

COMMISSIONERS' MINUTES – DAVIS COUNTY

COMMISSION MEETING MINUTES

April 28, 2020

The Board of Davis County Commissioners met for their regularly scheduled meeting at 4:00 p.m. on April 28, 2020, in room 303 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah. Required legal notice of this meeting was given.

Present on the dais were: Commissioner Lorene Miner Kamalu, Chair; Commissioner Bob J Stevenson, Vice-Chair; and Commissioner Randy B. Elliott. Heidi Voordeckers, Davis County Chief Deputy Clerk/Auditor; and Neal Geddes, Chief Civil Deputy County Attorney, were both present in the audience.

All documents from this meeting are on file in the Davis County Clerk/Auditor's Office. The agenda for this meeting is incorporated into the minutes as item headers.

OPENING

Due to the ongoing Coronavirus pandemic, special meeting circumstances apply.

NOTICE OF SPECIAL MEETING CIRCUMSTANCES DUE TO COVID-19 PANDEMIC: In keeping with recommendations of Federal, State and Local authorities to limit public gatherings to control the continuing spread of COVID-19, and in accordance with Utah Governor Gary Herbert's Executive Order on March 18, 2020, suspending some requirements of the Utah Open and Public Meetings Act, the Board of Davis County Commissioners will make the following adjustments to our normal meeting procedures.

- Some or all members of the Board and meeting presenters may participate electronically via phone or video conference.
- In-person participants will be limited to no more than 10 people and will be by invitation only.
- **Public Comment will not be taken during the meeting but may be submitted through the means listed below. Comments submitted before 3:30 pm on Tuesday, April 14 will be distributed to Board members prior to the meeting:**
- **Online at <https://www.daviscountyutah.gov/commission/contact>, via email at commissioners@daviscountyutah.gov or by telephone at 801-451-3200**
- Meeting proceedings may be viewed remotely through YouTube live-streaming: <https://www.daviscountyutah.gov/commission/meetings>

The meeting convened at 4:00 p.m., and Janet Hanson, Commission Office Manager led the Pledge of Allegiance.

Recognitions,
Presentations &
Informational
Items

April Employee Service Awards — *Presented by Commissioner Kamalu*

There were several employee service awards given for April. Due to the continued need for social distancing, each individual was not present, but was recognized in their departments, and issued a medallion, gift card, and a certificate. They were announced as follows:

Heidi Voordeckers, Clerk/ Auditor's Office, 5 years

Allen Aoki, Valley View Golf Course, 5 years

Nanci Olsen, Library, 10 years

Kathy Donais, Assessors, 15 years

Joshua Boucher, Sheriff's Office, 15 years

Michael Hanney, Health Senior Services, 20 years

Lisa Glad, Library, 20 years

George Cannon, Sheriff's Office, 35 years

Chadwick Britt, Public Works, 35 years

Request for Proposals (RFP) opening for the Memorial Courthouse Restoration — *Presented by Heidi Voordeckers, Chief Deputy Clerk/Auditor*

The Request for Proposals (RFP) closed yesterday at 5:00 p.m. There were nine responses, and all of these contractors did a walk-through of the building as required. The nine companies that responded were as

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follows:

- Gramoll Construction Co.
- Big D Construction
- Zwick Construction
- Hughes General Contractors, Inc.
- Stout Construction
- Layton Construction, LLC
- Entelen Design Build, LLC
- Hogan and Associates, Inc.
- Jacobsen Construction Co.

PUBLIC COMMENTS

The public was invited to submit comments to the Commission. There were none submitted.

BUSINESS/ ACTION

Agreement #2020-0165 with Summit Food Service, LLC for inmate phone and video visitation services

Agreement #2020-0165 with Summit Food Service, LLC for inmate phone and video visitation services— Presented by Commissioner Kamalu

This agreement is with Summit Food Service, LLC for inmate phone and video visitation services. The contract period is 04/28/2020 to 02/23/2025. The amount is inmate telephone commission of 78.5% to Davis County, video visitation commission of 30% to Davis County, with various rates for services on tablets paid by inmates.

Amendment #2008-0157-B with US Marshals Service for use of guard services to monitor Federal Prisoners

Amendment #2008-0157-B with US Marshals Service for the use of guard services to monitor Federal Prisoners during court hearings via video conferencing— Presented by Commissioner Kamalu

This contract is amended with US Marshals Service in response to the pandemic for the use of guard services to monitor Federal Prisoners during court hearings via video conferencing when the federal judiciary has restricted in-person presentation of a prisoner before the courts. The contract period begins on 04/01/2020. The receivable amount is \$32.11 per hour, per guard.

#2020-0166 Assurances to U.S. Dept. of Justice that Davis County's Financial Management System

#2020-0166 Assurances to U.S. Dept. of Justice that Davis County's Financial Management System complies with financial requirements for Federal awards— Presented by Commissioner Kamalu

This provides assurances to the US Dept. of Justice that Davis County's Financial Management System complies with the financial requirements for Federal awards. This document will attach to the Department of Justice fiscal year 2020 grant application once it is completed. The contract period begins on 04/21/2020.

Agreement #2015-0332-A with Weber County to allow citizens access to both county libraries

Agreement #2015-0332-A with Weber County to allow citizens access to both county libraries— Presented by Commissioner Kamalu

This reciprocal borrowing agreement with Weber County grants access to citizens residing in Davis and Weber Counties to access each other's libraries. It will allow patrons to obtain non-resident library cards from the other library system at no cost for the purpose of checking out materials only. It has been in place since 1995 and renews every five years. It was noted that both library systems are similar in size and the number of locations so there is minimal strain on either system and annually, approximately 3,500 to 5,000 patrons from each county use this service. The contract period is 07/01/2020 to 06/30/2025.

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Agreement #2020-0167 with Georgia Beddie to accept \$500 donation to Davis County Animal Care

Agreement #2020-0167 with Georgia Beddie to accept \$500 donation to Davis County Animal Care— Presented by Commissioner Kamalu

This is an agreement with Georgia Beddie to accept a \$500 donation to Davis County Animal Care. The contract period is 04/23/2020 to 04/23/2020. The receivable amount is \$500.

Donation #2020-0168 Request to donate funds to the Miss Utah Scholarship Organization for scholarship funding for Miss Davis County Scholarship Pageant

Donation #2020-0168 A Request to donate funds to the Miss Utah Scholarship Organization for scholarship funding for Miss Davis County Scholarship Pageant— Presented by Commissioner Kamalu

This was a request to donate funds to the Miss Utah Scholarship Organization for scholarship funding for Miss Davis County Scholarship Pageant. The contract period is 05/01/2020 to 04/30/2021. The payable amount is \$2,800.

The Commission commented that the money to fund this request and the following donation requests, come from reserve monies previously funded by charitable events; it does not come from the General Fund.

Donation #2020-0169 Request to donate funds to Woods Cross City to be used for its Summer Literacy Program

Donation #2020-0169 Request to donate funds to Woods Cross City to be used for its Summer Literacy Program— Presented by Commissioner Kamalu

This request is to donate funds to Woods Cross City to be used for its Summer Literacy Program. The contract period is 07/01/2020 to 08/31/2021. The payable amount is \$650.

Donation #2020-0170 Request to donate funds to Davis Education Foundation to be used for Safe Night Graduation Parties

Donation #2020-0170 Request to donate funds to Davis Education Foundation to be used for Safe Night Graduation Parties— Presented by Commissioner Kamalu

This request is to donate funds to the Davis Education Foundation to be used for Safe Night Graduation Parties. The Foundation is planning on holding this event later this year when social distancing is less restrictive. The \$4,000 donation will give each high school in Davis County [\$500] to be used for their safe night graduation parties. The contract period is 06/01/2020 to 08/31/2020. The payable amount is \$4,000.

Summary List #2020-0171 of Legacy Events Center rental agreements (6)

Summary List #2020-0171 of Legacy Events Center rental agreements (6)— Presented by Commissioner Kamalu

This is a summary list of (6) rental agreements for the Legacy Events Center. The contract period is 03/11/2020 to 03/11/2021. The receivable amount is \$5,679.64.

Motion to Approve All Items: Com. Stevenson
Seconded: Com. Elliott
All voted Aye

Commissioner Elliott moved to recess to Board of Equalization. Commissioner Stevenson seconded the motion. All voted Aye.

**BOARD OF
EQUALIZATION**

Property Tax Register

Property Tax Register matters were presented by Heidi Voordeckers, Davis County Chief Deputy Clerk/Auditor, as follows:

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Under Auditor adjustments, there were six corrections to veteran exemption tax abatements for 2019, totalling approximately \$8,000.

Motion to Approve: Com. Elliott
Seconded: Com. Stevenson
All voted Aye

Commissioner Elliott moved to reconvene Commission Meeting. Commissioner Stevenson seconded the motion. All voted Aye.

CONSENT ITEMS

Check Registers

Check Registers

Check Registers were approved.

Motion to Approve: Com. Elliott
Seconded: Com. Stevenson
All voted Aye

COMMISSION COMMENTS

Commissioner Stevenson had to leave early to attend a Wasatch Integrated Waste meeting.

Commissioner Elliott said that we are all eagerly awaiting the Governor's guidance next Friday for moving from red to orange. It's been recommended that everybody wears their masks in public while continuing to practice social distancing so that businesses can get up and going again and the economy can start rolling.

Commissioner Kamalu said that she has renewed sympathy for everyone who has extraordinary events going on during this extraordinary time that makes it very challenging. She expressed gratitude for the health care workers. She said it may be helpful to know that regular medical-type masks can be worn more than once out in public and said wearing any sort of a cloth face-covering out in public is better than nothing. The Center for Disease Control (CDC) says it helps to reduce the spread of the virus especially for individuals who may have it but not be symptomatic and it prevents the spread of saliva droplets from getting on any surfaces. Eventually, all of us will be exposed to the virus and she said not to be fearful. Commissioner Kamalu said we are being responsible when we choose to be compliant with what our public health experts are telling us. We are fortunate in Davis County to have flattened the curve, and many people have recovered from the virus. The County continues monitoring the data to be able to make good policy decisions. The State has come out with some guidelines on moving into the next phase of opening up the state, and it is anticipated the County Health Department guidelines will be available as early as tonight on the County website. Those guidelines will be aligned in many ways for consistency and to prevent confusion. We are still under the current order and nothing will change until it is updated on May 1, 2020, but this information gives guidance to the citizens and businesses that have been shuttered and can now reopen. The State guidelines can be found at [coronavirus.utah.gov] and Utah leads 2.0 is found at [coronavirus.utah.gov/utah-leads-together]. You will find all the addendums on the website that give both consumers and businesses operational guidance. The Davis County Health Department, under the direction of Brian Hatch, has been influential on a state level sharing their expertise and their methods as being considered best business practices.

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Minutes prepared by:

Shairise Bills

Deputy Clerk/Auditor

Minutes approved on: 05/19/2020

/s/ Curtis Koch

Curtis Koch

Clerk/Auditor

/s/ Lorene Miner Kamalu

Lorene Miner Kamalu

Commission Chair