

COMMISSIONERS' MINUTES – DAVIS COUNTY

COMMISSION MEETING MINUTES October 6, 2020

The Board of Davis County Commissioners met for their regularly scheduled meeting at 4:00 p.m. on October 6, 2020, in room 303 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah. Required legal notice of this meeting was given.

Present on the dais were: Commissioner Lorene Miner Kamalu, Chair; Commissioner Bob J Stevenson, Vice-Chair; and Commissioner Randy B. Elliott. Also present: Curtis Koch, Davis County Clerk/Auditor; and Neal Geddes, Chief Civil Deputy County Attorney.

All documents from this meeting are on file in the Davis County Clerk/Auditor’s Office. The agenda for this meeting is incorporated into the minutes as item headers.

OPENING

Due to the coronavirus pandemic, special meeting circumstances apply.

In consideration of the COVID-19 pandemic, attendance will be limited to no more than 20 individuals, including Commission and staff. Masks are recommended and all those in attendance will be required to participate in a socially distant manner. Because of the room occupancy limitation, those wishing to watch the meeting are encouraged to do so by viewing the meeting online. Meeting proceedings may be viewed remotely through YouTube live streaming at <https://www.daviscountyutah.gov/commission/meetings>. Those wishing to direct comments to the Commission regarding a public hearing or to make public comment can do so in-person or by emailing comments to commissioners@daviscountyutah.gov by 3 p.m. the day of the meeting.

The meeting opened at 4:01 p.m., and it was not livestreamed because an earlier power outage caused issues with the software. A reminder was given of the special meeting circumstances made necessary by the ongoing pandemic, and it was noted that no public comments related to this agenda were received prior to the meeting.

Charlene Lamph, Davis County Risk Manager, led the Pledge of Allegiance.

Recognitions,
Presentations &
Informational
Items

Reading of RFP responses for Real and Personal Property Appeals-Hearing Officer Services — Presented by Curtis Koch, Davis County Clerk/Auditor

Two companies or firms replied to the County’s Request for Proposal responses (RFPs) for Real and Personal Property Appeals-Hearing Officers: A Professional Appraisal Firm; and Free and Associates, Inc. They will be considered based upon the proposals, and a recommendation will be brought to the Commission.

PUBLIC COMMENTS

Public comments were invited, but none were made.

BUSINESS/ ACTION

Resolution
#2020-548 to
adopt
additional 2020
budget
requests to be
funded by new
revenues and
monies unspent
from prior
years

Resolution #2020-548 to adopt additional 2020 budget requests - requests funded by new revenues and monies unspent from prior years — Presented by Curtis Koch, Davis County Clerk/Auditor

Commissioners were asked to approve a resolution to adopt additional 2020 budget requests. The requests will be funded by new revenues and monies unspent from prior years. The requests were outlined in the resolution. The Clerk/Auditor explained that expenses in Fund 18 related to CARES (Coronavirus Aid, Relief, and Economic Security) grant money for Meet in Utah are to help promote and bring conferences back to Davis County. Additional contribution is recognized in Conference Center Operations to make up for losses due to various events canceling this year; this is being done through the Tourism fund.

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Many of the budget requests were to repair damage caused by a windstorm on Sept. 7, 2020. Charlene Lamph, Davis County Risk Manager, noted that the County had met its \$100,000 deductible and probably has another \$150,000 on top of that to get everything repaired. Gratitude was expressed for all of the help in taking care of County properties.

The budget period is 10/06/2020 to 12/31/2020. The payable amount is \$1,242,971.

See Attachment A1-A2, Resolution #2020-548, October 6 2020 Resolution & Budget Opening Items, for the complete list of additional budget appropriation requests.

Notice of Public Hearing

Notice of Public Hearing to consider additional budget appropriation requests - requests funded by new revenues monies spent from prior years — Presented by Commissioner Kamalu

Commissioner Stevenson moved to open a Public Hearing to consider the budget appropriations requests.
Commissioner Elliott seconded the motion. All voted Aye.

PUBLIC HEARING

Commissioner Kamalu invited public comments regarding the additional budget appropriation requests. No comments were made.

Motion to Close the Public Hearing and Approve the Requests Presented: Com. Stevenson
Seconded: Com. Elliott
All voted Aye

Agreement #2020-549 with Friends of Antelope Island for funding to be used for backcountry campsites and a mulch restroom

Agreement #2020-549 with Friends of Antelope Island for funding to be used for backcountry campsites and a mulch restroom — Presented by Commissioner Kamalu

A Tourism Agreement with Friends of Antelope Island, for funding to be used for backcountry campsites and a mulch restroom at Antelope Island State Park, was presented. This item was discussed in a Work Session, and Commissioners found it interesting and helpful to hear about improvements to the State Park. The contract period is 10/06/2020 to 12/31/2020. The payable amount is \$25,000.

Interlocal Agreement #2020-550 with Bountiful City for receipt of 27% of Tranche 1 CARES Act Funds to help fund Davis CARES Business Grant Program

Interlocal Agreement #2020-550 with Bountiful City for receipt of 27% of Tranche 1 CARES Act Funds to help fund the Davis CARES Business Grant Program — Presented by Commissioner Kamalu

An interlocal agreement with Bountiful City, for receipt of 27% of Tranche 1 CARES Act Funds, was introduced to help fund the Davis CARES Business Grant Program. Commissioners expressed appreciation for the cities that have partnered with the County in this way. The contract period is 10/06/2020 to 11/30/2020. The receivable amount is \$352,516.

Application #2020-551 made to Davis County Legislative Body under 52-2-1347 for adjustment or deferral of 2019 property tax

Application #2020-551 made to Davis County Legislative Body under 52-2-1347 for consideration of adjustment or deferral of 2019 property tax on ID's: 13-047-0050; 13-047-0053; 14-0380074; and 14-038-0078 — Presented by Commissioner Kamalu

An application was made to the Davis County Legislative Body, under Utah Code 52-2-1347, for consideration of adjustment or deferral of 2019 property tax on these Tax IDs: 13-047-0050; 13-047-0053; 14-038-0074; and 14-038-0078. The terms are 01/01/2019 to 12/31/2019. The payable amount is \$10,724.65.

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Resolution #2020-552 of appointment of a Davis County representative and alternate for the Utah Counties Indemnity Pool Annual Membership Meeting

Resolution #2020-552 of appointment of a Davis County representative and alternate representative for the Utah Counties Indemnity Pool Annual Membership Meeting on November 19, 2020 — Presented by Commissioner Kamalu

This resolution of appointment is for a Davis County representative, and alternate representative, for the Utah Counties Indemnity Pool (UCIP) annual membership meeting on Nov. 19, 2020. UCIP is, essentially, the County's insurance company. The representative for Davis County is Commissioner Bob Stevenson, and the alternate representative is Commissioner Randy Elliott. The term is 11/19/2020 to 11/19/2020. The resolution has no financial impact.

Agreement #2020-553 with Legacy Mill and Cabinet, Corp. for installation of cabinets for Sheriff's Office employee break room

Agreement #2020-553 with Legacy Mill and Cabinet, Corp. for installation of cabinets for Davis County Sheriff's Office employee break room — Presented by Commissioner Kamalu

An agreement with Legacy Mill and Cabinet, Corp. for the installation of cabinets for the Davis County Sheriff's Office employee break room, was presented. Exhibit A of the agreement has detailed drawings. The agreement begins 10/06/2020 and ends when both parties have satisfied the contract. The payable amount is \$5,212.

Training Reimbursement Agreement #2020-554 with Blake Berry

Training Reimbursement Agreement #2020-554 with Blake Berry for Special Functions and Basic Corrections Academy training including costs, wages and benefits — Presented by Commissioner Kamalu

A training reimbursement agreement with Blake Berry, was introduced. The agreement is for Special Functions and Basic Corrections Academy, to include training costs, wages and benefits. The contract period is 10/06/2020 to 10/06/2022. The receivable amount is \$13,830.

Training Reimbursement Agreement #2020-555 with Brittany Dawn Turner

Training Reimbursement Agreement #2020-555 with Brittany Dawn Turner for Special Functions and Basic Corrections Academy training including costs, wages and benefits — Presented by Commissioner Kamalu

An agreement with Brittany Dawn Turner, also for training reimbursement, was introduced. The agreement is for Special Functions and Basic Corrections Academy, to include training costs, benefits and wages. The contract period is 10/06/2020 to 10/06/2022. The receivable amount is \$13,518.

Agreement #2020-556 with ADT LLC to provide In-Home Senior Services to older adults and adults with disabilities

Agreement #2020-556 with ADT LLC to provide In-Home Senior Services to older adults and adults with disabilities to avoid unnecessary or premature institutionalization of high-risk seniors — Presented by Commissioner Kamalu

An agreement with ADT LLC, to provide In-Home Senior Services to older adults and adults with disabilities to avoid unnecessary or premature institutionalization of high-risk seniors, was presented for ratification. The contract period is 10/06/2020 to 06/30/2021. The payable amount is dependent upon services provided.

Agreement #2020-557 with the Utah Dept. of Health for use of shared data through the Internal Utah Opioid Data to Action Dashboard

Agreement #2020-557 with the Utah Dept. of Health for use of shared data through the Internal Utah Opioid Data to Action Dashboard — Presented by Commissioner Kamalu

The Utah Department of Health is committed to providing useful data to public health partners that can inform policy and guide interventions while also protecting the privacy of individuals and presenting accurate and reliable results. The purpose of this data use agreement is to ensure the appropriate use of the data through the Internal Opioid Dashboard. The contract begins 10/06/2020, and there is no ending date or pertinent financial information.

Agreement 2020-558 with Budget Blinds to fix solar blinds at Layton

Agreement #2020-558 with Budget Blinds to fix solar blinds for skylights in quiet rooms at the Layton Branch Library — Presented by Commissioner Kamalu

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Branch Library

The contract period is 10/06/2020 to 11/30/2020. The payable amount is \$4,112.

Amendment #2019-40-A with State of Utah for lease extension for Pre-Trial Services in Layton Court Building

Amendment #2019-40-A with the State of Utah for a one (1) year lease extension for Pre-Trial Services in Layton Court Building — Presented by Commissioner Kamalu

The contract period is 12/13/2020 to 12/12/2021. The payable amount is \$1,266.84.

Agreement #2020-559 with Arise Competitions for space rental at Legacy Events Center for dance competition

Agreement #2020-559 with Arise Competitions for space rental at the Legacy Events Center for a dance competition — Presented by Commissioner Kamalu

This contract is for a new event coming to Davis County's Legacy Events Center. It is a dance competition for kids ages 5 to 18. Competitors will come from Cache County to Utah County, with a few teams coming from Idaho and Wyoming. The contract period is 04/28/2021 to 05/01/2021. The receivable amount is \$4,573.20.

Summary List #2020-560 of agreements for events at Legacy Events Center

Summary List #2020-560 of agreements (6) for events held at Legacy Events Center as of September 30, 2020 — Presented by Commissioner Kamalu

The contract period is 09/18/2020 to 09/27/2020. The receivable amount is \$270.28.

Summary List #2020-561 of agreements for events held at Legacy Events Center

Summary List #2020-561 of agreements (6) for events held at Legacy Events Center as of October 1, 2020 — Presented by Commissioner Kamalu

The contract period is 09/15/2020 to 12/06/2020. The receivable amount is \$1,686.51.

Agreement #2020-562 with Bragg Crane Service to utilize crane services for Baer Creek Project in Kaysville

Agreement #2020-562 with Bragg Crane Service to utilize crane services for Baer Creek Project in Kaysville — Presented by Commissioner Kamalu

An agreement with Bragg Crane Service was presented for the utilization of crane services for precast pipe sections on the Baer Creek Project at Burton Lane and Kay Drive, in Kaysville. The contract period is 10/06/2020 to 10/06/2021. The payable amount is to be determined.

Agreement #2020-563 with Acme Construction, Inc. for Mill Creek Sediment Basin Concrete Floor Project

Agreement #2020-563 with Acme Construction, Inc. for project contract, general conditions, Performance and Payment Bonds for the Mill Creek Sediment Basin Concrete Floor Project — Presented by Commissioner Kamalu

The contract period is 09/29/2020 to 09/30/2021. The payable amount is \$230,555.

Resolution and interlocal agreements #2020-564 to #2020-569 to place permanent Ballot Drop Boxes on cities' properties

Resolution to approve interlocal agreements with the following cities allowing Davis County to place a permanent Ballot Drop Box on city property (n/a): Clinton City, Farmington City, City of North Salt Lake, West Bountiful City, Woods Cross City, Sunset City — Presented by Curtis Koch, Davis County Clerk/Auditor

A resolution was passed to approve interlocal agreements with the following cities to allow Davis County to place permanent Ballot Drop Boxes on city property:

- | | |
|------------------------------------|--------------------------------|
| #2020-564, Clinton City | #2020-567, Sunset City |
| #2020-565, Farmington City | #2020-568, West Bountiful City |
| #2020-566, City of North Salt Lake | #2020-569, Woods Cross City |

Gratitude was expressed for the cities' partnerships as the placement of these permanent Ballot Drop Boxes

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will be good for voters. There are no beginning or ending contract dates, and there is no financial information for this item.

Motion to Approve the Remaining Business and Action Items: Com. Elliott
Seconded: Com. Stevenson
All voted Aye

Commissioner Stevenson moved to recess to the Board of Equalization. Commissioner Elliott seconded the motion. All voted Aye.

BOARD OF EQUALIZATION

Property Tax Register

Property Tax Register matters were presented by Curtis Koch, Davis County Clerk/Auditor, as follows:

Auditor's Adjustments

- A Tax-Exempt Exemption Granted for a Hearing for Davis Behavioral Health on a property they recently purchased
- A report with recommended Change in Land and Building Values totaling \$777,432
- A report recommending No Change in Value
- A report recommending Dismissal of various properties

Auditor's Abatements

- Report with Late Abatement Application Requests totaling \$16,254.95

Auditor's Corrections

- Fifty-one properties; 12 are being sold by a government entity to a private individual, and 39 are being sold from a private individual to a government entity

Assessor's Adjustments

- Assessor-initiated Corrections totaling \$1,321,876

Motion to Approve: Com. Stevenson
Seconded: Com. Elliott
All voted Aye

Commissioner Stevenson moved to reconvene the Commission Meeting. Commissioner Elliott seconded the motion. All voted Aye.

CONSENT ITEMS

Indigent Hardship Abatement Register

Indigent Hardship Register

Hearings were held on Sept. 9 2020. Applications 1, 2, and 3 were approved, and Application 4 was denied.

Motion to Approve: Com. Elliott
Seconded: Com. Stevenson
All voted Aye

Commission Meeting Minutes

Meeting Minutes

Work Session Minutes for September 22, 2020, were presented for approval.

Motion to Approve: Com. Elliott
Seconded: Com. Stevenson
All voted Aye

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**COMMISSION
COMMENTS**

Commissioner Kamalu said Commissioners continue to be in many meetings for the County budget. A lot of preparation has gone into this from the departments, and the meetings will continue throughout the week. She thanked the finance team for their good work.

As far as the pandemic, she said, the County is staying the course and continues following the guidelines for the “Yellow” status. She acknowledged that there are more cases, but that’s the nature of this pandemic – it’s going to roll along. It was known from the start, from the Health Director and Epidemiologist, that eventually everyone would be exposed. It was expected that with students going back to school, and various activities, there would be more gatherings this season. She expressed appreciation to the 75 percent of people in the County who have been following guidelines, because that has been playing out with the data to be very helpful to Davis County in keeping things manageable. From the very start, the goal has not been to stop the illness completely but to try to keep it under control. The Health Department Officer, with his team, said they can handle up to 100 new cases a day as far as their ability to keep up with investigations and contract tracing, which is a key to controlling this pandemic. Commissioners are very grateful for the Health Department's work, and that they are keeping up so well and are a model in the state.

Commissioner Kamalu went to a high school football game in Davis County on Friday, and said almost everyone in the stadium had masks on. That was impressive.

She thanked all of the County's staff for their great work and dedication to the citizens of the County.

**MEETING
ADJOURNED**

Commission meeting was adjourned at 4:28 p.m.

For transparency and ease of use, the following document copy is attached and noted as follows:

A1-A2, Resolution #2020-548, October 6, 2020 Resolution & Budget Opening Items

Minutes prepared by:
Becky R. Wright
Deputy Clerk/Auditor

Minutes approved on:

Curtis Koch
Clerk/Auditor

Lorene Miner Kamalu
Commission Chair

October 6, 2020 Resolution & Budget Opening Items

Fund/Dept.	Rev/Exp	Account #	Account Name	Incr/(Decr)	Reason
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FUND 10 GENERAL FUND					
Sheriff	E	1020210-560260	Bldg & Ground Maint	\$ 65,000	Cost of repairing County owned property damaged in Sept 7, 2020 Windstorm
Justice Court	E	1010122-630270	Bldg Improvements	\$ 29,600	Roll 2019 approved sound system upgrade to 2020 budget
Net Budget Increase/(Decrease)				\$ 94,600	Expense Increase

FUND 18 TOURISM					
Tourism	R	1810170-472300	State Reimbursemen	\$ 136,000	Meet in Utah CARES Grant - Utah Office of Tourism
Tourism	E	1810170-530204	Promotions	\$ 136,000	Meet in Utah CARES Grant - Utah Office of Tourism
Events Center	E	1810172-560260	Bldg & Ground Maint	\$ 60,000	Cost of repairing County owned property damaged in Sept 7, 2020 Windstorm
Conference Cente	E	1810174-530288	Conf Center Operatic	\$ 694,871	Recognize additional contribution to DCC operating loss
Net Budget Increase/(Decrease)				\$ 1,026,871	Expense Increase

FUND 23 LIBRARY					
Library	E	2310580-560260	Bldg & Ground Maint	\$ 1,500	Cost of repairing County owned property damaged in Sept 7, 2020 Windstorm
Net Budget Increase/(Decrease)				\$ 1,500	Expense Increase

FUND 24 PUBLIC WORKS					
Public Works	E	2440410-560260	Bldg & Ground Maint	\$ 25,000	Cost of repairing County owned property damaged in Sept 7, 2020 Windstorm
Net Budget Increase/(Decrease)				\$ 25,000	Expense Increase

FUND 51 GOLF					
Davis Park	E	5170661-560260	Bldg & Ground Maint	\$ 50,000	Cost of repairing County owned property damaged in Sept 7, 2020 Windstorm
Valley View	E	5170662-560260	Bldg & Ground Maint	\$ 40,000	Cost of repairing County owned property damaged in Sept 7, 2020 Windstorm
Net Budget Increase/(Decrease)				\$ 90,000	Expense Increase

FUND 63 FACILITIES					
Facilities	E	6310861-560260	Bldg & Ground Maint	\$ 5,000	Cost of repairing County owned property damaged in Sept 7, 2020 Windstorm
Net Budget Increase/(Decrease)				\$ 5,000	Expense Increase

NET (USE OF) / CONTRIBUTION TO FUND BALANCE

Total Revenue Increase/(Decrease)				\$	
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2020-548

A1

Total Expenditure Increase/(Decrease) \$ 1,242,971
Total Fund Balance Increase/(Decrease) \$ (1,242,971)

Resolution

Utah Code Annotated 17-36-26 (2014), 17-36-24 (1975) and 17-36-23 (1975) as amended. Passed and approved this October 6, 2020 with Commissioners Lorene Miner Kamalu Aye, Bob J Stevenson Aye, and Randy B. Elliott Aye all voting as documented herein above.

Attest

Clerk/Auditor Curtis Koch

Lorene Miner Kamalu
Lorene Miner Kamalu