



DAVIS COUNTY AUDIT COMMITTEE MEETING MINUTES BOARD OF DAVIS COUNTY COMMISSIONERS

The Davis County Audit Committee met in room 201A of the Davis County Administration Building located at 61 S Main Street, Farmington, UT 84025 on Monday Dec. 2, 2019, at 3:03 PM. Notice of this meeting was given under the requirements of Utah Code Annotated §52-4-202.

Davis County Audit Committee present:

Commissioner Stevenson; Commissioner Elliott, Commissioner Kamalu, Tracy Probert and John Nixon

Davis County staff present:

Curtis Koch, Clerk/Auditor; Blake Woodall, Internal Auditor; Neal Geddes, Chief Deputy Civil Attorney; and Janet Hanson, Commission Office.

Public present: None

Agenda as posted:

PUBLIC NOTICE is hereby given that the Board of Davis County Commissioners, Farmington, Utah, will hold an Internal Audit Committee Meeting at the Davis County Administration Building, 61 South Main Street, Suite 201A, Farmington, Utah, commencing at 3:00 PM on Monday, December 2, 2019.

AGENDA:

1. Meeting Minutes: [October 7, 2019](#)
2. Next meeting: March 11, 2020 @ 3:00 PM

CLOSED SESSION

Motion to adjourn to closed session, if necessary, for reasons permitted under UCA 52-4-205.

1. County Risk Assessments
2. Pending Audits
3. Fraud & Ethics Hotline

RECONVENE

Action taken, if any, regarding matters discussed in closed session.

Disclaimer:

The meeting was an open dialogue. Critical points in the discussion have only been briefly summarized. The reader may refer to the audio recording and the publicly distributed materials for further clarification of content. Timestamps have been noted in the minutes to aid in locating points of discussion in the audio recording.

All documents from this meeting are on file in the Davis County (DC) Commission Office.

The meeting commenced at 3:03 PM

Agenda Items for Discussion:

1. **Meeting Minutes for October 7, 2019** (minute 00:50):
John Nixon made a motion to approve the minutes of October 7, 2019.
Commissioner Kamalu seconded the motion. All voted aye.

2. **Next meeting: March 11, 2020 @ 3:00 PM** (minute 01:11)

The commissioners will be attending the NACo Legislative Conference the first week of March, therefore the next (quarterly) meeting has been scheduled for March 11, 2020 @ 3:00 PM.

Closed Session (minute 01:28):

Commissioner Kamalu made a motion to move to a closed session as permitted under Utah Code Annotated §52-4-205. Commissioner Elliott seconded the motion. All voted Aye. Closed session began at 3:04 PM.

Reconvened (minute 01:57)

Commissioner Elliott made a motion to adjourn the meeting. Commissioner Kamalu seconded the motion. All voted aye. The meeting adjourned at 4:40 PM.

The audio recording for this meeting is available based upon the County's current retention schedule.

All publicly distributed materials associated with this meeting are on file in the Davis County Clerk/Auditor's Office, and attachments are noted as follows:

Minutes prepared by:
Janet Hanson
Commission Office

Approved on: March 11, 2020

/s/ Bob J Stevenson
Bob J Stevenson, Audit Committee Chair

****These minutes are pending committee approval and are subject to change until they are approved****