

COMMISSIONERS' MINUTES – DAVIS COUNTY

COMMISSION MEETING MINUTES

June 7, 2022

The Board of Davis County Commissioners met for their regularly scheduled meeting at 10:00 a.m. on June 7, 2022, in room 303 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah. Required legal notice of this meeting was given.

Present on the dais were: Commissioner Randy B. Elliott, Chair; Commissioner Lorene Miner Kamalu, Vice-Chair; Commissioner Bob J Stevenson; Curtis Koch, Davis County Clerk/Auditor; and Neal Geddes, Chief Civil Deputy County Attorney.

All documents from this meeting are on file in the Davis County Clerk/Auditor's Office. The agenda for this meeting is incorporated into the minutes as item headers.

OPENING

The meeting convened at 10:00 a.m. and Commissioner Bob J Stevenson led the Pledge of Allegiance.

Recognitions,
Presentations &
Informational
Items

Employee Service Awards for June 2022 — *Presented by Commissioner Lorene Kamalu*

Valley View Golf – *Presented by Lorene Kamalu*

- **Ryan Garrett:** Five years with Davis County. Ryan was not in attendance.

Information Systems – *Presented by Director Mark Langston*

- **Craig Wales:** Five years with Information Systems. Mark advised that Craig is one of Davis County's programmers and helps in producing and implementing the newest applications. Mark expressed his appreciation to Craig and stated that Davis County is lucky to have him.

Library – *Presented by Library Deputy Director Ellen Peterson*

- **Maren Sommer:** Five years with the Library. It was noted that Maren began at the Bountiful Library branch and moved to the Centerville branch. Maren has since returned to the Bountiful branch and the entire staff is ecstatic to have her back. Maren brings such a spark and excitement to the job that not everyone has. Ellen stated how grateful the Bountiful Library is to have Maren.
- **Tracie Terry:** Fifteen years with the Library. Tracie was not in attendance.
- **Meledie Denhalter:** Twenty years with the Library. Meledie was not in attendance.

Sheriff's Office - *Presented by multiple Sheriff's Office supervisors*

- **Robert Shafer** - *Presented by Lead Jail Operations Specialist Brendan Joseph:* Five years with the Sheriff's Office. Brendan noted that he is presenting on behalf of Robert Shafer's supervisor, Lynette Viterna and read a statement prepared by her. With Robert's user experience, he has become one of the Jail Operations Specialists trainers and has shared his knowledge and experience with new hires who often state how grateful they are to have had Robert as their trainer. Robert has dealt with many emergency situations and is able to stay calm and assess the issue to ensure everyone's safety is a top priority. Brendan advised that a situation like that occurred today and before the situation escalated into something bigger, Robert was able to catch it. Brendan expressed his gratitude to Robert. He went on to state that Robert is an excellent example of dependability and Davis County is lucky Robert has dedicated himself to the Sheriff's Office and the County.
- **Tyrrelle Stuntz** - *Presented by Sergeant Jared Meldrum:* Five years with the Sheriff's Office. It was explained that Ty wears many different hats in the Sheriff's Office as the Inmate Programs Coordinator/ Re-entry Specialist/Employment Counselor. Sergeant Meldrum said that Ty does a little bit of everything and advised that the Inmate Programs are opening back up and she will soon be a lot busier in the coming months with all of the volunteers back in the jail. Ty is a full time working mother of three and is also going back to school to get her second Masters. He noted she is probably the most educated employee in the Sheriff's Office and said the Sheriff's Office appreciates everything she does.

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· **Nicholas Pollock** - *Presented by Captain Jason Boydston*: Ten years with the Sheriff's Office. Nicholas was not in attendance but Captain Boydston said a few words. He advised that Nicholas Pollock was recently promoted to Corporal as well as the Bomb Squad. He stated Pollock is putting on the bomb suit, dealing with the robots and keeping our community safe. He is a great asset to the Sheriff's Office.

· **Ronald Rowe**: Twenty years with the Sheriff's Office. Ronald was not in attendance.

· **Ann Marie Krusi** - *Presented by Lieutenant Jeff Jensen*: Thirty years with the Sheriff's Office. Lieutenant Jensen explained that Ann Marie is very knowledgeable in her job and that she also wears many different hats at the Sheriff's Office. When people talk about Ann Marie they use words such as candid, honest, non-judgmental, a good listener, and a sounding board. All of these words wrap up to one thing; Ann Marie is a mentor. She trains, teaches and mentors the new Sheriff's Office employees as an extremely knowledgeable sergeant and takes her job seriously by taking challenges and running with them. She also knows all of the employees' important dates, such as birthdates and anniversaries, as well as their family member's names. Lieutenant Jensen addressed Ann Marie and stated it is a pleasure to supervise her and have someone with so much professionalism at the Sheriff's Office. He expressed how fortunate the Sheriff's Office is that she came to work for Davis County 30 years ago.

Facilities – *Presented by Director Lane Rose*

· **Tim Symonds**: Thirty years with Davis County. Lane advised that Tim has been with the Facilities Department for about 7 years. Prior to that, he served 23 years with the Weatherization Program. Lane advised that Tim is easily one of the most skilled and experienced personnel in Facilities and has helped with countless remodels across the county. Lane stated that Tim could build a house from the ground up with all of his experience and knowledge. Tim is not only a journeyman carpenter but is also a journeyman HVAC technician, so Tim can fix it and Tim can build it. Lane stated it has been a pleasure working with Tim over the years.

Treasurer – *Presented by Commissioner Kamalu*

· **Mark Altom**: Thirty years with Davis County. Mark was not in attendance.

Surveyor – *Presented by Surveyor Max Elliott*

· **Kyle Corbridge**: Fifty years with Davis County. Max stated that Kyle is an excellent employee. He commented on all the different types of equipment he has had to learn to use over the years as the equipment keeps changing and improving. Max shared a story about Kyle. He stated that years ago, Davis County purchased some land on the east side of Lagoon. Max and Kyle were using steel tape which was 300 feet long; Kyle was at the end of the tape and Max was at the start of the tape. Max said he came upon an electric fence, set the tape down, and walked 300 feet back to where Kyle was to warn him about the electrical fence as they were both in water about knee deep. Max explained that when he got back to where he had set the tape down, he felt as if a Water Moccasin hit him. Kyle had laid the steel tape over the electric fence! He joked that he has never forgiven Kyle and hasn't found a chance yet to get even. He said Kyle is a great employee and expressed his appreciation for the work he does in the Surveyor's Office.

Four notices of intent to engage in contract negotiations for the E-Cigarette, Marijuana, & Other Drug Prevention Grant RFP — *Presented by Clerk/Auditor Curtis Koch*

Curtis advised four notices of intent to engage were awarded to the following:

- Davis School District
- Davis Behavioral Health on behalf of the Bountiful and Centerville Communities that Care Coalition (CTC)
- Davis Behavioral Health on behalf of the North Davis Communities that Care Coalition (CTC)
- Davis Behavioral Health on behalf of the North Salt Lake, West Bountiful, and Woods Cross Communities that Care Coalition (CTC)

Notice of intent to engage in contract negotiations for the Total Compensation Analysis: Wages, Benefits & Classification RFP — *Presented by Clerk/Auditor Curtis Koch*

Curtis advised the notice of intent to engage was awarded to NFP Corporate Services Inc.

The public was invited to make comments to the Commission.

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Rhonda Perkes from Congressman Stewart's Office provided an update to the Commission on the Radiation Exposure Compensation Act (RECA) extension. She advised that the extension was passed and is now going to be signed by the President. It was explained that this is a two year extension of compensation for the downwinders and Rhonda noted that it will probably have to be extended again as it will have to be included into the budget every time. Rhonda said this bipartisan act was a good team effort by the Utah Delegation.

Rhonda informed the Commission about legislation which has been written, proposed and sponsored by Congressman Stewart in regards to the baby formula accessibility, HR7808. She explained that this legislation will essentially cut the red tape in terms of trade tariffs as well as with WIC in order to access formula more freely. Rhonda stated that there are a number of pieces of legislation on the table right now in regards to this topic, but HR7808 is a really good piece proposed by Utah. She further explained that with WIC vouchers, parents are limited to certain brands of baby formula. This legislation would change that and WIC would not limit parents to a certain brand.

Commissioner Kamalu stated she had heard that there is formula that is manufactured and produced in Europe that America was not allowed to receive and asked if this legislation would solve that issue as well. Rhonda answered by stating yes and that this bill addresses that issue. She advised that things are moving quickly in regard to this legislation and believes there will be an uptick in baby formula availability. Rhonda advised that Congressman Stewart spoke at a number of different Veteran events over the week of Memorial Day, which was great. She also updated the Commission that the capital tours in Washington DC are opening again and most Congressman's Offices are now scheduling those. She advised that group sizes are limited.

PUBLIC HEARING

Public Hearing for public comment on the Davis County Community Development Block Grant (CDBG) FY 2022-2023 Annual Action Plan

Commissioner Kamalu moved to open the Public Hearing. Commissioner Stevenson seconded the motion. All voted Aye.

Acceptance of public comments for the development of the Davis County Community Development Block Grant (CDBG) FY 2022-2023 Annual Action Plan

1. Acceptance of public comments for the development of of the Davis County Community Development Block Grant (CDBG) FY 2022-2023 Annual Action Plan — Presented by Community and Economic Development Director Kent Andersen

Kent Andersen explained that this Public Hearing is for public comment on the Davis County Community Development Block Grant fiscal year 2022-2023 Annual Action Plan and is the first of two public hearings that are required. This phase is the development of the plan and the next public hearing will allow for comments on the plan. During the April 19, 2022 Work Session Meeting, CED received good direction from the Commission on how to proceed this year. Kent announced that a Grant Administrator has been hired.

The Public was invited to make comments to the Commission.

No comment was made.

Motion to close the Public Hearing and Approve: Com. Stevenson

Seconded: Com. Kamalu

Com. Elliott: Aye

Com. Kamalu: Aye

Com. Stevenson: Aye

BUSINESS/ ACTION

Clerk/Auditor

#2022-284 Discontinuance of maintenance fees on licensed software not being utilized by the County with Tyler Technologies, Inc.

1. Discontinuance of maintenance fees on licensed software not being utilized by the County with Tyler Technologies, Inc. — Presented by Clerk/Auditor Curtis Koch

Curtis advised that after the implementation process, it was discovered there are some modules in Tyler Munis that are not needed or do not work with Davis County's processes and procedures. This amendment will reduce the original contract amount.

Commissioner Kamalu read the terms: Begins 03/27/2022. The amount of \$2,939.75 will discontinue as of 3/27/2022..

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Motion to Approve: Com. Kamalu
Seconded: Com. Stevenson
Com. Elliott: Aye
Com. Kamalu: Aye
Com. Stevenson: Aye

CED

#2022-227-A
Finalization of
the Real Estate
Purchase
Agreement
dated May 1,
2022 for Real
Property known
as Part of Tax ID
No.
11-114-0077

2. Finalization of the Real Estate Purchase Agreement dated May 1, 2022 for Real Property known as Part of Tax ID No. 11-114-0077. Funds in the amount of \$548.80 have been received and a Quitclaim Deed is presented for approval and execution — Presented by Community and Economic Development Director Kent Andersen

This item was presented without further discussion.

#2022-228-A
Finalization of
the Real Estate
Purchase
Agreement
dated May 1,
2022 for Real
Property known
as Part of Tax ID
No.
11-114-0077

3. Finalization of the Real Estate Purchase Agreement dated May 1, 2022 for Real Property known as Part of Tax ID No. 11-114-0077. Funds in the amount of \$2,774.04 have been received and a Quitclaim Deed is presented for approval and execution — Presented by Community and Economic Development Director Kent Andersen

This item was presented without further discussion

Motion to Approve Items 2-3: Com.Stevenson
Seconded: Com. Kamalu
Com. Elliott: Aye
Com. Kamalu: Aye
Com. Stevenson: Aye

Facilities

#2022-285
Standard
Professional
Services
Contract with
Thermal West
Industrial, Inc.

4. Standard Professional Services Contract with Thermal West Industrial, Inc. for the demolition and abatement of two residential housing units south of the Health Department in continuation of the parking lot expansion project — Presented by Facilities Lane Rose

Commissioner Kamalu read the terms: The contract period is 05/31/2022 to 09/30/2022. The payable amount is \$57,100.

Motion to Approve: Com. Kamalu
Seconded: Com. Stevenson
Com. Elliott: Aye
Com. Kamalu: Aye
Com. Stevenson: Aye

Health

#2019-525-D
WIC Program
Amendment
with the Utah
Department of
Health adding
nutrition
service
administration
funds to
FFY2022

5. WIC Program Amendment with the Utah Department of Health adding nutrition service administration funds to FFY2022 — Presented by Health Director Brian Hatch

The contract period is 05/01/2022 to 09/30/2022. The receivable amount is \$60,444.

Motion to Approve: Com. Kamalu
Seconded: Com. Stevenson
Com. Elliott: Aye
Com. Kamalu: Aye
Com. Stevenson: Aye

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Library

#2022-286
Summary
List of the
donation of
books and
materials
over \$50.00

6. Summary List of the donation of books and materials over \$50.00 — Presented by Library Director Josh Johnson

The contract period is 2/1/2022 to 4/30/2022.

Public Works

#2022-287
Standard
Service Provider
Contract with
M & M Asphalt
Services, Inc.

7. Standard Service Provider Contract with M & M Asphalt Services, Inc. to apply Slurry Type III to 190,125 square feet of Davis County roads in Kaysville, Utah — Presented by Engineering Aide II Parker Kimber

It was noted that the location of this project is in the Mutton Hollow area.
The contract period is 05/31/2022 to 05/31/2023. The payable amount is \$35,940.

Motion to Approve: Com. Kamalu
Seconded: Com. Stevenson
Com. Elliott: Aye
Com. Kamalu: Aye
Com. Stevenson: Aye

Sheriff

#2022-288
NCIC Hit
Confirmation
Agreement with
Kaysville Police
Department s

8. NCIC Hit Confirmation Agreement with Kaysville Police Department for the Davis County Sheriff's Dispatch to monitor and respond to any NCIC HIT confirmations after business hours, on weekends and holidays — Presented by Sheriff's Office Chief Deputy Susan Poulsen

The contract period begins 07/01/2022

Amendment
#2015-527-I
with the State
of Utah
Administrative
Office of the
Courts

9. Amendment with the State of Utah Administrative Office of the Courts for Davis County Sheriff's Office deputies to provide Bailiff Security and Perimeter Security for the Courts — Presented by Sheriff's Office Chief Deputy Susan Poulsen

The contract period is 07/01/2022 to 06/30/2023. The receivable amount is \$835,920.

#2022-289
Federal
Non-Disclosure
Agreement with
the U.S. Bureau
of Reclamation

10. Federal Non-Disclosure Agreement with the U.S. Bureau of Reclamation for the protection of information characterized as Controlled Unclassified Information (CUI) — Presented by Sheriff's Office Chief Deputy Susan Poulsen

The contract period begins 06/01/2022

#2022-290
Release of
Liability, Waiver
of Rights, and
Participation
Agreement

11. Release of Liability, Waiver of Rights, and Participation Agreement (Participant 1) for the Secure Continuous Remote Alcohol Monitoring (SCRAM) program — Presented by Sheriff's Office Chief Deputy Susan Poulsen

The receivable amount is varied amount based on tests used and monitoring fees.

#2022-291
Release of
Liability, Waiver
of Rights, and
Participation
Agreement

12. Release of Liability, Waiver of Rights, and Participation Agreement (Participant 2) for the Secure Continuous Remote Alcohol Monitoring (SCRAM) program — Presented by Sheriff's Office Chief Deputy Susan Poulsen

The receivable amount is a varied amount based on tests used and monitoring fees.

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#2022-292
Release of
Liability, Waiver
of Rights, and
Participation
Agreement

13. Release of Liability, Waiver of Rights, and Participation Agreement (Participant 3) for the Secure Continuous Remote Alcohol Monitoring (SCRAM) program — Presented by Sheriff's Office Chief Deputy Susan Poulsen

The receivable amount is a varied amount based on tests used and monitoring fees.

#2022-293
Release of
Liability, Waiver
of Rights, and
Participation
Agreement

14. Release of Liability, Waiver of Rights, and Participation Agreement (Participant 4) for the Secure Continuous Remote Alcohol Monitoring (SCRAM) program — Presented by Sheriff's Office Chief Deputy Susan Poulsen

The receivable amount is a varied amount based on tests used and monitoring fees.

Motion to Approve Items 8-14: Com. Kamalu
Seconded: Com. Stevenson
Com. Elliott: Aye
Com. Kamalu: Aye
Com. Stevenson: Aye

CONSENT ITEMS

Commission
Meeting
Minute

Meeting Minutes

Meeting Minutes for May 3, 2022, were presented for approval.

Motion to Approve: Com. Kamalu
Seconded: Com. Stevenson
Com. Elliott: Aye
Com. Kamalu: Aye
Com. Stevenson: Aye

Commissioner Kamalu moved to recess to Board of Equalization. Commissioner Stevenson seconded the motion. All voted Aye.

BOARD OF EQUALIZATION

Property Tax
Register

Property Tax Register matters were presented by Curtis Koch, Davis County Clerk/Auditor, as follows:

Auditor's Adjustments:

Corrections:

- Two Veteran Tax Abatement Adjustments

Assessor's Adjustments:

Corrections:

- Report with various corrections totaling \$1,289,873.00

Motion to Approve: Com. Stevenson
Seconded: Com. Kamalu
Com. Elliott: Aye
Com. Kamalu: Aye
Com. Stevenson: Aye

Commissioner Kamalu moved to reconvene Commission Meeting. Commissioner Stevenson seconded the motion. All voted Aye.

COMMISSION COMMENTS

Commissioner Elliott invited other comments from the dais.

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Commissioner Kamalu: reminded everyone about the upcoming Memorial Courthouse Open House. Commissioner Kamalu advised that the Original Davis County Courthouse was the first courthouse in the State of Utah to be built in 1850 and when that one was torn down, the one standing now was built. It was discussed what a big deal this is for Davis County and for the State of Utah. Commissioner Kamalu took the opportunity to thank the Facilities Director, Lane Rose, on behalf of the entire Commission for overseeing this project, in addition to many other projects across Davis County. Commissioner Kamalu advised that the employee walk through will be Thursday, June 9, 2022 from 11a.m. - 2:00 p.m. That evening at 6:00 p.m., is the VIP Tour with both local and national dignitaries. On Friday, June 10, 2022, the public is welcome to attend an amazing opening ceremony and then walk through the courthouse from 1:00 p.m. to 6:00 p.m. Commissioner Kamalu thanked the Memorial Courthouse Committee, which is made up of members from different departments in Davis County, as well as the Commission Office staff for all their work to prepare for this Open House.

Clerk/Auditor Curtis Koch advised that ballots will be arriving by mail this week for the upcoming June Primary and encouraged everyone to engage in the voting process. Curtis stated that there will be another Election Open House held on June 15, 2022 which details election integrity in Davis County and everyone is invited to attend. It will begin at 6:00 p.m. in the Davis County Commission Chambers. Attendees are encouraged to ask questions at this Election Open House.

Commissioner Elliott provided an update from Weber Basin Water. He stated with the recent rains, Davis County residents can water twice a week beginning June 15, 2022. He asked that residents still refer to their local water districts for watering guidelines and encouraged everyone to be mindful of water usage this summer.

MEETING
ADJOURNED

Commission meeting was adjourned at 10:43 a.m.

Minutes prepared by:
Rian-Paige Santoro
Deputy Clerk/Auditor

Minutes approved on: 7/6/2022

/s/ Curtis Koch
Curtis Koch
Clerk/Auditor

/s/ Randy B. Elliott
Randy B. Elliott
Commission Chair