

COMMISSIONERS' MINUTES – DAVIS COUNTY

COMMISSION MEETING MINUTES

March 16, 2021

The Board of Davis County Commissioners met for their regularly scheduled meeting at 4:00 p.m. on March 16, 2021, in room 303 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah. Required legal notice of this meeting was given.

Present on the dais were: Commissioner Bob J Stevenson, Chair; Commissioner Randy B. Elliott, Vice-Chair; Commissioner Lorene Miner Kamalu. Also present: Curtis Koch, Davis County Clerk/Auditor; and Neal Geddes, Chief Civil Deputy County Attorney.

All documents from this meeting are on file in the Davis County Clerk/Auditor's Office. The agenda for this meeting is incorporated into the minutes as item headers.

OPENING

Due to the coronavirus pandemic, special meeting circumstances apply.

In consideration of the COVID-19 pandemic, masks are required for all those in attendance. Meeting proceedings may be viewed remotely through YouTube live streaming at: <https://www.daviscountyutah.gov/commission/meetings>. Those wishing to direct comments to the Commission regarding a public hearing or to make public comment can do so in-person or by emailing comments to commissioners@daviscountyutah.gov by 3:00 p.m. the day of the meeting.

The meeting convened at 4:01 p.m. and Shairise Bills, Administrative Assistant to the Clerk/Auditor, led the Pledge of Allegiance.

Commissioner Stevenson reminded everyone that COVID precautions are still in place, and to wear a mask except when making a presentation.

Recognitions,
Presentations &
Informational
Items

Reading of RFP Responses for the Bonneville Shoreline Trail (BST) Construction — Presented by Clerk/Auditor Curtis Koch

Two companies submitted responses to Davis County's Request for Proposals (RFP) for the Bonneville Shoreline Trail Construction: Singletrack Trails, Inc. and Avid Trails LLC. The responses will be reviewed by a selection committee and then a recommendation will come back to the Commission.

Receipt of the 26th consecutive "Award of Financial Reporting Achievement" in governmental finance to the Davis County Clerk/Auditor's Office — Presented by Clerk/Auditor Curtis Koch

This year marks the 26th year that Davis County has been recognized by the Government Finance Officers Association with a certificate of achievement for excellence in financial reporting. Thanks was given to past and current staff members, including Doug Stone, who is the Clerk/Auditor's lead external reporting auditor, Purchasing Manager Dax Teuscher, and Chief Deputy Auditor Heidi Voordeckers. The program was established in 1945 to ensure that users of the financial statements have the information they need. Being transparent and open to the public helps instill confidence that full disclosure of the finances of the County is taking place. Doug Stone said 2020 was unusual, creating obstacles in preparing the Comprehensive Annual Financial Report, but with hard work and dedication the staff was able to submit it on time without any problems. Commissioner Stevenson said Davis County is regarded as a model for many things, and higher quality people could not be found than are in the Clerk/Auditor's Office. Commissioner Kamalu thanked Doug Stone for his help, expertise, and experience with finances.
See Attachment A.

National recognition for encouraging youth participation in elections with their "Elections Just for Kids" section on the Davis County Clerk Elections webpage — Presented by Clerk/Auditor Curtis Koch

The Davis County Clerk/Auditor's Office was recognized by a national publication for its youth outreach efforts. The "Elections Just for Kids" section of the Davis County Clerk Elections webpage was first in a list of voter outreach programs created by counties to educate the next generation of voters. The Clerk's staff was

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thanked for their hard work in voter outreach and education.
See Attachment B.

The Clerk/Auditor was asked if he sees movements across the Country to allow youth under age 18 to vote. He responded that the State of Utah currently allows younger voters to pre-register and, if they will be 18 by the November or General election, they can vote in the primary election at 17. He has not seen a big national movement to lower the voting age, which would bring up policy and taxation questions.

PUBLIC COMMENTS

Members of the public were invited to make comments to the Commission.

Rhonda Perkes, representing the office of Congressman Chris Stewart, said two members of his legislative staff from Washington, D. C. will be visiting Hill Air Force Base next week with Congressman [Blake] Moore's staff. She also mentioned that word was received this week that the U.S. Department of Agriculture (USDA) has made drought designations for several counties in Utah. Because of the drought this past year, Davis County will be included and eligible to be considered for assistance from the FSA (Farm Service Agency). Farmers are welcome to apply for emergency loans, and every application will be taken on its own merit.

BUSINESS/ ACTION

Animal Care

Amendment #2016-324-E with South Weber City to extend expiration and remove wild animal services

1. Amendment #2016-324-E with South Weber City to extend expiration date from December 31, 2020 to January 31, 2021, and remove wild animal services — Presented by Commissioner Stevenson

An amendment to an agreement with South Weber City was introduced, extending the expiration date from Dec. 31, 2020, to Jan. 31, 2021. The amendment also removes wild animal services.

Amendment 6 with the following entities to provide 2021 animal services

2. Amendment 6 with the following entities to provide 2021 animal services — Presented by Commissioner Stevenson

Amendments to contracts with the following cities were introduced, for the provision of animal control services for 2021:

#2016-229-F Bountiful City	#2016-246-F Kaysville City
#2016-323-F Boyer Hill Military Housing	#2016-324-F South Weber City
#2016-230-E Centerville City	#2016-247-D Syracuse City
#2016-284-F Clearfield City	#2016-256-E West Bountiful City
#2016-231-E Clinton City	#2016-236-F West Point City
#2016-234-F Layton City	#2016-237-F Woods Cross City
#2016-255-F North Salt Lake City	

The contracted amounts will be receivables.

Community & Economic Dev.

Request Approval #2021-104 of Proposition 1 grant requests: 1) Clinton Canal Trail; 2) West Legacy Trail; and 3) Kaysville Bonneville Shoreline Trail (BST) bridge

3. Request Approval #2021-104 of Proposition 1 grant requests : 1) Clinton Canal Trail; 2) West Legacy Trail; and 3) Kaysville Bonneville Shoreline Trail (BST) bridge — Presented by Community and Economic Development Director Kent Andersen

A request was made for approval of three Prop. 1 grant requests. The requests are: \$410,000 for the Clinton Canal Trail; \$224,230 for the West Legacy Trail; and \$31,000 for the Kaysville Bonneville Shoreline Trail bridge. It was pointed out that Commissioners spent more than an hour of the March 16, 2021, Work Session discussing this item. Thanks was given to the CED staff for putting the plan together. These are projects where the County is able to work with the cities to make Davis County an even better place to live. The total payable amount is \$665,230.

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Finalize
Quitclaim Deed
#2021-62-A,
negotiated sell
to Farmington
City of surplus
real property

4. Finalize Quitclaim Deed #2021-62-A as part of a negotiated sell to Farmington City on the sale of surplus real property known as Tax IDs 08-087-0042 and 0077 (250 South) — Presented by Community and Economic Development Director Kent Andersen

Finalization of a Quitclaim Deed, as part of a negotiated sale of property at 250 South to Farmington City, was presented. The item was discussed in a previous meeting [on Feb. 16, 2021].

Agreement
#2021-105 with
Wasatch Soccer
Club for
Wasatch
Soccer/
Yellowstone
Premier League
Soccer
Tournament

5. Agreement #2021-105 with Wasatch Soccer Club for Wasatch Soccer/Yellowstone Premier League Soccer Tournament at the Legacy Events Center — Presented by Community and Economic Development Director Kent Andersen

A Legacy Events Center agreement with the Wasatch Soccer Club was presented. The agreement is for a Premier League soccer tournament. The contract period is 05/26/2021 to 05/29/2021. The receivable amount is \$2,678.

Agreement
#2021-106 with
Bountiful
Community
Food Pantry for
CDBG-CV
funding (CARES
Act), food
delivery truck/
COVID-19
Project

6. Agreement #2021-106 with Bountiful Community Food Pantry for Community Development Block Grant (CDBG-CV) program funding (CARES Act), food delivery truck program/COVID-19 Project — Presented by Community and Economic Development Director Kent Andersen

Items 6, 7, 8, and 9 are all related to Community Development Block Grant coronavirus (CV) funding.

Item 6 is an agreement with Bountiful Community Food Pantry for the purchase of a food delivery truck, for delivery and pick up of food as a result of increased demand due to COVID.

Agreement
#2021-107 with
Family
Connection
Center dba
Open Doors for
CDBG-CV
funding (CARES
Act) Homeless
Street Outreach

7. Agreement #2021-107 with Family Connection Center dba Open Doors for Community Development Block Grant (CDBG-CV) program funding (CARES Act) Homeless Street Outreach Activity/COVID-19 Project — Presented by Community and Economic Development Director Kent Andersen

An agreement with Family Connection Center, doing businesses as Open Doors, was presented. The agreement is for funding for Homeless Street Outreach Activity, primarily for case management related to homeless camps that have been popping up throughout the County. The payable amount is \$25,000.

Agreement
#2021-108 with
DBH for
CDBG-CV
funding (CARES
Act) for Vehicle
Replacement
Project

8. Agreement #2021-108 with Davis Behavioral Health for Community Development Block Grant (CDBG-CV) program funding (CARES Act) for the Vehicle Replacement Project — Presented by Community and Economic Development Director Kent Andersen

An agreement with Davis Behavioral Health was introduced. The agreement is for program funding for two vehicles to be used for client transportation for service provision. The payable amount is \$60,000.

Amendment
#2020-253-A
with DBH for
CDBG-CV for
Outreach &
Community
Cares Track
Support
Project/COVID-
19 Activity

9. Amendment #2020-253-A with Davis Behavioral Health for Community Development Block Grant (CDBG-CV) for the Outreach & Community Cares Track Support Project/COVID-19 Pandemic Activity (Project 196) — Presented by Community and Economic Development Director Kent Andersen

An amendment was introduced to a contract with Davis Behavioral Health, for Outreach & Community Cares Track Support. The amendment is for additional funding needed because of an increase in visits due to COVID-19, for in-home assistance, medicine, hygiene, etc. The payable amount is \$50,000.

Clerk/Auditor

Amendment
#1996-30-B
with Crown
Castle for
notice to
sublease a
portion of
tower site

10. Amendment #1996-30-B with Crown Castle for notice to sublease a portion of tower site (Animal Care) to DISH Network — Presented by Clerk/Auditor Curtis Koch

An amendment to a contract with Crown Castle was presented and, in conjunction with the current contract, allows for Crown Castle to sublease a portion of the tower to Dish Network. The amendment beginning date is 02/24/2021, and there is no ending date or financial information.

Commission

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Reappointments #2021-109 of Tracy Probert and John Nixon as rotating members on the Davis County Audit Committee

11. Reappointments #2021-109 of Tracy Probert and John Nixon as rotating members on the Davis County Audit Committee — Presented by Commissioner Kamalu

A request was made to reappoint two citizens who serve on the County's Audit Committee. Tracy Probert and John Nixon are considered rotating members on the Davis County Audit Committee. They have a lot of experience and expertise with government auditing and financials, and have been very responsive to County needs. Gratitude was expressed for their willingness to continue to serve. The term of service is 06/07/2021 to 06/07/2023. There is no pertinent financial information with this item.

Facilities Management

Agreement #2021-110 with Baker Tile Inc. for tile installation for Valley View Golf Clubhouse restroom remodel

12. Agreement #2021-110 with Baker Tile Inc. for tile installation for Valley View Golf Clubhouse restroom remodel — Presented by Facilities Director Lane Rose

An agreement with Baker Tile Incorporated was presented for installation of ceramic tile in the Valley View Golf Course men's bathroom. The remodel of the basement restroom is underway and it should be opening as golf gets into full swing. The contract period is 03/16/2021 to 04/30/2021. The payable amount is \$9,977.31.

Information Systems

Agreement #2021-111 with Journal Technologies, Inc. for professional services for software upgrade eProsecutor Go Live

13. Agreement #2021-111 with Journal Technologies, Inc. for professional services for software upgrade eProsecutor Go Live — Presented by Commissioner Stevenson and Chief Civil Deputy County Attorney Neal Geddes

Davis County's Prosecutors use a case management system called JustWare. The company that provides JustWare is evolving into a new company with a new program called eProsecutor, which is expected to better help prosecutors and local law enforcement officers coordinate criminal cases and help with storage capacity. Commissioners were asked to approve three contracts related to this software: an agreement to implement the new eProsecutor software program; another to amend the current agreement with JustWare to get the County to the point it can transition to eProsecutor; a third agreement for the annual fee going forward, which is not going to "double dip" off the current agreement.

Agreement #2021-111 with Journal Technologies, is for professional services for a software upgrade for eProsecutor Go Live. The contract period is 03/16/2021 to 03/16/2022. The payable amount is \$120,000.

Agreement #2021-112 with Journal Technologies, Inc. for software license, maintenance and support, etc.

14. Agreement #2021-112 with Journal Technologies, Inc. for software license, maintenance and support — Presented by Commissioner Stevenson

Agreement #2021-112 with Journal Technology is for software license, maintenance and support. The contract period is 03/16/2021 to 03/16/2022. The payable amount is \$60,000. (See item 13 for discussion.)

Amendment #2015-341-A with Journal Technologies, Inc. for renewal of JustWare

15. Amendment #2015-341-A with Journal Technologies, Inc. for renewal of JustWare — Presented by Commissioner Stevenson

An amendment was introduced to a contract with Journal Technologies, Inc. for renewal of JustWare. The contract period is 03/16/2021 to 02/28/2022. The payable amount is \$63,814. (See item 13 for discussion.)

Summary List #2021-113 of internet connection users agreements for RediWeb

16. Summary List #2021-113 of internet connection users agreements (12) for RediWeb (4th Quarter 2020 and 1st Quarter of 2021) — Presented by Commissioner Stevenson

A summary list of RediWeb contracts, for the fourth quarter of 2020 and the first quarter of 2021, was presented. The receivable amount varies depending on usage.

Library

Agreement #2021-114 with Utah Library Division for CARES Act funds for digital

17. Agreement #2021-114 with Utah Library Division for CARES Act funds for digital inclusion and outreach — Presented by Library Director Josh Johnson

An agreement with the Utah State Library Division, for CARES (Coronavirus Aid, Relief, and Economic

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inclusion and outreach

Security Act) grant funding, was presented. The grant funding is to be used for digital inclusiveness and programming. The plan is to purchase software that will allow the Library to email all patrons at once and to reach out to people using both digital and physical resources, and to do a little bit of marketing. The software being considered costs approximately \$20,000, and the Library is working with the County's Information Systems department to work out the details. The receivable grant amount is \$5,000, and must be spent by September. The County will receive the funding once the software is purchased.

Josh Johnson wrote the grant with the help of the Library's administration. Commissioners commended him for helping to improve the system and save money in the process. The County has been making efforts to proactively communicate with patrons and citizens and the software being considered looks like a good solution for the Library.

Sheriff's Office

Interlocal Agreement #2021-115 with Syracuse City to form public order unit

18. Interlocal Agreement #2021-115 with Syracuse City to form public order unit to respond to civil unrest which may occur in Davis County — Presented by Chief Deputy Arnold Butcher

An inter-local agreement with Syracuse City was presented. The agreement is for the formation of a public order unit to respond to civil unrest which may occur in Davis County. The contract is both payable and receivable.

Training Reimbursement Agreement #2021-116 with Gwendoline Seifert

19. Training Reimbursement Agreement #2021-116 with Gwendoline Seifert for Special Functions and Basic Corrections Training, wages, and benefits — Presented by Chief Deputy Arnold Butcher

The contract period is 03/16/2021 to 03/16/2023. The receivable amount is \$14,330.

Training Reimbursement Agreement #2021-117 with Alejandro Soria Arroyo

20. Training Reimbursement Agreement #2021-117 with Alejandro Soria Arroyo for Special Functions and Basic Corrections Training, wages and benefits — Presented by Chief Deputy Arnold Butcher

The contract period is 03/16/2021 to 03/16/2023. The receivable amount is \$14,002.

It was noted that Gwendoline Seifert and Alejandro Soria Arroyo both work for the County already, as civilian jail operations specialists. They are promoting up through the process and becoming deputies.

Agreement #2021-118 with Prism Systems Corp . for installation of security system and camera system for Jail Medical Observation Unit

21. Agreement #2021-118 with Prism Systems Corp . for installation of security system and camera system for Jail Medical Observation Unit — Presented by Mitch Matern, Justice Complex Maintenance Manager

An agreement with Prism Systems Corporation, to install a new security system and camera system in the new Jail Medical Observation Unit, was presented. The current system will be kept in place and will operate with the new system in the Medical Observation Unit as one system in the facility. The payable amount is \$169,700, which was included in the guaranteed maximum price for the construction of the Medical Observation Unit.

Discussion was had about how security and camera systems in the jail have changed over the years. When the facility was new, in 1991, the DOS-based system was operated using knobs, push buttons, and floor pedals. This is the third major upgrade since then. The security system is now more stable, and operated with touchscreens. The existing facility's security system has been upgraded and the upgrade of the camera system is expected to be completed within four months. Work in the new Medical Observation Unit should be done in February of 2022.

Agreement #2021-119 with Tech Connect to provide Powerware and uninterruptible Power System, plus materials and service

22. Agreement #2021-119 with Tech Connect to provide Powerware and uninterruptible Power System, plus materials and service — Presented by Mitch Matern, Justice Complex Maintenance Manager

An agreement with Tech Connect, to provide service for a Powerware 15kVA uninterruptible power system (UPS) and a GE 50kVA UPS system for five years, was presented. These two UPS systems operate many of the life-saving features within the Criminal Complex and also all of the e-911 equipment in Dispatch. They are a backup to the emergency generator systems in the facility, in case one of those generators fails, and will take care of things until the generator system is resolved. The payable amount for the smaller 15kVA is \$8,525 for a five-year period, and the payable amount for the 50kVA is \$13,276 for a five-year period,

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bringing the total to \$21,801.50 over 5 years.

Agreement #2021-120 with Converus, Inc. for term licences for hardware and software programs that detect deception via the eyes

23. Agreement #2021-120 with Converus, Inc. for term licences for hardware and software programs that detects deception via changes in the eyes — Presented by Chief Deputy Arnold Butcher

An agreement with Converus, Inc. was introduced. It is for term licenses for hardware and software programs for EyeDetect, a new lie detector that detects deception via changes in the eyeballs. The contract period is 03/16/2021 through 3/17/2024. The payable amount is \$8,550 annually.

Motion to Approve Business and Action Items 1-23, as presented: Com. Kamalu
Seconded: Com. Elliott
All voted Aye

Commissioner Elliott moved to recess to the Board of Equalization. Commissioner Kamalu seconded the motion. All voted Aye.

BOARD OF EQUALIZATION

Property Tax Register

Property Tax Register matters were presented by Curtis Koch, Davis County Clerk/Auditor, as follows:

Auditor's Adjustments

- Three Tax Exempt requests that are recommended for approval: Continue Mission; Liberty Hills Academy; and The Church of Jesus Christ of Latter-day Saints

Abatements

- Six recommended Veteran Exemption Tax Abatements

Assessor's Adjustments

Corrections

- Four corrections recommended to grant Residential Exemption for the year 2020

Motion to Approve: Com. Elliott
Seconded: Com. Kamalu
All voted Aye

Commissioner Kamalu moved to reconvene the Commission Meeting. Commissioner Elliott seconded the motion. All voted Aye.

CONSENT ITEMS

Commission Meeting Minutes

Meeting Minutes

Meeting Minutes for February 16, 2021, and Special Commission Meeting Minutes for February 19, 2021, were presented for approval.

Motion to Approve: Com. Kamalu
Seconded: Com. Elliott
All voted Aye

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COMMISSION COMMENTS

Commissioner Elliott acknowledged Rhonda Perke's comments about Davis County getting drought relief, and said water restrictions are likely coming. He also mentioned that a Mosquito Abatement Board meeting was held this week. They've already been spraying at the Legacy Events Center where mosquitoes had been entering the open doors at the vaccine clinic. The Mosquito Abatement District may transition to another name in the future as they work to control other vectors/types of bugs. He encouraged everyone to enjoy the spring weather and recreational opportunities provided by the County, and said Prop. 1 fund monies are going to different types of pursuits to provide more enjoyment in the community.

Commissioner Kamalu said that Utah Gov. Spencer Cox and Lt. Gov. Henderson visited Davis County's mass vaccination clinic on Thursday and spent an hour volunteering and helping to direct traffic. There continues to be a lot of gratitude coming into the County for the work of our Health Department. They are doing amazing work to keep up, and every bit of vaccine they get goes to folks every week.

Commissioner Kamalu noted that the Emergency Operation Center policy team continues to meet every other week. A more permanent space for Emergency Operations for Davis County has been discussed. With every challenge that comes, she said, it's important that government assesses and learns to be even better for the future. Davis County has done really well and wants to lead in the area north of Salt Lake County and be able to host training for emergency operations in the region. She thanked Sheriff Kelly Sparks and his entire team, Emergency Manager Chad Monroe and his assistant, as well as the entire policy team and various departments, for their continued work to make Davis County to be even better because of what has been learned over the last year.

Commissioner Kamalu said it is anticipated that vaccinations will be opened to the general population in April. The constraint is still the amount of vaccine the County is given. Announcements will be made on the website, through the Davis County Health landing page. In addition, the County started a digital newsletter that went out in January, February, March, and will go out before the start of April with an update; people can sign up to receive the digital newsletters through the Davis County website. Citizens can also keep informed through social media, particularly the Health Department's Facebook and Instagram posts. Once the leap is made to open up vaccinations to all adults, even though the County has a robust system to sign up for vaccine times, patience will be needed as hundreds and hundreds of people try to sign up. Community partners are also receiving vaccines now and in future weeks, so there will be other options in addition to public health. She expressed appreciation for the community's resilience and cooperation, and the work of the entire Davis County staff.

Commissioner Stevenson gave a reminder that Commission Meetings are held every other week [the first, third, and fifth Tuesday of the month]. This month there will be three meetings, so the meeting on March 30 will be followed by another on the following Tuesday. He thanked everyone for their attendance and adjourned the meeting.

MEETING ADJOURNED

Commission meeting was adjourned at 4:45 p.m.

All publicly distributed materials associated with this meeting are noted as follows:

- A. Award of Financial Reporting Achievement certificate
- B. ELECTRICITY article excerpt on Engaging Future Voters

Minutes prepared by:
Becky R. Wright
Deputy Clerk/Auditor

Minutes approved on: 04/20/2021

/s/ Curtis Koch
Curtis Koch
Clerk/Auditor

/s/ Bob J Stevenson
Bob J Stevenson
Commission Chair