

COMMISSIONERS' MINUTES – DAVIS COUNTY

COMMISSION MEETING MINUTES

November 1, 2022

The Board of Davis County Commissioners met for their regularly scheduled meeting at 10:00 a.m. on November 1, 2022, in room 303 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah. Required legal notice of this meeting was given.

Present on the dais were: Commissioner Randy B. Elliott, Chair; Commissioner Lorene Miner Kamalu, Vice-Chair; Commissioner Bob J Stevenson; Clerk/Auditor Curtis Koch; and Neal Geddes, Chief Civil Deputy County Attorney.

Excused: Commissioner Randy B. Elliott excused himself after Agenda Item 5 to attend another meeting.

All documents from this meeting are on file in the Davis County Clerk/Auditor's Office. The agenda for this meeting is incorporated into the minutes as item headers.

OPENING

The meeting convened at 10:00 a.m. and Davis County Recorder Richard Maughan led the Pledge of Allegiance.

Recognitions,
Presentations &
Informational
Items

November 2022 Employee Service Awards — Presented by Commissioner Lorene Kamalu

Commissioner Kamalu announced the November 2022 Employee Service Awards, commenting that it is a pleasure to honor employees for their service.

Clerk/Auditor

Curtis Koch, 20 Years – Commissioner Kamalu noted that the offices of Clerk and Auditor will be separated in the New Year, because that combined job has become too much work for one person, so this is the end of an era.

Shairise Bills, Confidential Administrative Assistant to the Clerk/Auditor, read a tribute to Clerk/Auditor Curtis Koch: "Curtis is passionate about many things. He loves the outdoors and especially the snow. He loves to challenge himself and take risks when he is on the mountain, but ironically that is where he finds peace. This same analogy can be applied to Curtis' approach to many things. He does really hard things because he knows it is the right thing to do, and that brings him peace- eventually (lol). He often refers to himself as the "bad guy" because he frequently has to make hard decisions or share opinions that are not always popular, but it doesn't stop him when he knows it is the right thing to do. Curtis is intense! Anyone that has sat in a meeting with him has seen that on his face, or in his animation at the whiteboard. But there is so much more to him. After 5:00 you can often hear him belting out his favorite Killers' song or even his rendition of Tiny Dancer in his office when he thinks no one is listening or everyone is long gone. He loves his family and his dog Freddy more than anything and absolutely lights up when he talks about them. The first time I saw the softer side of Curtis is when he introduced me to his dog, Freddy. His time commitments to the County are immense yet he finds time for people. As busy as he is, he has sat quietly with me on several occasions when I have been at my lowest, cried with me, and followed up on numerous occasions to check back in with me to make sure I was doing OK long after those occasions had passed. Curtis is an anomaly. He does not like fanfare but he will do some of the most attention-getting things just for fun like running in a race while pushing a bed in a red onesie during winter, wearing the most cringe-worthy mustache that would make Uncle Rico envious, or driving his Miata with the top-down in 40-degree weather. His work ethic and integrity are bar none! I am so honored to work for a person who takes his oath of office so seriously and expects as much out of himself as he does his staff, if not more. You don't get to see all of these amazing facets of what makes him so unique unless you are close to him, and I am honored to have the trust of working so closely with such an incredible human being. Curtis you have sacrificed a lot in your time as an elected official, especially the time with your family. Thank you for the time you have devoted to the County, and the integral part you have played in its growth. Thank you for being a good steward of the county's money and providing the highest standard of service to the organization and to the citizens of Davis County. Congratulations on 20 years of service, I don't know how many more, but may peace always be waiting for you on the horizon."

Commissioner Kamalu added that Curtis Koch has a family, which includes five children and a dog. He was

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hired in 2002 as the Fair Park Event Coordinator, then in 2005 he was promoted to Assistant Director of the Fair Park. In 2010, he was promoted to Procurement and Contracts Director. In 2012, he was promoted to the Clerk/Auditor Administrative Assistant, which is now the Chief Deputy position, and then in 2015 he was first elected as the Davis County Clerk/Auditor. Curtis is passionate about serving all the citizens of Davis County. He is also very well known for his high level of integrity and transparency, which is important in government.

Davis Park Golf

Michael Jones, 10 Years – Michael Jones was not in attendance but was thanked with a round of applause.

Health Senior Services

Lorie Rhew, 10 Years

Wendy Cypert, 15 Years

Health employees Lorie Rhew and Wendy Cypert were not in attendance but were recognized and thanked.

Health WIC (Women Infants and Children)

Mindy Box, 15 Years

Mindy Box was not in attendance at the meeting, but was recognized for her years of service.

Public Works

Parrish Larsen, 5 Years – Public Works Director Adam Wright said Parrish Larsen always has the knowledge to answer any questions in Public Works. He is the first to step up, and he's been a model employee. Whenever there is a need to move someone up or take on more, he always is one who throws his hat in and says, "I've got this." You can trust what Parrish says, too. He can fix anything at Public Works, because he has a whole career outside of the County working as a mechanic for 25 to 30 years in the private sector. The County is very, very fortunate to have Parrish in Public Works.

Jason Fielding, 15 Years – Adam Wright said that Jason is his right-hand man. When Adam came to the County, the first guy to welcome him was Jason. They spent Adam's first day looking at channels and roads, with Jason telling Adam what Public Works does. Jason is highly skilled and has done everything Public Works does in the County. He was a draftsman and has worked his way up to Operations Manager. There are very few people that know the channels, roads, weeds, and the Public Works shop, as well as Jason. Adam said he can trust Jason with any decision. He has turned into an excellent manager. Whether dealing with snow in the middle of the night or flooding rains, Adam said he knows it's taken care of when Jason's on the job. He's been a great example for 15 years.

Wayco Barker, 20 Years – Adam Wright said he's thankful for Wayco. He has been used as a "lone wolf" for a lot of years because he can be tasked with anything, and when he's sent out you know the job is going to get done. And then, when he's done, he finds out what the guys are doing and jumps in on that, too. He's a great hand and can be put on any job in Public Works. Wayco's a "rock star."

Sheriff's Office

Alex Soria Arroyo, 5 Years, Corrections

Ashton Olsen, 5 years, Corrections

Lexii Johnson, 10 Years, Corrections

Alex Soria Arroyo, Ashton Olsen, and Lexii Johnson were unable to attend the Commission Meeting because they were in training. Gratitude was expressed for their service.

Benjamin Parker, 15 Years, Sheriff's Office – Sgt. Joshua Boucher has had the privilege of working with Ben for about 15 years. He said Ben's kind of a "man of all trades," because during his time with the Sheriff's Office he's worked in Corrections, Patrol, and Motors. Now he's assigned to the Courts and takes care of Judge Ynchausti. Ben is the one supervisors go to if there's anything that needs to be done. He's quick to volunteer and quick to raise his hand. He's a big family man who likes to spend all of his free time with his family, which includes four children ranging from 7-months-old to 12 years. He is also a veteran who served 12 years in the United States Army.

Jared Meldrum, 20 Years, Corrections — Lt. Jeff Jensen said he doesn't know if Jared Meldrum came to the Sheriff's Office looking for a career, but he has had a great career there. He's been a Corporal and a Sergeant. He's worked in Intake, and he's worked in the back running housing and all the inmates. One time he really shined was in 2019, when COVID-19 hit. Jared was given the assignment, along with a few other

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supervisors, to come up with how to house inmates during the pandemic. He made a great plan, Lt. Jensen said, adding that the Davis County jail was probably one of the best-running jails through the COVID years because of the ideas of Jared Meldrum and his staff. When asked to do anything, he'll do it all the way to the end and you never have to worry if it was done correctly — you just know it was done great.

Library

Robyn Stringham, 25 Years – Robyn was not able to attend the awards ceremony but was thanked for 25 years of service.

Recorder

Mary Christensen, 45 Years – Mary started working in the Recorder's office in 1977. She served under five different Recorders: Marguerite Bourne, Carol Dean Page, Jim Ashauer, Sheryl White, and now Richard Maughan. Davis County Recorder Richard Maughan said Mary is the mother of two sons and two daughters, and the grandmother to 12 children that she absolutely adores. Mary has been a mentor to many of our leaders and many of the people in the Recorder's Office. We're very, very thrilled to have her continue as long as she can with the County, Richard Maughan said, adding that he had only been in the business for five years when he first met Mary. She's a delightful person and we're very, very happy to have her with us.

Commissioner Kamalu thanked everyone in attendance and invited them to stay and hear the budget message because of its importance.

PUBLIC COMMENTS

Commissioner Elliott invited public comment; no comments were made.

BUSINESS/ ACTION

Animal Care

Tabled

1. Memorandum of Understanding with Backyard Dog Care and Boarding for the preparation for and responding to disasters in Davis County at all levels — Presented by Animal Care Director Ashleigh Young

The MOU with Backyard Dog Care and Boarding was tabled, and it was explained that items are tabled because they are not quite ready.

Com. Kamalu moved to table Item 1. Com. Stevenson seconded. All present voted aye.

#2016-0145-A

2. Cost Reimbursement Agreement with the Federal Bureau of Investigation and Human Trafficking Task Force to ensure that the FBI will reimburse the Davis County Attorney's Office for overtime work on CETF-related matters — Presented by Attorney's Office Chief Civil Deputy Neal Geddes

An addendum was introduced to a Memorandum of Agreement that the Attorney's Office and the Investigators made with the FBI regarding the Human Trafficking Task Force. The addendum sets out that when Davis County investigators are required to work overtime hours on those particular cases, the FBI will reimburse the County for that overtime. The beginning date is 11/01/2022. The receivable amount is \$15,619.73.

Com. Kamalu moved to approve. Com. Stevenson seconded. All present voted aye.

Clerk/Auditor

#2022-618

3. Davis County 2023 Tentative Budget — Presented by Clerk/Auditor Curtis Koch

Clerk/Auditor Curtis Koch presented Commissioners with the Davis County 2023 Tentative Budget and read aloud the 11-page 2023 Budget Message attached to the budget.

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See Attachment A, "2023 Budget Message" for the full text of the message.

The Clerk/Auditor requested a moment of personal privilege to offer special thanks to Chief Deputy Clerk/Auditor Angie Nelson and Shairise Bills, Administrative Assistant to the Clerk/Auditor, for the many long nights and hours that have gone into preparing the 2023 Tentative Budget amid the various changes in the Clerk/Auditor's Office. He also thanked Human Resources and Information Systems, departments that are key players in budgeting. Special acknowledgment and appreciation were given to the Sheriff's Department – Sheriff Kelly Sparks and his Chief Deputies and staff – for their hard work. The Sheriff's Office and Public Works have been asked to do some hard things in this budget, and the Clerk/Auditor said he really appreciates the working relationship, the professionalism, the desire to get the job done right, and the efforts of those two departments, particularly this year as some fairly significant movements are made.

The Clerk/Auditor turned the Tentative Budget over to Commissioners and encouraged them to go through the remaining 100 pages.

Com. Kamalu moved to approve. Com. Stevenson seconded. All present voted aye.

#2022-619

4. Agreement with Davis Citizens Coalition against Violence/Safe Harbor Crisis Center to sub-award ARPA State and Local Fiscal Recovery Funds to Safe Harbor for the Hope Housing expansion project — Presented by Clerk/Auditor Curtis Koch

This project was referenced in the Budget Message as the \$2 million going towards a domestic violence shelter. This is the initial agreement and allows for the transfer of those funds so that they can get moving on the project. [The agreement period is 11/02/2022 to 06/01/2025. The pass-through amount is \$2,000,000.]

Com. Stevenson moved to approve. Com. Kamalu seconded. All present voted aye.

Commission

#2022-620

5. Grant Application with the Miss Davis County Scholarship Program to promote service and education for young women — Presented by Commissioner Randy Elliott

Commissioner Elliott noted that the grant money comes from a special fund that was created for charities. The agreement date is 10/25/2022. The payable amount is \$2,000.

Com. Elliott moved to approve. Com. Stevenson seconded. All present voted aye.

Com. Elliott
excused

Commissioner Elliott asked Commissioner Kamalu to take over as Chair for the rest of the meeting, as he needed to leave for a meeting in Brigham City with the Vice-President of Utah State [University].

Tabled

6. Ordinance to establish salary provisions for Davis County elected officials — Presented by Chief Deputy Attorney David Cole

The ordinance to establish salary provisions for Davis County elected officials was tabled following a recommendation from Human Resources to take more time and make sure all elected officials have an opportunity to look at it. It was noted that the compensation study that will be finalized in March might also play a part in this ordinance.

Com. Kamalu moved to table Item 6. Com. Stevenson seconded. All present voted aye.

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CED

#2022-621

7. Antelope by Moonlight Bike Ride Sponsorship Agreement with UVU School of Aviation Sciences — Presented by Community and Economic Development Director Kent Andersen

The agreement period is 07/15/2022 to 07/15/2022. The receivable amount is \$1,500.

#2022-622

8. Temporary Access License to KCI TECHNOLOGIES INC. on Davis County property known as the Farmington Preserve Tax ID 08-053-0082 to allow for potholing of pipelines — Presented by Community and Economic Development Director Kent Andersen

The Temporary Access License is for a water line study that Farmington is looking at doing. The agreement period is 11/03/2022 to 12/03/2022.

#2022-623

9. Contract with Simply Youth Ballroom for the Regional Youth Ballroom Competition — Presented by Community and Economic Development Director Kent Andersen

The agreement period is 01/12/2023 to 01/14/2023. The receivable amount is \$2,506.23.

Com. Stevenson moved to approve Items 7-9. Com. Kamalu seconded. All present voted aye.

#6-2022

10. Ordinance amending Chapter 15.20 Land Use and Zoning, amending language in the AE, A-1, A-5, and A-10 zones — Presented by Planning Manager Jeff Oyler

Jeff Oyler explained that the County is embarking on a series of updates to part of the County Code, including part of Chapter 14 (Building Code) and Chapter 15 (Land Use and Development Code). The updates are being done because these codes are outdated and need to be brought into compliance and because of an effort to further a Davis County position to encourage development to take place within city boundaries. Updates to Chapter 15.20 have been recommended by the Planning Commission and affect the Agriculture Estate Zone, the A-1 Zone, A-5 Zone, and the A-10 Zone. The amendment does two things: it eliminates a number of conditional use provisions in those zones, and it eliminates any references or ability to cluster houses on lots smaller than what the underlying zone allows. The effect will be that in the A-1 Zone you can only have a house on one acre, and in the A-5 Zone you can only have a house on five acres. Instead of leaving open space and being able to cluster homes on a 10,000-foot lot or a 12,000-foot lot, it will just have one underlying zone/one ability to have houses on those lots. In response to a question, the County Planner verified that there was a public hearing held at the Planning Commission. The Planning Commission met and went over these changes, and had discussed them for a number of months, and recommended approval.

Com. Stevenson moved to approve. Com. Kamalu seconded. All present voted aye.

Health Dept.

#2022-624

11. Donation Agreement with Intermountain Healthcare to support the mutual interest in preventing avoidable disease and injury — Presented by Health Director Brian Hatch

The Health Director explained that the donation is specifically for pre-diabetes screening and pre-diabetes classes that are offered by the Davis County Health Department. In response to a question about advertising for these services, the Health Director said most attendees are referred from Intermountain Healthcare. The agreement begins 10/25/2022. The receivable amount is \$4,500.

Com. Kamalu moved to approve Item 11. Com. Stevenson seconded. All present voted aye.

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Human Resources

#2022-625

12. Agreement with Gage Crowther for legal services for indigent persons appearing in Davis County — Presented by Legal Defender Coordinator Todd Utzinger

Attorney Gage Crowther is going to be taking over the contract that another attorney is giving up. His contract is funded by a grant from the Indigent Defense Commission. The payable amount for this year will be \$6,666.67, and that runs from 12/01/2022 to 12/31/2022. The contract continues through 12/31/2024.

#2022-626

13. Agreement with Kim Cordova for legal services for indigent persons appearing in Davis County — Presented by Legal Defender Coordinator Todd Utzinger

Attorney Kim Cordova is also taking over a contract for one of the County's Defenders, Loni Radmall. Todd Utzinger said it is disappointing to lose Loni; she has organized the CLE (Continuing Legal Education) program for many years. Kim Cordova was director of the Commission on Criminal and Juvenile Justice under Governor Herbert. She has a lot of connections and, in addition to doing legal work and Juvenile Court, is going to be coordinator of the County's CLE program. [The agreement period is 12/15/2022 to 12/31/2024. The payable amount is \$4,208.34.]

Com. Stevenson moved to approve. Com. Kamalu seconded. All present voted aye.

Sheriff's Office

#2022-627

14. Release of Liability, Waiver of Rights, and Participation Agreement for the Secure Continuous Remote Alcohol Monitoring (SCRAM) program — Presented by Sheriff's Office Chief Deputy Susan Poulsen

- Participant 1
- Participant 2

Commissioners were asked to approve only one participant Release of Liability, Waiver of Rights, and Participation Agreement, because it was discovered that the second document was a duplicate of a previously approved agreement. The agreement period begins upon final signature and runs until the participant is no longer under court order to participate in the program. The receivable amount varies based on tests used and monitoring fees.

#2022-628

15. Donation Agreement with Davis County Sheriff's Employee Association for the donation of goods for the Davis County Sheriff's annual Trunk or Treat — Presented by Sheriff's Office Chief Deputy Susan Poulsen

The donation was for \$235 in candy for the Trunk or Treat. Commissioner Kamalu said the event was amazing. All three Commissioners had the opportunity to attend, for at least part of it, and had a great spot in the Trunk or Treat. The event has a long history of big attendance in this community. It was so fun, she said, adding that this year's event included a helicopter takeoff at dusk.

Sheriff Poulsen was not able to attend this year, but has been to every previous one and said it's always amazing. It's a great opportunity to interface with the community and especially the kids, she said. The agreement period is 10/25/2022 to 10/27/2022. The receivable amount is \$235.

#2020-502-C

16. Amendment to the USDA, Forest Service FY 2022 Annual Operating and Financial Plan — Presented by Sheriff's Office Chief Deputy Susan Poulsen

The agreement period is 10/01/2022 to 09/30/2025. The receivable amount is \$14,000.

Tabled

17. Memorandum of Understanding with the FBI for the Child Exploitation and Human Trafficking Task Force — Presented by Sheriff's Office Chief Deputy Susan Poulsen

The item was tabled.

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Com. Kamalu moved to approve Items 14-16 and table 17. Com. Stevenson seconded. All present voted aye.

CONSENT ITEMS

Indigent
Hardship
Abatement
Register

Indigent Hardship Register

Commissioner Kamalu moved to deny and hold a hearing for the November 1, 2022, Indigent Hardship Abatement Register. Com. Stevenson seconded. All present voted aye.

Commissioner Kamalu moved to recess to the Board of Equalization. Commissioner Stevenson seconded the motion. All voted Aye.

BOARD OF EQUALIZATION

Property Tax
Register

Property Tax Register matters were presented by Curtis Koch, Clerk/Auditor, as follows:

Auditor's Adjustments

Appeals

- A list of recommended approved appeals totaling \$7,037,442
- A report recommending to deny in Change in Value, so the total is zero on that report
- A report with various Withdrawn Appeals
- A report with various Hearing Findings totaling \$1,066,000

Abatements

- A Late Abatement report with various Late Abatements totaling \$29,050.17
- Six Veteran Exemption Tax Abatements for the year 2021

Assessor's Adjustments

Assessor-initiated Corrections

- A report with various corrections recommending (\$1,067,334)

Com. Stevenson moved to approve. Com. Kamalu seconded. All present voted aye.

Commissioner Stevenson moved to reconvene the Commission Meeting. Commissioner Kamalu seconded the motion. All voted Aye.

COMMISSION COMMENTS

Commissioner Kamalu commented that she attended a conference held by the Lehi-based organization Saprea. They are an international organization that was started in Utah, and they are doing mighty work affecting societal change regarding child sexual abuse. Davis County has had a dramatic increase in child abuse numbers from last year to this year, including child sexual abuse, and this year is not over yet. The Davis County Health Department has organized a committee for Abuse Prevention. We have got to figure out how to get upstream, and this company does that, Commissioner Kamalu said. They have training for individuals and families online. They've already been working with Davis County's Human Services at the Health Department. The Commissioner said she has been looking for something like this for quite a long time, because figuring this out is a very big deal to Davis County. The conference was very worthwhile. Dr. Susan Madsen, who is very well known in Utah, presented a lot of data. Dr. Madsen does a lot of things but, according to Commissioner Kamalu, this is becoming her most important topic to both research and figure out how to move the needle back.

Commissioner Kamalu again mentioned the amazing Trunk or Treat event put on by the Sheriff's Office.

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Commissioner Kamalu said she and Commissioner Elliott had a chance to visit Antelope Island one day ahead of the annual Bison Roundup, which was held on Saturday, Oct. 29, 2022. It's limited to about 200 participants, and sign-ups were filled in four hours. People come from as far away as Germany to participate in the world's one and only true bison roundup. Utah's Governor attended, as did the First Lady, and they both rode horses. Commissioner Kamalu reported that she and Commissioner Elliott also rode horses.

MEETING
ADJOURNED

Commission meeting was adjourned at 10:24 a.m.

All publicly distributed materials associated with this meeting are noted as follows:

- A. Davis County 2023 Tentative Budget Message

Minutes prepared by:
Becky R. Wright
Deputy Clerk/Auditor

Minutes approved on: 11/29/2022

/s/ Curtis Koch
Curtis Koch
Clerk/Auditor

/s/ Randy B. Elliott
Randy B. Elliott
Commission Chair