

COMMISSIONERS' MINUTES – DAVIS COUNTY

COMMISSION MEETING MINUTES July 12, 2022

The Board of Davis County Commissioners met for their regularly scheduled meeting at 10:00 a.m. on July 12, 2022, in room 303 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah. Required legal notice of this meeting was given.

Present on the dais were: Commissioner Randy B. Elliott, Chair; Commissioner Lorene Miner Kamalu, Vice-Chair; Commissioner Bob J Stevenson; Curtis Koch, Davis County Clerk/Auditor; and Neal Geddes, Chief Civil Deputy County Attorney.

All documents from this meeting are on file in the Davis County Clerk/Auditor's Office. The agenda for this meeting is incorporated into the minutes as item headers.

OPENING

The meeting convened at 10:00 a.m. and Clerk/Auditor Curtis Koch led the Pledge of Allegiance.

PUBLIC COMMENTS

Members of the public were invited to make comments to the Commission.

Rhonda Perkes, representing Congressman Chris Stewart, offered an update on the Congressman's activities. Congressman Stewart spent a good portion of a week, in early June, on assignment in Saudi Arabia. It was a great trip as he has a particular interest in developing the relationship with that country in a more positive direction. Ms. Perkes announced that the Security Summit will start at 8:30 a.m. on August 5, 2022. There will be a great lineup of speakers, including Princess Reema from Saudi Arabia, Congressman Curtis, and a couple of other congressional colleagues. Congressman Stewart will be meeting with Davis County Commissioners the first week of August and touring the Davis County Memorial Courthouse to see the renovations. The Congressman tries to be plugged into what's going on in Davis County and is aware that fire season has come in with a vengeance. He wants to make sure that everyone gives special recognition to first responders in South Davis Metro Fire.

[Note: Public Comment was invited at the beginning of the meeting, as scheduled on the agenda; there were no comments at that time. Ms. Perkes joined the meeting late and made her comments following the Board of Canvass report.]

BOARD OF CANVASS

● 2022 Primary Election Results — Presented by Chief Deputy Clerk/Auditor Brian McKenzie

Com. Kamalu made a motion to recess into the Board of Canvass. Com. Stevenson second the motion. All voted aye.

Chief Deputy Clerk/Auditor McKenzie presented Canvass Certification documents to Commissioners, noting that the Canvass Report is the culmination of months of work at the County-level as the Clerk-Auditor's Office finishes up the Primary Election and certifies the results.

Chief Deputy Clerk/Auditor McKenzie explained that with this canvass certification is a Pre-Election Equipment Logic and Accuracy Audit Report. Davis County added the document this year in its efforts to increase transparency and accessibility into our election system. The pre-election logic and accuracy test has always taken place, but this is the first time that a document has been provided that identifies the date that the test took place, how many ballots were reviewed and processed, and also certifies that there were no differences between what was expected and the results.

Chief Deputy Clerk/Auditor McKenzie read the results of the 2022 Primary Election, noting that results for multi-county races only include Davis County votes.

[See Attachments A1-A12, 2022 Primary Election Canvass Report.]

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Following the Summary report is a report of total ballots not counted, and the reason why. Regarding ballots not counted, he said that the majority of those were because they arrived too late. In response to a question about 10 ballots not counted because the person is deceased, he stated that those ballots were mailed out and members of the household returned those ballots indicating that the voter had been deceased. It doesn't happen very often, but the printing and mailing process starts five to six weeks before the election and, unfortunately, people don't stop dying just because ballots are being sent out.

The Audit Summary Report gives the results of the required Post-Election Audit. After each election, the County provides a list of its ballot batches to the Lieutenant Governor's Office, and they provide the County with a list of batches that it is required to audit. The number of ballots to be audited equals one percent or one thousand ballots, whichever is less. For this election, 577 ballots were audited, and 585 signatures were audited. To enhance the Post-Election Audit, Davis County now invites, and requires, a member of the Board of Canvass to attend that audit. Commissioner Elliott was willing to join auditors on that day and observe that audit process. In addition, this audit was not conducted by the County Clerk's staff but was conducted by citizen auditors. The auditors, who qualified by previously serving as poll workers, were appointed by Commissioners. They conducted the audit and there were no differences between the cast vote record and the votes cast on the ballots. There were no differences in the signature verification, and there were no other discrepancies identified during that audit process.

Clerk/Auditor Curtis Koch gave special recognition to the staff in the Clerk's Office. Due to the nature of the election, there had to be a degree of separation from the leadership in the office. The staff is amazing, he said, expressing appreciation for everything that they did and the level of integrity with which they conducted this election.

Commissioners were requested to accept the report as provided by the Clerk/Auditor's Office and declare these the official results of Davis County.

Commissioner Kamalu commented that elections are one of the things that makes America the most wonderful place on earth.

*A motion was made to accept the report as presented by the Clerk/Auditor's Office,
and to declare these the official results of Davis County.*

Motion: Com. Stevenson
Second: Com. Kamalu
Com. Elliott: Aye
Com. Kamalu: Aye
Com. Stevenson: Aye

Com. Kamalu made a motion to reconvene the Commission Meeting. Com. Stevenson seconded the motion. All voted aye.

PUBLIC HEARING

1. Opening

A motion was made to open a Public Hearing.

Motion: Com. Kamalu
Second: Com. Stevenson
Com. Elliott: Aye
Com. Kamalu: Aye
Com. Stevenson: Aye

2. A Public Hearing for consideration of additional 2022 budget appropriation requests — Presented by Clerk/Auditor Curtis Koch

The Clerk/Auditor read a list of additional 2022 budget appropriation requests. Commissioner Elliott noted that the budget appropriation requests were previously discussed in a Work Session. See Attachments B1-B2 for the full list.

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3. Public Comments: (3 minutes per person)

Public comments were invited; no comments were made.

PUBLIC HEARING ACTION ITEM

#2022-365
Additional 2022 budget appropriations and adjustments to revenues

PUBLIC HEARING ACTION ITEM:

Approval of additional 2022 budget appropriations and adjustments to revenues. Budget increases may be funded by new revenues, State and Local Fiscal Recovery Funds (SLFRF), and/or monies unspent in the prior year (fund balance).

4. Closing

A motion was made to close the Public Hearing and to approve the budget amendments as presented.

Motion: Com. Stevenson
Seconded: Com. Kamalu
Com. Elliott: Aye
Com. Kamalu: Aye
Com. Stevenson: Aye

BUSINESS/ ACTION

#2022-366
Agreement with Salt Lake City Express for Transportation for the Utah Legislator Davis County Tour

1. Standard Service Provider Agreement with Salt Lake City Express for Transportation for the Utah Legislator Davis County Tour, September 23rd and 24th, 2022 — Presented by Community & Economic Development Director Kent Andersen

The agreement period is 07/12/2022 to 09/30/2022. The payable amount is \$4,247.

Motion to Approve: Com. Kamalu
Seconded: Com. Stevenson
Com. Elliott: Aye
Com. Kamalu: Aye
Com. Stevenson: Aye

Introduction of new Grant Administrator, Ryan Steinbeigle

Kent Andersen introduced Ryan Steinbeigle, Davis County's new Grant Administrator, who will oversee the County's Community Development Block Grant (CDBG) and Social Service Block Grant (SSBG); these programs have been of heightened concern and of interest lately. Mr. Steinbeigle said that he ran a child abuse prevention non-profit called the National Center on Shaken Baby Syndrome, centered in Farmington, for 14 years. He looks forward to working with everyone to help fund and support the programs that mean so much to County residents and get things moving smoothly again.

#2022-367
Contract with Great Basin Cabinetry, Inc. for additional cabinet/storage space for the WIC office

2. Standard Service Provider Contract with Great Basin Cabinetry, Inc. for additional cabinet/storage space for the WIC office at the Clearfield Health Department — Presented by Facilities Director Lane Rose

This project will be paid for with grant money for WIC, as noted in the previously-approved budget amendment. The agreement period is 07/12/2022 to 12/31/2022. The payable amount is \$19,720.

Motion to Approve: Com. Kamalu
Seconded: Com. Stevenson
Com. Elliott: Aye
Com. Kamalu: Aye
Com. Stevenson: Aye

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#2022-368 through 2022-371
Contracts for pass-through funding for a prevention program to address youth use of e-cigs, marijuana, and other drugs in Davis County

3. Contracts for pass-through funding for a prevention program to address youth use of e-cigs, marijuana, and other drugs in Davis County: — Presented by Health Director Brian Hatch

- #2022-368, **Davis School District**, payable up to \$99,985
- #2022-369, **Davis Behavioral Health** on behalf of Bountiful and Centerville (CTC) Communities That Care, payable up to \$39,369.04
- #2022-370, **Davis Behavioral Health** on behalf of North Salt Lake, West Bountiful, & Woods Cross Communities that Care (CTC) Coalition, payable up to \$46,814
- #2022-371, **Davis Behavioral Health** on behalf of North Davis Communities that Care (CTC) Coalition, payable up to \$54,795.94

This is e-cigarette tax money that the Legislature appropriated for programs for addressing youth e-cigarettes, marijuana, and other drugs in Davis County. The contract period is 7/12/2022 to 6/30/2023.

#2020-458-D
Amendment to the Tobacco Contract with the Utah Dept. of Health & Human Services

4. Amendment to the Tobacco Contract with the Utah Department of Health & Human Services updating work plan activities and adding funding — Presented by Health Director Brian Hatch

It was noted that the Utah Department of Health and the Utah Department of Human Services merged on July 1, so this amendment is with the Utah Department of Health and Human Services. The amendment updates the County's work plan activities and adds additional funding. The agreement period is 07/01/2022 to 06/30/2023. The receivable amount is \$628,043.35.

#2022-372
Contract with Utah Dept. of Environmental Quality

5. Ratification of a contract with the Utah Department of Environmental Quality for the funding and work plan for FY23 for environmental services — Presented by Health Director Brian Hatch

The agreement period is 07/01/2022 to 06/30/2023. The receivable amount is \$123,708.

#2021-565-A
Amendment with Utah Dept. of Health for Public Health Crisis Response

6. Amendment with the Utah Department of Health for an increase in funding for the Public Health Crisis Response Workforce — Presented by Health Director Brian Hatch

The agreement period is 06/23/2022 to 06/30/2023. The receivable amount is \$97,425.

#2021-366-B
Amendment with the Utah Dept. of Health for COVID-19 Testing Activities in K-12 Schools

7. Amendment with the Utah Department of Health for COVID-19 Testing Activities in K-12 Schools, extending the termination date and increasing funding — Presented by Health Director Brian Hatch

The funds received will be passed through to the Davis School District to fund the K-12 COVID response for the next school year, starting in August. The district will purchase additional filters and items needed for the filtration they bought for each of the classrooms. The agreement period is 07/01/2022 to 07/31/2023. The receivable amount is \$900,000.

#2022-373
Donation of helmets worth \$500 for Safe Kids Day 2022

8. Donation of helmets worth \$500 to the Davis County Health Department for Safe Kids Day 2022 by Intermountain Layton Hospital — Presented by Health Director Brian Hatch

The agreement period is 06/22/2022. The receivable amount is \$500,000.

#2022-374
Contract with Utah Legal Services to provide legal education, materials, and advice

9. Contract with Utah Legal Services to provide legal education, materials, and advice for matters as defined in the Older Americans Act — Presented by Health Director Brian Hatch

The contract with Utah Legal Services is for the County's Senior Service program and is for the provision of legal education materials and advice for matters as defined in the Older Americans Act. The agreement period is 07/01/2022 to 06/30/2023. The payable amount is \$10,078.

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#2021-33-H
Amendment
with the Utah
Department of
Human Services
for the AAA
pass-through

10. Amendment with the Utah Department of Human Services for the AAA pass-through, increasing funding — Presented by Health Director Brian Hatch

The agreement period is 07/01/2022 to 06/30/2023. The amount is \$2,283,335, with a Davis County match of \$277,780.39.

#2020-347-D
Amendment
with the Utah
Dept. of Human
Services Aging
Waiver
Amendment

11. Amendment with the Utah Department of Human Services Aging Waiver Amendment, increasing funding — Presented by Health Director Brian Hatch

The agreement period is 07/01/2022 to 06/30/2023. The receivable amount is \$40,500.

Motion to Approve Items 3-11: Com. Kamalu
Seconded: Com. Stevenson
Com. Elliott: Aye
Com. Kamalu: Aye
Com. Stevenson: Aye

#2022-375
through
#2022-393
Agreements
with tow
companies to
be placed on
the tow
rotation
through the
Davis County
Dispatch Center

12. Agreements with the following tow companies to be placed on the tow rotation through the Davis County Dispatch Center: — Presented by Sheriff's Office Chief Deputy Andy Oblad on behalf of Chief Deputy Arnold Butcher

- #2022-375, Keystone Towing Inc
- #2022-376, 1st Action Towing & Recovery LLC
- #2022-377, 101 Group Inc. DBA 101 Group Towing Service
- #2022-378, Bridger Towing LLC
- #2022-379, Discount Towing Inc
- #2022-380, Master Towing LLC
- #2022-381, The Towing LLC
- #2022-382, 4th Generation Towing LLC
- #2022-383, Fast Eddys Towing LLC
- #2022-384, Baur & Baur Towing LLC
- #2022-385, Hendrickson's Towing & Recovery LLC
- #2022-386, Triple L Towing L.L.C.
- #2022-387, Summit Towing & Recovery LLC
- #2022-388, A.W. Towing Corp.
- #2022-389, Winterton Automotive Inc. #3
- #2022-390, Thunder Towing LLC
- #2022-391, Fast Fox Towing LLC
- #2022-392, Simple Tow LLC
- #2022-393, G and T Towing Inc.

The agreement period is 07/12/2022 to 06/30/2023.

#2022-394
through
#2022-395
Board-up
Services
Contracts

13. Board-up Services Contracts — Presented by Sheriff's Office Chief Deputy Andy Oblad on behalf of Chief Deputy Arnold Butcher

- #2022-394, Bountiful Disaster Cleanup/DBA SERVPRO Bountiful
- #2022-395, Liberty Restoration, LLC

The agreement period is 07/01/2022 to 07/12/2027.

#2022-396
through
#2022-397
Release of
Liability, Waiver
of Rights, and
Participation
Agreement for
SCRAM
program

14. Release of Liability, Waiver of Rights, and Participation Agreement for the Secure Continuous Remote Alcohol Monitoring (SCRAM) program — Presented by Sheriff's Office Chief Deputy Andy Oblad on behalf of Chief Deputy Arnold Butcher

- #2022-396, Participant 1
- #2022-397, Participant 2

The contract begins upon final signature and runs until the participant is no longer under court order to participate in the program. The receivable amount is varied amounts based on tests used and monitoring fees.

#2022-398
Interlocal
Agreement for

15. Interlocal Cooperation Agreement for Law Enforcement Services with South Weber City — Presented by Sheriff's Office Chief Deputy Andy Oblad on behalf of Chief Deputy Arnold Butcher

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Law
Enforcement
Services with
South Weber
City

The agreement period is 07/01/2022 to 06/30/2023. The receivable amount is \$265,338.40.

Motion to Approve Items 12-15: Com. Stevenson
Seconded: Com. Kamalu
Com. Elliott: Aye
Com. Kamalu: Aye
Com. Stevenson: Aye

Com. Stevenson made a motion to recess to the Board of Equalization. The motion was seconded by Com. Kamalu. All voted aye.

BOARD OF EQUALIZATION

Property Tax
Register

Property Tax Register matters were presented by Curtis Koch, Davis County Clerk/Auditor, as follows:

Auditor's Adjustments

Abatements

- A report recommending denial of one abatement

Corrections

- Two Veteran Exemption Tax Abatements for the year 2021 that are recommended

Treasurer Write-offs

- June Small-Balance Write-Off for various items totaling -\$1.47 cents

Assessor's Adjustments

Corrections

- Twenty-five Assessor-Initiated Corrections totaling \$2,712,055

Motion to Approve: Com. Stevenson
Seconded: Com. Kamalu
Com. Elliott: Aye
Com. Kamalu: Aye
Com. Stevenson: Aye

Com. Kamalu made a motion to reconvene the Commission Meeting. Com. Stevenson seconded the motion. All voted aye.

COMMISSION COMMENTS

Commissioner
Kamalu

Commissioner Kamalu noted that there had been some festivities in Farmington this past weekend, which were attended by many members of the community. It was really nice to see people gathered together.

Commissioner
Elliott

Commissioner Elliott said he wanted to make the community aware, again, that the County had a couple of small brush fires last night in the Centerville/Bountiful area. North Davis [Fire District] was able to get them out pretty quickly, but it is dry out there – and it's going to be even more dry with 100-degree weather. He cautioned everyone to be careful this week, because the conditions are ripe for fires in the mountains. Commissioner Elliott said we had spring rains, which we're thankful for, but he found while hiking that the grass has grown higher than his head. It's going to be a hot summer, so be careful out there.

MEETING ADJOURNED

Commission meeting was adjourned at 10:36 a.m.

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All publicly distributed materials associated with this meeting are noted as follows:

- A. A1-A12, 2022 Primary Election Canvass Report
- B. B1-B2, Resolution for the Approval of Additional 2022 Budget Appropriations

Minutes prepared by:
Becky R. Wright
Deputy Clerk/Auditor

Minutes approved on: 8/16/2022

/s/ Curtis Koch
Curtis Koch
Clerk/Auditor

/s/ Randy B. Elliott
Randy B. Elliott
Commission Chair