

COMMISSIONERS' MINUTES – DAVIS COUNTY

COMMISSION MEETING MINUTES

January 28, 2020

The Board of Davis County Commissioners met for their regularly scheduled meeting at 4:00 p.m. on January 28, 2020, in room 303 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah. Required legal notice of this meeting was given.

Present on the dais were: Commissioner Lorene Miner Kamalu, Chair; Commissioner Randy B. Elliott; Curtis Koch, Davis County Clerk/Auditor; and Neal Geddes, Chief Civil Deputy County Attorney.

Excused: Commissioner Bob J Stevenson, Vice-Chair.

All documents from this meeting are on file in the Davis County Clerk/Auditor's Office. The agenda for this meeting is incorporated into the minutes as item headers.

OPENING

The meeting convened at 4:00 p.m., and Hilda Rayl, of Senior Services, led the Pledge of Allegiance.

Commissioner Bob Stevenson was excused from the meeting.

It was mentioned that new microphones had been installed in the Commission Chambers.

Recognitions,
Presentations &
Informational
Items

January Employee Service Awards

Commissioner Kamalu said longevity from good people is a sign of a wonderful County organization. She thanked supervisors and co-workers for coming to the meeting to support the following honorees:

Lisa Manning, Assessor's Office, 5 years. Davis County Assessor Dale Peterson said Lisa is the Chief Deputy Assessor and keeps everyone on their toes. He also said that hiring her was one of the best decisions he made since coming to the Office.

Sara Hall, Health Department, 5 years. Brian Hatch, Davis County Health Department Director, introduced Sara as a special nurse with the Home Visitation Bureau. She works with mothers, infants, and children in their homes and makes a lot of impact on the health and well-being of children in the County.

Wendy Smith, Health Department, 10 years. Wendy started in Environmental Health as an office specialist and then moved to Vital Records to work with all of the birth and death certificates of the County. Brian said she treats customers with respect.

Rodney Logan, Animal Care, 15 years. Rodney is the Lead ACO [Animal Care Officer] and FTO [Field Training Officer]. Animal Care Director Rhett Nicks said that means Rodney gets every awful call and has to take a rookie with him to take care of it. He is the point man for new ACOs, assuring that their morale and trucks are in good shape. He's a mentor for the entire officer corp.

Tyler Hess, Corrections, 15 years. Tyler has a wife and four children and loves spending time with them. He also coaches soccer and enjoys cooking and woodworking. Captain Heather Beasley said Tyler goes out of his way to make people feel special, and the entire team is grateful for him and his work as a supervisor.

Troy Rawlings, Davis County Attorney, 20 years. The County's elected attorney, Troy Rawlings, was not able to attend this meeting. Commissioner Kamalu recognized his 20 years of work and devotion.

Hilda Rayl, Senior Services, 20 years. Hilda is a driver for Senior Services, picking people up at their homes and taking them to the Senior Centers and medical appointments. The Seniors love her. Debbie Draper, Senior Centers Manager, described Hilda's reliability and said she is a true asset. Brian Hatch added that the way she cares for and speaks with seniors on the bus makes a big difference.

Lori Gardiner, Library, 20 years. Lori began working for the Library System in 2000. She spent 10 years at the Clearfield branch as a circulation supervisor and, in 2010, moved to the Syracuse branch, where she played an instrumental part in the remodeling project. Library Director Chris Sanford said Lori helped with designing the building and providing services to patrons through a kiosk during construction.

COMMISSIONERS' MINUTES – DAVIS COUNTY

Bob Jaques, Public Works, 20 years. Bob worked his way through the ranks and is now an Equipment Operator IV. Adam Wright, Public Works Director, said everyone in the department loves working with Bob because he has a good personality. He's very capable with all of the equipment, and he knows the County's channels and roads and seems to know half of the County residents.

Ivy Sales, Health Department, 25 years. Ivy was not in attendance at the Commission meeting, but Commissioner Kamalu expressed gratitude for her years of devotion.

Dorothy Munson, Health Department, 35 years. Brian Hatch said Dorothy is one of the few employees who had the pleasure of training him, especially working with the I/M [Inspection/Maintenance] database. She later shifted to the role of Office Manager for Environmental Health. She makes sure all of the data collected is organized and retrievable. Her supervisor, Rachele Blackham, said Dorothy is an asset to Environmental Health. She oversees the office staff, takes care of invoicing and billing, and takes care of customer service. She's also a pleasure to work with.

PUBLIC COMMENTS

Commissioner Kamalu invited members of the public to step forward and make comments. There were no comments made.

PUBLIC HEARING

Commissioner Kamalu stated that notice had been given pursuant to the Utah Code Annotated 17-16-14 that the Davis County Legislative body desires to change the existing salary of the Davis County Attorney. Also, pursuant to Utah Code Annotated 17-36-26, a hearing was to be held for open discussion related to the proposed change of the existing salary.

Commissioner Kamalu moved to open the Public Hearing. Commissioner Elliott seconded the motion. All voted Aye.

Commissioner Kamalu invited those interested in commenting to step to the podium. None availed themselves of the opportunity.

Commissioner Kamalu moved to close the Public Hearing. Commissioner Elliott seconded the motion. All voted Aye.

BUSINESS/ ACTION

Resolution
#2020-26
Consideration
of approval by
resolution to
change the
existing salary
of the Davis
County
Attorney

Resolution #2020-26 Consideration of approval by resolution to change the existing salary of the Davis County Attorney — Presented by Commissioner Elliott

Commissioners were asked to consider approval, by resolution, of a change to the existing salary of the Davis County Attorney. In a prior meeting, Commissioners approved an employee market adjustment of 2 percent. Elected officials were not given any adjustments at that time, awaiting an in-depth analysis of comparable pay for each official. It is a compression issue with the County Attorney, and other attorneys, so a decision was made to take care of the County Attorney's salary first. This resolution is for his 2 percent market adjustment. The contract period is 01/01/2020 to 12/31/2020. The payable amount is \$4,949.

Motion to Approve: Com. Elliott
Seconded: Com. Kamalu
All voted Aye

COMMISSIONERS' MINUTES – DAVIS COUNTY

Amendment #2018-544-C with Utah Dept. of Health for arthritis contract to increase funding and replace Attachment A, Special Provisions

Amendment #2018-544-C with the Utah Department of Health for the arthritis contract to increase funding and replace Attachment A, Special Provisions — *Presented by Brian Hatch, Davis County Health Director*

An amendment to a contract with the Utah Department of Health was presented. The contract is for arthritis and is an increase in the original contract. Senior Services uses the money for classes to help keep seniors active, such as “Living Well with Chronic Disease” and Tai Chi. The contract period is 10/01/2019 to 06/30/2020. The receivable amount is a \$7,150 increase.

Motion to Approve: Com. Elliott
Seconded: Com. Kamalu
All voted Aye

Summary List #2020-27 of rental agreements for the Legacy Events Center

Summary List #2020-27 of rental agreements for the Legacy Events Center — *Presented by Dave Hansen, Davis County Legacy Events Center Director*

A summary list of 20 low-risk, low-dollar agreements with the Legacy Events Center was introduced. The list represents common agreements such as food trucks at events, and soccer and lacrosse practices. There’s also a contract to host College Sectionals Ultimate Frisbee. It’s a national event that will bring people to the area from out of town for multiple days. It is the first college frisbee event held at the Legacy Events Center, but other Ultimate Frisbee tournaments held at the Legacy Events Center have been very popular. The contract period is 11/05/2019 to 11/08/2020. The receivable amount is \$10,072.32.

Motion to Approve: Com. Elliott
Seconded: Com. Kamalu
All voted Aye

Agreement #2020-28 with Nationwide Expos for home and garden show

Agreement #2020-28 with Nationwide Expos for a home and garden show — *Presented by Mike Moake, Davis County Legacy Events Center Marketing*

An agreement with Nationwide Expos, for a fall home and garden show, was presented. The contract period is 10/14/2020 to 10/18/2020. The receivable amount is \$4,980.

Motion to Approve: Com. Elliott
Seconded: Com. Kamalu
All voted Aye

Summary List #2020-29 of the 2019/2020 Ride Along Program applications received since Oct. 1, 2019

Summary List #2020-29 of the 2019/2020 Ride Along Program applications (10) received since Oct. 1, 2019 — *Presented by Chief Deputy Susan Poulsen*

A summary list of 2019-2020 Ride Along Program applications was introduced. These applications are for any people who ride with the Paramedic Program Patrol Division. The contract period is 02/01/2020 to 01/31/2021.

Agreement #2020-30 with Ashton Olsen for basic corrections academy

Agreement #2020-30 with Ashton Olsen for the basic corrections academy — *Presented by Chief Deputy Susan Poulsen*

A training reimbursement agreement with Ashton Olsen, for the basic corrections academy, was presented. The contract period is 01/28/2020 to 01/28/2022. The receivable amount is \$13,678.

COMMISSIONERS' MINUTES – DAVIS COUNTY

Agreement #2020-31 with Michael Speakman for basic corrections academy

Agreement #2020-31 with Michael Speakman for the basic corrections academy — Presented by Chief Deputy Susan Poulsen

A training reimbursement agreement for the basic corrections academy, with Michael Speakman, was presented. The contract period is 01/28/2020 to 01/28/2022. The receivable amount is \$13,678.

Motion to Approve Items: Com. Elliott
Seconded: Com. Kamalu
All voted Aye

Resolution #2020-32 with Layton City for a Kays Creek Culvert at Weaver Lane

Resolution #2020-32 with Layton City for a Kays Creek Culvert at Weaver Lane — Presented by Adam Wright, Davis County Public Works Director

A resolution and interlocal cooperation agreement with Layton City was introduced. The agreement is for the Weaver Lane box culvert on Kays Creek, specifically for the financial portion of that agreement. The City provided the design, and the County provided the permitting. The agreement is for a 50 percent reimbursement. The project will start soon and should be done quickly. The payable amount is \$265,446.

Motion to Approve: Com. Elliott
Seconded: Com. Kamalu
All voted Aye

Grant Award #2020-33 from Petsmart Charities for an Adoption Weekend grant

Grant Award #2020-33 from Petsmart Charities for an Adoption Weekend grant — Presented by Rhett Nicks, Animal Care Director

An agreement for a grant from Petsmart Charities was introduced. The grant is for National Adoption Weekend, Feb. 28 through March 1. Dates noted on the agreement reflect the grant cycle. The contract period is 02/01/2020 to 07/31/2020. The receivable amount is \$1,250.

Motion to Approve: Com. Elliott
Seconded: Com. Kamalu
All voted Aye

Agreement #2020-34 with Utah New Vision Construction for commissioning services for the new North (Clearfield) Branch Library

Agreement #2020-34 with Utah New Vision Construction for commissioning services for the new North (Clearfield) Branch Library — Presented by Lane Rose, Davis County Facilities Director

An agreement was presented on behalf of the Library for commissioning services on the new Clearfield Library project. The contract is with Utah New Vision Construction and includes standard MEP (Mechanical, Electrical, Plumbing) commissioning services, and also building envelope, design, consulting, and construction management, and ensuring the product is done correctly. The contract period begins on 01/28/2020. The payable amount is \$34,400.

Motion to Approve: Com. Elliott
Seconded: Com. Kamalu
All voted Aye

Audit Engagement Letter #2020-35 with Ulrich and Associates, PC for the year ended

Audit Engagement Letter #2020-35 with Ulrich and Associates, PC to provide auditing of the financial statements of the governmental activities of Davis County for the year ended Dec. 31, 2019 — Presented by Curtis Koch, Davis County Clerk/Auditor

An Audit Engagement letter with Ulrich and Associates to conduct the 2019 Fiscal Year external audit was

COMMISSIONERS' MINUTES – DAVIS COUNTY

Dec. 31, 2019

introduced. It was explained that this is the Commission's audit to ensure the financial records of the County have been maintained in good order. It will be the final year of the term of the County's contract with Ulrich and Associates. There will need to be an RFP for audit services moving forward. The recommendation of the Clerk/Auditor's Office is to contract for another 5 years period, but that will be at the Commissioners' discretion. The contract period is 02/01/2020 to 06/30/2020. The payable amount is Standard hourly rate plus out-of-pocket fees (not to exceed \$33,260).

Motion to Approve: Com. Elliott
Seconded: Com. Kamalu
All voted Aye

Commissioner Elliott moved to recess to the Board of Equalization. Commissioner Kamalu seconded the motion. All voted Aye.

BOARD OF EQUALIZATION

Property Tax
Register

Property Tax Register matters were presented by Curtis Koch, Davis County Clerk/Auditor.

Commissioners were asked to consider the following Auditor's adjustments:

Abatements

- A Year End Abatement Totals Report with various abatements totaling \$8,278,363.41.

Corrections

- Six Veterans Exemption tax abatements for 2019.

Motion to Approve: Com. Elliott
Seconded: Com. Kamalu
All voted Aye

Commissioner Elliott moved to reconvene Commission Meeting. Commissioner Kamalu seconded the motion. All voted Aye.

CONSENT ITEMS

Check Registers
and
Commission
Meeting
Minutes

Check Registers and Meeting Minutes

- Check Registers were approved.
- Meeting Minutes for January 7, 2020, and Work Session Minutes for January 14, 2020, were approved.

Motion to Approve Items: Com. Elliott
Seconded: Com. Kamalu
All voted Aye

COMMISSION COMMENTS

Commissioner Elliott attended the Weber River Symposium last week, as did some employees from the Davis County Health Department. The symposium is where you realize that Davis County has its own little type of Mississippi River, he said, where everything above us flows down and we consume what we get from them. It was nice to have representatives from Park City there, as well as East Canyon, several of the water districts, and DWR [Division of Wildlife Resources], going through their clean-up efforts. East Canyon

COMMISSIONERS' MINUTES – DAVIS COUNTY

did a project on a ranch where they pulled 150 cars out of the bank of the river, where they had been placed years ago to reinforce the banks. Those cars were still dripping oil and other byproducts into the river. Discussion was also had of man-made beaver dams and clean-up efforts of Park City. When he asked about the long-term effects of mine tailings in the Park City area, he was surprised to learn that gardens have to be grown in raised beds because of the lead content.

Commissioner Elliott attended the Davis Conservation District Board meeting on the same day as the Weber River Symposium. Farmers still in Davis County talked about how to put their property into ag protection. They're working on putting about 100 acres in ag protection in West Point. He noted that Public Works had been involved in a clean-up of Russian olive trees along the Legacy Highway. With participation and funds given by the Conservation District, about 1,000 trees were removed.

The Elliott family enjoyed visiting the Bountiful Museum on Saturday. The museum has exhibits on the history of local communities and the Bamberger train. Weatherman Mark Eubank donated money so visitors can learn the history of weather and weather patterns in Davis County, including east winds and floods. They also recently enjoyed a Chinese New Year celebration in Salt Lake City.

Commissioner Kamalu noted that the State of Utah had started its 45-day legislative session. That's a very big deal for our State, she said. Instead of creating laws year-round, they have 45 days to do what needs to be done with laws. All counties are considered local governments which are subdivisions of the State. There are things the State needs or wants to be done, laws that counties then carry out, so Commissioners watch the Legislature very closely. Last year, she saw how many directors and elected officials from this County engage and are very well respected at the State level of government. Davis County has 10 elected officials, and several department directors, who contribute subject matter expertise. They try to watch out for citizens of Davis County and to keep working for good government. She's grateful for legislators who serve. It's a lot of work and not much sleep for them this part of the year.

Commissioner Elliott said the Davis Chamber of Commerce awards dinner was held Friday evening to recognize outstanding individuals. Bruce Davis, of Layton, was selected for honors prior to his death. He was a long-time educator at Weber State [University] and was instrumental in getting the Davis Weber campus. Bruce was also a City Council member in Layton. He passed before he could receive this award, so his wife accepted the recognition on his behalf.

MEETING
ADJOURNED

Commission meeting was adjourned at 4:43 p.m.

Minutes prepared by:
Becky R. Wright
Deputy Clerk/Auditor

Minutes approved on: 02/18/2020

/s/ Curtis Koch
Curtis Koch
Clerk/Auditor

/s/ Lorene Miner Kamalu
Lorene Miner Kamalu
Commission Chair