

# COMMISSIONERS' MINUTES – DAVIS COUNTY

## WORK SESSION MINUTES

December 17, 2019

The Board of Davis County Commissioners met for a Work Session at 2:45 p.m. on December 17, 2019, in room 306 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah. Notice of this meeting was given under the requirements of UCA § 52-4-202.

**ATTENDEES** Davis County Commissioners in attendance: Randy B. Elliott, Chair; and Lorene Miner Kamalu, Vice-Chair. Bob J Stevenson joined the meeting at 2:54 p.m.

Davis County Staff in attendance: Justen Smith, Utah State University (USU) Extension Associate Professor; Jerry Goodspeed, USU Botanical Center Director; Lane Rose, Facilities Director; Chris Sanford, Library Director; Shairise Bills, Deputy Clerk/Auditor; Brian Hatch, Health Administration Director; Heidi Voordeckers, Chief Deputy Clerk/Auditor; Curtis Koch, Clerk/Auditor; Neal Geddes, Chief Civil Deputy Attorney; Michael Kendall, Senior Civil Counsel; and Diane Law, Tax Administration Lead.

There were no members of the public in attendance.

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**AGENDA AS POSTED**

**2:45 p.m. Jerry Goodspeed, USU Botanical Center Director, and Justen Smith, USU Extension Associate**  
**USU Equestrian Building presentation and discussion**

**3:00 p.m. Commissioner Kamalu presenting:**  
**Indigent Abatement Application- discussion to update application to require a doctor's note for extreme hardship**

**3:10 p.m. Lane Rose, Davis County Facilities Director, presenting:**  
**Explanation and discussion regarding Change Order #10 with R&O Construction for the Syracuse Library Renovation Project**

**3:20 p.m. Brian Hatch, Davis County Health Director and Lane Rose, Davis County Facilities Director, presenting:**  
**Follow-up discussion regarding electric vehicle charging station application**

**3:30 p.m. Heidi Voordeckers, Davis County Chief Deputy Clerk/Auditor, presenting:**  
**Review of the additional 2019 Budget appropriation requests**

**DISCLAIMER** The meeting was an open dialogue. Critical points in the discussion have only been briefly summarized. The reader may refer to the audio recording and the publicly distributed materials for further clarification of content. Timestamps have been noted in the minutes to aid in locating points of discussion in the audio record. The audio recording for this meeting is available based upon the County's current retention schedule.

All documents from this meeting are on file in the Davis County (DC) Clerk/Auditor's office.

The meeting commenced at 2:45 p.m.

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**WORK SESSION DISCUSSION** **USU Equestrian Building Presentation and Discussion — Presented by Jerry Goodspeed and Justen Smith (Minute 00:50)**

Jerry presented the cost estimates for the USU Botanical Center and the indoor riding arena and showed the master plan layouts. The assumption is that this building will replace the Legacy Events Center and the USU Botanical Center will donate the land for construction, the County will fund the construction costs and lease the land at a minimal cost, and the Botanical Center will run it. Many details still have to be worked out including plans to maintain the facility, and more importantly, identifying its purpose. The discussion will continue.

See Attachments A1-A7, B1- B7, and C1-C25.

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## **Indigent Abatement Application Discussion— Presented by Commissioner Kamalu (Minute 30:45)**

For context, the general exemption for abatement is for indigent individuals that meet the income criteria and are over the age limit. The exception is that if you don't meet the age requirement, the legislature says that a person may seek relief if a financial hardship has occurred as a result of a disability or medical need, but the applicant has the burden of proof. The issue at hand is that sometimes the reason given for the extreme hardship refers to a possible medical or disability-related need that has not been verified by a doctor, which makes it hard to determine eligibility for the exemption. The County attorneys advised the Commission on ways to handle those situations.

## **Explanation and discussion regarding Change Order #10 with R&O Construction for the Syracuse Library Renovation Project— Presented by Lane Rose (Minute 50:47)**

Lane explained the details of the [\$51,634.24] change order on the Syracuse project. This change order completes the library project. Measures are being taken to prevent these types of change orders from occurring on the Clearfield Library project and capital projects' contracts in the future.

*See Attachments D1-D5.*

## **Review of the additional 2019 budget appropriation requests — Presented by Heidi Voordeckers (Minute 58:06)**

Heidi presented a detail of the additional budget appropriation requests for 2019. A budget hearing will be held, and the budget requests voted on in today's Commission meeting that follows.

*See Attachments E1-E2.*

## **Follow-up discussion regarding the electric vehicle charging station application — Presented by Brian Hatch and Lance Rose (Minute 1:08:5)**

Brian asked for permission to move forward with the application for the electric vehicle charging stations. The cost of infrastructure and equipment will total approximately \$150,000, half of which will be matched funds. The Commission approved to apply.

*See Attachments F1-F2.*

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### MEETING ADJOURNED

The meeting adjourned at 3:56 p.m.

### MATERIALS PRESENTED

All publicly distributed materials associated with this meeting are noted as the following attachments:

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| A      | Indoor Arena Proposal 2020 USU Botanical Center      |
| B1-B7  | USU Botanical Indoor Riding Arena Preliminary Budget |
| C1-C25 | Indoor Arena Presentation                            |
| D1-D5  | R&O Change Order #10                                 |
| E1-E2  | Budget Appropriation Requests                        |
| F1-F2  | Charging Station Estimates                           |

Minutes prepared by:

Shairise Bills

Deputy Clerk/Auditor

Minutes approved on: 01/21/2019

/s/ Curtis Koch

Curtis Koch

Davis County Clerk/Auditor

/s/ Lorene Miner Kamalu

Lorene Miner Kamalu

Commission Chair