

COMMISSIONERS' MINUTES – DAVIS COUNTY

COMMISSION MEETING MINUTES

March 31, 2020

The Board of Davis County Commissioners met for their regularly scheduled meeting at 4:00 p.m. on March 31, 2020, in room 303 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah. Required legal notice of this meeting was given.

Commissioner Lorene Miner Kamalu, Chair; and Commissioner Randy B. Elliott were both present on the dais. Commissioner Bob J Stevenson, Vice-Chair; and Neal Geddes, Chief Civil Deputy County Attorney were both present via phone; and Curtis Koch, Davis County Clerk/Auditor was present in the audience.

All documents from this meeting are on file in the Davis County Clerk/Auditor's Office. The agenda for this meeting is incorporated into the minutes as item headers.

OPENING

Notice of Special Meeting Circumstances Due to COVID-19

In keeping with recommendations of Federal, State, and Local authorities to limit gatherings to control the continuing spread of COVID-19, and in accordance with Utah Governor Gary Herbert's Executive Order on March 18, 2020, suspending some requirements of the Utah Open and Public Meetings, Act, the Board of Davis County Commissioners will make the following adjustments to our normal meeting procedures.

- Some or all members of the Board and meeting presenters may participate electronically via phone or video conference.
- In-person participants will be limited to no more than 10 people and will be by invitation only.
- Public Comment will not be taken during the meeting but may be submitted through the means listed below. Comments submitted before 3:30 p.m. on Tuesday, March 31st, will be distributed to Board members prior to the meeting:
 - Online at <https://www.daviscountyutah.gov/commission/contact>, via email at commissioners@daviscountyutah.gov or by telephone at (801) 451-3200
- Meeting proceedings may be viewed remotely through YouTube live-streaming: <https://www.daviscountyutah.gov/commission/meetings>

The meeting convened at 4:03 p.m. and Commissioner Elliott led the Pledge of Allegiance.

Recognitions, Presentations & Informational Items

March Employee Service Awards — *Presented by Commissioner Kamalu*

There were a number of employee service awards given for the month of March. Due to the social distancing in place, each individual was not present, but was recognized in their own departments, and issued a medallion and a certificate. They were announced as follows:

Scott Shriver, Assessor's Office, 5 years
Celia Davis, Assessor's Office, 20 years
Brendan Joseph, Corrections, 5 years
Cheyenne Kelly, Corrections, 5 years
Milicent Townsend, Corrections, 20 years
James McAllister, Valley View Golf Course, 5 years
Michelle Blanchard, Clerk/Auditor's Office, 10 years
Dax Teuscher, Clerk/Auditor's Office, 10 years
Christopher Batemen, Health Administration, 10 years
Teresa Smith, Health Dept./Women's, Infant, and Children (WIC), 20 years

PUBLIC COMMENTS

Members of the public were invited to submit comments to the Commission. No comments were made.

Commissioner Elliott moved to open the Public Hearing. Commissioner Kamalu seconded the motion. All voted Aye.

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PUBLIC HEARING #2020-0122 FOR NOTICE OF SALE OF DAVIS COUNTY SURPLUS REAL PROPERTY

Public Hearing #2020-0122 for Notice of Sale of Davis County Surplus Real Property— Presented by Commissioner Kamalu and via phone with Tony Thompson, Davis County Property Manager

Public Comment (submitted as listed above) on the sale of surplus real property known as part of Tax ID 08-076-0122 and is located south of the Davis County Justice Center at approximately 85 South and 750 West in Farmington. This is a supplement to the contract 2020-102.

PUBLIC COMMENTS

Tony indicated he received two comments. One comment from a person named Priscilla, who inquired about what type of property it was. She was told that the property was going forward to be sold to and combined with a piece of property that Dominion Energy has requested from the County. The second was made earlier today. Hank Semadeni called to ask about the size of the property and whether it was sufficient to store some equipment on. Tony's response to him was, the property is 659 square feet and it would be combined with the Dominion Energy parcel.

Commissioner Elliott moved to close the Public Hearing. Commissioner Kamalu seconded the motion. All voted Aye

BUSINESS/ ACTION

Proclamation #2020-0123 Proclamation Declaring the month of April as Sexual Assault Awareness Month in Davis County, Utah

Proclamation #2020-0123 Proclamation Declaring the month of April as Sexual Assault Awareness Month in Davis County, Utah — Presented by Commissioner Kamalu

Commissioner Kamalu read the official proclamation that declares the month of April as Sexual Assault Awareness Month (SAAM) in Davis County, Utah. The declaration is an attempt to raise public awareness about sexual violence and to educate communities on how to prevent it. Safe Harbor is the only domestic violence shelter in Davis County. Their mission is to prevent violence, including sexual assault. The shelter helps to get survivors on their feet and to lead productive lives in a safe environment. Since the outbreak of COVID-19, there has been an increase in the number of people contacting the shelter for help. The commission encouraged people, during this highly-stressful time, to manage stress appropriately, and to treat others with kindness and respect. They expressed their gratitude for Safe Harbor and their board members and all they do for the community. The contract period is 04/01/2020 to 04/30/2020. There is no dollar amount.

Motion to Approve: Com. Elliott
Seconded: Com. Stevenson
All voted Aye

Memo of Agreement #2020-0124 Memo of Agreement with Utah State Dept of Human Services, Div. of Juvenile Justice Services (DHS) to provide beds

Memo of Agreement #2020-0124 Memo of Agreement with Utah State Dept of Human Services, Div. of Juvenile Justice Services (DHS) to provide beds to youth served by the Local Authority in an effort to divert youth away from more restrictive services — Presented by Commissioner Kamalu

This Memo of Agreement with Utah State Dept of Human Services, Div. of Juvenile Justice Services (DHS) provides beds to youth served by the Local Authority to divert youth away from more restrictive services. The contract period is 02/01/2020 to 01/31/2025. There is no dollar amount.

Motion to Approve: Com. Elliott
Seconded: Com. Stevenson
All voted Aye

Agreement #2020-0125 with TruGreen, LP - provide 2020 lawn care services for

Agreement #2020-0125 with TruGreen, LP - provide 2020 lawn care services for fertilizing and weed control — Presented by Commissioner Kamalu on behalf of Chief Deputy Susan Poulsen, Davis County Sheriff's Office

This item is an agreement with TruGreen, LP, to provide lawn care services in 2020, for fertilizing and

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fertilizing and weed control

weed control. The contract period begins 03/24/2020 and there is no end date. The payable amount is \$4,226.

Amendment #2015-0475-D with US Forest Service for increased funding for FY2020 patrol

Amendment #2015-0475-D with US Forest Service for increased funding for FY2020 patrol — Presented by Commissioner Kamalu on behalf of Chief Deputy Susan Poulsen, Davis County Sheriff's Office

This amendment to the contract with the US Forest Service increases funding for FY2020 patrol. The contract period is 03/31/2020 to 09/30/2020. The receivable amount is \$14,000.

Memo of Understanding #2020-0126 with USDA Forest Service Law Enforcement and Investigations to further mutual law enforcement interests

Memo of Understanding #2020-0126 with USDA Forest Service Law Enforcement and Investigations to further mutual law enforcement interests by deputizing USDA Forest Service Law Enforcement Officers/Special Agents in the jurisdiction of Davis County — Presented by Commissioner Kamalu on behalf of Chief Deputy Susan Poulsen, Davis County Sheriff's Office

This Memo of Understanding with the USDA Forest Service Law Enforcement and Investigations will further mutual law enforcement interests by deputizing USDA Forest Service Law Enforcement Officers/Special Agents in the jurisdiction of Davis County.

The contract period is 03/31/2020 to 02/01/2022. There is no dollar amount.

Motion to Approve: Com. Stevenson

Seconded: Com. Elliott

All voted Aye

Agreement # 2020-0127 with ADP Lemco to make and install padded wraps for the columns in the exhibit building at the Legacy Events Center

Agreement #2020-0127 with ADP Lemco to make and install padded wraps for the columns in the exhibit building at the Legacy Events Center — Presented by Commissioner Kamalu on behalf of Dave Hansen, Davis County Legacy Events Center Director

This agreement with ADP Lemco is for them to make and install padded wraps for the columns in the exhibit building at the Legacy Events Center. The contract period is 03/24/2020 to 04/28/2020. The payable amount is \$5,000.

Agreement #2020-0128 Appropriating money to a nonprofit entity, USU Extension Services for their expense of renting Buffalo Ranch

Agreement #2020-0128 Appropriating money to a nonprofit entity, USU Extension Services for their expense of renting Buffalo Ranch — Presented by Commissioner Kamalu on behalf of Dave Hansen, Davis County Legacy Events Center Director

This appropriation of money to USU Extension Services, a nonprofit entity, is for their expense of renting Buffalo Ranch. The contract period is 05/18/2020 to 05/18/2020. The payable amount is \$400.

Motion to Approve: Com. Elliott

Seconded: Com. Stevenson

All voted Aye

Agreement #2020-0129 with Ogden Valley Winter Sports Foundation (OVWSF) for rental space for the Ski Swap event

Agreement #2020-0129 with Ogden Valley Winter Sports Foundation (OVWSF) for rental space for the SnowBasin Ski Swap event — Presented by Commissioner Kamalu on behalf of Mike Moake, Davis County LEC Events Coordinator

The agreement with Ogden Valley Winter Sports Foundation (OVWSF) is for the rental space for the SnowBasin Ski Swap event. The contract period is 10/22/2020 to 10/24/2020. The receivable amount is \$4,446.97.

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Motion to Approve: Com. Elliott
Seconded: Com. Stevenson
All voted Aye

Change Order #2019-0626-A with Ralph L. Wadsworth Construction Co. for labor, equipment & materials for unforeseen conditions

Change Order #2019-0626-A with Ralph L. Wadsworth Construction Co. for labor, equipment & materials for unforeseen conditions — *Presented by Commissioner Kamalu on behalf of Adam Wright, Davis County Public Works Director*

This change order is for the culvert under the railroad tracks. It is with Ralph L. Wadsworth Construction Co. for labor, equipment & materials for unforeseen conditions, including excess rock for stabilization efforts and a new crane pad. The contract period is 12/17/2019 to 12/17/2020. The payable amount is \$14,317.97.

Motion to Approve: Com. Elliott
Seconded: Com. Stevenson
All voted Aye

Agreement #2020-0131 with Wall 2 Wall Flooring for new flooring at Davis Park Golf Course clubhouse

Agreement #2020-0131 with Wall 2 Wall Flooring for new flooring at Davis Park Golf Course clubhouse — *Presented by Commissioner Kamalu on behalf of Lane Rose, Davis County Facilities Director*

This agreement is with Wall 2 Wall Flooring to replace the carpeting in the clubhouse and the cafe areas at the Davis Park Golf Course. Standard carpeting will be installed in the pro-shop area, and stain and liquid resistant carpet installed in the cafe dining area. The County Facilities department will place some additional "walk-off" rug in the entry and front desk areas. This type of carpet catches dirt and pebbles and prevents them from being tracked through the building. The contract period begins on 03/24/2020 with no ending date. The payable amount is \$24,815.53.

Motion to Approve: Com. Stevenson
Seconded: Com. Elliott
All voted Aye

Agreement #2020-0132 with Bountiful Davis Arts Center for 2020 sponsorship

Agreement #2020-0132 with Bountiful Davis Arts Center for 2020 sponsorship — *Presented by Commissioner Kamalu on behalf of Kent Andersen, Davis County Community & Economic Development Director*

This agreement is with Bountiful Davis Arts Center for a 2020 sponsorship. The contract period is 03/31/2020 to 12/31/2020. The payable amount is \$15,000.

Motion to Approve: Com. Stevenson
Seconded: Com. Elliott
All voted Aye

Agreement 2020-0133 with Jacobs Engineering Group, Inc. for environmental review consulting services for the CDBG Program

Agreement #2020-0133 with Jacobs Engineering Group, Inc. for environmental review consulting services for the CDBG Program — *Presented by Commissioner Kamalu on behalf of Stephen Lyon, Davis County Administrator/Economic Development Coordinator*

This item is an agreement with Jacobs Engineering Group, Inc. for environmental review consulting services for the Community Development Block Grant (CDBG) Program. The contract period is 03/15/2020 to 04/30/2020. The payable amount is \$29,011.

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Motion to Approve: Com. Elliott
Seconded: Com. Stevenson
All voted Aye

The Commission thanked Jessica Merrill for her efforts in helping the community and being supportive of local businesses during this time of social distancing.

Agreement
#2020-0134
with Davis Arts
Council for
sponsorship for
the 2020
season

Agreement #2020-0134 with Davis Arts Council for sponsorship for the 2020 season — *Presented by Commissioner Kamalu on behalf of Jessica Merrill, Davis County Tourism Deputy Director*

This item is an agreement with Davis Arts Council for sponsorship for the 2020 season. The contract period is 03/31/2020 to 12/31/2020. The payable amount is \$25,000.

Motion to Approve: Com. Stevenson
Seconded: Com. Elliott
All voted Aye

Amendment
#2019-0553-A
with UTOPIA
for reduced
pricing for the
FHSS Bountiful
communication
line

Amendment #2019-0553-A with UTOPIA for reduced pricing for the FHSS Bountiful communication line — *Presented by Commissioner Kamalu on behalf of Mark Langston, Davis County Information Systems Director*

This amendment to the contract with UTOPIA will reduce the pricing for the Family Health Supportive Services (FHSS) Bountiful communication line. The contract period is 03/31/2020 to 09/19/2022. The payable amount is \$1,800, \$1,800, \$1,800.

Amendment
#2019-0554-A
with UTOPIA
for reduced
pricing for the
WIC Bountiful
communication
line

Amendment #2019-0554-A with UTOPIA for reduced pricing for the WIC Bountiful communication line — *Presented by Commissioner Kamalu on behalf of Mark Langston, Davis County Information Systems Director*

This amendment to the contract with UTOPIA reduces the pricing for the Women, Infant, and Children (WIC) Bountiful communication Line. The contract period is 03/31/2020 to 09/29/2022. The payable amount is \$1,800, \$1,800, \$1,800.

Motion to Approve: Com. Elliott
Seconded: Com. Stevenson
All voted Aye

Commissioner Elliott moved to recess to the Board of Equalization. Commissioner Stevenson seconded the motion. All voted Aye.

BOARD OF EQUALIZATION

Property Tax
Register

Property Tax Register matters were presented by Curtis Koch, Davis County Clerk/Auditor, as follows:

Under Auditor adjustments:

A report with various tax-exempt applications and a recommendation to approve. These are for non-

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profit 501(c)(3)s used exclusively for religious, charitable, or educational purposes

Two late applications, both from the Church of Jesus Christ of Latter-Day Saints, with a letter attached from the Civil Division recommending approval of those late, exempt applications

Under Corrections:

Abate taxes Veteran exemption for 2019

Motion to Approve: Com. Elliott

Seconded: Com. Stevenson

All voted Aye

Commissioner Stevenson moved to reconvene the Commission Meeting. Commissioner Elliott seconded the motion. All voted Aye.

**CONSENT
ITEMS**

Check
Registers

Check Registers

Check Registers were approved.

Motion to Approve: Com. Elliott

Seconded: Com. Stevenson

All voted Aye

**COMMISSION
COMMENTS**

Commissioner Stevenson said it was a very wise and smart thing to use tourism dollars to support the Davis Arts Council and the Bountiful Davis Arts Center because it's beneficial to all of our citizens within the county.

Commissioner Elliott wanted to remind the citizens to follow the governor's orders for staying home and staying safe, and only go out for essential items so that we can keep the curve low in Davis County. He said to continue to keep social distancing even though it is not being enforced. He understands some people are upset about closing down public areas but asked the people to limit social gatherings to prevent the enacting of the heavy hand of government. The status of the county will continue to be monitored and updates will be disseminated as they arise.

Commissioner Kamalu said that Monday began the soft closure of the Davis County Administration building. This means that we are still open to the public for essential services, but you will need an appointment for any business that needs to be conducted.

Thanks were given to the Sheriff's office for providing staff to be stationed at the entrance of the building to greet visitors. She specifically thanked Sheriff Kelly Sparks and his staff for the support they provide to the community, and for their partnering efforts to help with the soft closure. She expressed her gratitude for all the work that continues to take place in the County and the support between departments to provide assistance to one another. The library has had a complete workplace closure and many of those employees have stepped in to help in our Public Health Department whose workload has continued to increase significantly due to the spread of the virus. It's amazing to see people coming together in our county. We have very capable and devoted administrative officers, ten of which are elected officials, but a whole group of department heads that are very cooperative. She expressed her gratitude for them and their staff, many of which are now working from home, and others who remain at work who are keeping the rules and distancing themselves from others and taking things seriously.

She said it's true there is a bit of cautious hope that the numbers won't increase. The initial county health declaration that was issued March 18th continues and the public health order put in place that same day needs to be updated by tomorrow. She thanked the Davis County Health Director, Brian Hatch for his tremendous communication and outreach efforts. She encouraged citizens to continue to watch

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the Davis County website for updates on testing results and for additional resources and encouraged people to focus locally to reduce confusion and stress and prevent information overload.

MEETING
ADJOURNED

The commission meeting was adjourned at 4:41 p.m.

Minutes prepared by:

Shairise Bills

Deputy Clerk/Auditor

Minutes approved on: 04/14/2020

/s/ Curtis Koch

Curtis Koch

Clerk/Auditor

/s/ Lorene Miner Kamalu

Lorene Miner Kamalu

Commission Chair