

COMMISSIONERS' MINUTES – DAVIS COUNTY

COMMISSION MEETING MINUTES October 26, 2021

The Board of Davis County Commissioners met for their regularly scheduled meeting at 10:00 a.m. on 10/26/2021, in room 303 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah. Required legal notice of this meeting was given.

Present on the dais were: Commissioner Bob J Stevenson, Chair; Commissioner Lorene Miner Kamalu; Curtis Koch, Davis County Clerk/Auditor; and Neal Geddes, Chief Civil Deputy County Attorney.

Excused: Commissioner Randy B. Elliott. Commissioner Elliott sits on the board for Mosquito Abatement and is out of town for a conference.

All documents from this meeting are on file in the Davis County Clerk/Auditor's Office. The agenda for this meeting is incorporated into the minutes as item headers.

OPENING

The meeting convened at 10:00 a.m. and Cynda Melville led the Pledge of Allegiance.

Recognitions,
Presentations &
Informational
Items

Health Community Services Register Report for the E-Cigarette, Marijuana and Other Drug Prevention Grant RFP — Presented by Clerk/Auditor Curtis Koch

Curtis advised this is a unique grant as it can be awarded to multiple awardees, however in this round, there was only one vendor, Davis Behavioral Health, who submitted a proposal. The Health Department will review the qualifications and if they are met, Davis Behavioral will be awarded that RFP.

Notice of intent to engage #2021-542 in contract negotiations with Citygate Associates, LLC. For the Animal Control of Davis County Feasibility Study RFP — Presented by Clerk/Auditor Curtis Koch

This item was presented with no further discussion.

Notice of intent to engage #2021-543 in contract negotiations with Runbeck Election Services for the Election Ballot Processing and Auto-Signature Verification RFP — Presented by Clerk/Auditor Curtis Koch

This item was presented with no further discussion.

Safe Harbor Domestic Violence Prevention presentation — Presented by Safe Harbor Director of Development Gladys Larsen

Gladys Larsen thanked the Commission for having her at the meeting. Gladys went on to explain what the Safe Harbor Crisis Center is. Gladys stated that in 1994 a group of concerned citizens in Davis County created the Davis Citizens Coalition against Violence. Back in 1994 there was a problem with domestic violence. Since then, the numbers have increased dramatically. In 1997 Safe Harbor's doors were opened at an undisclosed location in Kaysville. After that was opened there was a need for more than emergency situations. It was realized that when someone is in crisis and leaves their home to get help, this creates homelessness. Gladys asked those in attendance to imagine their life starting over today with only what they have with them. Gladys said that having realized this, Safe Harbor created another location on the Kaysville campus. This is a 10 unit apartment location called Hope Housing. This allows a lot of our clients who are fleeing domestic violence or sexual assault to have a location where they can get help from anywhere from 6 to 24 months. This location is a truly affordable housing location where most of the clients are paying nothing to \$25.00 a month so that they can get back on their feet. Safe Harbor wanted to go further after realizing that outreach is necessary. Gladys stated that Safe Harbor is focused on prevention and believes that prevention is how we are going to tackle domestic violence and sexual assault in Davis County. Gladys advised that currently, Davis County is second in the highest cases of domestic violence in the state, right after Salt Lake County. Gladys stated that domestic violence and sexual assault affects everyone. Every Year the United States spends over 800 million dollars in domestic violence cases.

This year, Safe Harbor is celebrating their 25th anniversary for the Evergreens Fundraiser. This fundraiser is the largest fundraiser and largest gala in Davis County. 25 years ago the same group that founded Safe Harbor knew there needed to be funding in order to open the crisis location. 25 years ago, Safe Harbor served about 300 people. Today, Safe Harbor serves over 4,000 people. Gladys stated the COVID-19 pandemic created a secondary pandemic or a shadow pandemic as the number of Safe Harbor's services increased more than fifty percent.

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Glady invited everyone in attendance to attend the Safe Harbor fundraiser. She explained that by doing so, they will make a difference in the community. Glady stated we can end the violence in our community if we all come together. Glady advised that she will be leaving invitations for the Evergreen Fundraiser for those who want to be part of the event. Glady thanked the Commission and other institutions in Davis County for their support over the years.

Commissioner Stevenson thanked Glady for making a difference. He stated Safe Harbor has made a difference for a long time and it has been good to work with Safe Harbor with everything they are willing to do to help. Commissioner Stevenson stated people do not realize everything that happens in their community and expressed his appreciation for Safe Harbor in giving people a place they can turn to.

PUBLIC COMMENTS

The public was invited to make comments to the Commission.

Travis Campbell from Congressman Blake Moore's Office addressed the Commission stating he was at the meeting to provide updates from the Congressman's office. Travis advised that on the legislative side, things move pretty slowly so there is not a lot to report on that. He mentioned there has been a lot of discussion about infrastructure and spending bills which are still going through the legislative process.

Congressman Moore is working on the Map Lands Act. This bill is going through the Natural Resource Committee and Congressman Moore's Office is confident this will become law. Travis advised that in this bill, The Forest Service, The Bureau of Land Management (BLM) and The Army Corps of Engineers are directed to digitize the federal estate. Right now, federal maps are not all digitized. This will help alleviate questions on boundaries and how much land is federally owned.

The second bill Congressman Moore's Office has been a part of would create a monument at the National Mall for the Medal of Honor recipients. He advised that our country currently does not have anything to honor those who serve and receive the Medal of Honor.

As a freshman, Congressman Moore has been involved in some events here in Utah to build credibility with his colleagues in Washington D.C. Congressman Moore has been having conversations with experts on various issues. Travis advised that one of those is a quarterly meeting with people here in Utah on the debt and deficit. This is a big issue that the Congressman wants to tackle and he wants to be one of the voices on the national debt and how much the country is spending. This meeting is held with people from all walks of life, talking about ideas to take back to D.C. It is a high hope to get our nation closer to a balanced budget at some point.

Travis stated that Congressman Moore's Office recently hosted Representative Rodney Davis who is the ranking member on the House Administration, that Committee has jurisdiction over elections in Congress. Travis stated Congressman Moore's Office wanted to thank Clerk/Auditor Curtis Koch for taking part in that. Travis stated there was good discussion with the Clerk/Auditors from Northern Utah and Representative Davis on Utah elections, how that system works and why it works so well. The idea was to give Representative Davis ideas to take back to Congress and push toward good election policy. There has been discussions about federalizing our elections, and Congressman Moore's Office does not feel that would be a good thing. The involvement of Curtis Koch and the other individuals helped in taking the information to D.C. and push back on those efforts to federalize our election system. Travis addressed Curtis Koch stating that both Congressman Moore and Representative Davis enjoyed his presentation and got a lot out of it. He thanked Curtis Koch again for his part in the discussions.

Travis stated that Congressman Moore's Office has done 10 Town Halls this year. There are two more scheduled. One will be held on Wednesday, November 10th, 2021 at 7:30 p.m. in Layton at the Weber State Campus. Congressman Moore will be there to answer questions.

Clerk/Auditor Curtis Koch expressed his appreciation to Travis and Congressman Moore for the invitation and opportunity to speak with national officials about elections in Utah and what our state has going right. Curtis stated Utah has a lot of great things when it comes to elections.

BUSINESS/ ACTION

Clerk/Auditor

Resolution #2021-544 of additional budget appropriations requests for the 2021 Davis County Budget.

1. Resolution #2021-544 of additional budget appropriations requests for the 2021 Davis County Budget — Presented by Chief Deputy Clerk/Auditor Heidi Voordeckers

Heidi Voordeckers began by stating she is presenting an amendment request for the current 2021 budget. Heidi explained this came out of discussions that were had at the last Budget Committee meeting. Immediate action was requested on some items, necessitating an amendment to the 2021 budget. The document that Heidi Voordeckers presented is attached to these minutes. **(See Attachment A.)**

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Motion to open the Public Hearing: Com. Kamalu
Seconded: Com. Stevenson
All voted Aye

Commissioner Stevenson invited the public to make comments. No public comment was made.

Motion to close the Public Hearing: Com. Stevenson
Seconded: Com. Kamalu
All voted Aye

Motion to approve: Com. Stevenson
Seconded: Com. Kamalu
All voted Aye

Agreement #2021-545 with Municode for self-publishing software allowing Davis County personnel the ability to automatically publish updated code upon approval of a new ordinance.

2. Agreement #2021-545 with Municode for self-publishing software allowing Davis County personnel the ability to automatically publish updated code upon approval of a new ordinance — Presented by Chief Deputy Clerk/Auditor Brian McKenzie

Brian McKenzie provided background to this agenda item by stating Municode is the County's service provider who has been handling our codified Davis County Code online. The County's current process is to provide them a draft, then Municode goes through and formats that draft to fit onto our website. The self-publishing software will allow us to go in and make modifications as new ordinances are being drafted and shortly after the approval of those ordinances by the Commission, we will be able to administratively go in and make that ordinance go live. The benefit is this will expedite the process and reduce errors and some of the back and forth on keeping track of different drafts of our ordinances. Brian advised there is a small cost savings associated with this option as well.

The contract period is 10/26/2021 to 10/26/2022. The payable amount is \$2,800.

Motion to Approve: Com. Kamalu
Seconded: Com. Stevenson
All voted Aye

Davis County 2022 Tentative Budget #2021-546

3. Davis County 2022 Tentative Budget #2021-546 — Presented by Clerk/Auditor Curtis Koch

Curtis Koch presented the 2022 Tentative Budget. Curtis explained that this is a 102 page document and read the first four pages as well as page nine of the document in order to give a high level overview of what has taken place. Those pages that were read during this meeting are attached to these minutes.

(See Attachment B).

[Following the meeting it was discovered that incorrect figures were announced from page 2 of the Tentative Budget. The correct figures are reflected on Attachment B of these minutes.]

The complete document is filed in the Davis County Clerk's Office as 2021-546.

Curtis Koch expressed his appreciation to Chief Deputy Clerk/Auditor Heidi Voordeckers for countless hours of work and effort. Curtis went on to thank several of the Human Resources employees for their efforts. Commissioner Kamalu commented on the many meetings and so much work that went into this budget. She echoed appreciation to Heidi Voordeckers and all of the County's wonderful department heads. Commissioner Stevenson stated these immense efforts happen every year and stated he is grateful for the time that Curtis Koch, Heidi and their office put in as it is a team effort.

Commissioner Stevenson highlighted that you can see by the numbers that the County was able to continue to protect the employees as well as facilities and the maintenance at the County. He stated the budget is close to being break even and he advised there is no anticipated tax increase. He stated this goes back to the efforts put in by all departments by looking at the budget closely and seeing what they can do to save and be more efficient. He went on to state that these efforts allow us to reward our employees for their hard work.

Commissioner Kamalu advised there has been a significant prioritization of wages to our employees in this budget. The County is able to consider this budget due to the strong financial position that we have gone into the pandemic with. The County has worked hard to be conservative during the pandemic and having a strong financial position gives options even though unexpected economics are at play.

Commissioner Kamalu expressed her gratitude for that and went on to state that in every household and business across Davis County, everyone should be thankful for the position our County is in.

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Motion to Approve: Com. Stevenson
Seconded: Com. Kamalu
All voted Aye

Commission

Resolution #2021-547 of appointment of a Davis County representative and an alternate representative for the Utah Counties Indemnity Pool (UCIP) annual membership meeting on November 11, 2021.

4. Resolution #2021-547 of appointment of a Davis County representative and an alternate representative for the Utah Counties Indemnity Pool (UCIP) annual membership meeting on November 11, 2021 — Presented by Commissioner Stevenson

Commissioner Stevenson advised he sits on the board of UCIP and asked Commissioner Kamalu to be the alternate representative and she accepted. Commissioner Stevenson advised the two names they will recommend will be his, Bob Stevenson, and Commissioner Lorene Kamalu as the alternate for that meeting. The contract period begins 10/26/2021.

Interlocal Agreement #2021-548 with Multicounty Appraisal Trust (MCAT)

5. Interlocal Agreement #2021-548 with Multicounty Appraisal Trust (MCAT) for the appointment of Lisa Manning as the Davis County representative to the Multicounty Appraisal Trust — Presented by Commissioner Stevenson

This item was introduced with no further discussion.

Motion to approve items 4 and 5: Com. Kamalu
Seconded: Com. Stevenson
All voted Aye

CED

Finalize a Quitclaim Deed # 2021-549

6. Finalize a Quitclaim Deed #2021-549 with Dennis and Melanie W. Vest on a parcel of surplus Tax Sale property known as Tax ID 06-031-0003 — Presented by Community and Economic Development Director Kent Andersen

The receivable amount is \$356.18.

Motion to Approve: Com. Kamalu
Seconded: Com. Stevenson
All voted Aye

Health

Agreement #2021-550 with the Utah Department of Health for the FY22 Violence and Injury Prevention Program

7. Agreement #2021-550 with the Utah Department of Health for the FY22 Violence and Injury Prevention Program — Presented by Health Director Brian Hatch

Brian Hatch advised that this money is used for the Safe Kids Coalition for Injury. The other part of this contract is for Overdose to Action, particularly opioids. The contract period is 10/01/2021 to 09/30/2022. The receivable amount is \$82,878.52.

Motion to Approve: Com. Kamalu
Seconded: Com. Stevenson
All voted Aye

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Public Works

Amendment #2020-630-A to the Standard Design Professional Services Contract with Jones & Associates Consulting Engineers, Inc.

8. Amendment #2020-630-A to the Standard Design Professional Services Contract with Jones & Associates Consulting Engineers, Inc. for an additional scope of work to aid in the required acquisition of right-of-way from two property owners required for the Ewe turn cul-de-sac — Presented by Public Works Director Adam Wright

Adam Wright explained that there were some unforeseen conditions that had to be changed right away to alter the property along with some utility changes. This will bring the contract to a total of \$21,749. The contract period is 10/26/2021 to 12/31/2021. The payable amount is \$2,576.

Motion to Approve: Com. Kamalu
Seconded: Com. Stevenson
All voted Aye

Sheriff

State Plan of Operation (SPO) Memorandum of Understanding #2021-551 with the State of Utah/United States Territory

9. State Plan of Operation (SPO) Memorandum of Understanding #2021-551 with the State of Utah/United States Territory to mark the terms and conditions of the Department of Defense excess property and equipment that is redirected to Davis County for law enforcement purposes — Presented by Chief Deputy Susan Poulsen

Commissioner Kamalu asked if Chief Poulsen knew the kind of equipment this includes. Chief Poulsen advised that the Sheriff's Office has 58 M16 rifles for Law Enforcement purposes. She advised that in the past they had other items but that is all they have at this time.

Training Reimbursement Agreement #2021-552 for Special Functions Officer (SFO) and Law Enforcement Officer (LEO) Training.

10. Training Reimbursement Agreement #2021-552 for Special Functions Officer (SFO) and Law Enforcement Officer (LEO) Training — Presented by Chief Deputy Susan Poulsen

The contract period is 10/26/2021 to 10/26/2023. The receivable amount is \$24,752.

Tow Rotation Contracts #2021-553 - 2021-555

11. Tow Rotation Contracts #2021-553- #2021-555— Presented by Chief Deputy Susan Poulsen

- #2021-551 Aaron's Towing LLC
- #2021-552 Aaron's Towing and Recovery LLC
- #2021-553 Ricky's Towing

The contract period is 07/01/2021 to 06/30/2022.

Motion to Approve items 9-11: Com. Kamalu
Seconded: Com. Stevenson
All voted Aye

CONSENT ITEMS

Commission Meeting Minutes

Meeting Minutes

Meeting Minutes for September 28, 2021, were presented for approval.

Commissioner Stevenson expressed his gratitude to the group who prepares the minutes.

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Motion to Approve: Com. Stevenson
Seconded: Com. Kamalu
All voted Aye

Commissioner Stevenson moved to recess to the Board of Equalization. Commissioner Kamalu seconded the motion. All voted Aye.

BOARD OF EQUALIZATION

Property Tax
Register

Property Tax Register matters were presented by Curtis Koch, Davis County Clerk/Auditor, as follows:

Auditor's Adjustments:

- 23 various appeals recommended for approval
- 1 appeal correction for over \$1,000,000, totaling \$2,952,051.
- 12 with no change in values
- 12 hearing findings, totaling \$379,001
- 1 late withdrawn appeal

Abatements:

- 1 late abatement application report, totaling 17 abatements that total \$26,285.88

Corrections:

- 2 Veteran Tax Exemption Requests
- 1 due to the property being sold to a governmental entity, UDOT

Assessor Initiated Corrections:

- Various corrections totaling \$509,197

Motion to Approve: Com. Kamalu
Seconded: Com. Stevenson
All voted Aye

Commissioner Stevenson moved to reconvene the Commission Meeting. Commissioner Kamalu seconded the motion. All voted Aye.

COMMISSION COMMENTS

Commissioner Stevenson invited other comments from the dais.

Human Resources Director Chris Bone stated that he wanted to add his voice to the appreciation for the budget process and say thank you. He stated it has been amazing watching the budget develop this year. Chris Bone thanked Curtis Koch and Heidi Voordeckers for their expertise. Tyson Shields from Information Systems has been assisting in the budget process remotely. Chris stated that Human Resources has run several projections for this budget and the HR Generalists have been tasked with entering numbers into the central budget entry, double checking for duplicates and other things that show up when the projections are run.

Chris Bone expressed his gratitude for the work put in at the Budget Committee meetings and the departmental presentations. He stated the Budget Committee has definitely prioritized the County employees this year because it is the employees that make this County run and function.

Commissioner Kamalu commented on the privilege it is for her to serve on the board of Safe Harbor and view the efforts of a lot of people. She expressed her gratitude for Gladys Larsen's attendance at the meeting as well as for the work of Safe Harbor's Executive Director Kristen Floyd, who was not in attendance due to all the work she and her people have to do. Commissioner Kamalu stated domestic violence and sexual assault is a problem not only in Davis County but for the State of Utah. There is research being done to attempt to figure out why this is such a problem and to counter it with prevention. Commissioner Kamalu encouraged those in attendance to be informed and to help in the effort of prevention and supporting the survivors and helping them to move past it. She stated Safe Harbor's new building is going up on the campus of the Intermountain Layton Hospital. She stated that it will be a wonderful facility for not only the staff but for those people who will come and receive services.

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Commissioner Kamalu announced that the Commission meeting scheduled for November 2, 2021 has been cancelled due to the Commissioners attending a conference on that date. The next Commission meeting will be held on November 11, 2021.

**MEETING
ADJOURNED**

The Commission meeting was adjourned at 10:50 a.m.

All publicly distributed materials associated with this meeting are noted as follows:

- A. Additional budget appropriations requests for the 2021 Davis County Budget
- B. 2022 Tentative Budget, pages 1-4 and page 9

Minutes prepared by:

Rian Santoro

Deputy Clerk/Auditor

Minutes approved on: 11/23/2021

/s/ Curtis Koch

Curtis Koch

Clerk/Auditor

/s/ Bob J Stevenson

Bob J Stevenson

Commission Chair