additional revenues needed for this function fall under General Fund, which the County can control.

APPROVED

Motion to Approve County Assessing and Collecting Tax Rates: Com. Millburn

Seconded: Com. Elliott

Vote: All aye

The tax rate for the governing body of Davis County Service Area #1 (the unincorporated area of the County) for Tax Year 2018 is set at .000913, generating total revenue of \$662,208.

Motion to Approve Tax Rates for Special Service Area #1: Com. Millburn

Seconded: Com. Elliott

Vote: All aye

The tax rate for the governing body of County Library for Tax Year 2018 is set at .000349, generating \$7,720,573.

Motion to Approve Davis County Library Tax Rates: Com. Millburn

Seconded: Com. Elliott

Vote: All aye

See attachments B1-B5 as presented.

Commissioner Millburn moved to recess to Board of Equalization. Commissioner Elliott seconded the motion. All voted aye.

BOARD OF EQUALIZATION

Property Tax
Register

Property Tax Register was presented by Curtis Koch, Davis County Clerk/Auditor.

Under Auditor's adjustments:

- Two tax exempt requests – One request is recommended for exempt status and the second is not recommended for exempt status.
- Corrections – Five corrections for 2017 tax abatements for veteran exemptions.

Under Assessor adjustments:

- Personal property waivers, recorded at various waiver amounts.
- Corrections – Various Assessor-initiated corrections for various amounts.

Motion to Approve: Com. Millburn

Seconded: Com. Elliott

Vote: All aye

Commissioner Millburn moved to reconvene Commission meeting. Commissioner Elliott seconded the motion. All voted aye.

CONSENT ITEMS

Check Registers

Check Registers

Check Registers were approved.

Motion to Approve: Com. Millburn

Seconded: Com. Elliott

Vote: All aye

Indigent
Hardship
Abatement
Register

Indigent Hardship Abatement Register

Motion to approve indigent abatement for Mary J. Frederickson.

Motion to Approve: Com. Millburn
Seconded: Com. Elliott
Vote: All aye

Motion to approve indigent abatement for Jennifer Gunnell.

Motion to Approve: Com. Millburn
Seconded: Com. Elliott
Vote: All aye

Motion to approve indigent abatement for Kent W. Manning.

Motion to Approve: Com. Millburn
Seconded: Com. Elliott
Vote: All aye

Motion to approve indigent abatement for Barbara Ann Williams.

Motion to Approve: Com. Millburn
Seconded: Com. Elliott
Vote: All aye

Commission Meeting Minutes

Meeting Minutes

Meeting minutes for May 29, 2018 and June 5, 2018 were approved, as were minutes of the May 31, 2018 work session.

Motion to Approve: Com. Millburn
Seconded: Com. Elliott
Vote: All aye

COMMISSION COMMENTS

Com. Elliott Commissioner Elliott thanked Nina [Morse] for her work at the County, doing social media outreach and newsletters to let people know what the County does for them and that tax dollars are wisely spent. She is moving to a new position at the federal level.

Com. Millburn Commissioner Millburn also thanked Nina and said the position will be posted soon because its purpose is to improve transparency and communication with citizens.

County Attorney Troy Rawlings took the opportunity to thank Commissioner Millburn. The Davis County Attorney's Office is better off and in better shape – with better moral, better resources and better staffing levels – with Commissioner Millburn than it would have been without him.

PUBLIC COMMENTS

There were no public comments.

CLOSED SESSION

Commissioner Millburn motioned to adjourn to a closed session for reasons permitted under UCA 52-4-205. Commissioner Elliott seconded the motion. All voted aye.

The closed session began at 10:48 a.m.

Returned from closed session at 11:47 a.m. No action was taken.

MEETING ADJOURNED

Open meeting was adjourned at 11:47 a.m.

APPROVED

All publicly distributed materials associated with this meeting are noted as follows:

- A. Agenda
- B1-B5. Certified Tax Rates for 2018

Minutes prepared by:
Becky R. Wright
Deputy Clerk/Auditor

Minutes approved on: 7/17/2018

Curtis Koch
Davis County Clerk/Auditor

Randy B. Elliott
Commission Chair