

# COMMISSIONERS' MINUTES – DAVIS COUNTY

## COMMISSION MEETING MINUTES December 10, 2019

The Board of Davis County Commissioners met for their regularly scheduled meeting at 4 p.m. on December 10, 2019, in room 303 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah. Required legal notice of this meeting was given.

Present on the dais were: Commissioner Randy B. Elliott, Chair; Commissioner Lorene Miner Kamalu, Vice-Chair; Commissioner Bob J Stevenson; Heidi Voordeckers, Davis County Chief Deputy Auditor; and Neal Geddes, Chief Civil Deputy County Attorney.

Excused: Commissioner Bob J Stevenson is attending an EDCUtah Board Meeting and will be late.

All documents from this meeting are on file in the Davis County Clerk/Auditor's Office. The agenda for this meeting is incorporated into the minutes as item headers.

---

### OPENING

The meeting convened at 4 p.m. and Brian Hatch led the Pledge of Allegiance.

### Recognitions, Presentations & Informational Items

#### Public Notice of the 2020 Annual Meeting Schedule of the Davis County Commission

The following public notice was read:

"Pursuant to Section 52-4-202 of the Utah Code, public notice is hereby given that during the year 2020, the annual meeting schedule of the Board of County Commissioners of Davis County will be as follows: Regular meetings of the Board will be held in Room 303 in the Davis County Administration Building, 61 South Main Street, Farmington, Utah on Tuesday of each week at 4:00 p.m. or as soon thereafter as practical; provided, however, that the regular meeting may be canceled, postponed, or rescheduled upon a majority vote of the Board as the public business requires and the Board deems appropriate. If any meeting falls on a legal holiday it will automatically be canceled, however, upon public notice the meeting may be held at the same hour and place on the following day."

---

### PUBLIC COMMENTS

The public was invited to make comments to the Commission.

**Brian McKenzie**, of Kaysville, expressed his opinion against the ordinance changing the name "Davis County Animal Care & Control" to "Animal Care of Davis County." He wondered if a cost benefit analysis had been conducted to see the cost of updating signage, vehicle names, uniform, badge redesigns, etc. and if it would truly be a benefit to the County. Lastly, he has concerns regarding the name itself. He feels the current name clearly communicates to the citizens the department's two responsibilities: to care for animals in the County and to act as an enforcement agency when needed.

---

### BUSINESS/ ACTION

#### Donation #2019-608 to Friends of Antelope Proceeds from the Antelope by Moonlight Event

#### Donation #2019-608 to Friends of Antelope Proceeds from the Antelope by Moonlight Event — Presented by Jessica Merrill, Davis County Director of Tourism

The Antelope by Moonlight Bike Ride is an annual summer event. This year was the 26th annual bike ride and next year it will be held on July 31, 2020. All proceeds from this event go to the Friends of Antelope Island, a volunteer-run non-profit organization that promotes and enhances Antelope Island. The Commission invited those members of the organization in attendance to come forward and explain how the funds have been or will be used for. The following Friends of Antelope Island board members came forward: Rick Mayfield, President; Jeff Oyler, Davis County's liaison; Terry Smedley, whose father began the causeway over 100 years ago; and Mark Altom. Rick said some of the incoming funds will go towards fundraising projects for the Island's new visitors' center. He also expressed their appreciation for the support and County staff who help them. The contract period is 12/10/2019 [to 12/31/2019]. The payable

# COMMISSIONERS' MINUTES – DAVIS COUNTY

donation amount is \$22,970.75.

Motion to Approve: Com. Kamalu  
Seconded: Com. Elliott  
All voted Aye

Agreement  
#2019-609 with  
Norcon  
Industries Inc.  
for Legacy  
Event Center  
Bleacher  
Repairs

**Agreement #2019-609 with Norcon Industries Inc. for Legacy Event Center Bleacher Repairs — Presented by Lane Rose, Davis County Facilities Director**

This agreement is for Norcon to repair the indoor telescoping bleachers at the Legacy Events Center so they can automatically expand and retract. The contract period is 12/10/2019 to 12/31/2019. The payable amount is \$4,987.54.

Motion to Approve: Com. Kamalu  
Seconded: Com. Elliott  
All voted Aye

Amendment  
#2018-75-A to  
the Master  
Agreement for  
License  
Expansion for  
the Electronic  
Library Catalog

**Amendment #2018-75-A to the Master Agreement for License Expansion for the Electronic Library Catalog — Presented by Josh Johnson, Davis County Deputy Library Director**

This agreement with Sirsi Corporation is for Davis County's integrated library system, which is the library's electronic catalog. The agreement needed to be amended because circulation numbers increased to over 1 million items when the library switched to doing automatic renewals, which exceeded the original contract's threshold. The amendment will increase the County's cost for the first year, but the second year will include some cost savings because there is a price cap on what the County can be charged. [The contract period is 12/10/2019 to 12/31/2021. The payable amount is \$8,940 for 2020 and \$1,400 for 2021.]

Renewal  
#2019-610 with  
Ebsco for My  
Heritage Family  
History  
Database  
Service

**Renewal #2019-610 with Ebsco for My Heritage Family History Database Service — Presented by Josh Johnson, Davis County Deputy Library Director**

Ebsco oversees the contracting for the My Heritage database. My Heritage is an annual subscription family history database that contains records of births, marriages, military service, etc. The other family history database the County uses, Heritage Quest, offers similar but different records. The contract period is 11/01/2019 to 10/31/2020. The payable amount is \$5,765.

Motion to Approve Agenda Items: Com. Kamalu  
Seconded: Com. Stevenson  
All voted Aye

Commission Stevenson joined Commission Meeting [at 4:11 p.m.].

Acceptance  
#2019-174-B of  
Revised VOCA  
Award Letter  
and Updated  
Certified  
Assurances for  
CJC

**Acceptance #2019-174-B of Revised Victims of Crime Act (VOCA) Award Letter and Updated Certified Assurances for Children's Justice Center (CJC) — Presented by Susan Burton, Davis County Children's Justice Center Coordinator**

This is an amendment to the Children's Justice Center's Victims of Crime Act (VOCA) grant award letter. Back in March or April, the grant was originally submitted and began July 1, 2019. Last month, the State requested the updated certified assurances be signed, which is what this amendment is for. The contract period is 07/01/2019 to 06/30/2020. [The receivable amount is \$58,302.02]

# COMMISSIONERS' MINUTES – DAVIS COUNTY

Motion to Approve: Com. Kamalu  
Seconded: Com. Stevenson  
All voted Aye

Acceptance  
#2019-175-B of  
Revised VOCA  
Award Letter  
and Updated  
Certified  
Assurances for  
Attorney

**Acceptance #2019-175-B of Revised Victims of Crime Act (VOCA) Award Letter and Updated Certified Assurances for Attorney** — *Presented by Shauna Haacke, Davis County Attorney Victim Assistance Coordinator*

The Attorney's Office was awarded the same Victims of Crime Act (VOCA) grant as the Children's Justice Center (CJC). Like with the CJC's grant, the State is requiring the updated certified assurances be signed. The contract period is 07/01/2019 to 06/30/2021. The receivable amount is \$252,022.67.

Motion to Approve: Com. Elliott  
Seconded: Com. Stevenson  
All voted Aye

Agreement  
#2019-611with  
State of Utah  
Labor  
Commission for  
2020 Work  
Place Safety  
Grant

**Agreement #2019-611 with State of Utah Labor Commission for 2020 Work Place Safety Grant** — *Presented by Charlene Lamph, Davis County Risk Management Analyst*

For the past four years, Davis County has been awarded the Work Place Safety Grant which provides funds for subject matter experts, instructors, supplies, etc. to promote workplace safety. The theme for 2020's program is "Back to Safety Basics" because there appears to be an increase in the lack of attention to basic safety practices. Safety glasses were handed out to everyone in attendance and the Commissioners were invited to attend the 2020 safety trainings. The contract period is 01/01/2020 to 12/31/2020. The receivable amount is \$5,000.

Motion to Approve: Com. Kamalu  
Seconded: Com. Stevenson  
All voted Aye

Agreement  
#2019-539-A  
for Utility  
Adjustment on  
Road Project at  
240 E. 950 N.  
Kaysville

**Agreement #2019-539-A for Utility Adjustment on Road Project at 240 E. 950 N. Kaysville** — *Presented by Adam Wright, Davis County Public Works Director*

This service provider contract with Leon Poulsen Construction is for additional work done on the 240 East 950 North project in Kaysville. It was discovered a new subdivision monument, used to mark property lines, needed to be installed which increased the project's price. [The contract has no beginning or end date. The payable amount is \$870.]

Motion to Approve: Com. Kamalu  
Seconded: Com. Stevenson  
All voted Aye

Amendment  
#2019-427-A  
for the Violence  
and Injury  
Prevention  
Program

**Amendment #2019-427-A with Utah Department of Health for the Davis County Health Department's Violence and Injury Prevention Program** — *Presented by Brian Hatch, Davis County Health Director*

This amendment is for the funds received by the County for the Violence and Injury Prevention Program, specifically for the Utah Overdose Data to Action initiative, which focuses on the opioid epidemic. The contract period is 09/01/2019 to 08/31/2020. The receivable amount is \$33,655.

Motion to Approve: Com. Kamalu  
Seconded: Com. Stevenson

# COMMISSIONERS' MINUTES – DAVIS COUNTY

All voted Aye

TABLED

**TABLED Agreement with Davis Behavioral Health (DBH) to provide staffing support for the Davis County Receiving** — *Presented by Susan Poulsen, Davis County Chief Deputy Sheriff*  
It was requested to table this item until a later date.

Amendment #2019-342-A with Target Solutions to Update Costs for License Types for Training Platforms

**Amendment #2019-342-A with Target Solutions to Update Costs for License Types for Training Platforms** — *Presented by Susan Poulsen, Davis County Chief Deputy Sheriff*

This amendment will update the pricing for the Target Solutions training modules. Previously, the County paid a flat rate for all participating employees. However, the cost is now different for deputy paramedics and deputies. The cost for deputy paramedics is \$91.67 per paramedic per year, while deputies cost \$72.10 per deputy per year. Also, the number of employees participating in the training was updated. The contract period is 12/10/2019 to 03/31/2020. The payable amount is \$1,712.89.

Motion to Table the First Item and Approve the Second Item: Com. Stevenson  
Seconded: Com. Kamalu  
All voted Aye

Summary List #2019-612 from Animal Control of animal adoption contracts for September and October 2019

**Summary List #2019-612 from Animal Control of animal adoption contracts for September and October 2019** — *Presented by Rhett Nicks, Davis County Animal Care and Control Director*

These summary lists are for the Sept. and Oct. animal adoptions. Total there were 127 cats, 77 dogs, 15 rabbits, four parakeets, and one pigeon adopted. The contract period is 09/01/2019 to 10/31/2019. [The receivable amount varies; see contract.]

Motion to Approve: Com. Kamalu  
Seconded: Com. Stevenson  
All voted Aye

Ordinance #10-2019 Amending Title 6, Davis County Code, Changing "Animal Care and Control" to "Animal Care of Davis County"

**Ordinance #10-2019 Amending Title 6, Davis County Code, Changing "Animal Care and Control" to "Animal Care of Davis County"** — *Presented by Rhett Nicks, Davis County Animal Care and Control Director*

This ordinance changes the name "Davis County Animal Care and Control" to "Animal Care of Davis County," as was discussed in previous work sessions. This name change is to align Davis County with industry standards and to better reflect the shift from an enforcement-based department to a community-based department.

In response to the questions raised during the public comments, Rhett clarified that Animal Care is not a law enforcement agency; all Animal Care officers are civilians who have been sworn in as deputies. The only enforcement power they have is through Class B misdemeanors for citations and this ability is not affected by the department's name. He also explained the first priority for Animal Care is the public's safety from dangerous animals, followed by protecting animals from humans, and the ordinance is written as such. Changing the department's name will not affect these priorities. However, changing the name will impact finding revenue sources and updating the department's public image to be a resource and community-based department. By dropping the word "Control" from the name, a softer, more educational approach is implied.

Lastly, in regards to the cost of this change, to update the codified ordinance will be \$600. Currently, there is no consistency between signs, badges, vehicle wraps, uniforms, etc., so updating the name would have needed to be done regardless of a department name change. The branded materials will be updated based on priority and budget, beginning with the most visible public areas as they will have the most significant impact. The Commission also reminded Rhett to check with the cities about updating their websites to show

# COMMISSIONERS' MINUTES – DAVIS COUNTY

the new name. Rhett said he has already started those discussions and has a plan. When the name change is approved, the plan will be put into action.

While updating the ordinance to reflect the new name, the practices of Animal Care were also updated to reflect the County's changing needs. This is the start of a two to three-year process, polishing the ordinance, and Rhett is grateful for Robert Tripp's [Davis County Civil Attorney III] help through it all.

Motion to Approve: Com. Stevenson

Seconded: Com. Kamalu

All voted Aye

Agreement  
2019-613 with  
UTA for UTA  
Ski Bus Service

## **Agreement #2019-613 with Utah Transit Authority (UTA) for UTA Ski Bus Service to Snow Basin Resort — Presented by Kent G. Andersen, Davis County Community & Economic Development Director**

The following contracts are about the Utah Transit Authority (UTA) bus services to Snow Basin Resort, known as the ski bus. Ridership has increased by 82 percent from the 2017-2018 season, to now, 2018-2019, which equates to approximately 10,500 riders. This service is three years old, and the use was expected to increase as awareness spread. UTA requested there be one contracting entity for all the community partners; Davis County has been the primary contracting entity. Last year was the first year Morgan County participated but this year they received permission to have a direct contract with UTA for the ski bus. The total cost for the upcoming program year is \$88,906, which includes Morgan County's contribution. Without Morgan County, the total cost is \$82,025 which will be split equally between Layton City, Snow Basin Resort, and Davis County totaling \$27,342 each. The funds from Layton City and Snow Basin will be a pass-through to UTA via Davis County.

This is the primary contract with UTA regarding the ski bus service with Davis County as the main contracting entity. The contract period is 12/14/2019 to 03/29/2020. The payable amount is \$82,025.

Agreement  
#2019-614 with  
Layton City for  
participation  
with UTA Ski  
Bus Service

## **Agreement #2019-614 with Layton City for participation with Utah Transit Authority (UTA) Ski Bus Service to Snow Basin Resort — Presented by Kent G. Andersen, Davis County Community & Economic Development Director**

This is a pass-through from Layton City to the Utah Transit Authority for the ski bus services. The contract period is 12/14/2019 to 03/29/2020. The pass-through amount is \$27,341.

Agreement  
#2019-615 with  
Snow Basin  
Resort for  
participation  
with UTA Ski  
Bus Service

## **Agreement #2019-615 with Snow Basin Resort for participation with Utah Transit Authority (UTA) Ski Bus Service to Snow Basin Resort — Presented by Kent G. Andersen, Davis County Community & Economic Development Director**

This is a pass-through from Snow Basin Resort to the Utah Transit Authority for the ski bus services. The contract period is 12/14/2019 to 03/29/2020. The pass-through amount is \$27,342.

Motion to Approve Agenda Items: Com. Stevenson

Seconded: Com. Kamalu

All voted Aye

Request  
#2019-616 to  
cancel  
Commission  
Meetings

## **Request #2019-616 to cancel commission meetings for December 24 and 31, 2019 — Presented by Commissioner Randy B. Elliott**

This request is to cancel the Commission Meetings scheduled for Dec. 24 and 31, due to them falling on Christmas Eve and New Year's Eve. The contract period is 12/24/2019 to 12/31/2019.

Reconsideration  
#2019-597-A  
of the  
application for  
adjustment or

## **Reconsideration #2019-597-A of the application made to Davis County Legislative Body under 52-2-1347 for consideration of adjustment or deferral of 2019 tax on ID 09-082-0101 addressed at the Nov. 26, 2019 Commission Meeting — Presented by Commissioner Randy B. Elliott**

# COMMISSIONERS' MINUTES – DAVIS COUNTY

deferral of 2019  
tax on ID  
09-082-0101

This request is to reconsider the tax abatement application for property tax ID 09-082-0101 that was passed during the Nov. 26, 2019 Commission Meeting. The application will be reviewed at an undetermined later date. The contract period is 01/01/2019 to 12/31/2019. The reconsideration is neither payable nor receivable.

Motion to Approve Agenda Items: Com. Kamalu  
Seconded: Com. Stevenson  
All voted Aye

Amendment  
#2012-85-C  
with  
CenturyLink for  
SIP Trunking

**Amendment #2012-85-C with CenturyLink Communications for Session Initiation Protocol (SIP) Trunking**  
— Presented by Mark Langston, Davis County Information Systems Director

This amendment is to switch the County's phone lines to be Session Initiation Protocol (SIP) internet based lines which will provide more flexibility in the future. The contract period is 12/09/2019 to 06/15/2023. The payable amount is \$16,542 per year.

Interlocal  
Agreement  
#2019-617 with  
Layton City for  
911 Shared  
Hosted System

**Interlocal Agreement #2019-617 with Layton City for 911 Shared Hosted System** — Presented by Mark Langston, Davis County Information Systems Director

The next three contracts are to increase the number of lines provided by CenturyLink for the 911 Shared Hosted System phone switch network. This cooperative program was created by and between Davis County and Layton City to increase the capacity to receive emergency calls, streamline systems, and to be more cost-efficient. Each participating site has a server that communicates with the other servers creating the network. This system has proved to be so successful that ten entities will be participating. Today, agreements for three entities are being presented for approval. As more cities join, the cost per seats [911 workstations] will be equal between entities so eventually, the overall cost will go down. Additionally, the State is a supporter of this program statewide and is paying for some of the equipment; the entities have to pay for the communication lines. It is possible, further down the road, the State may take over the system for the entire state.

This agreement with Layton City is for their participation in the 911 Shared Hosted System and to be a secondary host for the communication network. The contract period is 12/10/2019 to 12/10/2022. The receivable amount is for six seats at variable cost.

Interlocal  
Agreement  
#2019-618 with  
Summit County  
for 911 Shared  
Hosted System

**Interlocal Agreement #2019-618 with Summit County for 911 Shared Hosted System** — Presented by Mark Langston, Davis County Information Systems Director

This agreement is for Summit County to participate in the 911 Shared Hosted System. The contract period is 12/09/2019 to 12/10/2022. The receivable amount is for seven seats at variable cost.

Interlocal  
Agreement  
#2019-619 with  
Wasatch  
County for 911  
Shared Hosted  
System

**Interlocal Agreement #2019-619 with Wasatch County for 911 Shared Hosted System** — Presented by Mark Langston, Davis County Information Systems Director

This agreement is for Wasatch County to participate in the 911 Shared Hosted System. The contract period is 12/10/2019 to 12/10/2022. The receivable amount is for four seats at variable cost.

Motion to Approve Agenda Items: Com. Stevenson  
Seconded: Com. Kamalu  
All voted Aye

# COMMISSIONERS' MINUTES – DAVIS COUNTY

Commissioner Kamalu moved to recess to Board of Equalization. Commissioner Stevenson seconded the motion. All voted Aye.

## BOARD OF EQUALIZATION

---

Property Tax  
Register

Property Tax Register matters were presented by Heidi Voordeckers, Davis County Chief Deputy Auditor, as follows:

The register has various appeals, abatements, write-offs, and corrections included for consideration.

Motion to Approve: Com. Kamalu  
Seconded: Com. Stevenson  
All voted Aye

Commissioner Kamalu moved to reconvene Commission Meeting. Commissioner Stevenson seconded the motion. All voted Aye.

## CONSENT ITEMS

---

Check Registers

### **Check Registers**

Check Registers were approved.

Motion to Approve: Com. Kamalu  
Seconded: Com. Stevenson  
All voted Aye

Indigent  
Hardship  
Abatement  
Register

### **Indigent Hardship Abatement Register**

The Indigent Abatement Hardship Register for the following name was presented for approval:

Kaylynne Stevenson

A motion was made to deny the request and schedule a hearing.

Motion to Deny: Com. Kamalu  
Seconded: Com. Stevenson  
All voted Aye

Commission  
Meeting  
Minutes

### **Meeting Minutes**

Commission Meeting Minutes for November 12, 2019, were presented for approval.

Motion to Approve: Com. Kamalu  
Seconded: Com. Stevenson  
All voted Aye

## COMMISSION COMMENTS

---

**Commissioner Kamalu** wanted to mention how well the public safety and Davis Behavioral Health are working together because the Davis County Receiving Center is now open. There is a lot of great effort from the agencies involved, and she appreciates all the help that has been provided. Also, the first client was brought in by law enforcement the previous evening.

## MEETING ADJOURNED

Commission meeting was adjourned at 4:42 p.m.

# COMMISSIONERS' MINUTES – DAVIS COUNTY

Minutes prepared by:  
Jessy Turner  
Deputy Clerk/Auditor

Minutes approved on: 01/14/2020

/s/ Curtis Koch  
Curtis Koch  
Clerk/Auditor

/s/ Lorene Miner Kamalu  
Lorene Miner Kamalu  
Commission Chair