

COMMISSIONERS' MINUTES – DAVIS COUNTY

COMMISSION MEETING MINUTES

June 21, 2022

The Board of Davis County Commissioners met for their regularly scheduled meeting at 10:00 a.m. on June 21, 2022, in room 303 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah. Required legal notice of this meeting was given.

Present on the dais were: Commissioner Randy B. Elliott, Chair; Commissioner Lorene Miner Kamalu, Vice-Chair; Commissioner Bob J Stevenson; Curtis Koch, Davis County Clerk/Auditor; and Neal Geddes, Chief Civil Deputy County Attorney.

All documents from this meeting are on file in the Davis County Clerk/Auditor's Office. The agenda for this meeting is incorporated into the minutes as item headers.

OPENING

The meeting convened at 10:00 a.m., and Commissioner Kamalu led the Pledge of Allegiance.

Recognitions, Presentations & Informational Items

Recognition of
Health
Department
employees for
the national
reaccreditation
by the Public
Health
Accreditation
Board

The Recognition of Health Department employees for the national reaccreditation by the Public Health Accreditation Board (PHAB) — Presented by Commissioner Kamalu

Commissioner Kamalu announced that the Davis County Health Department had renewed its national accreditation. It was a big accomplishment when the Health Department became nationally accredited in the first place, and it needs to be renewed every several years. It takes a lot of work. There are only a few health departments in the State of Utah that have done this work, and it is not guaranteed that if you do the work you'll get accredited, so it is an amazing tribute to the Davis County Health Department and the great people in the organization. Commissioner Kamalu invited Health Department Deputy Director Dave Spence to talk about the accreditation and announced that after Spence's remarks Davis County commemorative coins would be presented to Health Department staff in attendance as a token of thanks for their incredible devotion and work.

Deputy Director Dave Spence explained that national accreditation was created by the Public Health Accreditation Board (PHAB) to set minimum standards nationally. There are about 4,000 local health departments in the Country, and when the Davis County Health Department received accreditation status in November of 2015 it was one of the first 100 health departments in the Country to do so. The accreditation is good for five years. It was not an easy decision to do the work for accreditation, initially, but it made the Health Department better by formalizing a lot of processes. Reaccreditation became due in the last quarter of 2020, which was a busy time. It involved thousands of pages of documentation and a virtual site visit, but the Davis County Health Department had a plan and made the hard decision to turn down the option of postponing the reaccreditation process due to the pandemic. Things went really well thanks to the team effort. The group in attendance at the Commission Meeting carried the main burden of the reaccreditation, although it was a department-wide effort, and Spence thanked the staff for their work.

Deputy Director Spence said there are 31 intense measures in reaccreditation, and the Davis County Health Department met 100 percent of all the measures, which is very unusual. The national average for departments that have been reaccredited is in the lower 90s. In 17 of the 31 areas, Davis received excellent marks, which means that they are used as examples for other health departments. There are about 300 local health departments that are accredited now, and 40 state health departments, and Davis County's is the sixtieth reaccredited health department of the 4,000.

Dave Spence read this comment from PHAB: "Davis County Health Department is a high-functioning local health department with seasoned and dedicated public health professionals. They have demonstrated ongoing efforts to implement, revise, and update plans and processes essential to the operations of this department." He noted that PHAB also commented on the Department's partnerships and that it accomplished reaccreditation during the pandemic.

See Attachment A, "PHAB Comments From Site Visit."

The following individuals from the Health Department's reaccreditation team were introduced and thanked:

- Brian Hatch, Davis County Health Director
- Dave Spence, Deputy Davis County Health Director
- Liz Carlisle, [Accountant II, who previously was Brian Hatch's Executive Assistant/Accreditation Coordinator]

COMMISSIONERS' MINUTES – DAVIS COUNTY

- Chris Bateman, Emergency Response Coordinator, who helped with the virtual site visit
- Trevor Warner, Public Information Officer
- Rachelle Blackham, Deputy Director over Health Senior Services
- Sabrina Harmon, Division Director over Nursing/Family Health
- Ivy Melton Sales, Division Director over Community Health
- Jay Clark, Division Director over Environmental Health
- Diana Reich, Division Director over Administrative Services
- Stephanie Spens, Brian Hatch's Executive Assistant
- Sarah Willardson, Division Director over Communicable Disease/Epidemiology
- Logan Hyder, Epidemiologist
- Maggie Matthews, Epidemiologist
- Isa Perry, [Bureau Manager over Health Strategy], who is involved with partnerships
- Marcie Clark, [Community Outreach Planner] who is also involved with partnerships
- Aimee Dussol, [Performance Management/Quality Improvement Coordinator] who will play a key role in the next reaccreditation in five years

#2022-294
Notice of Intent
for Vehicle
Emissions
Inspection and
Maintenance
Program

The Notice of Intent to engage in contract negotiations for a Contractor to Provide Essential Services to Operate Davis County's Vehicle Emissions Inspection and Maintenance Program RFP — Presented by Clerk/Auditor Curtis Koch

A Notice of Intent to engage in contract negotiations with Opus Inspection, Inc. was issued. The company was chosen after going through the RFP (Request for Proposal) selection and grading process.

#2022-295
Notice of Intent
for Davis Park
Golf Course
Driving Range
Facility
Construction
General
Contractor
Services

The Notice of Intent to engage in contract negotiations for the Davis Park Golf Course Driving Range Facility Construction General Contractor Services RFP — Presented by Clerk/Auditor Curtis Koch

A Notice of Intent to engage in contract negotiations with Jardine Malaska Construction Services, LLC was issued for the construction of the Davis Park Golf Course Driving Range Facility. Proposals for this project also went through the RFP selection and grading process. Contracts will be brought to the Commission for consideration.

PUBLIC COMMENTS

Commissioner Elliott invited comments from members of the public; no comments were made.

BUSINESS/ ACTION

Animal Care

#2022-201-A
Grant Award
with
UServeUtah for
Animal Care's
foster program

1. Grant Award with UServeUtah for Animal Care's foster [care] program initiative — Presented by Animal Care Director Ashleigh Young

The agreement period is 07/01/2022 to 06/15/2023. The receivable amount is \$9,000.

#2022-296
Summary List of
animal
adoptions for
May 2022

2. Summary List of animal adoptions for May 2022 — Presented by Animal Care Director Ashleigh Young

There were 167 adoptions in May, including 6 birds, 82 cats, 77 dogs, and 2 rabbits. [The agreement period is 05/01/2022 to 05/31/2022. The receivable amounts vary.]

Commissioner Kamalu moved to approve Items 1-2. Commissioner Stevenson seconded. All voted aye.

Attorney's Office

#2022-297

3. The 2022-2023 ICAC Grant Application with the Utah Attorney General's Office — Presented by Chief

COMMISSIONERS' MINUTES – DAVIS COUNTY

The 2022-2023
ICAC Grant
Application
with the Utah
Attorney
General's Office

Deputy Civil Attorney Neal Geddes on behalf of Captain Brent Baggs

Commissioners were asked to authorize the ICAC (Internet Crimes Against Children) grant application that investigators with the Davis County Attorney's Office apply for and receive annually. Brent Baggs and his team are among the leaders in the Internet Crimes Against Children's work [to investigate and prosecute individuals who use the internet to exploit children] that benefits the community in many wonderful ways. The agreement period is 07/01/2022 to 06/30/2023. The receivable amount is \$20,000.

Commissioner Kamalu moved to approve. Commissioner Stevenson seconded. All voted aye.

**Children's
Justice Center**

#2015-330-J
Amendment
with the Utah
Attorney
General's Office
for the CJC
Program

4. Amendment with the Utah Attorney General's Office for the Children's Justice Center (CJC) Program — Presented by Children's Justice Center Director Tanya Perkins

An amendment was introduced to the Children's Justice Center's current contract with the Utah Attorney General's Office for funding. The funds will be used for salaries and benefits, equipment, supplies, and in-state travel for the forensic interviewer's attendance at the CJC Symposium. The Children's Justice Center does very important work helping young people, and their families/care-givers, for them to be able to recover from trauma. [The agreement period is 07/01/2015 to 06/30/2023.] The receivable amount is \$30,000.

Commissioner Kamalu moved to approve. Commissioner Stevenson seconded. All voted aye.

Clerk/Auditor

Appointment of
Board of
Canvass
member and
citizens to serve
as Election
Auditors for the
2022 Primary
and General
Elections

5. Appointment of Randy Elliott, Robyn White, Kristen Facer, Joni Phillips, Shalyn Luker, Moana Hill, Bonnie Benedict, Kris Davis and Beth Carver, to serve as Election Auditors for the 2022 Primary and General Elections — Presented by Chief Deputy Clerk Brian McKenzie

Clerk/Auditor Curtis Koch invited his Chief Deputy Clerk, Brian McKenzie, to present this item.

Brian McKenzie reminded Commissioners that they met in a Work Session a month or two ago to discuss a new internal policy that is being rolled out within the Clerk/Auditor's Office to enhance the transparency and the independence of Davis County's post-election audit. This policy requires the Clerk/Auditor's Office to request the appointment of independent public auditors to come in and assist during the post-election audit. The policy requires that one auditor is a member of the County's Board of Canvass, which is also the Board of Commission, and the remaining auditors are made up of citizens within Davis community who are registered voters and who have served at least within the last four years as an election poll worker. It is a requirement that these auditors cannot be candidates, and they cannot be relatives of candidates, leaving only Commissioner Elliott eligible to serve this year from the Board of Canvass. A request was made for the appointment of Commissioner Randy Elliott, and citizens Robyn White, Kristen Facer, Joni Phillips, Shalyn Luker, Moana Hill, Bonnie Benedict, Kris Davis, and Beth Carver, to serve as Election Auditors for the 2022 Primary and General Elections.

Clerk/Auditor Koch thanked Brian McKenzie for his work and effort in improving the audit process of elections. He noted he and McKenzie had proposed this policy to the Legislature, and unfortunately it did not make it through the Session last year, but it is another great example of when Davis County Elections can take a step forward and improve without waiting for the Legislature to act.

Commissioner Stevenson moved to approve. Commissioner Kamalu seconded. All voted aye.

Explanation
regarding
Certified Tax
Rates

Clerk/Auditor Curtis Koch introduced several resolutions related to tax rates. He first explained why Commissioners were being asked to approve the tax rate that started on January 1 of this year. Budgets are set in the prior year, so Commissioners approved the County Budget in December without a tax increase. Values of property are levied on January 1 of the year, and so from January until May 22 the Assessor's Office works diligently to provide the values as of January 1. Once the County gets those values, it can apply a tax rate to them that matches the budget that was approved last December. Clerk/Auditor Koch informed Commissioners that they wouldn't be approving any city rates; the cities work on a fiscal year. What

COMMISSIONERS' MINUTES – DAVIS COUNTY

Commissioners approved this meeting is the culmination of what was started in the budget process last July.

[The Clerk/Auditor noted that the year for the certified tax rates was incorrectly identified on document summary sheets and the meeting agenda for most of these items. He clarified that all of these tax rates are for the year 2022; therefore, the year is listed as 2022 in these minutes and has been corrected to 2022 on the summary sheets.]

#2022-298
Resolution
adopting the
2021 Certified
Tax Rates for
Davis County

6. Resolution adopting the 2022 Certified Tax Rates for Davis County, thereby levying a tax on the taxable property with Davis County, pursuant UCA 59-2-909 — Presented by Clerk/Auditor Curtis Koch

Certified Tax Rates

General Operations: .000797 - \$29,827,286

Flood Control: .000143 - \$5,351,696

Health: .000149 - \$5,576,243

Combined Rate: .001089 - \$40,755,225

Approval was requested for a resolution to adopt the 2022 Certified Tax Rates for Davis County, thereby levying a tax on the taxable property within Davis County pursuant to Utah Code Annotated 59-2-909. The Certified Tax Rate for General Operations is .000797, generating \$29,827,286. For Flood Control, there is a tax rate of .000143 generating \$5,351,696, and for Health a tax rate of .000149 generating \$5,576,243. The Combined Rate is .001089, generating \$40,755,225. [The tax period is 01/01/2022 to 12/31/2022.]

#2022-299
Resolution
adopting the
2021 Certified
Tax Rates for
the Davis
County Special
Service Area

7. Resolution adopting the 2022 Certified Tax Rates for the Davis County Special Service Area, thereby levying a tax on the taxable property with Davis County, pursuant UCA 59-2-909 — Presented by Clerk/Auditor Curtis Koch

Approval was requested for a resolution adopting Certified Tax Rates for 2022 for the Davis County Special Service Area. In response to a question, the Clerk/Auditor explained that the Special Service Area is the unincorporated area of Davis County, where the County provides municipal-type services to the residents. The Certified Tax Rate of .000614, will generate \$675,199. [The tax period is 01/01/2022 to 12/31/2022.]

#2022-300
Resolution
adopting the
2021 Certified
Tax Rates for
the Davis
County Library

8. Resolution adopting the 2022 Certified Tax Rates for the Davis County Library, thereby levying a tax on the taxable property with Davis County, pursuant UCA 59-2-909 — Presented by Clerk/Auditor Curtis Koch

Approval was requested for a resolution adopting the tax rates for 2022 for the Davis County Library, levying a tax rate of .000229 to generate \$8,596,443. [The tax period is 01/01/2022 to 12/31/2022].

#2022-301
Resolution
adopting the
2021 Certified
Tax Rates for
County
Assessing and
Collecting

9. Resolution adopting the 2022 Certified Tax Rates for County Assessing and Collecting, thereby levying a tax on the taxable property with Davis County, pursuant UCA 59-2-909 — Presented by Clerk/Auditor Curtis Koch

Approval was requested for a resolution adopting a Certified Tax Rate for 2022 for the County Assessing and Collecting levy, which is .000129 and will generate \$5,020,247. [The tax period is 01/01/2022 to 12/31/2022].

#2022-302
Resolution with
South Davis
Recreation
District
adopting the
2022 Certified
Tax Rate

10. Resolution with South Davis Recreation District adopting the 2022 Certified Tax Rate, thereby levying a tax on the taxable property within the district, pursuant UCA 59-2-909 — Presented by Clerk/Auditor Curtis Koch

Certified tax rate

Interest and sinking fund/bond: .000085 - \$1,114,046

County service area .000068 - \$895,107

Combined certified tax rate: .000153 - \$2,009,153

The Clerk/Auditor explained that the South Davis Recreation District tax rates have to come through the Davis County Commission because the Recreation District was established by the County several years ago. A request was made to approve a resolution adopting a Certified Tax Rate for a sinking fund/bond payment,

COMMISSIONERS' MINUTES – DAVIS COUNTY

which is .000085 generating \$1,114,046, and a community service area rate of .000068 generating \$895,107. The combined rate, .000153, generates \$2,009,153. [The tax period is 01/01/2022 to 12/31/2022.]

#2022-303
Resolution
adopting the
2021 Certified
Tax Rates for
Multicounty
Assessing and
Collecting

11. Resolution adopting the 2022 Certified Tax Rates for Multicounty Assessing and Collecting, thereby levying a tax on the taxable property with Davis County, pursuant UCA 59-2-909 — Presented by Clerk/Auditor Curtis Koch

Approval was requested for a resolution adopting a Certified Tax Rate for 2022 for the Multicounty Assessing and Collecting levy; that rate is .000015, generating \$579, 554. [The tax period is 01/01/2022 to 12/31/2022.]

Commissioner Stevenson moved to approve Items 6-11. Commissioner Kamalu seconded. All voted aye.

Commission

#2022-304
One Utah
Opioid
Settlement
MOU with
Pharmaceutical
Supply Chain
Participants

12. One Utah Opioid Settlement Memorandum of Understanding with the Pharmaceutical Supply Chain Participants AmerisourceBergen, Cardinal, McKesson and Janssen to determine the allocation of Settlement Funds and set forth certain other terms under which the Parties may jointly agree — Presented by Commissioner Elliott

Receivable in the amount of 8.695% of the State allocation.

Commissioner Elliott moved to approve. Commissioner Stevenson seconded. All voted aye.

CED

#2022-305
Summary List of
13 RV
agreements for
the Legacy
Events Center

13. Summary List of 13 RV agreements for the Legacy Events Center — Presented by Community and Economic Development Director Kent Andersen

The agreement period is 04/22/2022 to 05/21/2022. The receivable amount is \$1,204.57.

#2022-306
Summary List of
low dollar
agreements for
the Legacy
Events Center

14. Summary List of 15 low dollar agreements for the Legacy Events Center — Presented by Community and Economic Development Director Kent Andersen

The agreement period is 04/10/2022 to 06/04/2022. The receivable amount is \$3,602.78.

#2022-307
Contract with
Joseph Deutsch
for the Scrape
Fest Regional
Car Show

15. Contract with Joseph Deutsch for the Scrape Fest Regional Car Show — Presented by Community and Economic Development Director Kent Andersen

The agreement period is 07/29/2022 to 07/31/2022. The receivable amount is \$4,731.90.

#2022-308
Contract with
the Utah
Floorball
Association

16. Contract with the Utah Floorball Association for the US Nationals Floorball Championships and the Men's World Qualifiers — Presented by Community and Economic Development Director Kent Andersen

Floorball is very similar to five-on-five floor hockey and is a growing sport. The contract is for the U.S. Nationals Floorball Championships, so ESPN will be there live-feeding the events on Saturday and Sunday. Mike Moake worked hard to bring this competition to the Legacy Events Center. The agreement period is 08/28/2022 to 09/04/2022. The receivable amount is \$5,860.70.

#2022-309
Agreement with

17. Agreement with the Major Brent Taylor Leadership Legacy Foundation — Presented by Community and

COMMISSIONERS' MINUTES – DAVIS COUNTY

the Major Brent Taylor Leadership Legacy Foundation

Economic Development Director Kent Andersen

The request for a waiver of fees is for use of the Legacy Event Center for “Davis Remembers: The 9/11 Project,” which is going to be available to the public Wednesday through Saturday, September 7-10. The Davis Education Foundation is partnering closely to bus school students to the event. Davis County is excited to be able to help host, and part of the waiver of the fees is that the County will be recognized as a presenting sponsor. The contract period is 09/05/2022 to 09/10/2022. The total value of the waiver of fees is \$17,551.20, plus chairs, tables, and equipment.

#2022-310 Utah Outdoor Recreation Infrastructure Grant for new Bonneville Shoreline Trail trailhead facilities at Kaysville Wilderness Park

18. Utah Outdoor Recreation Infrastructure Grant Agreement with the State of Utah - Governor's Office of Economic Opportunity to construct new Bonneville Shoreline Trail trailhead facilities at the Kaysville Wilderness Park — *Presented by Community and Economic Development Director Kent Andersen*

The grant is essentially for paving, curb, gutter, and lighting for the Wilderness Park trailhead. The County is partnering with Kaysville City and the Utah Office of Outdoor Recreation. The Kaysville Wilderness Park has been a well-used trailhead for many years. It now has a nice restroom facility, but the asphalt is crumbling. This will be a benefit for the residents that have to deal with the parking on the street. The agreement period is 09/25/2021 to 09/24/2023. The receivable amount is \$142,000.

#2022-311 Revenue Agreement with DWS for the Emergency Rental Assist. program

19. Revenue Agreement with the Department of Workforce Services and Davis County for the Emergency Rental Assistance (ERA) program — *Presented by Community and Economic Development Director Kent Andersen*

The agreement period is 02/01/2022 to 12/31/2022. The payable amount is \$4,392,505.93.

#2022-312 Contract with State of Utah to purchase property for the Bonneville Shoreline Trail

20. Contract with State of Utah to purchase property for the Bonneville Shoreline Trail — *Presented by Community and Economic Development Director Kent Andersen*

Kent Andersen said there are a lot of variances that can occur in this, but the desire of the County would be to purchase easements or property on 1.15 miles of the Bonneville Shoreline Trail. This is the last remaining property that needs to be acquired to connect South Weber to Farmington Canyon. The contract period is 09/25/2021 to 09/24/2023. The receivable amount is \$400,000.

#2022-313 Utah Outdoor Recreation Restoration Infrastructure Grant to repair pavement and reseal asphalt surface of the D & RG Western Trail

21. Contract with the State of Utah - Governor's Office of Economic Opportunity for the Utah Outdoor Recreation Restoration Infrastructure Grant (RRI) Agreement to repair pavement and reseal the entire asphalt surface of the Denver & Rio Grande Western Trail — *Presented by Community and Economic Development Director Kent Andersen*

The agreement period is 05/19/2022 [to 05/19/2024]. The receivable amount is \$150,000.

Commissioner Stevenson moved to approve Items 13-21. Commissioner Kamalu seconded. All voted aye.

Facilities

#2022-314 Utah Department of Environmental Quality Grant Application for EV chargers at the Memorial Courthouse

22. Utah Department of Environmental Quality Grant Application for EV chargers at the Memorial Courthouse — *Presented by Facilities Director Lane Rose*

The grant application is for 50 percent funding for EV chargers at the Davis County Memorial Courthouse. There will be two Superchargers and two Stage 2 chargers at the end of the parking lot, and it is possible to charge consumers for use of the chargers. Teslas will have to have an adapter. There are supply issues, but it is believed the County can get Superchargers quickly. The agreement period is 06/21/2022 to 12/31/2022. The receivable amount is \$48,323.50.

Commissioner Stevenson moved to approve. Commissioner Kamalu seconded. All voted aye.

COMMISSIONERS' MINUTES – DAVIS COUNTY

Golf

#2022-315
Agreement with
Mountainland
Supply
Company, LLC
for golf
tournament
sponsorship

23. Standard Sponsorship Agreement with Mountainland Supply Company, LLC for the 2022 Mountainland Valley View Open Sponsorship — Presented by Golf Course Director Dustin Volk

The Mountainland Valley View Open will be held August 2 through August 6. The agreement period is 08/02/2022 to 08/06/2022. The receivable amount is \$12,000.

#2022-316
Agreement with
Intro Lend Utah
for 2022 Davis
Park Open and
Davis Park
Amateur
sponsorship

24. Standard Sponsorship Agreement with Intro Lend Utah for the 2022 Davis Park Open and Davis Park Amateur — Presented by Golf Course Director Dustin Volk

The Davis Park Open is September 1, and the Amateur will be held September 3. This is essentially pass-through money as these are sponsorship monies that come in and then are distributed through payout. The agreement period is 09/01/2022 to 09/03/2022. The receivable amount is \$6,000.

Commissioner Kamalu moved to approve Items 23-24. Commissioner Stevenson seconded. All voted aye.

Health Dept.

#2018-106-F
Amendment
with Utah Dept.
of Health- HIV
Prevention,
increasing the
contract
amount

25. Amendment with the Utah Department of Health - HIV Prevention, increasing the contract amount and replacing Attachment 'A' in exchange for continued services — Presented by Health Director Brian Hatch

The amendment increases the amount of the contract for HIV prevention. The agreement period is 01/01/2022 to 12/31/2022. The receivable amount is \$16,450.

#2022-317
Grant Award
with Corp. for
National and
Community
Service for
RSVP funding

26. Grant Award with the Corporation for National and Community Service for the RSVP (Retired Senior Volunteer Program) funding for FY 2022 through 2023 — Presented by Health Director Brian Hatch

The agreement period is 4/1/2022 to 3/31/2023. The receivable amount is \$182,500.

#2018-171-A
Amendment
with the Utah
Dept. of Health
- LHD
Environmental
Services for
cont. services

27. Amendment with the Utah Department of Health - LHD Environmental Services, updating the language in Attachment 'A' and 'B' in exchange for continued services — Presented by Health Director Brian Hatch

The amendment is for the County's Local Health Department (LHD) Environmental Services contract. The agreement period is 7/1/2022 to 6/30/2023. The receivable amount is \$11,538.

#2018-217-A
Amendment
with Utah Dept.
of Health for
the Utah Indoor
Clean Air Act
for continued
services

28. Amendment with the Utah Department of Health for the Utah Indoor Clean Air Act, updating the language in Attachment 'A' in exchange for continued services — Presented by Health Director Brian Hatch

The amendment to the contract with the Utah Department of Health is for Davis County's Utah Indoor Clean Air Act Funding. The agreement period is 7/1/2022 to 6/30/2023. The receivable amount is \$1,825.

#2022-318
Host Agency
Agreement with
Easterseals-
Goodwill
Northern Rocky
Mountain

29. Program Year 2022 Host Agency Agreement with Easterseals-Goodwill Northern Rocky Mountain for the senior community service employment program — Presented by Health Director Brian Hatch

The Health Department hosts an Easterseals worker and helps train the worker to advance them in their career. The agreement period is 7/1/2022 to 6/30/2023.

#2022-319
Utah Dept. of

30. Utah Department of Health - Electronic Case Reporting Contract to provide support for electronic case

COMMISSIONERS' MINUTES – DAVIS COUNTY

Health -
Electronic Case
Reporting
Contract

reporting — *Presented by Health Director Brian Hatch*

The funding probably won't be used until closer to the end of 2023 or 2024 as the County is in the process of looking at some new client databases. This money will be used to make sure that it can communicate with the State agencies for reporting purposes. The agreement period is 4/15/2022 to 7/31/2024. The receivable amount is \$40,000.

#2022-320
Donation of
rocking chairs
from Clearfield
Community
Church

31. Donation of two Cracker Barrel Rocking Chairs from the Clearfield Community Church — *Presented by Health Director Brian Hatch*

The chairs were donated to the North Davis Senior Center. The donation agreement date is 05/12/2022.

#2018-323-D
Amendment
with Utah Dept.
of Health for
the Summer
Food Service
Program

32. Amendment with the Utah Department of Health for the Summer Food Service Program, increasing the contract amount and replacing Attachment 'A' in exchange for continued services — *Presented by Health Director Brian Hatch*

The agreement period is 7/1/2022 to 6/30/2023. The receivable amount is an increase of \$115.

Commissioner Kamalu moved to approve Items 25-32: Commissioner Stevenson seconded. All voted aye.

**Human
Resources**

#2021-317-A
Grant Award
from the
Indigent
Defense
Commission for
an additional
year of funding
for personnel
expenses

33. Grant Award from the Indigent Defense Commission for an additional year of funding for personnel expenses — *Presented by Human Resources Director Chris Bone*

Chris Bone noted that he is over Human Resources, Risk Management, Pre-Trial, and Legal Defenders, and that he was presenting on behalf of Todd Utzinger, coordinator of Davis County's Legal Defenders program. The grant award covers administrative support staff, the data technician doing that role; Defender A (\$87,500); and complex case specialty contract (\$150,000). The agreement period is 7/1/2022 to 6/30/2023. The receivable amount is \$305,500.

Commissioner Kamalu moved to approve. Commissioner Stevenson seconded. All voted aye.

**Information
Systems**

2022-321
New Social
Media Policy for
County
employees

34. New Social Media Policy for County employees — *Presented by Commissioner Elliott on behalf of Information Systems Director Mark Langston*

The policy goes into effect 06/14/2022.

Commissioner Kamalu moved to approve. Commissioner Stevenson Seconded. All voted Aye.

Library

2020-308-A
UETN
Consortium
Agreement and
Open
Enrollment
guidelines for
content filtering
to be included
with the
existing MOU

35. UETN Consortium Agreement and Open Enrollment guidelines for content filtering to be included with the existing Memorandum of Understanding — *Presented by Library Director Josh Johnson*

Agenda Items 35 and 36 are both related to the UETN (Utah Education and Telehealth Network) Consortium, and both tie back to an agreement that was signed by the Commission.

UETN did an RFP, which lasted about 18 months, for internet filtering in public libraries. In order to comply with CIPA (the Children's Internet Protection Act) and some other guidelines, and get funding from the State, Davis County Library needs to filter its internet access. UETN will pay for filtering because Davis

COMMISSIONERS' MINUTES – DAVIS COUNTY

County Library is part of the Consortium, but the library has to work with one of UETN's contracted vendors for that service; after two years, the Library can change vendors for the remaining three years of the five-year contract. There is no cost unless the Library asks for additional features, which it did not. This is the filtering service the Library uses; the other filtering service is the staff, who try to be objective as they walk by computers being used in the building and apply State laws. The agreement period is 6/15/2022 to 6/30/2024.

#2020-308-B
Annual
Certification of
Compliance
with Children's
Internet
Protection Act
(CIPA) for eRate
funding to be
added to MOU
with UETN

36. Annual Certification of Compliance with Children's Internet Protection Act (CIPA) for eRate funding to be added to Memorandum of Understanding with UETN — Presented by Library Director Josh Johnson

This agreement has no money attached, but certifies that the Davis County Library complies with CIPA and with guidelines and policies related to filtering the internet. CIPA compliance gives the Library the opportunity to do eRate through the Consortium. Normally they contract a discounted rate, which is about \$45,500 a year with the eRate discount. The amount varies per year based on how many people get reduced or free school lunch; it has to do with those who can most benefit from the funds. With the discount it costs the County \$25,150, so it saves about \$20,000.

#2022-140-A
Amendment
with Comprise
Technologies,
Inc. for Smart
Pay online

37. Amendment with Comprise Technologies, Inc. for the processor terms and conditions and proposal for merchant services for Smart Pay online — Presented by Matt Goff, Library Deputy Director

Davis County Library has already entered into the agreement with Comprise to do credit card payment online. This amendment to the agreement is for the [bank] processor that Comprise uses, called Fiserv. The agreement period is 3/17/2022 to 3/15/2027. The payable amount is \$4,865 (\$973.00 per year).

Commissioner Kamalu moved to approve Items 35-37. Commissioner Stevenson seconded. All voted aye.

Sheriff's Office

#2022-322
through
#2022-331
Releases of
Liability, Waiver
of Rights, and
Participation
Agreement for
the SCRAM
program

38. Release of Liability, Waiver of Rights, and Participation Agreement for the Secure Continuous Remote Alcohol Monitoring (SCRAM) program — Presented by Chief Deputy Susan Poulsen

- #2022-322, Participant 1
- #2022-323, Participant 2
- #2022-324, Participant 3
- #2022-325, Participant 4
- #2022-326, Participant 5
- #2022-327, Participant 6
- #2022-328, Participant 7
- #2022-329, Participant 8
- #2022-330, Participant 9
- #2022-331, Participant 10

Chief Deputy Poulsen presented Liability, Waiver of Rights, and Participation Agreements for 10 participants in the Secure Continuous Remote Alcohol Monitoring program. The agreements begin 06/21/2022. The receivable amounts are variable based on the tests and monitoring fees.

#2022-332
through
2022-333
Contracts for
the Board-Up
Services
Rotation

39. Contracts to be considered for the Board-Up Services Rotation — Presented by Chief Deputy Susan Poulsen

- #2022-332, Wasatch Front Restoration, LLC
- #2022-333, National Flood & Fire Network

Once fire departments have completed dealing with fires that take place at homes, board-up services are called in by rotation to secure those homes. Commissioners were asked to approve contracts to be considered for the Board-Up Rotation in areas where the Sheriff's Office provides dispatch services. The contracts are with Wasatch Front Restoration, LLC, and National Flood & Fire Network. The agreement period is 6/21/2022 to 6/21/2027.

#2022-334
Summary List of
interns for ride
along and/or

40. Summary List of high school and college interns that participated in a ride along and/or job observance program at the Sheriff's Office January - May 2022 — Presented by Chief Deputy Susan Poulsen

COMMISSIONERS' MINUTES – DAVIS COUNTY

job observance

The agreement period is 1/3/2022 to 8/31/2022.

#2022-335
Agreement for
dispatch
services for
South Weber
City Fire Dept.

41. Interlocal Cooperation Agreement with South Weber City for dispatch services for South Weber City Fire Department — Presented by Chief Deputy Susan Poulsen

The agreement period is 7/1/2022 to 6/30/2023. The receivable amount is \$11,496.43.

#2018-216-A
Letter to
ImageTrend,
Inc. regarding
termination of
contract for
software
related to
paramedics

42. Ratification of a letter sent to ImageTrend, Inc. with prorated payment and written notice of termination of contract for software licensing agreement related to paramedic services — Presented by Chief Deputy Susan Poulsen

Commissioners were asked to ratify a letter sent to ImageTrend for prorated services, payment through the end of the year, and a written notice of termination for software licensing for paramedics' patient reporting. The agreement period is 5/22/2022 to 12/31/2022. The payable amount is \$4,144.

Commissioner Stevenson moved to approve Items 38-42. Commissioner Kamalu seconded. All voted aye.

CONSENT ITEMS

Commission
Meeting
Minutes

Meeting Minutes

Meeting Minutes for Work Sessions held May 12, 2022, at 8:30 a.m.; May 12, 2022, at 9:00 a.m.; May 31, 2022, and June 7, 2022, were presented for approval.

Com. Kamalu moved to approve. Commissioner Stevenson seconded. All voted aye.

Motion to recess to Board of Equalization made by Commissioner Kamalu. Seconded by Commissioner Stevenson. All voted aye.

BOARD OF EQUALIZATION

Property Tax
Register

Property Tax Register matters were presented by Curtis Koch, Davis County Clerk/Auditor, as follows:

Auditor's Adjustments

Abatements

- A report with two abatement requests with a recommendation for denial

Corrections

- Ten Veteran Exemption Tax Abatements
- One Exempt Entity with a part interest in that property, so half interest in that property
- Three items of overlapping taxes that need to be abated for the year 2019, 2020, and 2021

Assessor's Adjustments

Corrections

- Fourteen Assessor's Initiated Corrections totaling -\$41,409 in Taxable Value

Commissioner Stevenson motioned to approve. Commissioner Kamalu seconded. All voted aye.

Motion to reconvene Commission Meeting made by Commissioner Kamalu. Seconded by Commissioner Stevenson. All voted Aye.

COMMISSIONERS' MINUTES – DAVIS COUNTY

COMMISSION COMMENTS

Clerk/Auditor

Clerk/Auditor Curtis Koch gave a reminder that ballots were mailed a couple of weeks ago and Election Day is June 28. He encouraged people to engage in that process – it is their right, and it is a duty. He recommended that ballots be mailed no later than the Friday prior to Election Day to ensure that a postmark is attached that allows the ballot to be counted. The statutory deadline is later, but he advised that it is a bad idea to take it up to the limit. If not using the U.S. Postal Service to mail in a ballot, voters can use one of the 16 secure drop boxes throughout the County or “walk and drop” the ballot on Election Day at one of the polling locations. There are polling locations in all 15 cities of the County. Davis residents who work in one city, and live in another, can still vote in any one of the County’s vote centers before or after work or during a lunch break.

Clerk/Auditor Koch encouraged folks who have questions and concerns about election integrity to attend one of the County’s Election Integrity nights and look at all of the levels and layers of security in place to ensure that ballots are counted accurately and correctly. The Clerk/Auditor’s Office hosted one of the events on June 15, which was attended and reported on by [KUTV] 2 News. Unfortunately, there were only two citizens at the event that sometimes has 20 to 25 in attendance.

At Commissioner Kamalu’s request, the Clerk/Auditor explained that voters can track their ballot to make sure it was received and counted. An insert was mailed out with ballots giving instructions on how to cast a ballot. It also included instructions for BallotTrax, which allows voters to sign up and receive text or email notifications about where their ballot is. Voters who sign up now will get notice of the day their ballot enters the postal system for the November election, so they can watch for it in the mailbox. Then, when they mail it back, they'll get a notification of when the Clerk's Office receives it. Once it goes through the security processes, to ensure that it should be counted, the voter will receive a text saying that the ballot has been approved and will be tabulated. It gives citizens an opportunity to, through email or texting, track their ballot. He encouraged people to use this valuable tool. In the past, voters could go to vote.utah.gov and check the status of their ballot, but this is more real time and will give voters the opportunity to follow it from beginning to end. It’s a fantastic tool and it's [available] throughout the State of Utah. He expressed appreciation for the Lt. Governor’s Office to spearhead that service for all voters.

Commissioner
Kamalu

Commissioner Kamalu agreed that it’s a very big week for people to vote and exercise their citizenship in this way — it’s a wonderful thing about the United States of America.

Commissioner Kamalu also noted that the long-awaited and much-anticipated Air Show at Hill Air Force Base would be held June 25-26, 2022, with free transit provided to decrease parking needs and congestion. The event is a big deal for Davis County.

MEETING ADJOURNED

Commission Meeting was adjourned at 11:00 a.m.

All publicly distributed materials associated with this meeting are noted as follows:

- A. PHAB Comments From Site Visit

Minutes prepared by:
Becky R. Wright
Deputy Clerk/Auditor

Minutes approved on: 8/16/2022

/s/ Curtis Koch
Curtis Koch
Clerk/Auditor

/s/ Randy B. Elliott
Randy B. Elliott
Commission Chair