

COMMISSIONERS' MINUTES – DAVIS COUNTY

Work Session Minutes

March 21, 2019

The Board of Davis County Commissioners met for a Work Session on March 21, 2019, at 4:00 p.m. in room 306 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah. Notice of this meeting was given under the requirements of UCA § 52-4-202.

BOARD MEMBERS PRESENT

Commissioners in attendance were: Lorene Kamalu, Vice-Chair. Commissioner Randy B. Elliott, Chair and Commissioner Bob J Stevenson were conferenced in by phone.

STAFF PRESENT

Staff in attendance were: Heidi Voordeckers, Chief Deputy Clerk/Auditor; Steve Lyon, Grant Administrator; and Shairise Bills, Deputy Clerk/Auditor.

There were no members of the public in attendance.

All documents from this meeting are on file in the Davis County (DC) Clerk/Auditor's office.

AGENDA

Community Development Block Grant (CDBG) Special Solicitation Review

OPENING

The meeting commenced at 4:07 p.m.

DISCLAIMER

The meeting was an open dialogue. Critical points in the discussion have only been briefly summarized. The reader may also refer to the audio recording and the publicly distributed materials for further clarification of content.

WORK SESSION DISCUSSION

Steve explained that the Commission authorized the solicitation in January of this year. There are excess funds from (Fiscal Year) FY16, FY17, and FY18 totaling \$331,000, of which \$230,000 must be spent down by May 10, 2019, to meet the cap allowance of 1.5 percent and to allow for the receipt of FY19 monies.

There were five project funding requests submitted under the special solicitation totaling \$684,276. The importance of each project was scored along with other factors, to help determine which projects were the best use of the money. One of the requests, for land acquisition, was not considered because of the inability to complete the project by the spending deadline. The remaining four applications totaled \$266,100. Each project was explained, and the scorings were read for the record.

See Attachment A.

Commissioners Elliott and Stephenson were disconnected but re-joined the meeting in person at 4:39 p.m.

NEXT STEPS

The request for land acquisition may be considered at a later date. Commissioner Stevenson will officially submit his scores later today, but it was decided to fund \$230,500 of the requests. This will allow the spend down to be met and the left over money to be used for possible upcoming projects.

MEETING ADJOURNED

The meeting was adjourned at 4:43 p.m.

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The audio recording for this meeting is available based upon the County's current retention schedule. All publicly distributed materials associated with this meeting are noted as follows:

- A. CDBG Special Solicitation Spreadsheet

Minutes prepared by:
Shairise Bills
Deputy Clerk/Auditor

Minutes approved on: 04/16/2019

Curtis Koch
Davis County Clerk/Auditor

Randy B. Elliott
Commission Chair