

COMMISSIONERS' MINUTES – DAVIS COUNTY

COMMISSION MEETING MINUTES

September 3, 2019

The Board of Davis County Commissioners met for their regularly scheduled meeting at 4 p.m. on Sept. 3, 2019, in room 303 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah. Appropriate legal notice of this meeting was given.

Present on the dais were: Commissioner Randy B. Elliott, Chair; Commissioner Lorene Miner Kamalu, Vice-Chair; Curtis Koch, Davis County Clerk/Auditor; and Neal Geddes, Chief Civil Deputy County Attorney.

Excused: Commissioner Bob J Stevenson, who was attending a Utah Rural Summit.

All documents from this meeting are on file in the Davis County Clerk/Auditor's Office. The agenda for this meeting is incorporated into the minutes as item headers.

OPENING

The meeting convened at 4 p.m., and Animal Care and Control Development Director Kevin Stuart led the Pledge of Allegiance.

Recognitions,
Presentations &
Informational
Items

2019 Summer Point in Time (PIT) Count Report — *Presented by Amber Thirkill, Utah Family Connection Center, Rapid Re-Housing Coordinator*

2019 Summer
Point in Time
Count Report

This summer, 21 volunteers went out into the County to look for individuals who are experiencing homelessness. Previous counts were done in January, but this count was done in summer to see if the numbers would be different. The volunteers came from agencies such as Davis Behavioral [Health], the Dept. of Workforce Services, the Health Department, and Layton International [Intermountain] Hospital. Local elected officials and community members also helped with the count. Six groups of volunteers went out for one night, between the hours of 7 p.m. and 10 p.m., and found 14 individuals experiencing homelessness — including one child. Individuals identified as homeless were given resource information about mainstream benefits and the Rapid Rehousing program at Open Doors. There may be changes made to the counting process based on lessons learned. They'd like to go out on more than one night and try different shifts, because it was still light between 7 p.m. and 10 p.m. and difficult to distinguish between who was hanging out and who was homeless. They'd also like to send a group out on bikes to search the trails, to have wallet-sized referral handouts, and to do the count quarterly. Commissioner Kamalu said it was her second time taking part in the count, and she hopes more city officials will participate in the future.

Miss Davis
County
Scholarship
Pageant

Miss Davis County Scholarship Pageant — *Presented by Melissa George, Director*

Melissa George, director of the Miss Davis County Scholarship Pageant, thanked the County for its support of the program over the years. She introduced Kellie Buckalew, co-director of the pageant, and pageant board member Eliza Turney. She then invited Chantel Townsend, the new Miss Davis County, to share her experiences and plans.

Chantel will be Miss Davis County until 2020. She's been competing in the Miss America Pageant organization for four years, and this is her fourth title. She was previously Miss Duchesne County, Miss Rocky Mountain, and Miss Eastern Utah. It's been an amazing experience, she said, particularly lending a hand to communities. Last year, as Miss Eastern Utah, she raised over \$16,000 for Primary Children's Hospital. Working with the Miss Utah organization and Soles4Souls, she was part of a fundraising effort to provide shoes for thousands of people in more than 100 countries. She plans to do service projects in each of Davis County's 15 communities during her year as Miss Davis County and wants it to be meaningful. In addition to working as a Jazz Dancer and waitress, Chantel is a full-time college student studying physical therapy. She is taking 18 credits, and each of her six classes cost about \$1,000. Pageant scholarships help make college affordable. Pageants and the associated duties take a lot of hard work and dedication, she said, but they're worth it and help build the community.

Chantel introduced her attendants and invited them to speak.

Hannah Olsen is First Attendant to this year's Davis County Queen. She said the scholarship opportunity is immense and beneficial. She's active in student government at Weber State University and plans to attend law school to study corporate law. Her bachelor's degree is in finance and her minor is in criminal justice.

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She did an internship with Senator Romney this summer and may go into politics. It's daunting, Hannah said, but the pageant organization is helping. Last year she had the opportunity to put in 1,000 hours of service, and she can't wait to see how that grows with this organization.

Mariah Pickard is Miss Davis County's Second Attendant, a title she also won last year. She's grateful for the County's support of the pageant. She loves the service opportunities the organization provides and how it benefits the community and allows participants to promote a personal platform. She's very grateful that her next year of school is almost completely paid for through the pageant organization, so she can concentrate on her education and prepare for the future while giving back to the community where she grew up.

Melissa George said this year's winners were crowned on the last Saturday of July and have already represented the County at the Fair and the Tour of Utah. Interest in the pageant is growing. There were four contestants in 2017, and the next year there were six. This year there were 13 contestants, although two had to drop out because of family emergencies. It's an amazing opportunity to have these young women out serving people in the community and to watch them interact with kids. She again expressed appreciation for the Commission's support of the program and hopes it continues.

RFP Opening
for Davis North
Branch Library
Construction
Management/
General
Contractor
Services

RFP Opening for the Davis County North Branch Library Construction Management/General Contractor Services — *Presented by Curtis Koch, Clerk/Auditor*

The RFP Opening for Davis County North Branch Library Construction Management/General Contractor Services was conducted by Clerk/Auditor Curtis Koch. Bids were received from the following:

- Spindler Construction
- Hughes General Contractors
- R&O Construction
- Hogan Construction
- Kier Construction Corporation
- Ascent Construction
- Grand Enterprises, LLC

Bid packets were handed to Dax Teuscher, Davis County Purchasing Manager. The Clerk/Auditor explained that the Library Selection Committee will review the bids and give a recommendation to the Commission in one to two weeks.

Written Notice
of Termination
of Agreement
#2013-545-C to
Loomis
Armored US,
LLC

Written Notice of Termination of Agreement #2013-545-C to Loomis Armored US, LLC — *Presented by Commissioner Elliott*

A Written Notice of Termination to an agreement with Loomis Armored US, LLC was presented. In response to a question, Neal Geddes, Davis County Chief Deputy Civil Attorney, said the County would likely renegotiate to add different facilities and locations.

Cancellation of
the Sept. 10,
2019, Davis
County
Commission
Meeting

Public Notice - Cancellation of the September 10, 2019, Davis County Commission Meeting — *Presented by Commissioner Elliott*

Notice was given that the Sept. 10, 2019, Commission Meeting is canceled. All three Commissioners will be at a meeting in Washington, D.C. They have been invited to the White House to meet with the Presidential Staff. They had this opportunity last year and found it very beneficial.

PUBLIC COMMENTS

Commissioner Elliott invited the public to make comments to the Commission; none were made.

BUSINESS/ ACTION

Notice of Public
Hearing and
Public
Comment

Notice of Public Hearing and Public Comment Period for Davis County PY18 Amended Annual Action Plan — *Presented by Stephen Lyon, Davis County Grants Auditor*

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Period for Davis
County PY18
Amended
Annual Action
Plan

Stephen Lyon introduced a Notice of Public Hearing and Public Comment Period for the Davis County Program Year 18 Amended Annual Action Plan. Four projects were added to the Annual Action Plan for last year. A special solicitation was done, and the four projects added were the Americans with Disabilities Act (ADA) sidewalk project in Centerville, the Golden Years Senior Center roofing project, the ADA doors at the DMV building, and the North Salt Lake ADA project. It necessitates the reopening of the annual action plan and amending it. A notice of this Public Hearing and Public Comment Period, which was previously published to make citizens aware of the opportunity to review and comment on the PY18 Davis County Annual Action Plan, was shown on screens in the Commission Chamber.

**Public Hearing
and Public
Comment
Period**

Commissioner Kamalu moved to open the Public Hearing. Commissioner Elliott seconded the motion. All voted Aye.

No comments were made by members of the public.

Commissioner Kamalu moved to close the Public Hearing. Commissioner Elliott seconded the motion. All voted Aye.

Resolution
#2019-467
adopting the
amended and
restated Annual
Action Plan for
2018-19
Community
Development
Block Grant
(CDBG) funding

Resolution #2019-467 adopting the amended and restated Annual Action Plan for 2018-19 Community Development Block Grant (CDBG) funding — Presented by Stephen Lyon, Davis County Grants Auditor

A resolution was presented adopting the amended and restated Annual Action Plan for 2018-19 for the Community Development Block Grant. The funding remains the same, but the number of projects is increased, and the reporting levels and expectations from HUD are maintained. The contract period is 07/01/2018 to 06/30/2019. The amount is \$900,700.

Motion to Approve: Com. Kamalu
Seconded: Com. Elliott
All voted Aye

Summary List
#2019-468 of
Adoption
Agreements,
February
through July
2019

Summary List #2019-468 of Adoption Agreements, February through July 2019 — Presented by Rhett Nicks, Davis County Animal Care & Control Director

A summary list of animal adoptions for the months of February through July was presented. Many of these adoptions should have been brought before the Commission earlier in the year, but there were staffing issues. It was also noted that Animal Care and Control doubled the number of adoptions within the first six months of the year. Adoptions in this summary included 16 chickens, 2 cockatiels, 1 duck, 1 parrot, 293 cats, 259 dogs, 13 guinea pigs, 31 rabbits, 1 pig, 1 Rex [rabbit], 7 turtles, 2 hamsters, 1 rat, 2 ferrets, 1 horse, and, 1 tortoise, for a total of 732 [632] critters.

Motion to Approve: Com. Kamalu
Seconded: Com. Elliott
All voted Aye

Resolution
#2019-469
Adopting Social
Conscious
Animal
Sheltering
Principles

Resolution #2019-469 Adopting Social Conscious Animal Sheltering Principles — Presented by Rhett Nicks, Davis County Animal Care & Control Director

A resolution adopting socially conscious sheltering principles was presented. The principles were discussed in the Commission Work Session held before the regular meeting. These are comprehensive guiding principles for the shelter moving forward. Members of the public can learn more by visiting the Davis

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County website and clicking on Animal Care and Control. The department will have a web page dedicated to socially conscious sheltering and its eight tenets as well as an explanation of how Davis County has been furthering and complying with those tenets. The site will also have posters, rack cards, and other basic information to enhance understanding of the change. Commissioners commented that they like the objective to promote the human and animal bond.

Motion to Approve: Com. Kamalu
Seconded: Com. Elliott
All voted Aye

Request #2019-470 to accept and authorize the recording of a Permanent Drainage Channel Access and Maintenance Easement and Agreement with Westward Development, LLC

Request #2019-470 to accept and authorize the recording of a Permanent Drainage Channel Access and Maintenance Easement and Agreement with Westward Development, LLC on part of Tax ID 12-046-0142 — Presented by Tony Thompson, Davis County Property Manager

A permanent drainage channel access and maintenance easement and agreement was presented affecting property Tax ID 12-046-0142. It is an easement to the County to get in and maintain a new drainage connection to what's known as the 200 South drain or outflow in West Point. There's a subdivision coming in, and the developer is going to put in a detention basin to collect stormwater and meter flow it out into this easement and down into the Great Salt Lake. Commissioners were asked to consider the easement for acceptance and to authorize recording it after acceptance is given.

Request #2019-471 to grant a Temporary Access License to the FRIENDS of Great Salt Lake for space for a dumpster during the International Coastal Cleanup

Request #2019-471 to grant a Temporary Access License to the FRIENDS of Great Salt Lake for space for a dumpster during the International Coastal Cleanup on Tax ID 12-100-0054 (Antelope Island Causeway Trailhead Parking Lot in Syracuse) — Presented by Tony Thompson, Davis County Property Manager

A temporary access license for the Friends of Great Salt Lake was presented. The request affects Tax ID 12-100-0054, which is the County-owned and maintained parking lot area by the Antelope Island Causeway entrance. Friends of the Great Salt Lake are participating in a Coastal Cleanup Day, and the area they are cleaning is where sportsmen do target practice and shooting on the Great Salt Lake. The purpose of the request is to place a 20-foot dumpster there for the clean-up starting on Saturday, Sept. 14. Commissioners expressed appreciation for the group's willingness to do the cleanup and asked if the situation had been resolved so there won't be shooting there anymore. Commissioner Elliott said he would follow up on the issue. The license period is 30 days, from 09/13/2019 to 10/12/2019.

Motion to Approve: Com. Kamalu
Seconded: Com. Elliott
All voted Aye

Summary List #2019-472 of space rental agreements at the Legacy Events Center

Summary List #2019-472 of space rental agreements at the Legacy Events Center — Presented by Dave Hansen, Davis County Legacy Events Center Director

A summary list of 10 agreements for rental space at the Legacy Events Center was presented. The agreements are for a wide range of events, from Christmas parties and corporate parties to dog shows and seminars. The contract period is 08/31/2019 to 12/14/2019. The receivable amount is \$3,676.99.

Motion to Approve: Com. Kamalu
Seconded: Com. Elliott
All voted Aye

Letter of Concurrence #2019-473 to the Jordan

Letter of Concurrence #2019-473 to the Jordan Valley Water Conservancy District to obtain an FCC license to operate on 159.2325 MHz — Presented by Chief Deputy Poulsen, Davis County Sheriff's Office

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Valley Water Conservancy District to obtain an FCC license to operate on 159.2325 MHz

A Letter of Concurrence to the Jordan Valley Water Conservancy District was presented. The purpose of the Letter of Concurrence is for the Jordan Valley Water Conservancy District to gain a Federal Communications Commission (FCC) license to operate on a channel adjacent to one currently used by the Davis County Sheriff's Office. They would be on 159.2325 MHz, and the Sheriff's Office operates on 159.225 MHz. The Jordan Valley Water Conservancy District will take any and all responsibility for correcting any problems incurred by this, so that any cost involvement will fall back to them.

Agreement #2019-474 with Utah Dept. of Public Safety, Bureau of Criminal Identification for 2019-2020 Utah Criminal Justice Information System (UCJIS) User Agreement

Agreement #2019-474 with Utah Dept. of Public Safety, Bureau of Criminal Identification for a 2019-2020 Utah Criminal Justice Information System (UCJIS) User Agreement — *Presented by Chief Deputy Poulsen, Davis County Sheriff's Office*

An agreement with the Utah Department of Public Safety, for the Bureau of Criminal Identification, was presented. The contract is a Utah Criminal Justice Information System (UCJIS) user agreement for any information run through the Department of Public Safety for law enforcement purposes and is for any users of Davis County Sheriff's Office dispatch services. The contract period is 07/01/2019 to 06/30/2020. This agreement is neither payable nor receivable.

Motion to Approve: Com. Kamalu
Seconded: Com. Elliott
All voted Aye

Agreement #2016-92-A with Schindler Elevator Corporation for elevator inspection and maintenance services for the Administration Building

Agreement #2016-92-A with Schindler Elevator Corporation for elevator inspection and maintenance services for the Administration Building — *Presented by Lane Rose, Assistant Director of Davis County Facilities Management, in place of Mack McDonald, Davis County Facilities Director*

Two contracts were presented for renewal for elevator services. The first agreement presented is with Schindler Elevator Corporation for elevator inspection and maintenance services for the three elevators in the Davis County Administration Building. In response to a question about speeding up the elevators, Commissioners were informed that a service tech had been unable to accommodate that request; someone else should be out in the next week or two to address that programming issue. The contract period is 08/20/2019 to 03/28/2022. The payable amount is \$26,820.

Agreement #2016-91-A with KONE Inc. for elevator inspection and maintenance services for Legacy Events Center, Health Dept., South Branch Library, and the Memorial Courthouse

Agreement #2016-91-A with KONE Inc. for elevator inspection and maintenance services for the Legacy Events Center, Health Dept., South Branch Library, and the Memorial Courthouse - *Presented by Lane Rose, Assistant Director of Davis County Facilities Management, in place of Davis County Facilities Director Mack McDonald*

The second contract for elevator services is with KONE Inc., to inspect and maintain elevators at the Legacy Events Center, the Health Department, the Bountiful Library, and the Memorial Courthouse. This contract amendment did reflect a slight increase of \$50 per year. The contract period is 08/20/2019 to 03/28/2022. The payable amount is \$22,051.72.

Motion to Approve: Com. Kamalu
Seconded: Com. Elliott
All voted Aye

Resolution #2019-475 to appoint Todd Meyers to the South Davis Recreation District Administrative Control Board

Resolution #2019-475 to appoint Todd Meyers to the South Davis Recreation District Administrative Control Board — *Presented by Commissioner Elliott*

A Resolution was presented to appoint Todd Meyers to the South Davis Recreation District Administrative Control Board. He is filling the unexpired term of Nate Pugsley. Several applications were received for the position, and several interviews were done. Board members were brought in to help with the interview process to find the best fit. All applicants had excellent qualifications but, after two interviews, it was Todd Meyers who rose above because of his desires, his background, and his ability to see the future for the South Davis Recreation District. He is currently a planner for Maverick, Inc., but his background, degree, and experience in Idaho, are in recreation. He has a passion for recreation districts and has ideas that the

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County is not currently using in the South Davis Recreation District, so he might bring balance to the board. The period of service is 09/03/2019 to 12/31/2021.

Motion to Approve: Com. Elliott
Seconded: Com. Kamalu
All voted Aye

Commissioner Kamalu moved to recess to Board of Equalization. Commissioner Elliott seconded the motion. All voted Aye.

BOARD OF EQUALIZATION

Property Tax
Register

Property Tax Register matters were presented by Curtis Koch, Davis County Clerk/Auditor.

Commissioners were asked to consider the following:

- Under Auditor Adjustments, a report recommending approval of appeals totaling \$1,004,074, a report with several No Change in Values recommended, and a report with one recommendation to dismiss.
- Under Corrections, four veteran exemption tax abatements for the year 2018.

Motion to Approve: Com. Kamalu
Seconded: Com. Elliott
All voted Aye

Commissioner Kamalu moved to reconvene Commission Meeting. Commissioner Elliott seconded the motion. All voted Aye.

CONSENT ITEMS

Check Registers

Check Registers

Check Registers were approved.

Motion to Approve: Com. Kamalu
Seconded: Com. Elliott
All voted Aye

Indigent
Hardship
Abatement
Register

Indigent Hardship Abatement Register

The Indigent Abatement Register for the following names was presented for approval:

- Susan Lujan
- Shantel Martinez
- Lisa R Parris
- Carma R Simons
- Sheila Simmons

Motion to Approve: Com. Kamalu
Seconded: Com. Elliott

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All voted Aye

Commission Meeting Minutes

Meeting Minutes

Meeting Minutes for Work Session Minutes for August 20, 2019, were presented for approval.

Motion to Approve: Com. Kamalu
Seconded: Com. Elliott
All voted Aye

COMMISSION COMMENTS

Commissioner Elliott noted that Commission Meeting was being live-streamed for the first time and welcomed those watching. He also gave a reminder that the regular Commission Meeting has been moved to 4 p.m., so members of the general public who would like to come and make comments about the County may do so later in the day.

There was a fire in Bountiful last week. Commissioner Elliott thanked the firefighters and law enforcement members who were able to get people evacuated and expressed sadness at the loss of houses and other structures. There is currently a fire in Layton so, again, thanks are due to the fire departments. He was on the phone with Bekee Hotze, the U.S. Forest Service's regional director for this area, for the Bountiful and Layton fires and said they put hard work into getting these put out. He asked that people be very cautious about lighting campfires in the hills because grasses are dry and tender, and it sounds like that was the cause of these fires.

Commissioner Kamalu said many people take care of their campfires, but occasionally people forget they have to completely extinguish them with water, spread the ashes, and make sure they do not leave until everything is completely extinguished. It's a tremendous responsibility and was discussed earlier in the year when Commissioners warned that the wet spring season could be tricky with the grasses after the [summer] heat. The County didn't have much rain in August, so there's no doubt this is something of which everyone has to be very mindful. She added her thanks for the dangerous work firefighters do taking care of the hot spots and dealing with the fires once they've started. There has been a tremendous response to keep people as safe as possible and, thankfully, there's been no loss of life in these fires so far.

Commissioner Kamalu also spoke of a collaborative effort in Davis County regarding gaps in food. Some people are experiencing hunger in the County, and there are several pantries to help fill those gaps; however, we need a great effort from all organizations in the County. Based on statistics of need, and statistics of pantries delivering food, there is a gap in the more northern part of Davis County. There is a very functional Food Environment workgroup in the County, headed up by Lorna Koci of the Bountiful Community Food Pantry. They've had monthly meetings since January, and Commissioner Kamalu has been in attendance. She expressed her thanks to all of the pantries and particularly to Lorna for her leadership in this area. Lorna spends much time working on this issue and comes to every meeting with more ideas for filling the gap. Commissioner Kamalu said Davis County School district had been involved in this work, but she's excited that they're going to increase their effort. The Davis County way is collaboration when there's a need, she said, adding that it's seen with the fires, with the cities' response, and with food and hunger.

MEETING ADJOURNED

Commission meeting was adjourned at 4:39 p.m.

Minutes prepared by:
Becky R. Wright
Deputy Clerk/Auditor

Minutes approved on: 10/1/2019

/s/ Curtis Koch
Curtis Koch
Clerk/Auditor

/s/ Randy B. Elliott
Randy B. Elliott
Commission Chair