

COMMISSIONERS' MINUTES – DAVIS COUNTY

COMMISSION MEETING MINUTES

August 6, 2019

The Board of Davis County Commissioners met for their regularly scheduled meeting at 10 a.m. on August 6, 2019, in room 303 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah. Proper legal notice of this meeting was given.

Present on the dais were: Commissioner Randy B. Elliott, Chair; Commissioner Lorene Miner Kamalu, Vice-Chair; Commissioner Bob J Stevenson; Curtis Koch, Davis County Clerk/Auditor; and Neal Geddes, Chief Civil Deputy County Attorney.

All documents from this meeting are on file in the Davis County Clerk/Auditor's Office. The agenda for this meeting is incorporated into the minutes as item headers.

OPENING

The meeting convened at 10 a.m., and Commissioner Stevenson led the Pledge of Allegiance.

Recognitions,
Presentations &
Informational
Items

Davis County Commissioners will attend the Fruit Height City Council Meeting scheduled for August 6, 2019, at 7 p.m.

The Commissioners will be attending the Fruit Heights City Council meeting tonight, Aug. 6, at 7 p.m. on 19910 [910] Mountain Road South, Fruit Heights. The City Council is expecting the Commissioners.

PUBLIC COMMENTS

The public was invited to make comments to the Commission.

There were no public comments.

BUSINESS/ ACTION

Public Hearing
for the FY2019
CDBG Amended
Annual Action
Plan

Notice of Public Hearing and public comment period for Davis County's FY2019 Amended Annual Action Plan for the Community Development Block Grant (CDBG) program — Presented by Stephen Lyon, Davis County Grants Administrator

This is for the fiscal year (FY) 2019 action plan. After receiving the Housing and Urban Development's (HUD) comments on the original version, it was requested the action plan be noticed again for 30 days beginning on July 3. The notice was posted in the Standard-Examiner and on Utah State's Public Notice website. A proposed study on the Kaysville Senior Center was also removed from the plan after talking with the County's Health and Facilities departments. In total, the FY2019 Community Development Block Grant (CDBG) projects will cost \$1,500,750, and \$898,500 [\$898,955] will be received from HUD.

Commissioner Kamalu motioned to open the Public Hearing. After a small discussion it was determined that Public Hearings did not need to have a vote to be opened.

Commissioner Elliott opened the Public Hearing for public comments.
There were no public comments.

Appropriation
Resolution
#2019-434
adopting the
Amended
Annual Action
Plan

Appropriation Resolution #2019-434 adopting the Amended Annual Action Plan for Program Year 2019-2020 Community Development Block Grant (CDBG) funding — Presented by Stephen Lyon, Davis County Grants Administrator

[The resolution beginning date is 07/01/2019 to 06/30/2020. The resolution amount is receivable.]

Motion to close the Public Hearing and Approve the Resolution: Com. Stevenson

Seconded: Com. Kamalu

All voted Aye

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Amendment #2019-373-A with Open Doors modifying performance goals for SSBG FY2019-20

Amendment #2019-373-A with Open Doors modifying performance goals for Social Services Block Grant (SSBG) FY2019-20 — *Presented by Stephen Lyon, Davis County Grants Administrator*

When the original contract was signed, there was an additional page that was not necessary. This amendment replaces that page with their budget performance goals and realigns the budget with the awarded funds. [The contract period is 07/01/2019 to 06/30/2020.] The payable amount is \$14,250.

Subgrantee Agreement #2019-435 with Senior Services Division for CDBG FY2019-20 funding of Meals on Wheels vehicles

Subgrantee Agreement #2019-435 with Davis County Health Department, Senior Services Division for Community Development Block Grant (CDBG) FY2019-20 funding of Meals on Wheels vehicles — *Presented by Stephen Lyon, Davis County Grants Administrator*

This subgrantee agreement with the Davis County Senior Service's division is for a Meals on Wheels vehicle provided through Community Block Development Grant (CBDG) FY2019-20 funds. The contract period is 07/01/2019 to 06/30/2020. The payable amount is \$50,000.

The Commission expressed their appreciation to Steve for all his work, especially for being proactive. They also remarked the County would need a new detailed housing study completed sometime soon. The last one was done five years ago, and the housing market has gone through a tremendous change since then.

Motion to Approve Agenda Items: Com. Kamalu
Seconded: Com. Stevenson
All voted Aye

Agreement #2019-436 with Contempo Cabinet & Mill for furnishings for Syracuse Northwest Branch Library

Agreement #2019-436 with Contempo Cabinet & Mill for furnishings for Syracuse Northwest Branch Library — *Presented by Lynnette Mills, Davis County Library Deputy Director*

This agreement is to build six tables for the children's area, two interactive towers, three Online Public Access Catalog (OPAC) stations, two cake displays, and a podium for the Syracuse Library. Contempo is a subcontractor for the expansion project; they are being used to keep the wood and design work consistent through the whole building and to help with the warranty. A competing bid was not sought, and these items were not part of the original bid. This furniture was added separately to give the County more control over the furniture's design. The contract period is 08/06/2019 to 11/01/2020. The payable amount is \$23,408.

Motion to Approve: Com. Stevenson
Seconded: Com. Kamalu
All voted Aye

Agreement #2019-437 with CSC Services Inc. to provide parking and gate attendants for the 2019 Davis County Fair

Agreement #2019-437 with Contemporary Services Corporation (CSC) Services Inc. to provide parking and gate attendants for the 2019 Davis County Fair — *Presented by Dave Hansen, Davis County Legacy Events Center Director*

Contemporary Services Corporation (CSC) Services will collect the Davis County Fair parking and admission fees. This year they will also be collecting the zip codes and a count of attendees. They will be paid 22 percent of the admission sales. Out of all the parking services the County has used for the Fair, CSC has been the most responsive, honest, and the best staffed. The contract period is 08/14/2019 to 08/17/2019. The payable amount is to be determined.

Agreement #2019-438 with Ultimate Barking Lot for sponsoring the Dock Dogs show at the 2019 Davis County Fair

Agreement #2019-438 with Ultimate Barking Lot for sponsoring the Dock Dogs show at the 2019 Davis County Fair — *Presented by Dave Hansen, Davis County Legacy Events Center Director*

The Ultimate Barking Lot will sponsor the Dock Dog event at the 2019 Davis County Fair. The Dock Dog show consists of three dog competitions judging different aspects of the dog's jumping ability. The Ultimate Barking Lot is a new dog spa and kennel in West Layton. By sponsoring Dock Dogs, they will be able to

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County Fair

advertise their business. The contract period is 08/14/2019 to 08/17/2019. The payable amount is \$3,400.

Dave also wanted to commend his staff on a job well done. With a recent staff turnover at a critical time, many employees have gone above and beyond to make sure the Fair is successful. The new Fair Coordinator started yesterday [Aug. 5] and will be introduced to the Commission later.

Motion to Approve Agenda Items: Com. Kamalu
Seconded: Com. Stevenson
All voted Aye

TABLED
Agreement
with Kyra
Silvertson

Agreement with Kyra Silvertson for a vendor trade show — *Presented by Michael Moake, Davis County Legacy Events Center Marketing*

This agreement is requested to be tabled because the event's dates will be changing.

Agreement
#2019-439 with
New Life
Consignment
for a children's
clothing and toy
consignment
sale

Agreement #2019-439 with New Life Consignment for rental space for a children's clothing and toy consignment sale — *Presented by Michael Moake, Davis County Legacy Events Center Marketing*

This is for New Life Consignment's "Just Between Friend's" consignment sale for children's clothing and toys. It is a very popular recurring event at the Legacy Events Center. The contract period is 10/08/2019 to 10/12/2019. The receivable amount is \$6,140.

Motion to Approve: Com. Kamalu
Seconded: Com. Stevenson
All voted Aye

Memo of
Understanding
#2019-284-A
with Utah
Attorney
General's Office
ICAC Task Force
to investigate
crimes against
children

Memo of Understanding #2019-284-A with Utah Attorney General's Office Internet Crimes Against Children (ICAC) Task Force to investigate crimes against children — *Presented by Chief Deputy Susan Poulsen, Davis County Sheriff's Office*

This Internet Crimes Against Children (ICAC) grant with the Attorney General's Office is to have an investigator for internet and electronic media crimes against children. There is no match requirement for this grant. The contract period is 07/01/2019 to 06/30/2020. The receivable amount is \$24,000.

Motion to Approve: Com. Stevenson
Seconded: Com. Kamalu
All voted Aye

Public Notice
#2019-440
amending the
2019 Annual
Meeting
Schedule

Public Notice #2019-440 amending the 2019 Annual Meeting Schedule of the Board of Davis County Commissioners to 4 p.m. beginning Sept. 3, 2019 — *Presented by Commissioner Randy B. Elliott*

This notice amends the 2019 regular Commission meeting schedule. Beginning Sept. 3, 2019, the regular Commission meetings will be held at 4 p.m. instead of 10 a.m. The amendment begins 09/03/2019.

Amendment
#2019-240-A
Amendment to
the Audit
Committee
Policy Section

Amendment #2019-240-A Amendment to the Audit Committee Policy Section — *Presented by Commissioner Randy B. Elliott*

This amendment to the Audit Committee Policy 1200 requires rotating members of the committee work or live in Davis County. The amendment begins 08/06/2019.

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Motion to Approve Agenda Items: Com. Stevenson
Seconded: Com. Kamalu
All voted Aye

Commissioner Kamalu moved to recess to Board of Equalization. Commissioner Stevenson seconded the motion. All voted Aye.

BOARD OF EQUALIZATION

Property Tax
Register

Property Tax Register matters were presented by Curtis Koch, Davis County Clerk/Auditor as follows:

Under Auditor adjustments appeals is one land value change totaling \$5,746 and under corrections are four veteran tax abatements for the 2018 year. Under Treasurer adjustments is July's small-dollar write-off totaling \$1.05. Under Assessor adjustments is a personal property penalty waiver denial and under corrections are Assessor initiated corrections on various reports.

Motion to Approve: Com. Kamalu
Seconded: Com. Stevenson
All voted Aye

Commissioner Kamalu moved to reconvene Commission Meeting. Commissioner Stevenson seconded the motion. All voted Aye.

CONSENT ITEMS

Check Registers

Check Registers

Check Registers were approved.

Motion to Approve: Com. Kamalu
Seconded: Com. Stevenson
All voted Aye

Indigent
Hardship
Abatement
Register

Indigent Hardship Abatement Register

The Indigent Abatement Register for the following name was presented for approval:

Alison Grundy-Brown

Motion to Approve: Com. Kamalu
Seconded: Com. Stevenson
All voted Aye

Commission
Meeting
Minutes

Meeting Minutes

Meeting Minutes for July 23, 2019 and Work Session Minutes for July 23, 2019, were presented for approval.

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Motion to Approve: Com. Kamalu
Seconded: Com. Stevenson
All voted Aye

COMMISSION
COMMENTS

Commissioner Kamalu wanted to recognize the Top of Utah Military Affairs Committee (TUMAC). They provide an annual picnic for active duty military and others attached to Hill Air Force Base (HAFB). The Commissioners had the chance to attend the picnic and help serve the food. Commissioner Kamalu used to be active duty and was stationed at HAFB, so it was a nostalgic event for her. The picnic's turnout was larger than last year's and, despite being a warm day, it was a lot of fun for the attendees.

MEETING
ADJOURNED

Commission meeting was adjourned at 10:18 a.m.

Minutes prepared by:

Jessy Turner Minutes approved on: 8/20/2019
Deputy Clerk/Auditor

Curtis Koch
Clerk/Auditor

Randy B. Elliott
Commission Chair