

# COMMISSIONERS' MINUTES – DAVIS COUNTY

## WORK SESSION MINUTES

February 22, 2022

The Board of Davis County Commissioners met for a Work Session at 8:00 a.m. on February 22, 2022, in room 306 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah. Notice of this meeting was given under the requirements of UCA §52-4-202.

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### AGENDA AS POSTED

#### Roll Call

**8:00- 8:30 a.m. Funding Request for a Wastewater Screen for the Davis County Jail Sewer System**  
—Presented by Manjot Mason, Asst. General Manager, Central Davis Sewer District

**8:30-9:00 a.m. Public Works Fleet Manager Position Discussion** —Presented by Adam Wright, Public Works Director

#### Adjournment

### DISCLAIMER

The meeting was an open dialogue. Critical points in the discussion have only been briefly summarized. The reader may refer to the audio recording and the publicly distributed materials for further clarification of the content. Timestamps have been noted in the minutes to aid in locating points of discussion in the audio record. The audio recording is available based upon the County's current retention schedule.

All documents from this meeting are on file in the Davis County (DC) Clerk/Auditor's office.

### ROLL CALL

Davis County Commissioners in attendance: Lorene Miner Kamalu, Vice-Chair; and Bob J Stevenson. Randy B. Elliott, Chair; joined the meeting at 9:11 a.m.

Davis County Staff in attendance: Cynda Melville, Commission Office; Shairise Bills, Deputy Clerk/Auditor; Curtis Koch, Clerk/Auditor; Chris Bone, Human Resource Director; and Neal Geddes, Chief Deputy Civil Attorney.

Members of the public in attendance: Jill Jones, General Manager, Central Davis Sewer District; Leland Myers, Executive Director, Wasatch Front Water Quality Council; and Manjot Mason, Asst. General Manager, Central Davis Sewer District.

The meeting commenced at 8:08 a.m.

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### WORK SESSION DISCUSSION

**Funding Request for a Wastewater Screen for the Davis County Jail Sewer System**—*Presented by Central Davis Sewer District (Minute 01:10)*

Jill Jones explained that they had had some issues with the West Farmington pump station into which the Davis County Jail drains. She showed a photo of the items they are finding in the pump station, and Leland said they collect between three and ten garbage bags full every week. In 1994, the Sewer District proposed a solution to the problem following an audit from the Environmental Protection Agency (EPA). They entered into an Interlocal Co-operation Agreement on wastewater pre-treatment. This agreement allowed the District to issue a discharge permit to the County, and the County would pay 80% of the installation and operating costs. The annual operating cost was estimated at \$59,00 per year, but the District did not collect charges after that first year, in 1995. Leland claimed that even though there was an agreement in place, the County did not want to pay the fees, so it was easier for the District not to enforce the payment. He said after eight or ten years, they withdrew the County's permit. In 2012, the District started having equipment failure, and in 2014/2015, they upgraded the facility and equipment.

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Fast forward to today, there is high-density development going on in the area, and the screening mechanism inhibits the entire pump station capacity, so it reduces the pipeline capacity because it is backing things up. The screen they installed in 2015 shows signs of wear and tear, and they have a capacity problem. They installed a new pump station on Park Lane to handle the latest development in the Station Park area, but the total capacity still needs to be recovered. Leland proposed the County use its ARPA funds to resolve the problems and gave a breakdown of costs for a "Cadillac solution" that included screening and a submersible pump station system totaling \$771,000. This discussion will continue.

*(See Attachments A1-A20.)*

**Public Works Fleet Manager Position Discussion**— *Presented by Jon Thornley, Fleet Manager; and Adam Wright, Public Works Director (Minute 38:47)*

Jon Thornley is the newly established County Fleet Manager and is in the process of creating a Fleet Management System. He has been looking at best business practices and attends meetings with the Fleet Asset Manager's Group for ideas, but he asked for some guidance from the Commission to avoid wasting time on things the County doesn't want. Jon shared some information from AssetWorks and South Jordan's Fleet Policy for some examples of what the County could do. Jon proposed setting up a Fleet Advisory Committee. The Clerk/Auditor cautioned having a committee and leaned toward an Internal Service Fund. He offered to meet with Jon to have a more in-depth discussion about his ideas since he has put a lot of thought into fleet management. Chris Bone asked if he could be looped into some of the planning related to tying maintenance of assigned County vehicles to individual performance appraisals. The Commission encouraged Jon to take charge and put together his proposal and bring it back to the Commission periodically as the plan comes along.

*(See Attachments B1-)*

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**ADJOURNMENT** The meeting adjourned at 9:24 a.m.

**MATERIALS PRESENTED** All publicly distributed materials associated with this meeting are noted as the following attachments:

A1-A20 West Farmington Pump Station Presentation  
B1-B34 Fleet Management Information

Minutes prepared by:  
Shairise Bills  
Deputy Clerk/Auditor

Minutes approved on: 3/29/2022

/s/ Curtis Koch  
Curtis Koch  
Davis County Clerk/Auditor

/s/ Randy B. Elliott  
Randy B. Elliott  
Commission Chair