

COMMISSIONERS' MINUTES – DAVIS COUNTY

COMMISSION MEETING MINUTES

February 18, 2020

The Board of Davis County Commissioners met for their regularly scheduled meeting at 4 p.m. on February 18, 2020, in room 303 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah. Required legal notice of this meeting was given.

Present on the dais were: Commissioner Lorene Miner Kamalu, Chair; Commissioner Bob J Stevenson, Vice-Chair; Commissioner Randy B. Elliott; Heidi Voordeckers, Davis County Chief Deputy Clerk/Auditor; and Neal Geddes, Chief Civil Deputy County Attorney.

All documents from this meeting are on file in the Davis County Clerk/Auditor's Office. The agenda for this meeting is incorporated into the minutes as item headers.

OPENING

The meeting convened at 4:02 p.m. and Chief Deputy Susan Poulsen led the Pledge of Allegiance.

Recognitions,
Presentations &
Informational
Items

Presentation of annual Payment in Lieu of Taxes (PILT) check — *Presented by Ben Nadolski, Regional Supervisor, Northern Regional Office, Utah Division of Wildlife Resources*

This payment in lieu of taxes (PILT) is a check from the Utah Division of Wildlife Resources (DWR). Every year, DWR makes a payment to the counties who have State-owned land, generally wildlife management areas, instead of the county paying taxes on it. This check only applies to State-owned property, not federally-owned. The check for Davis County is for \$489.19. The Commissioners accepted the check and gave it to Heidi to process. Ben also requested the Commissioners sign a delivery information letter attesting that they received the check for the stated amount. Ben, who is new to the DWR, is excited to work with the Commissioners moving forward. He also gave the Commissioners his business card and asked they contact him with any questions or problems.

PUBLIC COMMENTS

The public was invited to make comments to the Commission.

Rhonda Perkes, representative from Congressman Chris Stewart's office, first thanked the Commissioners for all the work they do on a local level. She also wanted to give a few updates on what Congressman Stewart has been working on in Washington. He is glad to have the impeachment hearing done so the focus can return to more important matters. Also, the Suicide Prevention Act, which will increase federal funding for data collection and will establish better partnerships between federal, state, and local entities, has been making progress lately. Lastly, Rhonda said the rumor that Congressman Stewart is leaving Congress is incorrect; in fact, he is planning on running for re-election. The Commissioners thanked Rhonda for her assistance with the Wasatch Front meeting last week. They also asked to schedule a time to meet at the upcoming National Association of Counties (NACo) meeting.

BUSINESS/ ACTION

Public Hearing
for Additional
2020 Budget
Appropriation
Requests

Public Hearing for Additional 2020 Budget Appropriation Requests — *Presented by Heidi Voordeckers, Davis County Chief Deputy Clerk/Auditor*

This budget hearing is primarily regarding 2019 projects that have funding that will continue into 2020, but there are a few new requests too. The requests are for the following funds: Fund 10, Fund 15, Fund 23, Fund 24, Fund 45, Fund 47, Fund 48, Fund 57, and Fund 63. Heidi expounded on some of the requests as follows:

- The Fund 23 request is to install back windows on the Library's delivery van;
- The Fund 24 request includes additional requested funds because the project now costs more;
- The Fund 48 request for the Library's new HVAC was carried over because a needed part for repairs has now come in; and lastly,
- The Fund 63 request was originally denied as the County reviewed what the Facilities team needed as they moved to the IM building, however it was discovered they do need a forklift to effectively

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use the space so the request was resubmitted.

The total use of fund balance is \$693,990, which includes the funding rollovers. The new spending is \$275,578 which is primarily for the golf course requests and a handful of other items.

Commissioner Elliott motioned to open the Public Hearing. Commissioner Stevenson seconded the motion. All voted Aye.

Public
Comments

The public was invited to make comments pursuant to UCA § 17-36-26.
There were no public comments.

Commissioner Stevenson motioned to close the Public Hearing and approve the proposed Budget Resolution. Commissioner Elliott seconded the motion. All voted Aye.

Resolution
#2020-55 for
Additional 2020
Budget
Appropriation
Requests

Resolution #2020-55 for Additional 2020 Budget Appropriation Requests — Presented by Heidi Voordeckers, Davis County Chief Deputy Clerk/Auditor

[See above for further explanation or the Resolution for a complete list of items.]

Motion to Approve: Com. Stevenson
Seconded: Com. Elliott
All voted Aye

Request
#2020-56 for
appointment of
Poll Workers
for the 2020
Presidential
Primary
Election

Request #2020-56 for appointment of Poll Workers for the 2020 Presidential Primary Election — Presented by Brian McKenzie, Davis County Chief Deputy Clerk/Auditor

This list is of the poll workers hired for the March 3rd Presidential Primary. Some are returning poll workers but others are new. It has been challenging to get poll workers because there are three elections this year making it difficult for individuals to take time off from their regular jobs to assist the County. The contract period has no beginning or ending date and is neither payable nor receivable.

Motion to Approve: Com. Elliott
Seconded: Com. Stevenson
All voted Aye

Request
Appointment
#2020-57 of Jeff
Oyler as Davis
County's Proxy
at the annual
Hights Creek
Irrigation Co.
stockholders
meeting

Request Appointment #2020-57 of Jeff Oyler, Davis County Planning Manager, as Davis County's Proxy at the annual meeting of stockholders of Hights Creek Irrigation Company on Feb. 22, 2020 — Presented by Commissioner Lorene Miner Kamalu

This request is for Jeff Oyler to act as Davis County's proxy at the annual Hight Creek Irrigation Company stockholder meeting. The contract period is 02/22/2020 to 02/22/2020. The appointment is neither payable nor receivable.

Request
#2020-58 to
cancel the Mar.
3 and 17
Commission
Meetings

Request #2020-58 to cancel the March 3 and March 17, 2020 Davis County Commission Meetings — Presented by Commissioner Lorene Miner Kamalu

This request is to cancel the March 3 and March 17 Commission Meetings because the Commissioners will be out of town on County business. The contract period is 03/03/2020 and 03/17/2020.

Motion to Approve Agenda Items: Com. Kamalu
Seconded: Com. Elliott
All voted Aye

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TABLED

TABLED Amendment with Utah Attorney General's Office for Children's Justice Center (CJC) funding increase

This item was tabled and will be discussed at a future meeting.

Motion to Table: Com. Elliott

Seconded: Com. Stevenson

All voted Aye

Training Reimbursement Agreement #2020-59 with Landon Gifford for the basic corrections academy

Training Reimbursement Agreement #2020-59 with Landon Gifford for the basic corrections academy — Presented by Chief Deputy Susan Poulsen, Davis County Sheriff's Office

This training reimbursement agreement for the basic corrections academy is with Landon Gifford. The Commission asked how recruitment has been going for Corrections. Chief Poulsen said through the efforts of their recruiter Jen Jeppson, and the Human Resources department, they have quite a few applicants and she is hopeful they have “crested the hump” and will get the positions filled soon. The contract period is 02/18/2020 to 02/18/2022. The receivable amount is \$13,518.

Motion to Approve: Com. Stevenson

Seconded: Com. Elliott

All voted Aye

Consent of Surety #2018-546-M with R&O for the final payment of the Syracuse Northwest Branch Library

Consent of Surety #2018-546-M with R&O Construction Company for the final payment of the Syracuse Northwest Branch Library — Presented by Lane Rose, Davis County Facilities Director

This consent of surety is the final payment for the Syracuse Library Branch remodel. The last items are now finished and it is exciting to move forward and focus on the Clearfield Library. It was decided that it was more appropriate for the Commissioners to sign the final payment. [The consent has no beginning or ending date and is neither payable nor receivable.]

Agreement # 2020-60 with Wall 2 Wall Flooring to replace a portion of carpet at the Headquarters Library

Agreement #2020-60 with Wall 2 Wall Flooring to replace a portion of carpet at the Headquarters Library — Presented by Lane Rose, Davis County Facilities Director

The carpet at internet stations needs to be replaced and additional carpet is needed in the walk-off entryway at the Headquarters Library. This contract is for Wall 2 Wall to complete the project. The plan is to get the carpet replaced as quickly as the library's schedule allows and as such, the contract does not have an official ending date. The contract period begins 02/18/2020. The payable amount is \$4,111.69.

Motion to Approve Agenda Items: Com. Stevenson

Seconded: Com. Elliott

All voted Aye

Request #2020-61 for final plat approval for the Brad Devereaux Subdivision

Request #2020-61 for final plat approval for the Brad Devereaux Subdivision — Presented by Jeff Oyler, Davis County Planning Manager

Jeff began by giving a little more information about the Haight Creek Irrigation Company. Davis County is the single largest stockholder in the company with 18 percent. Additionally, Haight Creek provides all the water for the Davis Park Golf Course.

The Brad Devereaux Subdivision is a four one-acre lot subdivision in the unincorporated Hooper area. It is the one of the last subdivisions that was in process before the six-month moratorium took effect [see Ordinance 2-2019]. There are six items in the staff report that are required to be met for approval of the subdivision. Those items are as follows:

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- An improvement agreement for future curb, gutter, sidewalk, and street improvements will be signed;
- Culinary water impact fees will be paid to Hooper Water;
- Two fire hydrants will be installed and the setbacks, as dictated by the fire marshal, are to be followed;
- Lot four will install a fire hydrant if it is more than 500 feet away from the other fire hydrants;
- The developer agrees to pay the proportionate share of the cost to bring secondary water to the lots; and, lastly,
- The access road to lot 4 will be at least 20 feet wide with a 10 inch base with 4 inches of asphalt while the driveway will include a turnaround radius of 40 feet to accommodate fire trucks.

These items are drawn on the improvement drawings. The contract has no beginning or ending date and is neither payable nor receivable.

Improvement Agreement and Grant of Lien #2020-62 with Brad Devereaux Subdivision for future street improvements

Improvement Agreement and Grant of Lien #2020-62 with Brad Devereaux Subdivision for future street improvements — Presented by Jeff Oyler, Davis County Planning Manager

This is a standard improvement agreement and grant of lien regarding the Brad Devereaux Subdivision to postpone infrastructure improvements until the road is developed. The agreement is attached to the property, not the owner, and will take effect if the improvements are installed by the city, if it is annexed, or the County. The Commission said improvement agreements like this is one of the reasons why Davis County is encouraging little parcels to be annexed into cities. The agreement is has no beginning or ending date and is neither payable nor receivable.

Motion to Approve Agenda Items: Com. Elliott
Seconded: Com. Stevenson
All voted Aye

Resolution #2020-63 approving an Interlocal Cooperation Agreement with Layton City for Prop 1 grant funds for the Kayscreek Highway 89 underpass

Resolution #2020-63 approving an Interlocal Cooperation Agreement with Layton City for Prop 1 grant funds for the Kayscreek Highway 89 underpass — Presented by Jeff Oyler, Davis County Planning Manager

This resolution and interlocal agreement with Layton City is to use Prop 1 monies to install a box culvert allowing the Kayscreek Trail to pass underneath Highway 89. The project was approved a year ago but is now starting. The culvert will be installed in the Hobbs Pond and Valley View Drive area. It was also noted that the trail, when it is completed, will run in an east-west direction from the Bonneville Shoreline to the West Davis Highway. The Commission also said the citizens voted to use Prop 1 monies to create trails and related amenities. The contract period is 02/18/2020 to 02/18/2020. The payable amount is \$160,000.

Motion to Approve: Com. Elliott
Seconded: Com. Stevenson
All voted Aye

Agreement #2020-64 with Animal Specialties for petting zoo at the 2020 Davis County Fair

Agreement #2020-64 with Animal Specialties for petting zoo at the 2020 Davis County Fair — Presented by Kristal Blessett, Davis County Events Coordinator

This agreement is with Animal Specialties who will provide a petting zoo and pony rides at the 2020 Davis County Fair. The Fair was discussed in today's work session and will be held Aug. 12 to Aug. 15. The contract period is 08/09/2020 to 08/16/2020. The payable amount is \$6,000.

Motion to Approve: Com. Stevenson
Seconded: Com. Elliott
All voted Aye

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Summary List
#2020-65 of 10
contract rental
agreements at
the Davis
County Legacy
Events Center

Summary List #2020-65 of 10 contract rental agreements at the Davis County Legacy Events Center — *Presented by Dave Hansen, Davis County Legacy Events Center Director*

This summary list is of past events held at the Legacy Events Center. Most items on the list are food vendors who were brought in for large events but RV rentals and a dog show are also on the summary list. The final report from two of the food vendors has yet to be received so those amounts are listed as TBD on the summary list. The contract period is 02/11/2020 to 11/15/2020. The receivable amount is \$10,591.06.

Motion to Approve: Com. Stevenson
Seconded: Com. Elliott
All voted Aye

Commissioner Elliott moved to recess to Board of Equalization. Commissioner Stevenson seconded the motion. All voted Aye.

BOARD OF EQUALIZATION

Property Tax
Register

Property Tax Register matters were presented by Heidi Voordeckers, Davis County Chief Deputy Clerk/Auditor, as follows:

- Under Auditor adjustments are appeals with a total accrual of \$624,817 and five tax abatement corrections totaling \$3,000 [\$3,040.90].
- There are no Treasurer adjustments.
- Under Assessor adjustments is one escaped amount totaling \$1,838.07.

Motion to Approve: Com. Elliott
Seconded: Com. Stevenson
All voted Aye

Commissioner Elliott moved to reconvene Commission Meeting. Commissioner Stevenson seconded the motion. All voted Aye.

CONSENT ITEMS

Check Registers

Check Registers

Check Registers were approved.

Motion to Approve: Com. Stevenson
Seconded: Com. Elliott
All voted Aye

Commission
Meeting
Minutes

Meeting Minutes

Commission Meeting Minutes for January 28, 2020, were presented for approval.

Motion to Approve: Com. Stevenson
Seconded: Com. Elliott
All voted Aye

COMMISSION COMMENTS

Commissioner Stevenson attended [the International Association of Venue Mangers] conference for centers and theaters at the Davis Conference Center. The County was spoken of very highly by local venues. He was also recently in Washington, D.C. with the Wasatch Front Regional Council to discuss transportation issues and funding. He thanked Rhonda again for setting up the meeting with Congressman Stewart and other legislators while they were there to discuss transportation issues. One of the main things

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Commissioner Stevenson said they are working to pass a bill for transportation funding since the current funding will expire in Sept. of this year.

Commissioner Kamalu gave an update on the Receiving Center, the diversion center for qualifying people who would otherwise have gone to jail. Layton and Bountiful police departments are the current users outside of the Davis County Sheriff's Office but more cities are beginning to participate. Between Dec. 6, 2019 and Feb. 6, 2020, 44 clients were served at the Receiving Center. The average age was 30 years old; 29 clients were from Davis County while the remaining 15 were non-County residents. Commissioner Kamalu also said the average drop-off processing time is approximately six minutes. Lastly, she said one individual came from the Adult Probation and Parole (AP&P) and 17 came from Davis Behavioral Health. She feels that overall, the Receiving Center is off to a great start and she thanked those involved for their work and/or funding of the Center..

CLOSED SESSION

Commissioner Kamalu motioned to adjourn to a closed session in room 306 of the Davis County Administration Building for reasons permitted under UCA § 52-4-205. Commissioner Elliott seconded the motion. All voted Aye.

The closed session began at 4:49 p.m.

The Commission returned from closed session at 5:45 p.m. No action was taken.

MEETING ADJOURNED

Commission Meeting was adjourned at 5:46 p.m.

Minutes prepared by:

Jessy Turner

Deputy Clerk/Auditor

Minutes approved on: 03/10/2020

/s/ Curtis Koch

Curtis Koch

Clerk/Auditor

/s/ Lorene Miner Kamalu

Lorene Miner Kamalu

Commission Chair