

COMMISSIONERS' MINUTES – DAVIS COUNTY

COMMISSION MEETING MINUTES

October 20, 2020

The Board of Davis County Commissioners met for their regularly scheduled meeting at 4:00 p.m. on October 20, 2020, in room 303 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah. Required legal notice of this meeting was given.

Present on the dais were: Commissioner Lorene Miner Kamalu, Chair; Commissioner Bob J Stevenson, Vice-Chair; and Commissioner Randy B. Elliott. Also present were Heidi Voordeckers, Davis County Chief Deputy Clerk/Auditor; and Neal Geddes, Chief Civil Deputy County Attorney.

Excused: Curtis Koch, Davis County Clerk/Auditor.

All documents from this meeting are on file in the Davis County Clerk/Auditor's Office. The agenda for this meeting is incorporated into the minutes as item headers.

OPENING

Due to the coronavirus pandemic, special meeting circumstances apply.

In consideration of the COVID-19 pandemic, attendance will be limited to no more than 20 individuals, including Commission and staff. Masks are recommended and all those in attendance will be required to participate in a socially distant manner. Because of the room occupancy limitation, those wishing to watch the meeting are encouraged to do so by viewing the meeting online. Meeting proceedings may be viewed remotely through YouTube live streaming at <https://www.daviscountyutah.gov/commission/meetings>. Those wishing to direct comments to the Commission regarding a public hearing or to make public comment can do so in-person or by emailing comments to commissioners@daviscountyutah.gov by 3 p.m. the day of the meeting.

The meeting convened at 4 p.m. Commissioner Kamalu welcomed those in attendance and gave a reminder about pandemic guidelines in place for Commission meetings. She noted that Clerk/Auditor Curtis Koch was excused and thanked Heidi Voordeckers, Chief Deputy on the Finance side of the Clerk/Auditor's Office, for attending the meeting in his place.

Commissioner Kamalu explained that members of the public may email comments to Commissioners regarding agenda items by 3 p.m on the day of the meeting. No comments were received pertaining to this meeting's agenda.

Heidi Voordeckers led the Pledge of Allegiance.

Recognitions,
Presentations &
Informational
Items

Notice of Intent to Engage in Contract Negotiations with A Professional Appraisal Firm LLC for hearing officer services — Presented by Heidi Voordeckers, Davis County Chief Deputy Clerk/Auditor

A Request for Proposals (RFP) was conducted soliciting Hearing Officer Services for the Board of Equalization. Two responses were received, and it is the County's intent to engage in contract negotiations with both individuals or groups that responded to the RFP.

Notice of Intent to Engage in Contract Negotiations with A Professional Appraisal Firm LL for Hearing Officer Services was presented.

Notice of Intent to Engage in Contract Negotiations with Free and Associates (D. Randall Henderson) for hearing officer services — Presented by Curtis Koch, Davis County Clerk Auditor

Notice of Intent to Engage in Contract Negotiations with Free and Associates (D. Randall Henderson) for Hearing Officer Services was presented.

PUBLIC COMMENTS

Public comment was invited; no comments were made.

BUSINESS/

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ACTION

Agreement #2020-587 with Gale Cengage Learning for license and access to Testing & Education Reference Center database for libraries

Agreement #2020-587 with Gale Cengage Learning for license and access to Testing & Education Reference Center database for libraries — Presented by Commissioner Kamalu

An agreement with Gale Cengage Learning, for license and access to the Testing & Education Reference Center database for libraries, was presented. The contract renewal is for Peterson's Testing & Education Reference Center test preparation database. This resource at the Davis County Library System provides digital practice tests and study materials including standardized tests for higher education, for example AP and ACT tests, as well as professional tests such as the LSAT and GMAT, and vocational tests for cosmetology, firefighter, and postal exams. It also includes help with basic computer skills such as word processing and spreadsheets, and with the United States citizenship exam. The contract period is 10/21/2020 to 10/20/2021. The payable amount is \$4,450.06.

Amendment #2020-497-A with UDOT signifying Davis County certifies conformance with Public Law 115-232, Sec. 889 for West Davis Corridor Project No. S-R 199

Amendment #2020-497-A with Utah Dept. of Transportation (UDOT) to add verbiage signifying Davis County certifies conformance and continued conformance with Public Law 115-232, Sec. 889 for West Davis Corridor Project No. S-R 199 — Presented by Commissioner Kamalu

An amendment was introduced to a contract with UDOT. It is the first amendment to the Davis County master agreement for the West Davis Corridor Project No. S-R (State Route) 199 (229). It adds verbiage signifying that Davis County certifies conformance and continued performance with Public Law 115-232, Section 889 for the West Davis Corridor Project. The contract period is 09/22/2020 to 09/22/2025. There is no pertinent financial information.

Training Reimbursement Agreement #2020-588 with Joseph Scott Whiting

Training Reimbursement Agreement #2020-588 with Joseph Scott Whiting for Special Functions and Basic Corrections Academy Training, including wages, benefits and training costs — Presented by Commissioner Kamalu

The contract period is 10/20/2020 to 10/20/2022. The receivable amount is \$13,518.

Agreement #2020-589 with Ring for user access to Neighbors by Ring, a free app used to partner with citizens in the community when the Sheriff's Office is seeking assistance with an investigation

Agreement #2020-589 with Ring for user access to Neighbors by Ring, a free app used to partner with citizens in the community when the Sheriff's Office is seeking assistance with an investigation — Presented by Commissioner Kamalu

An agreement with Ring was presented. The agreement will enable the Sheriff's Office to partner with citizens in the community, if the Davis County Sheriff's Office is seeking assistance with an investigation. The Sheriff's Office may also post official updates to keep the community informed about incidents that may impact residents. Ring is an existing company that many people use. The contract begins 10/20/2020; there is no ending date, nor is there any financial information.

It was noted that the Davis County Sheriff's Office has, for four weeks, been letting the community know about an increase in thefts out of vehicles throughout the County. It's very helpful when they put word out about trends so people can take extra precautions and watch out for their own property and that of their neighbors. Citizens must do their part and not leave valuables where they are easily stolen.

Amendment #2019-525-B with Utah Dept. of Health for additional WIC funding for Federal Fiscal Year 2021

Amendment #2019-525-B with Utah Dept. of Health for additional WIC funding for Federal Fiscal Year 2021 — Presented by Commissioner Kamalu

An amendment was introduced to a contract with the Utah Department of Health for additional Women, Infants, and Children's (WIC) funding for the Federal Fiscal Year 2021. The contract period is 10/01/2020 to 09/30/2021. The receivable amount is \$985,315.

Agreement #2020-590 with Utah Dept. of Human Services, Division of Aging and Adult

Agreement #2020-590 with Utah Dept. of Human Services, Division of Aging and Adult Services for Coronavirus Aid, Relief and Economic Security (CARES) funding to provide Meals on Wheels for individuals qualifying for services from the Division of Services for People with Disabilities (DSPD) — Presented by Commissioner Kamalu

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Services for CARES funding to provide Meals on Wheels for individuals qualifying for services from DSPD

An agreement with the Utah Department of Human Services, Division of Aging and Adult Services, was presented. The agreement is for funding to provide Meals on Wheels for approved individuals on the Division of Services for People with Disabilities (DSPD) waiting list using Coronavirus Aid Relief and Economic Securities (CARES) Act funding. The contract period is 09/01/2020 to 12/30/2020. The receivable amount is \$102,092.

Agreement #2020-591 with UTA/FTA to provide funding for replacement bus, graphics for bus, four vehicle tablets for piloting RidePilot software, and accompanying certifications and assurances

Agreement #2020-591 with Utah Transit Authority/Federal Transit Administration to provide funding for replacement bus, graphics for outside of bus, four (4) vehicle tablets for piloting RidePilot software, and accompanying certifications and assurances — Presented by Commissioner Kamalu

An agreement with the Utah Transit Authority (UTA) and the Federal Transit Administration was presented. The agreement is to provide funding for one replacement bus to replace a vehicle that has met or surpassed its useful life, to purchase graphics for the outside of the vehicle, and to purchase four vehicle tablets for piloting the functions of RidePilot software as well as the accompanying certifications and assurances. The contract period is 10/20/2020 to 09/30/2023. The receivable amount is \$67,680.

Agreement #2020-592 with Terracon Consultants, Inc. for design of passive vapor intrusion system for construction of Clearfield Library

Ratification of Agreement #2020-592 with Terracon Consultants, Inc. for design of passive vapor intrusion system for construction of Clearfield Library — Presented by Commissioner Kamalu

An agreement with Terracon Consultants, Incorporated was ratified. The agreement with Terracon, which has a not-to-exceed amount of \$30,000, is for the design of a passive vapor intrusion system as part of the construction process for the new library in Clearfield. There are no beginning or ending dates for the contract. The payable amount is \$28,200.

Change Order #2019-561-C with Spindler Construction Corp. for Clearfield Library Branch Construction Project

Change Order #2019-561-C with Spindler Construction Corp. for Clearfield Library Branch Construction Project — Presented by Commissioner Kamalu

A Change Order was introduced to a contract with Spindler Construction Corporation. This is Project Change Order #2 for the Clearfield Branch Construction Project, and includes Proposed Change Orders (PCOs) 1, 2, and 3. PCO #1 is dealing with sewer line issues with the developer and the city. PCO #2 is for changed duct work product because of a 10 week longer lead time on special underground ductwork. PCO #3 is to address the concrete slabs and footings that were found on the site and the ground compaction issues. There are no beginning or ending dates. The payable amount is \$75,624.

Motion to Approve Business and Action Items: Com. Stevenson
Seconded: Com. Elliott
All voted Aye

Commissioner Stevenson moved to recess to the Board of Equalization. Commissioner Elliott seconded the motion. All voted Aye.

BOARD OF EQUALIZATION

Property Tax Register

Property Tax Register matters were presented as follows for the Property Tax Register dated Oct. 20, 2020, by Chief Deputy Clerk/Auditor Heidi Voordeckers:

Auditor's Adjustments

- A \$825.34 exemption for Davis Behavioral Health

Appeals

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- Evaluation corrections or changes of \$1,427,529 on 11 different properties – both Land and Building Value Changes
- One over a million adjustment to the Building Value totaling \$1,389,997 on a single parcel

Abatements

- Late abatement requests totaling \$6,154.15

Corrections

- A correction to a 2019 Veteran Exemption in the amount of \$341.85

Motion to Approve: Com. Elliott

Seconded: Com. Stevenson

All voted Aye

Commissioner Elliott moved to reconvene the Commission Meeting. Commissioner Stevenson seconded the motion. All voted Aye.

COMMISSION COMMENTS

Commissioner Stevenson said he went to the Legacy Events Center yesterday and today. They are about halfway through pouring the concrete and it is pretty impressive seeing the process. Soon the dust there will be gone.

Commissioner Kamalu said there have been great discussions and progress going on for an anticipated agricultural heritage facility in a different location in this County. She also gave a reminder that COVID-19 designations have changed from a color coded system to risk levels. Davis County is still in Moderate; however, that could change in any particular week. It is hoped that individuals and households throughout this entire County are following the local data from the Health Department. She asked everyone, and every business, to do their best to follow the guidelines, which will help to stop the spike and bend the curve again.

Commissioner Kamalu noted that she will be excused from next week's Commission Meeting, and Commissioner Stevenson will be the Chair Pro Tem. The following Tuesday, November 3, is Election Day. It is anticipated that a Commission Meeting will not be held on that day as it will be a very busy day for the County, particularly the Clerk/Auditor's Office. She expressed appreciation for all of the work and encouraged everyone to vote. There are boxes all over the County where people are already dropping [ballots], and it is really nice to see the participation to vote in this great County.

MEETING ADJOURNED

Commission meeting was adjourned at 4:18 p.m.

Minutes prepared by:

Becky R. Wright

Deputy Clerk/Auditor

Minutes approved on: 12/08/2020

/s/ Curtis Koch

Curtis Koch

Clerk/Auditor

/s/ Lorene Miner Kamalu

Lorene Miner Kamalu

Commission Chair