

COMMISSIONERS' MINUTES – DAVIS COUNTY

COMMISSION MEETING MINUTES

July 2, 2019

The Board of Davis County Commissioners met for their regularly scheduled meeting at 10 a.m. on July 2, 2019, in room 303 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah. Proper legal notice of this meeting was given.

Present on the dais were: Commissioner Randy B. Elliott, Chair; Commissioner Lorene Miner Kamalu, Vice-Chair; Commissioner Bob J Stevenson; Curtis Koch, Davis County Clerk/Auditor; and Neal Geddes, Chief Civil Deputy County Attorney.

All documents from this meeting are on file in the Davis County Clerk/Auditor's Office. The agenda for this meeting is incorporated into the minutes as item headers.

OPENING

The meeting convened at 10 a.m. and Chief Andrew Oblad led the Pledge of Allegiance.

Recognitions, Presentations & Informational Items

Notice of cancellation of the July 16, 2019 Meeting of the Board of Davis County Commissioners

The Commissioners will be in various places on that day and as such, will be unable to hold Commission Meeting.

PUBLIC COMMENTS

The public was invited to make comments to the Commission.

Kristen Floyd, Executive Director of Davis County's Safe Harbor Domestic Violence and Sexual Assault Crisis Center, updated the Commissioners on past and upcoming projects. Previously, Safe Harbor received funding to install a gate for their parking lot to increase the security; the project is now complete. This fiscal year, the furnaces and air conditioning units in two of the facility's Kaysville buildings will be replaced. The equipment was over 20 years old. These facilities are used by approximately 1,900 people throughout the year, so if the equipment were to fail, the other facilities would not be able to accommodate the displacement. The Commission thanked Kristen and her team for the work they do; it is sadly, a needed work in the community.

BUSINESS/ ACTION

Summary List #2019-381 of contracts under \$3,000

Summary List #2019-381 of contracts under \$3,000 — Presented by Chris Sanford, Davis County Library Director

This is a summary of low-dollar agreements costing less than \$3,000. Almost all of the agreements are for the Summer Reading Program. There are also agreements with Integra Technologies for the maintenance of the microfilm reader/printer, and with Sirsi Dynex for a staff training on acquisitions which took place on June 20, 2019. The contract period is 03/08/2019 to 10/12/2019. The total payable amount is \$4,520.

Summary List #2019-382 of material donations under \$50

Summary List #2019-382 of material donations under \$50 — Presented by Chris Sanford, Davis County Library Director

This is a summary of donations, in compliance with Davis County's policy, are valued over \$50. The contract period is 03/27/2019 to 05/23/2019. The total receivable amount is \$1,333.75.

Motion to Approve Items: Com. Kamalu
Seconded: Com. Stevenson
All voted Aye

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Agreement #2019-383 with Nationwide Expos for rental space for Spring Home Show

Agreement #2019-383 with Nationwide Expos for rental space for Spring Home Show — *Presented by Mike Moake, Davis County Legacy Events Center Marketing & Events Coordinator*

This is for the Nationwide Expo's Spring home show which will be held at the Legacy Events Center. The Events Center is excited to have Nationwide Expos returning. The contract period is 02/19/2020 to 02/23/2020. The receivable amount is \$4,980.

Motion to Approve: Com. Stevenson
Seconded: Com. Kamalu
All voted Aye

Amendment #2015-330-E with the Utah Attorney General's Office for FY2020 funding for the Children's Justice Center

Amendment #2015-330-E with the Utah Attorney General's Office for fiscal year (FY) 2020 funding for the Children's Justice Center — *Presented by Tanya Perkins, Davis County Children's Justice Center Director*

This amendment is the last for the five-year contract. The receivable amount is the exact amount received last year. The contract period is 07/01/2015 to 06/30/2020. The receivable amount is \$201,591.

Motion to Approve: Com. Kamalu
Seconded: Com. Stevenson
All voted Aye

Recommendation #2019-384 to appoint Julia Bentley to the Senior Services Advisory Board

Recommendation #2019-384 to appoint Julia Bentley to the Senior Services Advisory Board — *Presented by Kristy Cottrell, Davis County Senior Services Deputy Director*

Kristy invited Julia Bentley from the Alzheimer's Association to join her at the podium. This request is to appoint Julia as a member of the Senior Services Advisory Council. Julia introduced herself by saying she is a regional manager for the Alzheimer's Association. Recently, the organization went through a restructuring to better serve the needs of the adult population living with Alzheimer's and other dementias outside of the Salt Lake area. The contract period is 07/09/2019 to 07/01/2022.

Motion to Approve: Com. Stevenson
Seconded: Com. Kamalu
All voted Aye

Summary List #2019-385 with multiple agencies to provide for direct purchase of needed in-home services

Summary List #2019-385 with multiple agencies to provide for direct purchase of needed in-home services for Davis County clients — *Presented by Brian Hatch, Davis County Health Director*

This is a summary list of 34 agencies the Health Department contracts with to provide services for the alternative and caregiver programs. The agreements are payables, but the amounts vary based on the services provided; the beginning and end dates are the same. The agencies and their services are:

- Acorn Care LLC dba Homewatch CareGivers for personal care services
- Alert Utah/Choice Home for personal care and medical services
- Applegate HomeCare and Hospice for home health services
- Apple Tree Layton, LP for adult day care services
- Ashnell Homecare LLC dba Home Instead Senior Care for personal senior care services
- At Home Care for Seniors for homemaking services
- Avamere Home Health Care LLC and Northwest Hospice LLC dba Signature Healthcare at Home for home health, hospice, and private duty services
- Brightwork for adult day care services
- Canyon Home Care and Hospice for home care and personal care services
- Caregiver Support Network for home health, hospice, and personal care services
- Comfort Keepers for home care services
- Community Nursing Services for home health services

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- Connect America.com LLC for personal care services
- Critical Signal Technologies, Inc for personal care and medication reminder systems services
- Dignith [Dignity]Home Health of Utah for home health services
- Everest Home Health and Hospice for home health and hospice services
- Home Helpers of Northern Utah for in-home services
- Kal Medical Suppliers, Inc. for medical supplier services
- Lifeline Systems Company for personal care and personal medical devices services
- Live Life Alarms LLC for personal care services
- MedScope America Corporation for personal care services
- Mytrex, Inc. dba Rescue Alert for personal care services
- Platinum Venture Group for durable medical equipment (DME) personal medical devices services
- PurFood, LLC dba Mom's Meals NourishCare for home delivered meals services
- Red Rock Medical Supply for personal medical devices services
- Right at Home of Davis and Weber County for personal care services
- R.I.T.E.S. Inc for senior in-home care services
- Rocky Mountain Care in Clearfield for skilled nursing facility services
- Rocky Mountain Personal Care for personal care services
- South Davis Home Health and Hospice for home health services
- Steri-Clean Utah for chore services
- Suzy's Senior Companion Service for home care services
- Tender Care Home Health and Hospice for in-home services
- Valued Relationships, Inc for personal care services

The contract period is 07/01/2019 to 06/30/2021. The payable amounts vary with services provided - see the individual contracts for exact amounts.

Motion to Approve: Com. Kamalu
Seconded: Com. Stevenson
All voted Aye

Agreement #2019-386 with the Utah State Archives and Historical Records Advisory Board funds to be used for the preservation of Davis County records

Agreement #2019-386 with the Utah State Division of Archives and Records Services for Utah State Archives and Historical Records Advisory Board funds to be used for the preservation of Davis County records — Presented by Rebecca Abbott, Davis County Records Manager

Rebecca invited Becky Wright, Davis County Archive Specialist, to the podium since she is the person who submitted the grant. In the past, the Records Division has applied for this grant but it was never awarded. Rebecca explained the grant is from the Utah State Archives and Historical Records Advisory Board. The funds, including the 50 percent local match, will be used to put all the marriage licenses, and oaths and bonds into archival folders and boxes to better protect the documents. The contract period is 07/15/2019 to 06/26/2020. The receivable amount is \$1,174.95.

Motion to Approve: Com. Kamalu
Seconded: Com. Stevenson
All voted Aye

Change Order #2018-546-H with R & O Construction for Syracuse Remodel and Expansion project

Change Order #2018-546-H with R & O Construction for Syracuse Remodel and Expansion project — Presented by Mack McDonald, Davis County Facilities Director

This is the sixth change order for the Syracuse Library remodel. With this new change order, 54 percent of the contingency fund has been used. Still on the project is a substantial credit, over \$6,000, that will be redeemed later. Specifically, this change order adjusts the building's metal framework to improve the aesthetics of the children's area and increases the conduit line's size from a three-quarters inch line to a four-inch line to accommodate future upgrades. Mack added that over the course of the project, over \$43,000 of change orders have been voided and it has been a large team effort to keep the costs low without sacrificing the building's quality and functionality. Overall, there are 64 days left until substantial completion of the project. There will be a few more change orders as well as a \$2,500 credit for weather

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delays. As a general update, the interior painting is complete, and the drop in ceilings, site work, and landscaping are in process. Mack appreciates the patience with this project and reminded the Commissioners the change orders are being brought before the Commission to manage the project's budget better. The contract period is 11/13/2018 to 12/31/2020. The payable amount is \$6,854.36.

Motion to Approve: Com. Stevenson

Seconded: Com. Kamalu

All voted Aye

Amendment
#2011-351-B
with
ConvergeOne
for
maintenance of
Avaya v8
upgrade

Amendment #2011-351-B with ConvergeOne for maintenance of Avaya v8 upgrade — Presented by Mark Langston, Davis County Information Systems Director

ConvergeOne is a contractor and representative for the County's Avaya phone system. This three-year agreement updates the maintenance of the phones. The contract period is 07/02/2019 to 07/02/2022. The payable amount is \$68,344.

Agreement
#2019-387 with
Cache Valley
Electric (CVE)
Technologies
for licensing of
Citrix Software

Agreement #2019-387 with Cache Valley Electric (CVE) Technologies for licensing of Citrix Software — Presented by Mark Langston, Davis County Information Systems Director

This is a three-year agreement for the Citrix program's software licensing package. The County will be increasing the number of licenses from 30 to 50, due to the increase of off-site users. Cache Valley Electric is the software provider. The agreement's amount has been budgeted for the next three years. The contract period is 07/02/2019 to 07/02/2022. The payable amount is \$12,161.50 annually, for a total of \$36,484.50.

Motion to Approve Items: Com. Stevenson

Seconded: Com. Kamalu

All voted Aye

Agreement
#2019-388 with
West Wind
Litho for the
cost of printing
4,000 Davis
County trail
maps

Agreement #2019-388 with West Wind Litho for the cost of printing 4,000 Davis County trail maps — Presented by Jessica Merrill, Davis County Tourism Deputy Director

This agreement is to print 4,000 Davis County trail maps. The maps highlight the biking and hiking trails and are provided for community and tourist use. Each map's printing run provides enough for a year. After which point, the map is updated before being printed again, thus providing a current edition for users. It is designed by the County with an agency and is available digitally as well as being strategically placed in stores and hotels. The contract period begins 06/25/2019. The payable amount is \$2,657.

Agreement
2019-389 with
The Salt Project
for promotion
of Davis County
attractions and
lodging via
Instagram,
website, and
blogging

Agreement #2019-389 with The Salt Project for promotion of Davis County attractions and lodging via Instagram, website, and blogging — Presented by Jessica Merrill, Davis County Tourism Deputy Director

This is an advertising opportunity with the Utah influencer called The Salt Project. The Salt Project is comprised of two Davis County families, four adults and nine children, who travel Utah highlighting what to do in each location as part of their "Stay-cation of Utah" campaign. They have about 27,000 followers on social media and will be showcasing Davis County beginning on July 11. They will namely be visiting the FunPlex, Cherry Hill, and local restaurants. Majority of the associated venue expenses have been donated, so the contract primarily covers The Salt Project's fee to post and write the stories. The advantage of using them is not only to bring awareness to their followers, but it also provides content the County will be able to use. Studies have recently shown that organic ads, like what The Salt Project creates, are more effective than paid advertisements. The contract period is 06/27/2019 to 07/31/2019. The payable amount is \$5,000.

Ratify
Amendment
#2019-15-A
from State of

Ratify Amendment #2019-15-A from State of Utah Governor's Office of Economic Development (GOED) for the appropriation of funds for the Web.com golf tournament — Presented by Jessica Merrill, Davis County Tourism Deputy Director

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Utah GOED for appropriation of funds for the Web.com golf tournament

This is to ratify the amendment from the Governor's Office of Economic Development (GOED) for the Web.com Utah championship golf tournament. It has been rebranded to be the Korn Ferry tournament. This last legislative session, additional funding was set aside for the most recent tournament that will now be passed on to Davis County via this amendment. The Korn Ferry event has been at Davis County for the past three years and next year will be the last. The contract period is 07/01/2018 to 06/30/2019. The amendment amount is \$350,000.

Motion to Approve Items: Com. Kamalu
Seconded: Com. Stevenson
All voted Aye

Request Reappointment #2019-390 of the individuals to the TTAB

Request Reappointment #2019-390 of the following individuals to the Davis County Tourism and Tax Advisory Board (TTAB): Terry Capener, Lagoon; Jansen Davis, Centerpoint Theatre; and Kenny Gertge, Rush Funplex — Presented by Jessica Merrill, Davis County Tourism Deputy Director

This request is to reappoint Kenny Gertge from Syracuse's Rush FunPlex, Jansen Davis from the Centerpoint Legacy Theatre, and Terry Capener from Lagoon, to the Tourism, Tax Advisory Board (TTAB). All three individuals have previously served on the board and with their reappointment, it will have the required minimum of five members. It will also give them time to look for new board members. The contract period is 07/02/2019 to 12/31/2021. The appointment amounts are neither payable nor receivable.

Motion to Approve: Com. Stevenson
Seconded: Com. Kamalu
All voted Aye

Grant Application #2019-391 with the UT Dept. of Public Safety for Emergency Management Performance Grant funding

Grant Application #2019-391 with the Utah Department of Public Safety for Emergency Management Performance Grant funding — Presented by Lieutenant Jason Sorensen, Davis County Sheriff's Office

This application is for a pass-through grant from the Federal Emergency Management Agency (FEMA) via Utah's Division for Emergency Management for the emergency management performance. The grant does require a 50 percent match that will be matched using employee salaries and benefits. The contract period is 07/01/2019 to 06/30/2020. The payable and receivable amount is \$65,600.

Motion to Approve: Com. Kamalu
Seconded: Com. Stevenson
All voted Aye

Subgrantee Agreement #2019-392 with Safe Harbor Crisis Center for SSBG program FY19-20 funding for case management

Subgrantee Agreement #2019-392 with Davis Citizens' Coalition Against Violence dba Safe Harbor Crisis Center for Social Services Block Grant (SSBG) program FY19-20 funding for case management 2019-392 — Presented by Stephen Lyon, Davis County Grants Administrator

This subgrantee agreement is for Safe Harbor's case management funding through a Social Services Block Grant (SSBG) for fiscal year (FY) 2019-20. The contract period is 07/01/2019 to 06/30/2020. The payable amount is \$16,050.

Subgrantee Agreement #2019-393 Safe Harbor for CDBG program FY19-20 funding for facility

Subgrantee Agreement #2019-393 with Davis Citizens' Coalition Against Violence dba Safe Harbor for Community Development Block Grant (CDBG) program FY19-20 funding for facility improvements — Presented by Stephen Lyon, Davis County Grants Administrator

This subgrantee agreement is for Safe Harbor's facility improvement funding through a Community Development Block Grant (CDBG) for fiscal year (FY) 2019-20. The contract period is 07/01/2019 to

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improvements 06/30/2020. The payable amount is \$60,250.

Subgrantee Agreement #2019-394 with Utah Council for the Blind for SSBG program FY19-20 funding for the Teacher Trainer Program

Subgrantee Agreement #2019-394 with Utah Council for the Blind for Social Services Block Grant (SSBG) program FY19-20 funding for the Teacher Trainer Program — Presented by Stephen Lyon, Davis County Grants Administrator

This subgrantee agreement is for the Utah Council for the Blind's teacher training program funding through a Social Services Block Grant (SSBG) for fiscal year (FY) 2019-20. The contract period is 07/01/2019 to 06/30/2020. The payable amount is \$2,750.

Motion to Approve Items: Com. Kamalu
Seconded: Com. Stevenson
All voted Aye

Interlocal Agreement #2019-395 with South Weber City for dispatch services

Interlocal Agreement #2019-395 with South Weber City for dispatch services — Presented by Chief Deputy Andrew Oblad, Davis County Sheriff's Office

This interlocal agreement is for dispatch services for South Weber City. The contract period is 07/01/2019 to 06/30/2020. The receivable amount is \$7,831.04.

Interlocal Agreement #2019-396 with South Weber City for law enforcement and bailiff services

Interlocal Agreement #2019-396 with South Weber City for law enforcement and bailiff services — Presented by Chief Deputy Andrew Oblad, Davis County Sheriff's Office

This interlocal agreement is for law enforcement and bailiff services for South Weber City. The contract period is 07/01/2019 to 06/30/2020. The receivable amount is \$221,880.

Motion to Approve Items: Com. Kamalu
Seconded: Com. Stevenson
All voted Aye

Agreement #2019-397 with Asia Anders for training reimbursement

Agreement #2019-397 with Asia Anders for training reimbursement — Presented by Chief Deputy Andrew Oblad, Davis County Sheriff's Office

Chief Oblad explained most of these training reimbursements are new hires in the Corrections Department. The contract period is 07/02/2019 to 07/02/2021. The receivable amount is \$11,970.12.

Motion to Approve: Com. Kamalu
Seconded: Com. Stevenson
All voted Aye

Agreement #2019-398 with Tyrel Barney for training reimbursement

Agreement #2019-398 with Tyrel Barney for training reimbursement — Presented by Chief Deputy Andrew Oblad, Davis County Sheriff's Office

The contract period is 11/21/2019 to 11/21/2021. The receivable amount is \$11,970.12.

Motion to Approve: Com. Stevenson
Seconded: Com. Kamalu
All voted Aye

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Agreement #2019-399 with Andrew Christensen for training reimbursement

Agreement #2019-399 with Andrew Christensen for training reimbursement — *Presented by Chief Deputy Andrew Oblad, Davis County Sheriff's Office*

The contract period is 04/23/2019 to 04/23/2021. The receivable amount is \$11,970.12.

Motion to Approve: Com. Stevenson
Seconded: Com. Kamalu
All voted Aye

Agreement #2019-400 with Evan Sullivan for training reimbursement

Agreement #2019-400 with Evan Sullivan for training reimbursement — *Presented by Chief Deputy Andrew Oblad, Davis County Sheriff's Office*

The contract period is 04/23/2019 to 04/23/2021. The receivable amount is \$11,970.12.

Motion to Approve: Com. Stevenson
Seconded: Com. Kamalu
All voted Aye

Agreement #2019-401 with Matthew Cottrell for training reimbursement

Agreement #2019-401 with Matthew Cottrell for training reimbursement — *Presented by Chief Deputy Andrew Oblad, Davis County Sheriff's Office*

The contract period is 04/23/2019 to 04/23/2021. The receivable amount is \$11,970.12.

Motion to Approve: Com. Stevenson
Seconded: Com. Kamalu
All voted Aye

Agreement #2019-402 with Ivan Guzman-Robles for training reimbursement

Agreement #2019-402 with Ivan Guzman-Robles for training reimbursement — *Presented by Chief Deputy Andrew Oblad, Davis County Sheriff's Office*

The contract period is 07/02/2019 to 07/02/2021. The receivable amount is \$11,970.12.

Motion to Approve: Com. Stevenson
Seconded: Com. Kamalu
All voted Aye

Amendment #2015-326-K with the UT Dept. of Human Services to increase funds for the Evidence-Based First Psychosis Intervention Program

Amendment #2015-326-K with the Utah Department of Human Services, Division of Substance Abuse and Mental Health to increase funds to Davis Behavioral Health (DBH) for the Evidence-Based First Psychosis Intervention Program treating youth and young adults at clinical high-risk for psychosis — *Presented by Commissioner Lorene Miner Kamalu*

This amendment increases the pass-through funds to Davis Behavioral Health (DBH) for treating youth and young adults who are at clinical high-risk for psychosis. The contract period is 11/01/2018 to 06/30/2019. The pass-through amount is \$50,000.

Motion to Approve: Com. Kamalu
Seconded: Com. Stevenson
All voted Aye

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Agreement #2019-403 with the UT Dept. of Workforce Services for implementation of the IGP pilot program

Agreement #2019-403 with the Utah Department of Workforce Services for implementation of the Intergenerational Poverty Plan (IGP) pilot program — Presented by Commissioner Lorene Miner Kamalu

This is for the Utah Department of Workforce Service's Intergenerational Poverty Plan (IGP) pilot program. The goal of the program is to assist individuals with getting and staying out of poverty. It is a pass-through amount to Open Doors. The contract period is 07/01/2019 to 06/30/2020. The pass-through amount is \$150,000.

Motion to Approve: Com. Kamalu
Seconded: Com. Stevenson
All voted Aye

Agreement #2019-404 with the Professional Development Academy for the NACo Leadership Academy enrollment

Agreement #2019-404 with the Professional Development Academy for the National Association of Counties (NACo) Leadership Academy enrollment for online training — Presented by Commissioner Randy B. Elliott

This online leadership academy is offered through the National Association of Counties (NACo) and is available to elected officials and administrative officers. Commissioner Elliott will go through the course first to see if Davis County would benefit from participating. The County received \$1,500 off the cost through a scholarship discount. The contract begins 08/05/2019. The payable amount is \$495.

Motion to Approve: Com. Stevenson
Seconded: Com. Kamalu
All voted Aye

Request #2019-405 to cancel the July 16, 2019, Davis County Commission Meeting

Request #2019-405 to cancel the July 16, 2019, Davis County Commission Meeting due to lack of a quorum — Presented by Commissioner Randy B. Elliott

This request is to cancel the Commission Meeting for July 16, 2019, because there will not be a quorum. The contract period is 07/16/2019 to 07/16/2019.

Motion to Approve: Com. Elliott
Seconded: Com. Kamalu
All voted Aye

Commissioner Kamalu moved to recess to Board of Equalization. Commissioner Elliott seconded the motion. All voted Aye.

BOARD OF EQUALIZATION

Property Tax Register

Property Tax Register matters were presented by Curtis Koch, Davis County Clerk/Auditor, as follows:

Under Auditor adjustments are six veteran tax abatements. Under Assessor adjustments is a report of personal property penalty waivers for late filing fees. Lastly, under Assessor corrections, are various Assessor initiated corrections.

Motion to Approve: Com. Kamalu
Seconded: Com. Stevenson
All voted Aye

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Commissioner Kamalu moved to reconvene Commission Meeting. Commissioner Stevenson seconded the motion. All voted Aye.

CONSENT ITEMS

Check Registers

Check Registers

Check Registers were approved.

Motion to Approve: Com. Kamalu
Seconded: Com. Stevenson
All voted Aye

Indigent
Hardship
Abatement
Register

Indigent Hardship Abatement Register

The Indigent Abatement Register for the following names were presented for approval:

Cathy Barlow

Mark H Wheeler

Motion to Approve Items: Com. Kamalu
Seconded: Com. Stevenson
All voted Aye

Commission
Meeting
Minutes

Meeting Minutes

Meeting Minutes for June 11 and June 18, 2019, and the Work Session Meeting Minutes from June 18, 2019, were presented for approval.

Motion to Approve: Com. Kamalu
Seconded: Com. Stevenson
All voted Aye

COMMISSION COMMENTS

Commissioners Elliott, Kamalu, and Stevenson declined giving comments knowing they were tight on time.

Commissioner Elliott invited other comments from the dais.

Clerk/Auditor

Curtis Koch wished everyone a happy and safe Fourth of July.

CLOSED SESSION

Commissioner Kamalu motioned to adjourn to a closed session for reasons permitted under UCA § 52-4-205. Commissioner Stevenson seconded the motion. All voted Aye.

The closed session began at 10:46 a.m.

The Commission returned from closed session at 11:08 a.m. No action was taken.

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MEETING
ADJOURNED

Commission meeting was adjourned at 11:09 a.m.

Minutes prepared by:

Jessy Turner

Deputy Clerk/Auditor

Minutes approved on: 7/23/19

Curtis Koch
Clerk/Auditor

Randy B. Elliott
Commission Chair