

# COMMISSIONERS' MINUTES – DAVIS COUNTY

## COMMISSION MEETING MINUTES July 20, 2021

The Board of Davis County Commissioners met for their regularly scheduled meeting at 4:00 p.m. on July 20, 2021, in room 303 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah. Required legal notice of this meeting was given.

Present on the dais were: Commissioner Bob J Stevenson, Chair; Commissioner Randy B. Elliott, Vice-Chair; Commissioner Lorene Miner Kamalu; Curtis Koch, Davis County Clerk/Auditor; and Neal Geddes, Chief Civil Deputy County Attorney.

All documents from this meeting are on file in the Davis County Clerk/Auditor's Office. The agenda for this meeting is incorporated into the minutes as item headers.

### OPENING

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The meeting convened at 4:00 p.m. and Neal Geddes, Chief Civil Deputy County Attorney, led the Pledge of Allegiance.

Recognitions,  
Presentations &  
Informational  
Items

**RFP Register report for the LEC Architectural & Design Services-Redevelopment & Remodel — Presented by Clerk/Auditor Curtis Koch**

An RFP (Request for Proposals) Register was read for the Legacy Events Center (LEC) Architectural & Design Services - Redevelopment & Remodel. Six firms submitted proposals:

|                           |                    |
|---------------------------|--------------------|
| Architectural Design West | EDA Architects     |
| Modern Out West           | Method Studio      |
| FFKR Architects           | Think Architecture |

The proposals will be reviewed, and then a recommendation will come to the Commission for an Intent to Engage in contract negotiations.

Notice of Intent  
#2021-321 to  
engage in  
contract  
negotiations for  
Building  
Inspection and  
Plan Examiner

**Notice of Intent #2021-321 to engage in contract negotiations for the Building Inspection & Plan Examiner Services RFP — Presented by Clerk/Auditor Curtis Koch**

Notice of Intent to engage in contract negotiations with Shums Coda Associates for the Building Inspection and Plan Examiner Services RFP was presented.

Notice of Intent  
#2021-322 to  
engage in  
contract  
negotiations for  
1000 N Channel  
Lining Project

**Notice of Intent #2021-322 to engage in contract negotiations for the 1000 N Channel Lining Project RFP — Presented by Clerk/Auditor Curtis Koch**

Notice of Intent to engage in contract negotiations with Acme Construction for the 1000 North Channel Lining Project RFP was presented.

Notice of Intent  
#2021-323 to  
engage in  
contract  
negotiations for  
Library ILS

**Notice of Intent #2021-323 to engage in contract negotiations for the Library ILS RFP — Presented by Clerk/Auditor Curtis Koch**

Notice of Intent to engage in contract negotiations with Innovative Interfaces Incorporated for the Library ILS (Integrated Library System) RFP was presented.

Commissioners will receive contracts related to these notices to consider at a future date.

### PUBLIC COMMENTS

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# COMMISSIONERS' MINUTES – DAVIS COUNTY

Public comments were invited, but none were made.

## **PUBLIC HEARINGS**

Public Hearing to consider request for a tax refund under UCA §59-2-1347

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### **Public Hearing to consider request for a tax refund under UCA §59-2-1347**

*Commissioner Elliott made a motion to open a Public Hearing. Commissioner Kamalu seconded the motion. All voted aye.*

Raquel Clark identified her husband and herself as homeowners requesting a tax refund, and said her husband could not attend the meeting due to a work situation. Ms. Clark said they realized a couple of months ago that they had been overpaying taxes compared to all of the neighboring homes and found out that it was because they had moved into a model home. The model home was being taxed as a non-residential unit at 100 percent. She asked for a refund or credit on future taxes.

Neal Geddes said that the tax code in question will allow for an adjustment of taxes or a deferral in the amount. Curtis Koch said that since the taxes for prior years have been distributed, there are no taxes to refund at this point. The Board, at their discretion, may choose to abate taxes for a period of time to make it equal to the amount requested.

Clerk/Auditor Koch explained that taxpayers are sent a Valuation Notice each year letting them know the taxable value of their home, at which point they have the opportunity to appeal. In response to a question about whether Clark and her husband should have appealed their valuation, Commissioners were told that this is a unique situation in which the home in question had been a model home and as such it was considered a commercial property. It was very reasonable for the buyer, in this case, to assume that it was properly [re]classified as a residential home because they viewed the home like any other home buyer.

Discussion was had about the amount of the taxes. Ms. Clark said she and her husband were taxed \$7,049 and charged at 100 percent. Commissioners noted that was a 45 percent overpayment, which happened for two years. Commissioner Stevenson asked if the County should take some fault for not picking up on the fact that it was not a commercial property. He was told that the Assessor would have a better understanding of that process.

Ms. Clark said they didn't realize there was an issue until they were refinancing the home and discovered their taxes were more than double the taxes of their neighbors.

*Commissioner Elliott made a motion to close the public hearing. Commissioner Kamalu seconded the motion. All voted aye.*

### **1. Approval or Denial of request #2021-324 for a tax refund under UCA §59-2-1347**

A motion was made to grant the abatement, noting that the County has a 10-day window to work out the details.

Motion to Grant Abatement: Com. Elliott  
Seconded: Com. Kamalu  
All voted Aye

Approval #2021-324 for a tax refund under UCA §59-2-1347

Notice of Public Hearing for consideration of adoption of the Community Development Block Grant (CDBG) 2021-2025 Consolidated Plan

### **Notice of Public Hearing for consideration of adoption of the Community Development Block Grant (CDBG) 2021-2025 Consolidated Plan — Presented by Steve Lyon, Grants Administrator**

The Davis County Consolidated Plan for Program Years 2021 through 2025 was presented, along with the Annual Action Plan for 2021-2022. The plan represents the next five years of spending for the County's Community Development Block Grant Program and the goals that the County is setting, as well as the projects for 2021 and the receivable amount from HUD (U.S. Dept. of Housing and Urban Development) for that program. Lyon said the Public Hearing for the plan had been properly noticed for the last 30 days, with notices in various public buildings.

*Commissioner Elliott made a motion to open the Public Hearing for the CDBG Plan for 2021-2025. Commissioner Kamalu seconded the motion. All voted aye.*

# COMMISSIONERS' MINUTES – DAVIS COUNTY

Members of the public were invited to comment. No comments were made.

Resolution #2021-325 for the adoption of Davis County Consolidated Plan 2021-2025 with 2021-2022 Annual Action Plan for CDBG with HUD

## **2. Resolution #2021-325 for the adoption of the Davis County Consolidated Plan Program Years 2021-2025 with the 2021-2022 Annual Action Plan for Community Development Block Grant (CDBG) funds with the U.S. Dept. of Housing and Urban Development (HUD) — Presented by Steve Lyon, Grants Administrator**

Terms: Receivable in the amount of \$888,009, beginning 7/1/2021 to 6/30/2022.

It was noted that the plan was discussed in a Commission Work Session. Commissioners thanked Elizabeth McNannay, of Resource Consultants, for her work on the Consolidated Plan. Steve Lyon was also thanked.

Motion to Close the Public Hearing and Approve the Plan: Com. Kamalu

Seconded: Com. Elliott

All voted Aye

Notice of Public Hearing to consider additional budget appropriation requests

## **Notice of Public Hearing to consider additional budget appropriation requests — Presented by Chief Deputy Clerk/Auditor Heidi Voordeckers**

Chief Deputy Clerk/Auditor Heidi Voordeckers introduced a list of additional budget appropriation requests. She explained that items listed under “General Obligation Bond” are associated with the expansion of the jail in 2005. Early redemption is also being proposed for the jail medical wing. The last item on the list was a request for use of the State and Local Fiscal Recovery Funds (SLFRF) otherwise known as ARPA (American Rescue Plan Act).

*See Attachment A, Resolution #2021-326, “July 20, 2021 Resolution & Budget Opening Items” for details.*

*Commissioner Kamalu made a motion to open a Public Hearing. Commissioner Elliott seconded the motion. All voted aye.*

Comments were invited, but none were made.

Resolution #2021-326 to adopt additional 2021 Budget Appropriation Requests and adjustments to revenues

## **3. Resolution #2021-326 to adopt additional 2021 Budget Appropriation Requests and adjustments to revenues — Presented by Chief Deputy Clerk/Auditor Heidi Voordeckers**

Terms: Payable and Receivable, beginning 7/20/21 to 12/31/21.

*Commissioner Kamalu made a motion to close the public hearing and approve the additional 2021 budget appropriation requests. The motion was seconded by Commissioner Elliott with a note to the media that the 10-year bond is being paid off eight years early.*

Clerk/Auditor Koch added that the intent is to use SLFRF or ARPA monies to make the remaining payments as there are construction draws, assuming the guidance the County has received is correct.

Motion: Com. Kamalu

Seconded: Com. Elliott

All voted Aye

The Clerk/Auditor pointed out that this is the last year of the General Obligation bond that is expiring, so that tax rate will also expire four years earlier than it could have done. Gratitude was expressed for the foresight, planning, and action of the Commission in allowing that bond and tax rate to expire four years early. Commissioners added that It is a great savings for the public and they are trying to be as fiscally responsible as they can to keep costs as low as possible.

**BUSINESS/  
ACTION**

# COMMISSIONERS' MINUTES – DAVIS COUNTY

## **Animal Care**

Summary List  
#2021-327 of  
June 2021  
Adoption  
Contracts

### **4. Summary List #2021-327 of June 2021 Adoption Contracts — Presented by Ashleigh Young, Interim Director of Animal Care**

There were 153 adoptions at Animal Care of Davis County in the Month of June: 1 bird, 81 cats, 63 dogs, and 8 other species. A lot of turtles have come into Animal Care, especially red-eared slider turtles. Terms: Receivable in various amounts, beginning 6/1/2021 to 6/30/2021.

## **Commission**

Amendment  
#4-2021 to the  
DC Code of  
Ordinances  
regarding  
regular  
meetings for  
the Commission

### **5. Amendment #4-2021 to the Davis County Code of Ordinances regarding the regular meetings for the Davis County Commission — Presented by Commissioner Stevenson**

An amendment was introduced to the Davis County Code of Ordinances regarding the Board of Davis County Commissioner's Regular Meeting schedule. Beginning in August, Commissioners will go back to a 10 a.m. meeting on a weekly basis.

Change to the  
meeting time  
for Commission  
Meeting on  
08/03/2021 to  
10:00 a.m.

### **6. Change to the meeting time for Commission Meeting on 08/03/2021 to 10:00 a.m. — Presented by Commissioner Stevenson**

Because a notice of 15 days is needed to change meeting times by ordinance, a separate request was made to change the Commission Meeting scheduled on Aug. 3, 2021, to 10 a.m.

Agreement  
#2021-328 with  
Russon  
Brothers  
Mortuary for  
cremation  
services for  
indigent deaths

### **7. Agreement #2021-328 with Russon Brothers Mortuary for compensation of cremation services for indigent deaths — Presented by Commissioner Stevenson**

Terms: Payable in the amount of \$450, beginning 7/20/2021 to 6/30/2024.

Agreement  
#2021-329 with  
Leavitt's  
Mortuary for  
cremation  
services for  
indigent deaths

### **8. Agreement #2021-329 with Leavitt's Mortuary for compensation of cremation services for indigent deaths — Presented by Commissioner Stevenson**

Terms: Payable in the amount of \$450, beginning 7/20/2021 to 6/30/2024.

## **CED**

Grant  
Agreement  
Amendment  
#2017-179-G  
with State of  
Utah Dept. of  
Health and  
Human Services  
for the Social  
Services Block  
Grant Program

### **9. Ratification of Grant Agreement Amendment #2017-179-G with the State of Utah Department of Health and Human Services for the Social Services Block Grant Program — Presented by Grant Administrator Steve Lyon**

Commissioners were asked to ratify an amendment to the Grant Agreement for the Social Services Block Grant Program with the State of Utah. The need for ratification is due to the State emailing documents rather than signing physical documents. Terms: Receivable in the amount of \$106,794, beginning 7/1/2021 to 6/30/2022.

Summary List  
#2021-330 of  
rental  
agreements (9)  
for Legacy  
Events Center

### **10. Summary List #2021-330 of rental agreements (9) for Legacy Events Center — Presented by Commissioner Stevenson**

Terms: Receivable in the amount of \$972.89, beginning 4/23/2021 to 6/19/2021.

Davis County  
Tax Increment  
Financing  
Project Area  
Participation  
Guidelines  
#2021-331

### **11. Davis County Tax Increment Financing Project Area Participation Guidelines #2021-331 — Presented by Commissioner Stevenson**

The item was introduced with no further discussion.

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Resolution and Interlocal Agreement #2021-332 with Farmington City RDA for tax increment participation

**12. Resolution and Interlocal Agreement #2021-332 with Farmington City Redevelopment Agency for tax increment participation in the Community Reinvestment Area #3 Project Area — Presented by Commissioner Stevenson**

Terms: Beginning 7/20/2021 to 1/1/2047.

Ratification of Amendment #2021-130-A to the Revenue Agreement with the State of Utah Dept. of Workforce Services for ERA 1 Program

**13. Ratification of Amendment #2021-130-A to the Revenue Agreement with the State of Utah Department of Workforce Services for Emergency Rental Assistance 1 (ERA 1) Program — Presented by Commissioner Stevenson**

Terms: Payable in the amount of \$10,561.03, beginning 4/25/2021 to 7/3/2021 [misspoken, actual amount \$10,561,794, beginning 12/27/2020 to 12/31/2021].

Summary List #2021-333 of Sports Contracts with Legacy Events Center

**14. Summary List #2021-333 of Sports Contracts with Legacy Events Center — Presented by Commissioner Stevenson**

Terms: Receivable in the amount of \$5,079.03, beginning 4/25/2021 to 7/3/2021.

Amended Funding Agreement #2020-173-E with the US HUD for the 2020-2021 CDBG Program

**15. Amended Funding Agreement #2020-173-E with the US Department of Housing and Urban Development (HUD) for the 2020-2021 Community Development Block Grant (CDBG) Program — Presented by Grant Administrator Steve Lyon**

Approval of an Amended Funding Agreement with the US Department of Housing and Urban Development was requested. In the recently-approved Annual Action Plan Amendment for the Program Year 2020-2021, the SF-424 [Application for Federal Assistance SF-424] had a new adjusted amount of \$927,855, which is a reduction of \$142 from the granted amount for Program Year 2020. Terms: Receivable in the amount of \$927,855, beginning 7/1/2020 to 6/30/2021.

Amendment #2020-301-B to the CDBG Agreement with Safe Harbor for the Parking Lot Repair/Replacement Project

**16. Amendment #2020-301-B to the Community Development Block Grant (CDBG) Agreement with Safe Harbor for the Parking Lot Repair/Replacement Project — Presented by Grant Administrator Steve Lyon**

An amendment was introduced to the Community Development Block Grant Agreement with Safe Harbor for the Parking Lot Repair/Replacement Project. The amendment changes the dates, allowing extra time to finish the project due to issues with getting materials. Terms: Payable in the amount of \$140,000, beginning 7/1/2020 to 8/31/2021.

Approval #2021-334 to provide \$10,000 to WSU to create entrepreneurial networking platform for Northern Utah

**17. Approval #2021-334 to provide \$10,000 to Weber State University to create an entrepreneurial networking platform for Northern Utah — Presented by Commissioner Stevenson**

Approval was requested to provide \$10,000 to Weber State University to create an entrepreneurial networking platform for Northern Utah. Economic Development Specialist Megan Christensen noted that Ogden City and Weber State University are also contributing \$10,000 each, so \$30,000 is being put towards this initiative. Terms: Payable in the amount of \$10,000.

**Health Dept.**

Amendment #2020-427-A to contract with Utah Dept. of Health to extend the termination date for PHEP Programs

**18. Amendment #2020-427-A to contract with Utah Department of Health to extend the termination date for the Public Health Emergency and Healthcare Preparedness (PHEP) Programs — Presented by Director Brian Hatch**

This item is a renewal for Public Health Preparedness money. Terms: Receivable in the amount of \$344,779, beginning 7/1/2020 to 6/30/2022.

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Tabled:  
Amendment to  
the Tobacco  
Contract with  
the Utah  
Department of  
Health

## **19. Amendment to the Tobacco Contract with the Utah Department of Health updating the work plan activities for the new fiscal year**

This item was tabled.

Memorandum  
of Agreement  
#2021-335 with  
Utah Dept. of  
Health for  
EpiTrax 2021  
describing roles  
and  
responsibilities

## **20. #2021-335 Memorandum of Agreement with Utah Department of Health for EpiTrax 2021 describing roles and responsibilities — Presented by Director Brian Hatch**

This agreement is for the State surveillance system, where all of the County's disease investigation information is housed. Terms: beginning 7/1/2021 to 6/30/2026

Discussion of  
COVID-19 case  
increases

### **COVID-19 Update**

Commissioner Stevenson asked the Health Director what he is hearing from the State, as far as COVID increases.

Brian Hatch said there is concern. The numbers are increasing. The majority of cases are occurring in unvaccinated individuals, but there is a small percentage – about 10 to 15 percent – that are in individuals who have been vaccinated, which are called “breakthrough.” Those breakthrough cases are very low severity and they are not getting hospitalized or progressing to other severe conditions, he said, so that is the message moving forward in Davis County. The County is approaching a 60 percent vaccination rate in its eligible population, which means 40 percent unvaccinated – that's where the majority of the cases are occurring. The thing of concern is moving into the fall when school starts, and that is where a large percentage of our population is unvaccinated because they're not eligible for vaccines. The concern is what to do with those who have not had the opportunity. The 60 percent figure is of those eligible to be vaccinated, but looking at the total population it drops down to approaching 50 percent.

Commissioner Stevenson said he read there were about 280 people in the hospital at this time with COVID, and that a little over 70 percent of hospital beds are now being taken up because of it. The other thing he noticed was deaths listed showed the ages between 25 and 44. He asked whether the disease is becoming more aggressive with the Delta variant or if it's still older people who are more susceptible to severe implications.

Brian Hatch said the answer is complex. The Delta variant is much more transmissible, which is one of the issues. More vulnerable populations are vaccinated at very high rates, so it's not unlikely to see younger populations being hospitalized as the pandemic transfers through the unvaccinated population, which is probably a younger population. They're still watching the severity. The vaccine is pretty effective, so far. Higher vaccination rates are needed in the community, which will slow it down and help with the increasing hospitalizations and keep from filling all the beds again.

In response to a question about a vaccine booster shot, Hatch said it is still being studied. It is a new vaccine but seems to have a longer lasting immunity than was first anticipated. Potentially, there could be a booster to cover varying strains that may not be effectively covered by the current vaccine.

People age 12 and older are eligible to be vaccinated. The County Health Department holds vaccine clinics at its three senior centers. They also have an active outreach program and will do pop-up clinics at businesses and other locations. Vaccines are given at pharmacies, and clinicians are coming on board every day. If people still want to receive their vaccination through the Health Department, they are able to sign up for an appointment online through the County's website.

### **Information Systems**

Agreement  
#2021-336 with  
Structure  
Works to install  
security  
equipment in  
the Memorial  
Courthouse

## **21. Agreement #2021-336 with Structure Works to install security equipment in the Memorial Courthouse — Presented by Director Mark Langston**

A contract with Structure Works, to bring security equipment and systems into the remodel of the Memorial Courthouse, was presented. Terms: Payable in the amount of \$91,391.[06], beginning 7/20/2021.

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Agreement #2021-337 with Marshall Industries for A/V design and installation for Memorial Courthouse

**22. Agreement #2021-337 with Marshall Industries for A/V design and installation for the Memorial Courthouse multi-purpose room — Presented by Director Mark Langston**

Terms: Payable in the amount of \$60,646.[95], beginning 7/20/2021 to 7/20/2022.

**Library**

Authorization #2021-338 for the Library Director to act as the Certifying Official for the NASA @ my Library grant application through the American Library Association

**23. Authorization #2021-338 for the Library Director to act as the Certifying Official for the NASA @ my Library grant application through the American Library Association — Presented by Director Josh Johnson**

This is a grant through the American Library Association, and it is associated with various aerospace agencies of the federal government, but specifically with NASA. The grant is for additional training and programming opportunities through NASA, and for access to training through a subject matter expert as well as \$1,600 in programming money. It fits really well with the new North Branch building's theme. If the Library doesn't get the grant, there are other opportunities and similar programming to pursue through the State. If the grant is awarded, a contract will follow and come through the Commission.

The grant application is online and asks for someone that can certify that they meet all the criteria for the program. To make the application process easier, Commissioners were requested to formally designate Josh Johnson as that certified official, limited to the purposes of this application. Terms: Beginning 7/21/21.

Commissioners noted a rebirth of interest in space with the privatization of spaceflight. Josh Johnson said the new library is intended to be able to pull off this kind of a program in a way that the others aren't.

**Sheriff's Office**

Amendment #2020-31-A to Training Reimbursement Agreement with Michael Speakman

**24. Amendment #2020-31-A to Training Reimbursement Agreement with Michael Speakman to waive outstanding reimbursement obligations — Presented by Chief Deputy Susan Poulsen**

In response to a question, Commissioners were informed this item was a result of disciplinary proceedings.

Interlocal Agreement #2021-339 with Farmington City to provide dispatch services for Police and Fire

**25. Interlocal Agreement #2021-339 with Farmington City to provide dispatch services for Farmington City Police and Fire — Presented by Chief Deputy Susan Poulsen**

Terms: Receivable in the amount of \$95,313.35, beginning 7/1/2021 to 6/30/2022.

Approval of Grant Application #2021-340 with Utah Attorney General's Office for funding for ICAC Task Force

**26. Approval of Grant Application #2021-340 with Utah Attorney General's Office for funding for the Internet Crimes Against Children (ICAC) Task Force — Presented by Chief Deputy Susan Poulsen**

The amount of the grant with the Utah Attorney General's Office for funding for the Internet Crime Against Children (ICAC) Task Force is to be determined. Commissioner Kamalu noted that the Sheriff's Office has been involved with the Internet Crimes Against Children Task Force since 2002. Terms: Beginning 7/1/2021 to 6/30/2022.

Approval of Amendment #2019-488-B to Law Enforcement Services Agreement with West Point City to extend the term of service

**27. Approval of Amendment #2019-488-B to Law Enforcement Services Agreement with West Point City to extend the term of service — Presented by Chief Deputy Susan Poulsen**

Commissioner Stevenson noted that Chief Sparks, Chief Oblad, and Curtis Koch have met with cities, including West Point, regarding changes being made to services provided by the Sheriff's Office. The presentation and work with the cities has been excellent as efforts are made to try to improve service without costing a fortune. Chief Sparks and Mr. Koch have worked very closely to try to put together a program to make the funding proper, and what West Point will do next year is a step of cities and the County working very closely together to provide better service than what has been provided. Terms: Receivable in the amount of \$135,342 for the remainder of 2021), and \$274,746 for 2022, beginning 7/1/2021 to 12/31/2022.

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Approval of UCJIS Agency User Agreement #2021-341 with the Department of Public Safety

## **28. Approval of UCJIS Agency User Agreement #2021-341 with the Department of Public Safety — Presented by Chief Deputy Susan Poulsen**

Approval was requested for a Utah Criminal Justice Information System (UCJIS) Agency User Agreement with the Utah Department of Public Safety for the Utah Highway Patrol. Terms: Beginning 7/1/2021 to 6/30/2022.

Approval of NCIC Hit Confirmation Agreements #2021-342 through #2021-352 for handling records abiding by FBI CJIS Security Policy Regulations

## **29. Approval of NCIC Hit Confirmation Agreements #2021-342 through #2021-352 with the entities listed below for handling records abiding by FBI CJIS Security Policy Regulations — Presented by Chief Deputy Susan Poulsen**

A request was made for approval of National Crime Information Center (NCIC) hit confirmation agreements with the following entities for the handling of records by the FBI and CJIS (Criminal Justice Information Services) security policy regulations:

|   |  |
|---|--|
| #2021-342 Adult Probation & Parole (AP&P) | #2021-348 Clinton Police Department            |
| #2021-343 Davis County Attorney's Office  | #2021-349 Department of Homeland Security      |
| #2021-344 Division of Wildlife Services   | #2021-350 Farmington Police Department         |
| #2021-345 Kaysville Police Department     | #2021-351 Sunset Police Department             |
| #2021-346 Syracuse Police Department      | #2021-352 USDA Forest Services Law Enforcement |
| #2021-347 Utah Highway Patrol             |  |

[A "hit" is a verification response to an NCIC inquiry.] Terms: Beginning 7/1/2021.

**Treasurer's Office**

Approval of Amendment #2012-330-D to Payment Processing Agreement with CSG Forte Payments, Inc.

## **30. Approval of Amendment #2012-330-D to Payment Processing Agreement with CSG Forte Payments, Inc. — Presented by Treasurer Mark Altom**

Mark Altom said the original contract was with Forte Payment Systems, but they have been acquired by CSG. He explained that the importance of this amendment is that the County will be saving a little bit of expense for the ACH (Automated Clearing House) transactions when taxpayers use an electronic check to pay their property taxes online. All of the fees for credit cards are passed on to the cardholder, so there is no expense whatsoever to the County. The County used Forte for online transactions prior to 2019, then went with a different vendor; action will be taken in a future Commission meeting to change the agreement with that current provider. When a person pays their property taxes with an electronic check, they are required to input their bank or financial institution routing or ABA (American Bankers Association) routing number and also their account number. The North American Clearinghouse Association, which sets the rules of all ACH transactions online, has recently put in place a new requirement for anyone who does an online transaction with an ACH transaction that they must be able to verify that the account number that the person is putting onto that site is a valid account number. Forte has been a leader in that industry, and they are very good at that. Right now Forte has no additional pricing for that verification because it's a service that they provided in the past. The current vendor would charge an additional fee in order to do that, and it isn't quite as reliable. The County will also be making some changes so that we'll be doing our monthly prepayment program directly through ourselves, like we've done in the past. We will have security in our system to protect banking information for our taxpayers, and will save a significant amount of money on an annual basis from what we are currently paying a private vendor to do those transactions. Terms: Payable in the amounts of \$2,700 (2021), \$2,800 (2022), \$2,900 (2023), and \$2,000 (2024), beginning 7/2021 to 9/24/2025.

Discussion of online security

Commissioner Stevenson said he'd read in an email that Clearfield City's records had been hacked in a cyber-attack. He asked Mark Langston whether Clearfield had it figured out or lost everything, and if he feels the County is adequately protected with backup.

Mr. Langston said we would be hopeful if this happened to us. Clearfield is not back up 100 percent, but they are back online.

Commissioner Elliott said he met with Mark Langston today, and that Homeland Security did come to the County to do a test to see how we can work on our vulnerabilities. Mr. Langston will be making a presentation to the Administrative Officers about the vulnerabilities and upgrading some passwords that people use. So there are some little things we can do to protect ourselves.



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Motion to Approve Action Items 4-30, and tabling Action Item 19: Com. Elliott  
Seconded: Com. Kamalu  
All voted Aye

## CONSENT ITEMS

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Commission  
Meeting  
Minute

### **Meeting Minutes**

Meeting Minutes for Work Sessions held May 18, 2021, June 29, 2021, and July 6, 2021, were presented for approval.

Motion to Approve: Com. Stevenson  
Seconded: Com. Kamalu  
All voted Aye

Commissioner Elliott moved to recess to the Board of Equalization. Commissioner Kamalu seconded the motion. All voted Aye.

## BOARD OF EQUALIZATION

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Property Tax  
Register

Property Tax Register matters were presented by Curtis Koch, Davis County Clerk/Auditor, as follows:

### **Auditor's Adjustments**

#### **Abatements**

One abatement that is recommended for denial

#### **Corrections**

Seven 2020 Veteran Exemption Tax Abatements

### **Treasurer's Adjustments**

Small Balance Write Offs for three different parcels totaling \$1.07

### **Assessor's Adjustments**

#### **Personal Property Penalty Waivers**

One waiver for \$419.62

#### **Assessor-Initiated Corrections**

Sixteen corrections totaling \$19,874,778

Motion to Approve: Com. Kamalu  
Seconded: Com. Elliott  
All voted Aye

Commissioner Elliott moved to reconvene the Commission Meeting. Commissioner Kamalu seconded the motion. All voted Aye.

## COMMISSION COMMENTS

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Commissioner Stevenson invited comments from the dias and directors.

Clerk/Auditor  
Curtis Koch

**Clerk/Auditor Curtis Koch** wished everybody a happy Pioneer Day and encouraged them to follow the advice he gives his children when using fireworks: Please, don't be stupid.

Commissioner Stevenson invited comments from Commissioners.

Commissioner  
Elliott

**Commissioner Elliott** said that Commissioners were at the National Association of Counties conference last week. They had the opportunity to hear from the Vice President [of the United States] and also the Speaker [of the U.S. House of Representatives] Mrs. Pelosi. She was very influential in getting ARPA fund monies to

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the counties. A lot of senators or governors thought it should be given to the states, but many congressmen come from county backgrounds and fought for counties and local entities. He thanked the Administration for getting some funds to the County to use for infrastructure projects.

Commissioner  
Kamalu

**Commissioner Kamalu** said she was reflecting on the training that they received and the opportunities to represent Davis County on the national level [at the NACo conference]. They had a Transportation Subcommittee meeting, where they usually get to hear from a lot of federal officials regarding transportation, but it was cut short because of Vice President Harris being able to speak to the convention.

One of the standout opportunities for Commissioner Kamalu was to hear more about the topic of newspapers. The question was asked in a big room of county officials from all over the United States, "How many of you have a news outlet that covers just your county news? How many of you have a newspaper that covers just your county news?" It was very interesting to see the lack of those things and that they have been disappearing. The big question was, "How do you then, as a county government, educate and inform your citizens without those?" Three experts were brought in to discuss their experience with media and with counties being able to broadcast information out through print or another media. She was really glad to still have a newspaper that covers this County specifically, and also glad that the County started a digital newsletter in January of this year. The newsletter highlights what is important to know, what is helpful to know, and what is fun to know, for the coming month.

There were other things she took notes on that will be discussed. It's important to be prepared, and we have certainly learned that as a County and done a good job, she said. We want to learn from our experience of preparedness in a pandemic, in an earthquake, in a windstorm, to be able to very quickly have accurate information.

Commissioner  
Stevenson

Commissioner Kamalu noted that In this age of a lot of people getting their information from social media, there is an opportunity for misinformation. Perhaps, more than ever before, it's important that we as Davis County make it easy for folks to know what is accurate and true, she said.

**Commissioner Stevenson** thanked everyone and wished them a good holiday.

MEETING  
ADJOURNED

Commission Meeting was adjourned at 5:01 p.m.

All publicly distributed materials associated with this meeting are noted as follows:

- A. Resolution #2021-326, "July 20, 2021 Resolution & Budget Opening Items."

Minutes prepared by:  
Becky R. Wright  
Deputy Clerk/Auditor

Minutes approved on: 08/17/2021

/s/ Curtis Koch  
Curtis Koch  
Clerk/Auditor

/s/ Bob J Stevenson  
Bob J Stevenson  
Commission Chair