

COMMISSIONERS' MINUTES – DAVIS COUNTY

COMMISSION MEETING MINUTES

February 2, 2021

The Board of Davis County Commissioners met for their regularly scheduled meeting at 4:00 p.m. on February 2, 2021, in room 303 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah. Required legal notice of this meeting was given.

Present on the dais were: Commissioner Bob J Stevenson, Chair; Commissioner Randy B. Elliott, Vice-Chair; Commissioner Lorene Miner Kamalu. Also present: Curtis Koch, Davis County Clerk/Auditor; and Neal Geddes, Chief Civil Deputy County Attorney.

All documents from this meeting are on file in the Davis County Clerk/Auditor's Office. The agenda for this meeting is incorporated into the minutes as item headers.

OPENING

Due to the coronavirus pandemic, special meeting circumstances apply.

In consideration of the COVID-19 pandemic, attendance will be limited to no more than 10 individuals, including Commission and staff. Masks are recommended and all those in attendance will be required to participate in a socially distant manner. Because of the room occupancy limitation, those wishing to watch the meeting are encouraged to do so by viewing the meeting online. Meeting proceedings may be viewed remotely through YouTube live streaming at <https://www.daviscountyutah.gov/commission/meetings>. Those wishing to direct comments to the Commission regarding a public hearing or to make public comment can do so in-person or by emailing comments to commissioners@daviscountyutah.gov by 3 p.m. the day of the meeting.

The meeting began at 4 p.m. with a reminder that Commission Meetings are still being held under COVID-19 restrictions, including the wearing of masks and social distancing. Commissioner Stevenson thanked everyone in the County for their efforts – COVID numbers going down as people mask up, social distance, and get vaccinated.

The meeting convened at 4 p.m. and Lane Rose, Facilities Management Director, led the Pledge of Allegiance.

Davis County Sheriff's Office 2019-2020 Accomplishments — Presented by Davis County Sheriff Kelly Sparks

Sheriff Kelly Sparks said he appreciated the opportunity to share some of the accomplishments of the women and men of the Sheriff's Office, and that he believes the citizens of Davis County are fortunate and well served to have such high-caliber professionals working in Court Security, Dispatch, Patrol, Jail, and other areas of the Sheriff's Office. He's grateful for the opportunity to lead the Sheriff's Office and is proud of its response to challenges including the pandemic, earthquake, wind storms, social and political strife, and many other things.

Each year, the Sheriff's Office conducts an office-wide meeting to discuss what they've done, where they are, and where they need to go in the future. The following list of accomplishments was created in preparation for that meeting, when the Sheriff asked executive staff members to share what they thought were the department's most important accomplishments over the last few years. He noted that it was a team effort, and employees from the top leaders down to the newest deputies are all very engaged with improving and lifting the level of professionalism.

Two years ago, the Sheriff's Office started by clarifying the focus of their mission, which states, "Our fundamental duty is to serve the community, and we are actively engaged in improving the quality of life for everybody in Davis County." This mission statement encapsulates what they do and highlights the services they provide.

Accomplishments:

- Added a third Chief Deputy position to manage the administration of the office. This has led to improved efficiency and \$171,000 worth of grants that came to the office in the last year.
- Added a Community and Media Engagement Director, which has vastly improved the department's

Recognitions,
Presentations &
Informational
Items

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relationship with the media. The transparency of operations has taken a great step forward, and they are getting some very important, positive stories before the public.

- Improved emergency management by hiring a civilian manager to give a longer-term laser focus to emergency preparation. An Emergency Planner position was also added, and these advancements were great given everything that happened in the year 2020.
- Inmate medical services have been revolutionized. A Health Services Director was hired to oversee and coordinate all aspects of medical and mental healthcare inside the jail. A Life Safety Committee was established, comprised of staff and citizens including medical professionals, mental health providers, researchers, attorneys, and the County's own experienced correctional professionals. This week, the Sheriff's Office will be breaking ground on a much-needed Jail Medical Observation Wing. Funding, permits, and construction contracts have been secured. This will greatly improve the ability to care for ill or injured inmates.
- Developed an Internal Jail Inspector position and initiated a 360-degree evaluation of virtually everything done in the jail. This has led to improved contracts and better coordination of almost all inmate services including kitchen, commissary, and inmate banking.
- Moved jail records management to Spillman and hired a Spillman administrator. This move enhances the ability to share data with all public safety partners, which will lead to better public safety in Davis County.
- Instrumental in the opening and initial success of the Adult Receiving Center, run by Davis Behavioral Health out of the Sheriff's Office's Work Center. It provides an alternate way to connect non-violent people with mental health or addiction issues to treatment outside the criminal justice system.
- Established a way that video court could be conducted.
- Kept COVID-19 out of the jail for at least 10 months and then acted swiftly to contain outbreaks. Established an ankle monitor program, as part of the battle against COVID, to allow supervision of inmates on work release without having them coming and going from the jail or work center.
- In the last two years, jail staff discovered and successfully intervened in at least 62 documented suicide attempts. It's a sobering statistic, averaging about one suicide attempt every 11 days. Sadly, four inmates died of suicide, but even in those cases deputies and nurses acted swiftly and heroically and did all that they could to save a life. They also appropriately secured the scene and protected evidence, allowing for effective internal and external investigations.
- Jail staff, correctional deputies, and administration achieved 100 compliance on all jail standards as assessed by external jail inspectors last year.
- In the Patrol division, the field training program for new officers has been completely revised and upgraded. The Sheriff's Office now has a great law enforcement training program and a specific paramedic field training program.
- The K-9 program, in Patrol, navigated rough waters but came out renewed and added two new non-patrol dogs, including a bloodhound.
- Significantly improved service to, and relationships with, contract cities. Each contract city now has a specifically-assigned liaison. Sheriff's Office representatives attend city council meetings on a regular basis and provide a full data-driven report of all patrol activities.
- Patrol vehicles are being replaced on their regular rotation with more traditional-looking white vehicles with clearly legible markings. This change improves visibility, safety, and recognition of the Sheriff's Office.
- The Sheriff's Office is, at the request of the Davis County Chiefs of Police Association, taking the lead in establishing a cooperative Public Order Unit capable of responding to civil unrest anywhere in Davis County.
- Joined a conversation with mayors and city managers about how paramedic services should be provided for Davis County into the future. The Sheriff's Office has steadfastly insisted that any change must bring improved paramedic service, be a cooperative effort that eliminates underserved islands in the County, and establish a closest-available-unit dispatch model where paramedics are dispatched irrespective of geo-political boundaries. A preliminary plan has been developed and, if approved by elected officials county-wide, will allow the Sheriff's Office to transition out of providing paramedic service and into providing more robust and effective law enforcement service in about two years.

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- Initiated discussions with other dispatch providers in the County about developing a greater level of cooperation in dispatch services county-wide. All agencies currently providing dispatch services have agreed to move forward with getting on a common server which will allow a virtual consolidation and, hopefully, lead to effective discussions about a physical consolidation.
- The Sheriff's Office has taken on many extra assignments in this last year, including providing daily security at the County Administration Building and at COVID testing centers, and support for the drive-through elections and the Health Department vaccination center. Those assignments have been staffed mostly by Court Security, Transportation, and Investigations personnel.
- Pursuit and Uniform policies were updated, as well as policies regarding the physical fitness program and internal investigations. Important changes were also made to the Use of Force policy, consistent with the U.S Presidential Directive. On-going training on policy is accomplished through daily training briefs which are emailed out to each deputy.
- Financial procedures and safeguards have been improved. Trust and confidence have been established, enabling the Sheriff's Office to bring back financial staff previously transferred to the Clerk/Auditor's Office.
- Improved ability to support members of the Sheriff's Office with mental health, stress management, and counseling, included the establishment of a peer support team. Conversations with peer support members are confidential. The team has 12 trained members from various divisions and levels, and employees can contact any team member. A counseling group that specializes in counseling law enforcement officers has been contracted and worked with several department members involved in critical incidents over the last year. The Sheriff's Office also worked with Human Resources to retain other providers for confidential counseling through the Employee Assistance Program. Critical incident debriefings were held anytime there was a critical incident that might require this service.
- Several office-wide open sessions were held, some with moderators and some just with employees, to give employees the opportunity to hear about and discuss critical issues such as community relations, diversity, and cultural sensitivity. With very few exceptions, the feedback has been very positive.
- One of the most important accomplishments is the increase in professionalism, the elevation of the reputation of the Sheriff's Office, and improved relationships with allied agencies and other governmental entities. The Sheriff's Office has become a trusted partner with the County Attorney's Office, the Clerk/Auditor's Office, the County Commission, and with all of the fire and police departments that function inside Davis County.
- The organizational structure was realigned, flattening the hierarchy and eliminating one division, which reduced the number of captains and streamlined a number of services. This will result in significant cost savings to the County.
- The Sheriff's Office has pursued a policy of finding the best possible candidate for promotions, whether that individual was currently working at the Sheriff's Office or serving in another law enforcement agency. Those who have joined from other agencies have brought a unique perspective, increased knowledge, and an invigorated spirit. Those who have been promoted from within have brought institutional knowledge, historical perspective, and a strong understanding of our community. One chief deputy, two captains, and two senior investigators were among the highly experienced officers recruited.
- A great deal of time and effort has been focused on leadership training. Several training courses have been conducted internally. There is a leadership training moment at every senior staff meeting, lieutenant's meeting, and sergeant's meeting. Each year, an office-wide leadership focus is set. Two years ago, the focus was "Professionalism, Accountability, and Communication." Last year the focus was on "Respect, Care, and Service," principles that helped carry the Sheriff's Office through 2020. Leadership principles focused on this year are "Balance, Trust, and Empathy." Those principles were drawn from a long list developed in conversation with captains, lieutenants, and sergeants.

The Sheriff expressed deep gratitude to the members of the Sheriff's Office for their hard work and dedication. He also expressed appreciation to the Commissioners, Clerk/Auditor, HR directors, and members of the County Attorney's Office, for their support and assistance.

Commissioner Kamalu said Commissioners invited Sheriff Sparks to speak because they wanted all County employees and citizens to hear the list of Sheriff's Office accomplishments. It's a great tribute to the collaborative relationships and high level of professionalism that encompasses all of the administrative officers in this County, but especially to the Sheriff and his team. She offered her personal gratitude and

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congratulations, and said she looks forward to the years to come with the foundation that has been set.

Commissioner Elliott said it's been his honor and opportunity to work with the Sheriff and his staff. City Councils have been very appreciative of the Sheriff's Office liaisons and the reports they've received. The citizens are also very appreciative – they see Deputies on patrol in South Weber and West Point, and they see medics doing what the medics do, with vigor and love for their job. He thanked the Sheriff, Chief Deputies, Captains, and all those in Corrections, noting it is hard work that has to be done.

Commissioner Stevenson said the goal of the Commission and everyone throughout the County is, in every aspect of this County, to be the gold standard. We want to be the standard that's set throughout this State and, while there is room to improve, without a doubt Davis County is the leader. He commended Sheriff Sparks for his example and accomplishments in the Sheriff's Department in the past two years, and for helping this County become even better. He also thanked the Sheriff's staff.

February Employee Service Awards — Presented by Commissioner Kamalu

February
Employee
Service Awards

Milestone anniversaries of County staff and administrative officers are recognized each month. Commissioners are grateful for employees' service and longevity, and noted that hiring and keeping great people is more efficient than having to replace them. The following employees were recognized:

Five Years

Susan Tooke, Sheriff's Office
Michelle Bell, Health Department-WIC (Women, Infants, and Children) Division
Elizabeth Marsh, Library
Kelly Jensen, Valley View Golf Course

10 Years

Kerry Robb, Library
Neal Geddes, Attorney's Office

15 Years

Trevor Skeen, Corrections
Debbie Gotchy, Health Department – WIC
Anthony Findlay, Public Works

30 Years

Dee Robbins, Davis Park Golf Course

Commissioners said it has been a joy to work with Neal Geddes, who serves as Chief Civil Deputy County Attorney, because of his ability to communicate and to be open-minded.

Notice of Intent
to Engage in
Contract
Negotiations
#2021-35 with
Sorenson
Advertising dba
Relic

Notice of Intent to Engage in Contract Negotiations #2021-35, in response to the Davis County Tourism Marketing Agency Services Request for Proposals — Presented by Clerk/Auditor Curtis Koch

Notice of Intent to Engage in Contract Negotiations with Sorenson Advertising, doing business as Relic, was presented. This notice is for an RFP (Request for Proposals) that was issued for creative services. A contract will be coming in a future meeting.

PUBLIC COMMENTS

Members of the public were invited to make comments to the Commission.

Rhonda Perkes spoke on behalf of Congressman Chris Stewart. She mentioned the "harrowing" day when protesters stormed the US Capitol. For safety, Congressman Stewart and others were on lockdown for about 12 hours. It was a strange and sad day, she said. The Congressman is anxious to move forward in a very thoughtful way and wanting to recognize that people all over this country are feeling marginalized, unheard, and disenfranchised no matter where they sit, politically. He's anxious to be part of a solution while not backing down in terms of policies he supports.

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Ms. Perkes noted that Congressman Stewart was asked to co-sponsor a bill related to Utah World War II veteran Stanley Nance. The bill would recognize survivors of the “Ghost Army,” of which Mr. Nance was a part, as Congressional Medal of Honor Recipients. The Ghost Army was a tactical unit made up of actors, set designers, and artists, whose mission was to create what looked like a grand army using faux tanks, mannequins, aerial illusions, and audio tapes to fool the Germans. It is estimated that they saved tens of thousands of lives by receiving artillery that otherwise would have gone to other units. The Congressman hopes to get the needed support of the bill quickly as there are now only 11 survivors left, and Mr. Nance will be 103 years old this month.

The Congressman is also working on a bill that basically codifies a State Department initiative to support and protect women and children during international crises.

BUSINESS/ ACTION

Clerk/Auditor

Agreement
#2018-131-E
with Tyler
Technologies
for custom
report services

1. Agreement #2018-131-E with Tyler Technologies for custom report services — Presented by Davis County Clerk/Auditor, Curtis Koch

An agreement with Tyler Technologies was presented. The agreement is for additional reporting formats that will be developed custom to Davis County. These will tie Human Resources and Finance sections of Tyler Munic together and allow departments to effectively report project accounting and the breaking out of employees’ time. This is a critical aspect for MER (Management Expense Ratio) produced by the Health Department, but will ultimately serve all departments that can use cost accounting. In response to a question, the Clerk/Auditor said having an outside vendor provide these programs allows the infusion of industry-wide best practices and brings significant improvement for transparency, adequate checks and balances, and appropriate reporting. The payable amount is \$6,000.

Commission

Auditor
Engagement
Letter #2021-36
from Carver,
Florek & James,
CPAs

2. Auditor Engagement Letter #2021-36 from Carver, Florek & James, CPAs — Presented by Davis County Clerk/Auditor, Curtis Koch

An Engagement Letter from Carver, Florek & James, CPAs, was introduced. An RFP went out, and Carver, Florek & James was selected as the external auditor. The Clerk/Auditor’s office did not participate in the selection but only gave recommendations. Ultimately, the Internal Audit Committee made the selection. The Clerk/Auditor’s Office welcomes a second, objective opinion on the finances of the County. The engagement letter outlines the terms and what will occur going through that audit process. The Clerk/Auditor’s Office looks forward to working with them to ensure the transparency of County finances are met with integrity and the citizens can have confidence in their County Government.

Agreement
#2021-37 with
Chadwick
Booth & Co. for
sponsorship of
The County
Seat television
series

3. Agreement #2021-37 with Chadwick Booth & Co. for sponsorship of The County Seat television series — Presented by Commissioner Elliott

The County Seat is a television program aired every weekend, bringing in County Commissioners to talk about issues. Davis County will be participating less than in the past, but this contribution is thought to better fit County needs. The contract period is 01/01/2021 to 12/30/2021. The payable amount is \$6,500.

CED/Legacy Events Center

Amendment
#2020-173-C
with U.S. HUD.
This is the
Program Year
2020 SF-424
Application for
Federal
Assistance

4. Amendment #2020-173-C with the U.S. Dept. of Housing and Urban Development (HUD). This is the Program Year 2020 SF-424 Application for Federal Assistance — Presented by Kent Andersen, Community & Economic Development Director

This amendment was necessitated by a miscalculation by HUD on the County’s annual appropriations. The annual appropriations are being reduced by \$142.

Agreement
#2021-38 with

5. Agreement #2021-38 with Cheyenne Twitchell to assist Tourism department with email marketing and website maintenance — Presented by Kent Andersen, Community & Economic Development Director

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Cheyenne Twitchell to assist Tourism department with email marketing and website maintenance

Cheyenne Twitchell, a marketing specialist, will help Davis County's Tourism department with setting up templates for email marketing and website maintenance in conjunction with the new brand. There is a lot of information to migrate into the new website, and she will assist with that process. Commissioners are excited about the new Tourism website, Discover Davis, and sharing what the County has to offer.

Agreement #2021-39 with ShumsCoda Associates, Inc. to perform plans examinations and checks building inspections

6. Ratification of Agreement #2021-39 with ShumsCoda Associates, Inc. to perform plans examinations and checks building inspections — Presented by Kent Andersen, Community & Economic Development Director

Bids were solicited to retain inspection services for six months. Three bids were received, and ShumsCoda Associates surfaced to the top. The company has an individual with refinery experience, and the CED Department is excited to be working with this group to start inspections again.

Agreement #2021-40 with Layton Strikers for rental space at LEC

7. Agreement #2021-40 with Layton Strikers for rental space at Legacy Events Center for winter soccer training — Presented by Kent Andersen, Community & Economic Development Director

This item was introduced, but there was no further discussion.

Agreement #2021-41 with Utah Taxidermy for rental space at LEC

8. Agreement #2021-41 with Utah Taxidermy for rental space at Legacy Events Center for annual taxidermy competition — Presented by Kent Andersen, Community & Economic Development Director

This item was introduced, but there was no further discussion.

Summary List #2021-42 of agreements for rental spaces at LEC

9. Summary List #2021-42 of agreements (14) for rental spaces at Legacy Events Center as of January 25, 2021 — Presented by Kent Andersen, Community & Economic Development Director

This item was introduced, but there was no further discussion.

Summary List #2021-43 of agreements for rental space at LEC

10. Summary List #2021-43 of agreements (7) for rental space at Legacy Events Center as of January 26, 2021 — Presented by Kent Andersen, Community & Economic Development Director

This item was introduced, but there was no further discussion.

Facilities

Agreement #2021-44 with Eagle Environmental, Inc. to perform asbestos material abatement services in Memorial Courthouse building

11. Agreement #2021-44 with Eagle Environmental, Inc. to perform asbestos material abatement services in Memorial Courthouse building — Presented by Lane Rose, Facilities Management Director

Before addressing the agreement, the Facilities Management Director expressed his appreciation for having a Deputy housed in the Davis County Administration Building. It has solved a lot of issues and brings peace of mind to employees who work on campus. It was the Sheriff's idea, pre-COVID, and has been an incredible help during the pandemic.

A contract with Eagle Environmental was presented. The contract is for the Memorial Courthouse restoration project because asbestos was found while coring concrete in the basement for the addition of an elevator. The asbestos was encapsulated between layers of concrete, requiring a significant enough change order that it was considered best to go out to bid again. The decision to go with a different company likely saved more than \$10,000. Commissioners were informed, in response to a question, that the County had an asbestos manager on board because of the amount of asbestos in buildings of that era.

Golf Courses

Agreement #2021-45 with Davis Park Cafe

12. Agreement #2021-45 with Davis Park Cafe LLC for concession services for Davis Park Golf Course — Presented by Dustin Volk, Director of Golf Courses

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LLC for concession services for Davis Park Golf Course

An agreement with Davis Park Cafe LLC was presented. It is a three-year agreement for monthly rent payment to provide food and beverage services at the Davis Park Golf Course. The contract is with the same people who have been providing food and beverage service at Davis Park for several years, replacing an expiring agreement.

Agreement #2021-46 with Dustin Volk for profit sharing

13. Agreement #2021-46 with Dustin Volk for profit sharing contract to oversee Pro Shops at Valley View and Davis Park Golf Courses — Presented by Dustin Volk, Director of Golf Courses

Davis County's golf operation was restructured with the retirement of Golf Pro Brad Stone. It is an almost industry-wide standard that the golf pro owns the Pro Shop or has an invested interest in it. In the past, Brad completely owned the shop at Davis Park, and Dustin Volk had the owner incentive at Valley View. Because of the workload in the restructured operation, all golf pros will now be incentivized in the Pro Shops. Under the new agreements, made working with Commissioner Stevenson, Dustin Volk will have a percentage of each Pro Shop. Zach Johnson has an agreement for managing Davis Park, and Pete Stone has an agreement for managing Valley View. Shane Scott, the new assistant at Valley View, will have a small percentage as will a yet-to-be-hired assistant at Davis Park. [Contracts listed below.]

Dustin said the benefits of an incentive program include creating a tournament atmosphere for golfers, which in turn makes more money in green fees and cart fees than comes to the Pro Shop, and keeps more golfers coming every year. Commissioner Stevenson said he wanted to point out, as mentioned before, the agreement with Brad Stone. He owned the entire Pro Shop [at Davis Park], which he received 100 percent of the profits from. At Davis Park [correction: At Valley View] it was 50 percent to the County and 50 percent to the golf pro, at that time. Under the new setup that [Davis Park] actually is 50-50, so the County is picking up – it's not losing but gaining – as far as the revenues the County will be bringing in through the work that golf pros put forward, he said. Dustin agreed that with the cart and range revenue, and now 50 percent of the Pro Shop, it is quite a bit of increase in revenue for Davis Park this upcoming year.

Agreement #2021-47 with Zachary Johnson for profit sharing

14. Agreement #2021-47 with Zachary Johnson for profit sharing contract to run Davis Park Pro Shop, Men's and Women's Associations and tournament play — Presented by Dustin Volk, Director of Golf Courses

See Item 13 for discussion of this agreement.

Agreement #2021-48 with Pete Stone for profit sharing

15. Agreement #2021-48 with Pete Stone for profit sharing contract to run Valley View Pro Shop, Men's and Women's Associations and tournament play — Presented by Dustin Volk, Director of Golf Courses

See Item 13 for discussion of this agreement.

Agreement #2021-49 with Shane Scott for profit sharing

16. Agreement #2021-49 with Shane Scott for profit sharing contract to assist running the Pro Shop at Valley View Golf Course — Presented by Dustin Volk, Director of Golf Courses

See Item 13 for discussion of this agreement.

Health Department

Request appointment #2021-50 of Becky Weisner to the Davis County Senior Advisory Board

17. Request appointment #2021-50 of Becky Weisner to the Davis County Senior Advisory Board — Presented by Commissioner Kamalu

A request from Health-Senior Services was made to appoint Becky Weisner as a new Senior Advisory Board member. The term of service is 01/01/2021 through 01/01/2024. It is an unpaid position, so there is no financial information.

Agreement

18. Agreement #2021-51 with Big Brothers Big Sisters of Utah to fund program addressing root causes

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#2021-51 with Big Brothers Big Sisters of Utah to fund program addressing root causes with use of electronic cigarettes, marijuana and other drugs

and factors associated with use of electronic cigarettes, marijuana and other drugs by youth in at-risk Davis County — Presented by Commissioner Kamalu

An agreement from Health-Community Services was presented. In accordance with Utah Code 26A-1-129, the Davis County Health Department is administering funds to programming which addresses the root causes and the factors associated with youth use of electronic cigarettes, marijuana, and other drugs in at-risk Davis County communities. The agreement with Big Brothers Big Sisters of Utah is for such a program. The contract begins 02/02/2021 to 12/31/2021. The payable amount is up to \$28,000.

Agreement #2021-52 with Daybreak Senior Services to provide for direct purchase of in-home services for DC clients

19. Agreement #2021-52 with DayBreak Senior Services to provide for direct purchase of needed in-home services for Davis County clients — Presented by Commissioner Kamalu

An agreement, from Health-Senior Services, with Daybreak Senior Services, was introduced to provide for direct purchase of needed in-home services for clients of Davis County. The contract period is 07/01/2019 to 06/30/2021. The payable amount varies with the services rendered.

Amendment #2020-452-A with Utah Dept. of Health to extend contract date to Dec. 31, 2021 for COVID Community Partnership Project

20. Amendment #2020-452-A with Utah Dept. of Health to extend termination of contract date to December 31, 2021, for COVID Community Partnership Project — Presented by Commissioner Kamalu

An amendment, from Health-Community Services, was introduced to a contract with the Utah Department of Health. It is the Davis County Health Department COVID Community Partnership Project, Amendment 1, which extends existing funding through this year. The contract period is 12/29/2020 to 12/31/2021. There is no receivable applicable.

Amendment #2020-44-B with Utah Dept. of Health to TB Prevention and Control program contract

21. Amendment #2020-44-B with Utah Department of Health to add funding to TB Prevention and Control program and replace Attachment A — Presented by Commissioner Kamalu

An amendment was introduced to a contract with the Utah Department of Health for tuberculosis prevention and control. The amendment adds funding and replaces Attachment A. The contract period is 01/01/2021 to 12/31/2021. The receivable constitutes a \$6,880 increase.

Amendment #2018-106-D with Utah Dept. of Health to add funding to HIV Prevention program and replace Attachment A

22. Amendment #2018-106-D with Utah Department of Health to add funding to HIV Prevention program and replace Attachment A — Presented by Commissioner Kamalu

An amendment was introduced to a contract with the Utah Department of Health for HIV prevention, increasing the amount of funding and replacing Attachment A. The contract period is 01/01/2021 to 12/31/2021. The receivable amount adds \$23,500.

Amendment #2018-574-E with Utah Dept. of Health to provide additional funds for EPICC programs

23. Amendment #2018-574-E with Utah Dept. of Health to provide additional funds for EPICC 1807 physical activity and nutrition program and 1817 diabetes and heart disease programs — Presented by Commissioner Kamalu

An amendment to another contract with the Utah Department of Health was presented. This is the fifth amendment to the EPICC (Environmental Policy and Improved Clinical Care) contract and provides additional funds for 1807 physical activity and nutrition programs and 1817 diabetes and heart disease programs. The contract period is 09/30/2020 to 06/30/2021. The receivable amount is \$11,532.90.

Third annual Community Resilience Symposium

Commissioner Stevenson asked Commissioner Kamalu, whose portfolio includes the Health Department and Behavioral Health, to speak about the Community Resilience Symposium.

Commissioner Kamalu said the third annual Community Resilience Symposium was held last Friday [January 29]. The symposium is a collaboration between the Health Department, Davis Behavioral Health, and Human Services directors in various organizations throughout the County. The County acts as a convener

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for Human Services, and not so much as a direct provider, helping organizations to know about each other so they can align and refer to give the best service. The symposium idea came about before Commissioner Kamalu was in office, but she hosted the first one and has watched them grow substantially. Most of the 200 people who attended the first year were professionals, but the goal has been to teach resilience skills to individuals, families, and workplaces. The second year, 300 people attended in a larger venue. This year the symposium was virtual, and more than 700 people registered. Organizing the symposium was a team effort. Those involved included Marcie Clark, the Health Department's assistant to the Commission, and Mike Pace from Davis County's Information Services Department. The 2021 Community Resilience Symposium was uploaded to Davis County's Youtube channel, so hundreds more may benefit from listening to the speakers: Dr. David Schramm from Utah State University; Dr. Susan Madsen from Utah State University; and Licensed Marriage and Family Therapist Tyler Patrick. Topics included resilience tips, strengthening individuals, and what children teach us about being shame resilient.

Information Systems

Agreement #2021-53 with Marshall Industries to provide and install audio equipment in the Clearfield Library building

24. Agreement #2021-53 with Marshall Industries to provide and install audio equipment in the Clearfield Library building — Presented by Josh Johnson, Davis County Library Director

An agreement with Marshall Industries, to provide and install audio equipment in the Clearfield Library building, was presented. Audio-visual equipment will be an important aspect of the new building, which will have several screens and conference rooms, as well as a larger screen with a projector. The payable amount is \$71,764.55.

Library

Agreement #2021-54 with Data Axle Inc. for Data Axle Reference Solutions license

25. Agreement #2021-54 with Data Axle Inc. for Data Axle Reference Solutions license — Presented by Josh Johnson, Davis County Library Director

Davis County has contracted with this company before. It used to be Reference USA but rebranded as Data Axle Inc. The agreement gives access to three branches of databases – one that provides essentially the same information as White Pages; one that talks about demographic information and helps with research; and a job and internship search. This is a resource the Library provides to the public, but the County will also benefit as the Library partners with other departments for training. The Sheriff's Department will learn to use the demographic information, and HR will see how to use the database with recruitment.

Agreement #2021-55 with Utah State Library Division for Community Library Enhancement Funds

26. Agreement #2021-55 with Utah State Library Division for Community Library Enhancements Funds (CLEF) — Presented by Josh Johnson, Davis County Library Director

The Community Library Enhancement Fund (CLEF) grant is brought before the Commission every year. It gives the Library opportunities to improve the collections and technology directly used by the public. In previous years it's been used to make sure the Library has robust collections as well as good online collections, and that is not changing.

Sheriff's Office

Certification #2021-56 with Utah Accreditation Alliance, Utah Chiefs of Police for use of force eligibility requirements for discretionary federal grants

27. Certification #2021-56 with Utah Accreditation Alliance, Utah Chiefs of Police Association for certification of use of force eligibility requirements for discretionary federal grants — Presented by Chief Deputy Sheriff Susan Poulsen

Certification allows the Sheriff's Office to obtain eligibility to receive discretionary federal grants. In order to do so, certain requirements have to be met regarding use of force policy and procedure practice with deputies. The Sheriff's Office has gone through some effort to update and improve, especially with the things going on in society right now, with use of force issues.

Training Reimbursement Agreement #2021-57 with Cyndy Riggs

28. Training Reimbursement #2021-57 with Cyndy Riggs for Special Functions and Basic Corrections training — Presented by Chief Deputy Sheriff Susan Poulsen

A Training Reimbursement Agreement with Cyndy Riggs, for Special Functions and Basic Corrections Academy, was presented. The receivable amount is \$13,518.

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Motion to Approve Items 1-28: Com. Elliott
Seconded: Com. Kamalu
All voted Aye

Commissioner Elliott moved to recess to the Board of Equalization. Commissioner Kamalu seconded the motion. All voted Aye.

BOARD OF EQUALIZATION

Property Tax
Register

Property Tax Register matters were presented by Curtis Koch, Davis County Clerk/Auditor, as follows:

Auditor's Adjustments

Appeals

- A report with various items recommending Change in Value in Land and Building Values
- A Personal Property Hearing Findings Report recommending zero change in the value for Business #3079

Corrections

- Twenty-three Veteran Exemption Tax Abatements for the year 2020
- Four exempt entities that owned property that needs to be adjusted
- One Active Duty Exemption Tax Abatement

Assessor's Adjustments

Corrections

- Two corrections that have qualified for Residential Exemption in 2020
- One change in Basement Finish in room count

Motion to Approve: Com. Kamalu
Seconded: Com. Elliott
All voted Aye

Commissioner Elliott moved to reconvene the Commission Meeting. Commissioner Kamalu seconded the motion. All voted Aye.

CONSENT ITEMS

Commission
Meeting
Minutes

Meeting Minutes

Meeting Minutes for January 5, 2021, and January 19, 2021, and Work Session Minutes for January 12, 2021, and January 19, 2021, were presented for approval.

Motion to Approve: Com. Kamalu
Seconded: Com. Elliott
All voted Aye

COMMISSION COMMENTS

Commissioner Stevenson thanked everyone and wished them a good evening.

MEETING
ADJOURNED

Commission meeting was adjourned at 5:13 p.m.

COMMISSIONERS' MINUTES – DAVIS COUNTY

Minutes prepared by:
Deputy Clerk/Auditor
Becky R. Wright

/s/ Curtis Koch
Curtis Koch
Clerk/Auditor

Minutes approved on: 03/02/2021

/s/ Bob J Stevenson
Bob J Stevenson
Commission Chair