

COMMISSION MEETING MINUTES

May 8, 2018

The Board of Davis County Commissioners met for their regularly scheduled meeting on May 8, 2018 at 10:00 a.m. in room 303 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah. Notice of this meeting was given in accordance with the requirements of UCA 52-4-202.

Present on the dais were: Commissioner James E. Smith, Chair; Commissioner P. Bret Millburn, Vice-Chair; Commissioner Randy B. Elliott; Brian McKenzie, Davis County Deputy Clerk/Auditor; and Neal Geddes, Chief Civil Deputy County Attorney.

Excused: Curtis Koch, Davis County Clerk/Auditor

All documents in this meeting are on file in the office of the Davis County (DC) Clerk/Auditor.

OPENING The meeting convened at 10:03 a.m. and Dax Tuescher was invited to lead the Pledge of Allegiance.

Commissioner Smith excused Curtis Koch, Davis County Clerk/Auditor.

Recognitions,
Presentations
& Informational
Items

Request for Proposal Opening – Presented by Brian McKenzie, Davis County Deputy Clerk/Auditor

A total of four proposals were received, however two were disqualified. Dax Tuescher, Davis County Purchasing Manager, explained that the requirement for submitting proposals is they be mailed or hand delivered, which is clearly defined in the Request for Proposal. The two that were disqualified were submitted electronically. Mack McDonald, Davis County Facilities Director, explained that the company that had been providing mowing services for Davis County contacted the County last month to explain that they would no longer be able to provide services due to their inability to keep the needed staff. Brian McKenzie opened the proposals. The first proposal was from Tom Stanley and the second proposal was from Pro Green Lawn and Landscape. The proposals were handed to Dax Tuescher to deliver to the selection committee.

See Attachment B as presented.

Utah Division of Wildlife Resources, Management Plan Update – Presented by Rich Hansen, Utah Division of Wildlife Resources

See Attachment C as presented

Commissioner Smith announced that the Davis County Commission will attend the Clinton City Council Meeting

Davis County Commissioners will attend the Clinton City Council Meeting scheduled for May 8, 2018 at 7:00 p.m., to receive information from citizens and to provide a question and answer forum for Davis County matters. The meeting will take place at the Clinton City Offices located at 67 N. 1500 W., Clinton, Utah 84015.

See Attachment D as presented.

**BUSINESS/
ACTION**

Re-Appointment
of Ralph
Vaughan to the
Senior Advisory
Board

Re-Appointment of Ralph Vaughan to the Senior Services Advisory Board – Presented by Kristy Cottrell, Davis County Health Department Deputy Director

Kristy Cottrell requested approval for the re-appointment of Ralph Vaughan to the Senior Services Advisory Board. Commissioner Smith recognized that Mr. Vaughan has been very active on the Board. [This is a three year appointment] and expires on March 1, 2021.

Motion to Approve: Com. Millburn
Seconded: Com. Elliott
Vote: All Aye

Amendment #2015-183C Area Agency Plan on Aging 4th Year

Amendment #2015-183C, The Area Agency Plan on Aging, Fourth Year of the Four-Year Plan (2016-2019) for submission to Utah Department of Human Services, Division of Aging and Adult Services – Presented by Kristy Cottrell, Davis County Health Department Deputy Director

Kristy presented some of the target areas in this four year plan including: Integration of health care and social services systems, reduce the percentage of overweight seniors, increase access to behavioral health services, including increasing effective prevention programs, and empowering seniors in maintaining health, safety and independence.

Kristy thanked the Commission for their support and their efforts to help create a community that cares for individuals throughout their lifespan, supporting Livable Communities to Age in Place, and support individuals to remain in the least restrictive environment for as long as possible. The contract period for this plan is July 1, 2018 to June 30, 2019. This contract is neither payable nor receivable.

Motion to Approve: Com. Millburn
Seconded: Com. Elliott
Vote: All Aye

Grant Application #2018-196 National Children's Alliance

Grant Application #2018-196, with the National Children's Alliance – Presented by Tanya Perkins, Davis County Justice Center Director

This is an application to the National Children's Alliance for a sub-award. This money is used to pay a portion of a Davis County coordinator's salary, specifically for the hours she spends in direct services to victims. The contract period is Jan. 1, 2018 to Dec. 31, 2018. The receivable contract amount is \$7,000.

Motion to Approve: Com. Millburn
Seconded: Com. Elliott
Vote: All Aye

Tanya gave an update on the Bike Sale being held to benefit the Children's Justice Center (CJC). Bikes that have been confiscated and then never picked up are donated by the police departments. They are then sold and the proceeds go to the CJC. The current total for sales is over \$4,000 and there will continue to be sales throughout the summer.

Amendment #2017-189A with Comprise Technologies, Inc.

Amendment #2017-189A, with Comprise Technologies, Inc. – Presented by Josh Johnson, Davis County Library Deputy Director

Each year the Library reviews the number of licenses needed as license renewals are less expensive than new licenses. They try to balance the need of the public for short-term licenses and longer term uses and shift the licenses to meet the needs. The payable contract amount increased from \$2,968 to \$3,628 based off the purchase of 12 new licenses. The contract period is from May 23, 2017 to May 22, 2022. The payable contract amount is \$3,628.

Motion to Approve: Com. Millburn
Seconded: Com. Elliott
Vote: All Aye

Agreement #2018-197 with Grappling Industries

Agreement #2018-197, with Grappling Industries – Presented by Mike Moake, Davis County Legacy Events Center Marketing

This is an out-of-state contract [for a grappling competition from Utah and neighboring states]. The contract period is from July 19, 2018 to July 21, 2018. The receivable contract is \$2,550.

Motion to Approve: Com. Elliott
Seconded: Com. Millburn
Vote: All Aye

Agreement #2018-198 with United Spirit Association

Agreement #2018-198, with United Spirit Association – Presented by Mike Moake, Davis County Legacy Events Center Marketing

This agreement is with United Spirit Association. Mike has been working with this group for about 4 years to get them here. This is for a cheer competition for the high school aged kids. The contract period is from Jan. 31, 2019 to Feb. 2, 2019. The receivable contract amount is \$3,165.

Motion to Approve: Com. Elliott
Seconded: Com. Millburn
Vote: All Aye

Resolution #2018-199 Resolution to approve Interlocal Agreement, South Weber City

Resolution #2018-199, to approve Interlocal Agreement with South Weber City – Presented by Undersheriff Brent Peters, Davis County Sheriff's Office

Resolution to backdate our contract that has been in holding for a period of time which will then lead into the Interlocal Agreement to provide court bailiff and law enforcement services for South Weber City.

Motion to Approve: Com. Elliott
Seconded: Com. Millburn
Vote: All Aye

Interlocal Agreement #2019-199 with South Weber City

Interlocal Agreement #2018-199, with South Weber City – Presented by Undersheriff Brent Peters, Davis County Sheriff's Office

Interlocal agreement with South Weber City for bailiff and law enforcement services. The contract period is from July 1, 2017 to June 30, 2019. The receivable contract amount is \$11, 247.67 per month for law enforcement services, \$50 per hour for bailiff Services, and \$1 per mile for a vehicle fee.

Motion to Approve: Com. Elliott
Seconded: Com. Millburn
Vote: All Aye

Grant Application #2018-200 with the Utah Attorney General's Office

Grant Application #2018-200, with the Utah Attorney General's Office FY2019 Utah Internet Crime Against Children (ICAC) – Presented by Undersheriff Brent Peters with the Davis County Sheriff's Office

There is a specific deputy within the County that is assigned to work on the task force. This annual reoccurring agreement is to provide funding to support that function. The agreement amount is to be determined because it is usually based on how much a particular agency works with the task force. [Davis County Sheriff's Office] works with the task force quite often and typically receives a higher amount. The contract period is from July 1, 2018 to June 30, 2019.

Motion to Approve: Com. Millburn
Seconded: Com. Elliott
Vote: All Aye

Agreement
#2019-199 with
FEMA

Agreement #2018-201, Memo of Agreement with Federal Emergency Management Agency (FEMA) for Integrated Public Alert and Warning System (IPAWS) – Presented by Undersheriff Brent Peters, Davis County Sheriff's Office

This agreement is with FEMA's Integrated Public Alert and Warning System (IPAWS). This system is an emergency management tool that allows for warnings to go out to all those within any area that is being pegged to send out the message. This is much better than the current system where individuals with land lines have to register their numbers. The contract period is for May 3, 2018 to May 3, 2021.

Motion to Approve: Com. Millburn
Seconded: Com. Elliott
Vote: All Aye

Commissioner Milburn moved to recess to Board of Equalization. Commissioner Elliott seconded the motion. All voted Aye.

**BOARD OF
EQUALIZATION**

Board of Equalization matters were presented by Brian McKenzie, Davis County Chief Deputy Clerk/Auditor as follows:

Two corrections for veteran tax exemptions.

Motion to Approve: Com. Millburn
Seconded: Com. Elliott
Vote: All Aye

Commissioner Elliott moved to reconvene Commission meeting. Commissioner Millburn seconded the motion. All voted Aye.

CONSENT ITEMS

Check Registers

Check Registers
Check Registers were approved.

Motion to Approve: Com. Elliott
Seconded: Com. Millburn
Vote: All Aye

Indigent
Abatement
Register

Indigent Abatement Register
Indigent Abatement for Susan K. Church

Motion to Approve: Com. Elliott
Seconded: Com. Millburn
Vote: All Aye

Indigent Abatement for Ludmila Istomina

Motion to Approve: Com. Elliott
Seconded: Com. Millburn
Vote: All Aye

Indigent Abatement for Julie L. Mann

Motion to Approve: Com. Elliott
Seconded: Com. Millburn
Vote: All Aye

Indigent Abatement for Blanca G. Ramirez

Motion to Approve: Com. Elliott
Seconded: Com. Millburn
Vote: All Aye

COMMISSION
COMMENTS

Com. Smith Commissioner Smith expressed his appreciation for the Board of Health. He stated it is a privelege to sit on the Board and to work with all the individuals in the Department of Health, including the leadership all the way through the ranks. They are great people doing good things for the County.

Com. Elliott Commissioner Elliott wanted to thank those from the Sheriff's Office for their involvement with the 48 Hours Special that featured Davis County. There were many people involved and they gave a very good display of our Sheriff's Department. It was a good feature and brought good light to our deputies and paramedics.

Commissioner Smith invited other comments from the dais.

PUBLIC
COMMENTS

No public comments.

CLOSED
SESSION

Commissioner Millburn motioned to adjourn to a closed session for reasons permitted under UCA 52-4-205. Commissioner Elliott seconded the motion. All voted Aye.

The closed session began at 10:59 a.m.

No action was taken as a result of the closed session.

MEETING
ADJOURNED

Open meeting was adjourned at 11:24 a.m.

All publicly distributed materials associated with this meeting are noted as follows:

- A1 -A2. Agenda
- B. Landscape Services RFP Bid Table
- C1 - C22. Wildlife Area Management Plan Power Point Presentation
- D. Public Notice

Minutes prepared by:
Rebecca Abbott
Deputy Clerk/Auditor

Minutes approved on: _____

Curtis Koch
Davis County Clerk/Auditor

James E. Smith
Commission Chair