

# COMMISSIONERS' MINUTES – DAVIS COUNTY

## COMMISSION MEETING MINUTES

January 4, 2022

The Board of Davis County Commissioners met for their regularly scheduled meeting at 10:00 a.m. on 01/04/2022, in room 303 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah. Required legal notice of this meeting was given.

Present on the dais were: Commissioner Randy B. Elliott, Chair; Commissioner Lorene Miner Kamalu, Vice-Chair; Commissioner Bob J Stevenson; Curtis Koch, Davis County Clerk/Auditor; and Neal Geddes, Chief Civil Deputy County Attorney.

All documents from this meeting are on file in the Davis County Clerk/Auditor's Office. The agenda for this meeting is incorporated into the minutes as item headers.

### OPENING

The meeting convened at 10:00 a.m. and Davis County Sheriff's Office Lieutenant DeeAnn Servey led the Pledge of Allegiance. Commissioner Elliott introduced Lieutenant DeeAnn Servey by stating she is about to retire and has been a wonderful asset to the Davis County Sheriff's Office, a personal friend, and she is a great person.

Recognitions,  
Presentations &  
Informational  
Items

#### **January 2022 Employee Service Awards** — *Presented by Commissioner Kamalu*

##### **Attorney's Office** – *Presented by Commissioner Kamalu and Chief Civil Deputy Attorney Neal Geddes*

- Stephanie Pitcher, five years with the Attorney's Office. Stephanie was not in attendance.
- Stacey Hutzley, fifteen years with the Attorney's Office. Neal Geddes spoke on behalf of Davis County Attorney Troy Rawlings, who was unable to attend the meeting. Stacy is an amazing, top-notch employee. She gets everything done on time or early with the highest level of professionalism and can do anything that's asked of her in the prosecutor's office. Stacey recently switched assignments from a Specialty Court Case Manager to a Paralegal. The prosecutors are already raving about her performance as a Paralegal which is not surprising considering how well she did as a Case Manager for the Specialty Courts. Stacey is highly skilled and professional.

##### **Library** – *Presented by Commissioner Kamalu*

- Tammy Boror, fifteen years with the Library. Tammy was not in attendance.
- Judy Butler, fifteen years with the Library. Judy was not in attendance.

##### **Facilities Management** – *Presented by Commissioner Kamalu*

- John DeRose, fifteen years with the Facilities. John was not in attendance.

##### **Sheriff's Office** – *Presented by various Department Heads.*

- Steven Simpson, five years with the Sheriff's Office – *Presented by Lieutenant Jammie Cox.* Lieutenant Cox stated that Steven is celebrating only five years but it's closer to twenty. Every time Steve has left, he has come back. Steven brings a lot of experience from the other departments he has worked for. The Davis County Sheriff's Office is very lucky to have him, he has done a great job in the Patrol Division.
- Michael Lee, five years with the Sheriff's Office - *Presented by Lieutenant Brian Gurr.* Mike Lee came to us five years ago with nine years of experience. He represents the Davis County Sheriff's Office very well at the Bountiful Courthouse. Mike is very professional and always does a great job.
- Megan Reid, fifteen years with the Sheriff's Office - *Presented by Lieutenant Jammie Cox.* Lieutenant Cox said that Megan does a wonderful job. She transferred to Patrol from Corrections a few years ago. She was one of the first transitions to Law Enforcement Officer – Non Medic. She has done an excellent job in Patrol. She is over our NOVA Program (Nurturing youth to seek out positive Opportunities, internalize good Values, and to accept Accountability for their choices in life) which is in lieu of the DARE Program in our local county schools. She does a great job. Lieutenant Cox thanked Megan for her 15 years of service.

# COMMISSIONERS' MINUTES – DAVIS COUNTY

- Vicky Jones, fifteen years with the Sheriff's Office. Vicky was not in attendance.

- DeeAnn Servey, twenty years with the Sheriff's Office - *Presented by Captain Boydston.*  
Lieutenant Servey is retiring January 15, 2022. She has spent most of her career in the Corrections Division and was promoted early on in her career, just after five years, to Sergeant. She served as Davis County's PIO (Public Information Officer). She was always so bubbly with the media and recognizable. She was then promoted to Lieutenant where she returned to the Corrections Division where she will retire. Lieutenant Servey has been so involved with community engagement and has been a great resource to the Sheriff's Office. She always has a smile on her face.

Commissioner Kamalu thanked everyone for coming to the meeting for these Service Awards and for supporting each other. She expressed her gratitude to everyone in this county and said they do great work. She wished everyone a Happy New Year.

## **#2022-0001 Notice of intent to engage in contract negotiations for the Davis County Public Meeting Management Software RFP — *Presented by Clerk/Auditor Curtis Koch***

It was explained that this RFP is for a meeting management software which will be implemented throughout the County.

---

### **PUBLIC COMMENTS**

The public was invited to make comments to the Commission.

No comments were made.

---

### **BUSINESS/ ACTION**

#### ***Assessor***

Ratification of Agreement #2022-0002 the contract with Jorgensen Appraisal, Inc.

#### **1. Ratification of Agreement #2022-0002 of the contract with Jorgensen Appraisal, Inc. to perform a review of the appraisal that Lagoon Amusement Park supplied for their appeal — *Presented by Assessor Lisa Manning***

It was explained that Lagoon provided an appraisal for their appeal, however, Davis County does not have anyone with the expertise in the Assessor's Office to analyze that. Jorgensen Appraisal has the expertise in amusement appraising and will be doing the review of the appraisal in order to proceed with the appeal. Commissioner Kamalu asked if this company was local. Lisa Manning answered by stating yes, it is located in Sandy.

The contract period is 12/20/2021 to 12/31/2021. The payable amount is \$855.

Motion to Approve: Com. Stevenson

Seconded: Com. Kamalu

All voted Aye

#### ***CED***

Summary List #2022-0003 of RV rental agreements with the Legacy Events Center

#### **2. Summary List #2022-0003 of RV rental agreements with the Legacy Events Center — *Presented by Community and Economic Development Director Kent Andersen***

The contract period is 11/18/2021 to 11/28/2021. The receivable amount is \$416.96.

# COMMISSIONERS' MINUTES – DAVIS COUNTY

Summary List  
#2022-0004 of  
low dollar  
contracts with  
the Legacy  
Events Center

### **3. Summary List #2022-0004 of low dollar contracts with the Legacy Events Center — Presented by Community and Economic Development Director Kent Andersen**

The contract period is 11/04/2021 to 12/18/2021. The receivable amount is \$5,397.76.

Agreement  
#2022-0005  
with Cheyenne  
Twitchell

### **4. Agreement #2022-0005 with Cheyenne Twitchell to assist the tourism team in digital marketing efforts — Presented by Community and Economic Development Director Kent Andersen**

It was noted that this is specific to the discoverdavis.com website.

The contract period is 02/01/2022 to 12/31/2022. The payable amount is \$5,500.

Amendment  
#2021-129-C to  
the Standard  
Service  
Provider  
Contract  
Agreement with  
Resource  
Consultants

### **5. Amendment #2021-129-C to the Standard Service Provider Contract Agreement with Resource Consultants — Presented by Community and Economic Development Director Kent Andersen**

It was explained that Resource Consultants assists with monitoring compliance of HUD requirements for the Community Development Block Grant.

The contract period is 12/01/2021 to 06/30/2022. The payable amount is \$74,420. This is an increase of \$26,150.

Motion to Approve Items 2-5: Com. Kamalu

Seconded: Com. Stevenson

All voted Aye

#### **Facilities**

Amendment  
#2019-0220-C  
to the  
Architectural  
Service  
Agreement with  
CRSA, Inc

### **6. Amendment #2019-0220-C to the Architectural Service Agreement with CRSA, Inc. for additional Construction Administration services due to the extended construction time frame from product delays for the Memorial Courthouse — Presented by Facilities Director Lane Rose**

It was noted this is for additional construction due to the extended four months, which will be an additional three thousand per month. Lane Rose explained that the windows are being installed on the Memorial Courthouse which will allow for the interior finishes to begin.

The contract period is 01/04/2022 to 09/30/2022. The payable amount is \$12,664.75.

Commissioner Kamalu commented on the amount of work that has been done on the outside of the property. Lane agreed and advised that the concrete has been going in, they heated the ground with heaters in order to keep that process going.

Motion to Approve: Com. Kamalu

Seconded: Com. Stevenson

All voted Aye

#### **Information Systems**

Ratification of  
the Master  
Agreement  
#2022-0006  
with KnowBe4

### **7. Ratification of the Master Agreement #2022-0006 with KnowBe4 for Security Awareness Training and PhishER subscriptions — Presented by Information Systems Director Mark Langston**

The contract period is 12/22/2021 to 03/22/2025. The payable amount is \$46,797.75.

# COMMISSIONERS' MINUTES – DAVIS COUNTY

Ratification of the contract #2022-0007 with Sanity Solutions, Inc. for the Nutanix Server Node upgrade

**8. Ratification of the contract #2022-0007 with Sanity Solutions, Inc. for the Nutanix Server Node upgrade**  
— *Presented by Information Systems Director Mark Langston*

The contract period is 12/21/2021 to 12/21/2024. The payable amount is \$259,000.

Ratification of the contract #2022-0008 with Sanity Solutions, Inc

**9. Ratification of the contract #2022-0008 with Sanity Solutions, Inc. for Nutanix Prism Pro licenses** —  
*Presented by Information Systems Director Mark Langston*

The contract period is 12/21/2021 to 12/21/2022. The payable amount is \$11,000.

Amendment #2013-0487-B to the contract with Solutions-II, Inc

**10. Amendment #2013-0487-B to the contract with Solutions-II, Inc. extending Motorola Spillman server managed services for one year** — *Presented by Information Systems Director Mark Langston*

The contract period is 01/04/2022 to 04/01/2023. The payable amount is \$13,600.

Agreement #2022-0009 with Computech

**11. Agreement #2022-0009 with Computech for the Adlumin Security Information and Event Management platform** — *Presented by Information Systems Director Mark Langston*

The contract period is 01/04/2022 to 01/31/2023. The payable amount is \$83,834.72.

Commissioner Kamalu asked Mark Langston what a Node is, referencing item 8. Mark answered by explaining that a node is like a server, it is a rack full of disk drive CPU processing memory which we make into servers.

Motion to Approve Items 7-11: Com. Stevenson

Seconded: Com. Kamalu

All voted

## **Sheriff**

Training Reimbursement Agreement #2022-0010 with Jonathan A. Black for Law Enforcement Officer Training

**12. Training Reimbursement Agreement #2022-0010 with Jonathan A. Black for Law Enforcement Officer Training** — *Presented by Sheriff Kelly Sparks*

It was explained that this agreement is established with the employee and can be satisfied by the employee working for the County for two years, or in lieu of that, the employee paying back the prorated amount of the training funds.

The payable amount is \$16,355.

Approval of document #2022-0011 for found money at the Davis County Sheriff's Office to be contributed to the Safe Harbor Crisis Center

**13. Approval of document #2022-0011 for found money at the Davis County Sheriff's Office to be contributed to the Safe Harbor Crisis Center** — *Presented by Sheriff Kelly Sparks*

The pass-through amount is \$82.73.

# COMMISSIONERS' MINUTES – DAVIS COUNTY

Ratification of the amendment #2017-0018-A to the contract for Medical Services with Wasatch Correctional Medical Services, PLLC

**14. Ratification of the amendment #2017-0018-A to the contract for Medical Services with Wasatch Correctional Medical Services, PLLC for the Davis County Correctional Facility extending the contract terms — Presented by Sheriff Kelly Sparks**

The contract period is 06/30/2022.

Ratification of the amendment #2021-00320-A to the contract with Garrett Dental Services, PLLC

**15. Ratification of the amendment #2021-00320-A to the contract with Garrett Dental Services, PLLC to extend the original contract for dental services in the Davis County Correctional Facility along with a cost increase — Presented by Sheriff Kelly Sparks**

The contract period is to 06/30/2022. The payable amount is \$125 an hour or \$625 a week (whichever is greater).

Agreement #2022-0012 with N and J Inc. DBA Liberty Towing to be considered for the towing rotation.

**16. Agreement #2022-0012 with N and J Inc. DBA Liberty Towing to be considered for the towing rotation. 2022-0012 — Presented by Sheriff Kelly Sparks**

The contract period is 07/01/2021 to 06/30/2022.

Per Capita Grant Application #2022-0013 FY 2023

**17. Per Capita Grant Application #2022-0013 FY 2023 and guidelines with the Bureau of Emergency Medical Services and Preparedness — Presented by Sheriff Kelly Sparks**

The contract period is 07/01/2022 to 06/30/2023. The receivable amount is unknown at this time.

Ratification of the addendum #2022-0014 to the quote from Cellebrite for services to extract and analyze data from cell phones for investigative purposes

**18. Ratification of the addendum #2022-0014 to the quote from Cellebrite for services to extract and analyze data from cell phones for investigative purposes — Presented by Sheriff Kelly Sparks**

The contract period is 10/21/2021 to 10/20/2022. The payable amount is \$4,700.

Commissioner Kamalu asked the Sheriff if there will be an RFP for the medical and dental contract extensions. Sheriff Sparks explained that the Sheriff's Office is in the process of negotiating those services with an RFP.

Motion to Approve Items 12-18: Com. Stevenson  
Seconded: Com. Kamalu  
All voted Aye

## CONSENT ITEMS

---

Commission Meeting Minutes

### Meeting Minutes

Meeting Minutes for November 16, 2021 and Work Session Minutes for December 6, 2021 (closed session), December 7, 2021, December 14, 2021, and December 20, 2021(closed session), were presented for approval.

# COMMISSIONERS' MINUTES – DAVIS COUNTY

Motion to Approve: Com. Stevenson  
Seconded: Com. Kamalu  
All voted Aye

Commissioner Kamalu moved to recess to the Board of Equalization. Commissioner Stevenson seconded the motion. All voted Aye.

## BOARD OF EQUALIZATION

---

Property Tax  
Register

Property Tax Register matters were presented by Curtis Koch, Davis County Clerk/Auditor, as follows:

**Auditor's Adjustments:**

**Appeals:**

- One report with various approved appeals
- One greater than a million dollar adjustment
- Twelve hearing findings, ten for denial and two for approval

**Abatements:**

- Four late abatement application reports

**Corrections:**

- Two recommended corrections

**Assessor's Adjustments:**

**Assessor Initiated Corrections:**

- Various recommended corrections totaling \$1,770,136

Motion to Approve: Com. Kamalu  
Seconded: Com. Stevenson  
All voted Aye

Commissioner Kamalu moved to reconvene the Commission Meeting. Commissioner Stevenson seconded the motion. All voted Aye.

## COMMISSION COMMENTS

---

Commissioner Elliott invited other comments from the staff.

No comments were made.

Commissioner Elliott invited comments from the dais.

Commissioner Kamalu wished everyone a Happy New Year.

Commissioner Stevenson stated that today is Haven J. Barlow's 100th birthday. Haven Barlow is the longest serving Legislature in Utah State History from the Davis County area and at one time was Senate President.

## MEETING ADJOURNED

Commission meeting was adjourned at 10:27 a.m.

# COMMISSIONERS' MINUTES – DAVIS COUNTY

Minutes prepared by:  
Rian Santoro  
Deputy Clerk/Auditor

Minutes approved on: 1/25/2022

/s/ Curtis Koch  
Curtis Koch  
Clerk/Auditor

/s/ Randy B. Elliott  
Randy B. Elliott  
Commission Chair