

# COMMISSIONERS' MINUTES – DAVIS COUNTY

## WORK SESSION MINUTES

July 21, 2020

The Board of Davis County Commissioners met for a Work Session at 2:45 p.m. on July 21, 2020, in room 306 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah. Notice of this meeting was given under the requirements of UCA § 52-4-202.

**ATTENDEES** Davis County Commissioners in attendance: Bob J Stevenson, Vice-Chair; and Randy B. Elliott. Lorene Miner Kamalu, Chair joined the meeting at 2:50 p.m.

Davis County Staff in attendance: Kevin Stuart, Development Manager, Animal Care; Rollin Cook, Animal Care Director; Ashleigh Young, Operations Manager, Animal Care; Shairise Bills, Deputy Clerk/Auditor; Curtis Koch, Clerk/Auditor; Neal Geddes, Chief Deputy Civil Attorney; Dale Peterson, Assessor; and Heidi Voordeckers, Chief Deputy Clerk/Auditor.

There were no members of the public in attendance.

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**AGENDA AS POSTED** **2:45 p.m. Rollin Cook, Davis County Animal Care Director, presenting:**  
**Request to donate pet food that is close to its expiration date**

**3:00 p.m. Dale Peterson, Davis County Assessor, presenting:**  
**Discuss process of handling appeals/applications under UCA §59-2-1347**

**DISCLAIMER** The meeting was an open dialogue. Critical points in the discussion have only been briefly summarized. The reader may refer to the audio recording and the publicly distributed materials for further clarification of content. Timestamps have been noted in the minutes to aid in locating points of discussion in the audio record. The audio recording for this meeting is available based upon the County's current retention schedule.

All documents from this meeting are on file in the Davis County (DC) Clerk/Auditor's office.

The meeting commenced at 2:45 p.m.

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**WORK SESSION DISCUSSION** **Request to donate pet food that is close to its expiration date—** *Presented by Rollin Cook, Animal Care Director (Minute 00:50)*

Rollin was introduced as the new Director of Animal Control. The department has been working to clean-up and organize the facility. During the process, they discovered a ton of dog food and treats that are near expiration in one of the temporary holding areas. Specifically, there are 3000 lbs of dry dog food, and 170 lbs of wet dog food, and 100 lbs of treats. They neither want it to go to waste nor stop receiving contributions and donations. They would like to donate this food to other locations like the Bountiful Food Bank. The new organizational process should prevent a stockpile of food in the future. All three Commissioners agreed these should be donated. Rollin invited the Commissioners to come back and tour the facility once the clean-up is complete.

**Discuss the process of handling appeals/applications under UCA §59-2-1347—** *Presented by Dale Peterson, Assessor (Minute 09:33)*

Dale said that each year there are a handful of people that express valid concerns about their property values from a previous period. These are past the time for appeal but are apparent mistakes. For example, last year, the residential exemptions were mistakenly removed from several owners' rental units. There is a property valued the last several years previously in the mid \$300,00s, that has doubled in 2019.

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The property is currently being sold and is under contract for \$300,000, and it is evident the assessment was overshot. Many of the property owners in this same area filed appeals for their properties, but this owner claims to have not received notice. In any case, the time for appealing has passed, and Dale would like to know how to handle this, and others like it going forward.

The law does not allow the Assessor to go back and change the value once the time to appeal has passed. At that point, a person would apply to the County legislative body for an adjustment as outlined in UCA §59-2-1347, but often, it is the Assessor's office that is contacted first. When the Commission is reached first, the owner still gets referred to the Assessor's office. While it is evident that the Assessor's office will have to provide some expertise on the subject, a process still needs to be put in place for dealing specifically with this section of code.

**NEXT STEPS** Neal will send an updated 1347 form to the Commission office for their staff to use when these situations arise. This form will be submitted directly through their office. If the valuation appears to be a mistake, the Commission can approve them; otherwise, it can be set as an agenda item on a Work Session for further discussion.

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**MEETING  
ADJOURNED** The meeting adjourned at 3:16 p.m.

**MATERIALS  
PRESENTED** There were no publicly distributed materials associated with this meeting.

Minutes prepared by:  
Shairise Bills  
Deputy Clerk/Auditor

Minutes approved on: 08/25/2020

/s/ Curtis Koch  
Curtis Koch  
Davis County Clerk/Auditor

/s/ Lorene Miner Kamalu  
Lorene Miner Kamalu  
Commission Chair