

COMMISSIONERS' MINUTES – DAVIS COUNTY

COMMISSION MEETING MINUTES

January 21, 2020

The Board of Davis County Commissioners met for their regularly scheduled meeting at 4 p.m. on January 21, 2020, in room 303 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah. Required legal notice of this meeting was given.

Present on the dais were: Commissioner Lorene Miner Kamalu, Chair; Commissioner Bob J Stevenson, Vice-Chair; Commissioner Randy B. Elliott; Curtis Koch, Davis County Clerk/Auditor; and Neal Geddes, Chief Civil Deputy County Attorney.

All documents from this meeting are on file in the Davis County Clerk/Auditor’s Office. The agenda for this meeting is incorporated into the minutes as item headers.

OPENING

The meeting convened at 4 p.m. and Ella Pierce, Davis County Facilities [Administrative Secretary], led the Pledge of Allegiance.

Recognitions, Presentations & Informational Items

Notice of Intent to Engage in Contract Negotiations with Archiplex Group for the Medical Observation Unit at the Correctional facility — Presented by Dax Teuscher, Davis County Purchasing Manager

This Notice of Intent with Archiplex Group is for the architectural design of Corrections’ Medical Observation Unit. The responsive submittals were reviewed by the selection committee and now the protest time is open for anyone who feels the process was not fair. Following the protest period, the contract negotiation period will begin. It was remarked that this notice is only for the architectural design, not for the construction manager/general contracting work of the Medical Observation Unit. The goal is to have the general contractor work with the architects to hopefully help decrease the number of change orders.

PUBLIC COMMENTS

The public was invited to make comments to the Commission.

There were no public comments.

BUSINESS/ ACTION

Agreement #2020-15 with LeBus for transportation services for the Great Salt Lake Bird Festival 2020 field trips

Agreement #2020-15 with LeBus for transportation services for the Great Salt Lake Bird Festival 2020 field trips — Presented by Jessica Merrill, Davis County Tourism Division Director

LeBus to provide transportation services for the Davis County Great Salt Lake Bird Festival for the past few years. This year, they will be providing services for a total of 20 field trips. The contract period is 05/13/2020 to 05/19/2020. The payable amount is \$18,746.25.

Agreement #2020-16 with Relic for photography, videography, production and content services

Agreement #2020-16 with Relic for photography, videography, production and content services — Presented by Jessica Merrill, Davis County Tourism Division Director

Relic is a company that will provide the County with photos, videos, production, and content services to be used on an as needed or case-by-case basis. The goal is to build the County’s marketing content basis. The fee is broken down in a monthly retainer fee and is for 28 hours per month. The hours can be adjusted and moved between months as needed. The contract period is 01/21/2020 to 12/31/2020. The payable amount is \$1,508 per month, \$18,096 annually.

COMMISSIONERS' MINUTES – DAVIS COUNTY

Motion to Approve Agenda Items: Com. Stevenson
Seconded: Com. Elliott
All voted Aye

Agreement
#2020-17 with
UTOPIA for
Legacy Events
Center data line

Agreement #2020-17 with UTOPIA for Legacy Events Center data line — *Presented by Mike Pace, Davis County Network Services Administrator, in place of Mark Langston, Davis County Information Services Director*

This agreement with UTOPIA is to install fiber at the Legacy Events Center. The contract is for three years and covers the installation and maintenance of the data line. If the contract terms are met, the installation fee will be waived. The most difficult part is installing the line, otherwise, UTOPIA's service has been great. The contract period is 01/21/2020 to 01/21/2023. The payable amount is \$9,675 per year.

Motion to Approve: Com. Stevenson
Seconded: Com. Elliott
All voted Aye

Grant
Application
#2020-18 with
the Bureau of
EMS for a per
capital grant for
Emergency
Medical
personnel

Grant Application #2020-18 with the Bureau of Emergency Medical Services (EMS) for a per capital grant for Emergency Medical personnel — *Presented by Chief Deputy Susan Poulsen, Davis County Sheriff's Office*

This application is for a grant with the Bureau of Emergency Medical Services (EMS). The amount will be determined if the grant is awarded and is based on the number of EMS personnel employed by Davis County, including dispatchers and the emergency medical technicians (EMT) and paramedics attached to the jail. The contract period is 07/01/2020 to 06/30/2021. The receivable amount is \$1.

Amendment
#2019-587-A
with Hansen's
Hounds for
agreement on
the health of
the donated
K9, Loki

Amendment #2019-587-A with Hansen's Hounds for agreement on the health of the donated K9, Loki — *Presented by Chief Deputy Susan Poulsen, Davis County Sheriff's Office*

This amendment with Hansen's Hounds is for the care and health of the donated K9, Loki. The Commissioners remarked they met and took the puppy on a tour of the Admin Building and it was fun. The contract period begins 12/16/2019. The agreement is neither payable nor receivable.

Agreement
#2020-19 with
Motorola
Solutions for
standard
service contract

Agreement #2020-19 with Motorola Solutions for standard service contract — *Presented by Chief Deputy Susan Poulsen, Davis County Sheriff's Office*

This service agreement with Motorola Solutions is for the Dispatch Center. The contract period is 01/21/2020 to 12/31/2020. The payable amount is \$7,602.

Agreement
#2020-20 with
DP Creations,
LLC to provide
law
enforcement
coverage

Agreement #2020-20 with DP Creations, LLC to provide law enforcement coverage during the Rose International Doll Show — *Presented by Chief Deputy Susan Poulsen, Davis County Sheriff's Office*

The Davis County Sheriff's Office was requested to provide security for the Rose International Doll Show, hosted by DP Creations, LLC, held at the Davis Conference Center this summer. The contract period is 01/28/2020 to 06/27/2020. The receivable amount is \$6,720.

Donation
Agreement
#2020-21 with
Debby Bowen
to receive
donation to
support the
passing of K9
Chopper

Donation Agreement #2020-21 with Debby Bowen to receive donation to support the passing of K9 Chopper — *Presented by Chief Deputy Susan Poulsen, Davis County Sheriff's Office*

Debbie Bowen, a woman from Texas, heard about the passing of the K9 Chopper and wished to donate money to support the Sheriff's K9 program. The donation period begins 01/20/2020. The receivable amount is \$60.

COMMISSIONERS' MINUTES – DAVIS COUNTY

Motion to Approve Agenda Items: Com. Elliott
Seconded: Com. Stevenson
All voted Aye

Agreement
#2020-22 with
Utah State
Library Division
for CLEF

Agreement #2020-22 with Utah State Library Division for Community Library Enhancement Funds (CLEF)
— *Presented by Chris Sanford, Davis County Library Director*

This anticipated grant from the Utah State Library Division was built into the annual budget. Even though the grant's time period started in July of 2019, the awarded receivable amount is not announced until the first week of January. For this reason, the Library waited to present the grant until the funds were announced. The funds will be used to expand and enhance the Library's ebook and early literacy collections. The contract period is 07/01/2019 to 06/30/2020. The receivable amount is \$36,100.

Motion to Approve: Com. Stevenson
Seconded: Com. Elliott
All voted Aye

Agreement
#2020-23 with
Infogroup Inc.
for Reference
USA database
license
agreement

Agreement #2020-23 with Infogroup Inc. for Reference USA database license agreement — *Presented by Josh Johnson, Davis County Library Chief Deputy*

This contract is for the most heavily used database at the Library, Reference USA. This database includes white pages, consumer use reports, job and internship searches, and more. The use has grown over the past few years but the cost to the County has not gone up. The contract period is 01/15/2020 to 01/14/2021. The payable amount is \$3,309.

Motion to Approve: Com. Elliott
Seconded: Com. Stevenson
All voted Aye

Request
#2020-24 to
appropriate
money to a
nonprofit
entity, the Joy
Foundation, for
its 2020
programs

Request #2020-24 to appropriate money to a nonprofit entity, the Joy Foundation, for its 2020 programs
— *Presented by Commissioner Randy B. Elliott*

This request was discussed last work session [see Work Session Minutes Jan. 14, 2020]. The Joy Foundation in Bountiful requested funds to assist with its 2020 family-centered programs, including a chalk art festival and veteran program. The requested funds will come from the Commissions' gala and golf tournament's reserve funds. [The contract period is 01/21/2020 to 01/21/2020.] The payable amount is \$1,000.

Motion to Approve: Com. Elliott
Seconded: Com. Stevenson
All voted Aye

Request
#2020-25
appointment of
Curtis Koch,
Davis County
Clerk/Auditor,
as Davis
County's
representative
on the UAC
Board of
Directors

Request #2020-25 appointment of Curtis Koch, Davis County Clerk/Auditor, as Davis County's representative on the Utah Association of Counties (UAC) Board of Directors — *Presented by Commissioner Lorene Miner Kamalu*

The Utah Association of Counties (UAC) provides training, discussion platforms, and assistance at the State level to participating counties. Many of Davis County's elected officials and department heads participate in UAC in some form. Unlike previous years, Davis County will only have one representative rather than two. After discussing it last work session [see Work Session Minutes Jan. 14, 2020], it was decided that Curtis Koch, Davis County Clerk/Auditor, would be the representative. The Commission thanked him for his willingness and continued service with representing Davis County on the UAC Board of Directors. [The appointment period is 01/01/2020 to 12/31/2020.]

COMMISSIONERS' MINUTES – DAVIS COUNTY

Motion to Approve: Com. Kamalu
Seconded: Com. Elliott
All voted Aye

Notice
#2019-597-B of
Property Tax
Adjustment for
2019 property
tax on Tax ID
09-082-0101
for Jeffrey G.
Blewett

Notice #2019-597-B of Property Tax Adjustment, per UCA Section 59-2-1347, for 2019 property tax on Tax ID 09-082-0101 for Jeffrey G. Blewett — Presented by Commissioner Lorene Miner Kamalu

Several hearings were held in conjunction with this request which helped the Commission make its decision to grant the tax adjustment. The contract period is 01/01/2019 to 12/31/2019. The payable amount is \$1,310.79.

Motion to Approve: Com. Kamalu
Seconded: Com. Stevenson
All voted Aye

Commissioner Elliott moved to recess to Board of Equalization. Commissioner Stevenson seconded the motion. All voted Aye.

**BOARD OF
EQUALIZATION**

Property Tax
Register

Property Tax Register matters were presented by Curtis Koch, Davis County Clerk/Auditor, as follows:

- Under Auditor adjustments is a report with various recommend approve appeals totaling \$1,178,842, several no change in value appeals, eight veteran tax abatement exemptions for 2019, and two tax abatements for properties held by tax exempt entities.
- There were no Treasurer or Assessor adjustments.

Motion to Approve: Com. Stevenson
Seconded: Com. Elliott
All voted Aye

Commissioner Elliott moved to reconvene Commission Meeting. Commissioner Stevenson seconded the motion. All voted Aye.

**CONSENT
ITEMS**

Check Registers
and
Commission
Meeting
Minutes

Check Registers and Commission Meeting Minutes

Check Registers and Commission Work Session Meeting Minutes for December 17, 2019, were presented for approval.

Motion to Approve: Com. Elliott
Seconded: Com. Stevenson
All voted Aye

**COMMISSION
COMMENTS**

Commissioner Elliott attended [Hill Air Force base’s] 80th birthday party at the Hill Air Force Base Museum. Jay Hess, a local Vietnam prisoner of war survivor, spoke and it was great to hear his story. Also, the Joy Foundation held a veteran appreciation event that had a World War II theme; it was a great program and was well attended.

COMMISSIONERS' MINUTES – DAVIS COUNTY

Commissioner Kamalu and the other Commissioners have attended the swearing in ceremonies of some of the new city council members. Commissioner Kamalu said serving at the city level is very important and expressed her excitement for the council members. She also wanted to especially thank the Commission office’s administrative staff. They assist with getting through a lot of the Commission’s work and were still able to accomplish a lot even though they were short-handed.

**MEETING
ADJOURNED**

Commission meeting was adjourned at 4:25 p.m.

Minutes prepared by:
Jessy Turner
Deputy Clerk/Auditor

Minutes approved on: _____

Curtis Koch
Clerk/Auditor

Lorene Miner Kamalu
Commission Chair